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COMMISSION MEETING CITY OF ST. PETE BEACH

155 Corey Avenue
St. Pete Beach, FL 33706

Tuesday, May 24, 2016
6:00 PM

Call to Order
Pledge of Allegiance
Invocation
Roll Call

REGULAR MEETING

1. **Presentations** - Presentations shall be limited to 5 minutes for non-city government related items.
 - a. **Presentation of the Bus Rapid Transit (BRT) project by the Pinellas Suncoast Transit Authority (PSTA).**
 - b. **Presentation by Barton & Associates on Impact Fee Feasibility Study and Wastewater Connection Fee Study**
2. **Changes to the Agenda** - Any agenda items to be added, moved, or deleted will be addressed at this time. Added items will be assigned agenda item numbers and moved items should remain with the same item numbers. Notation will be made that those items will be taken out of order. Consent items may be removed for discussion, changes, and/or anticipation of a non-unanimous vote and considered separately on the request of anyone on the Commission or by a majority vote of the City Commission upon request of an audience member.
3. **Audience Comments** - Comments shall be limited to 3 minutes per person to issues not on the agenda, 21 minutes in total.
4. **Consent**
 - a. **Approval of the following City Commission minutes:
March 8, 2016 Workshop and Regular meetings;**

March 10, 2016 Regular Meeting; April 5, 2016 Special Meeting; April 26, 2016 Regular Meeting

- b. Approve the ranking and authorize the City Manager to enter into continuing services contract with JAM Construction as the Property Maintenance Contractor for the City for code enforcement abatement.**

5. Action Items

- a. Request by Maritana Court Condominium Association, 3390 West Maritana Drive, to change the sidewalk alignment on Pass A Grille Way adjacent to their complex.**
- b. Authorize the City Manager to enter into a Purchasing Agreement with Buccaneer Landscape Management in the amount of \$103,480.00 for Landscaping Maintenance of District 1.**
- c. Authorize the City Manager to enter into a Purchasing Agreement with Green Expectations Landscaping in the amount of \$104,016.00 for Landscaping Maintenance of District 2, 3, and 4.**
- d. Appointment to the Board of Adjustment**

6. Ordinances

- a. First reading of Ordinance No. 2016-12 amending St. Pete Beach Code of Ordinances, Appendix A - Fees**

7. Resolutions – No items submitted at this time.

8. Items for Discussion – No items submitted at this time.

9. Audience Comments 2 - Comments shall be limited to 3 minutes per person to issues not on the agenda, 21 minutes in total.

10. City Clerk, City Manager, City Attorney and City Commission Reports

11. Adjournment

APPEAL: If a person decides to appeal any decision made at this meeting, he/she will need a record of the proceeding and, for such purpose, will need to ensure that a verbatim recording of the meeting is made that includes the testimony and evidence on which to base the appeal. (Florida Statute 286.0105) The City does not furnish verbatim transcripts. Interested parties should make the necessary arrangements for verbatim transcripts.

AMERICANS WITH DISABILITIES ACT: In accordance with the Americans with Disabilities Act and Florida Statutes, Chapter 286.26, persons needing special accommodations to participate in a meeting should contact City Hall at (727) 367-2735 no later than four (4) days prior to the meeting for assistance.

**The public is cordially invited to attend this meeting.
All agenda material is available for review at City Hall.**

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Presentation by Barton & Associates on Impact Fee Feasibility Study and Wastewater Connection Fee Study

Date: May 24, 2016

Prepared By: Elaine Edmunds – Administrative Services Director

Summary of Issue The City of St. Pete Beach engaged Burton & Associates to evaluate the feasibility of implementing impact fees for general governmental services. The analysis started with a survey of impact fees currently imposed by cities in Pinellas County. This data was then used to evaluate the potential impact fee revenue for applicable fees based upon the types and level of projected new development within the City. This was compared against expansion related projects within the City's capital improvement program to evaluate the financial benefits of potential impact fees.

While going thru this process, Burton & Associates also updated the City's wastewater connection fees.

Tonight's presentation outlines the results of their analysis.

Requested Motion: N/A

Attachment: Impact Fee Feasibility Analysis
Wastewater Connection Fee Study

**Reviewed by the
City Manager** WS



TECHNICAL MEMORANDUM

Burton & Associates

1000 N. Ashley Drive, Suite 513
Tampa, FL 33602

Telephone: (813) 443-5138

Facsimile: (813) 443-8289

DATE: May 6, 2016

TO: Wayne Saunders, City Manager – St. Pete Beach

FROM: Andy Burnham, Senior Vice President – Burton & Associates

RE: RESULTS OF THE GENERAL GOVERNMENT IMPACT FEE FEASIBILITY ANALYSIS

INTRODUCTION: Burton & Associates has completed an analysis for the City of St. Pete Beach, Florida (City) in which we evaluated the feasibility of implementing new impact fees for general government services. We first analyzed what types of impact fees are commonly employed throughout Pinellas County, and subsequently quantified the potential revenues and uses of funds to evaluate the financial benefit if the City were to impose similar fees. In summary, we found that many communities in the County do not impose general government impact fees, and even if the City were to do so it would have very limited financial benefits due to the nature of the City's growth and capital improvement requirements.

A. BACKGROUND

The City has engaged Burton & Associates to evaluate the feasibility of implementing impact fees for general governmental services. Impact fees are assessed against new development in an attempt to cover the cost of providing capital facilities (infrastructure) needed to serve new development. Such charges are the mechanism by which new growth can "pay its own way" and minimize the extent to which existing residents and businesses must bear the cost of new or expanded facilities, which are necessitated by new residents or businesses.

The feasibility analysis began by developing a survey of impact fees imposed by cities within Pinellas County. The survey was used to evaluate the potential types of fees, and what the market range for the fee amounts are in neighboring communities. We then used the data from the survey to evaluate the potential impact fee revenue for applicable fees based upon the types and level of projected new development within the City. The potential impact fee revenue was compared against expansion related projects within the City's capital improvement program to evaluate the financial benefits of potential impact fees.

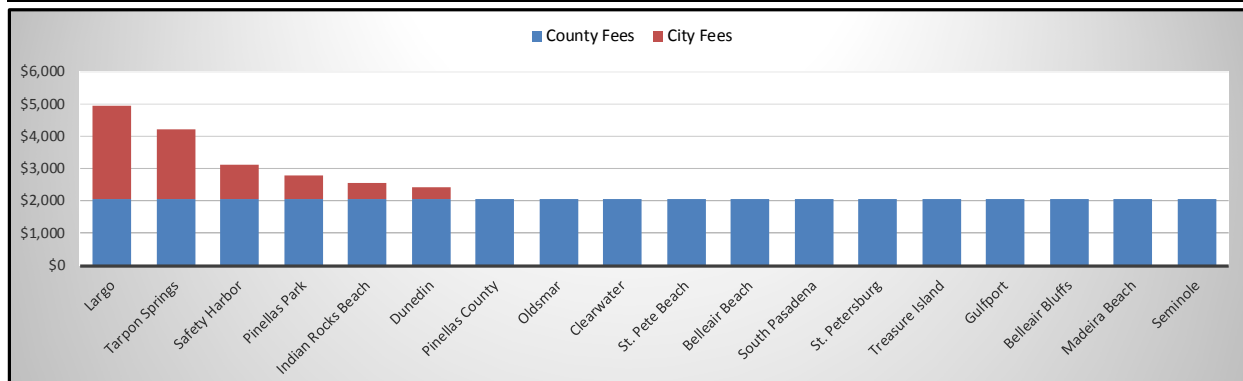
B. SURVEY

The first part of this analysis consisted of preparing a survey of cities within Pinellas County (County) to identify the type and levels of impact fees currently being charged in the area. The following table contains the survey results showing the impact fee type and amount for each community within the County. We also included three other cities from around Florida that Burton & Associates had recently calculated impact fees for to supplement the market range of impact fees for various general government services.

St. Pete Beach - General Government Impact Fee Survey

Single-Family Residential

	Law Enforcement	Fire/Rescue	Parks & Recreation	Transportation ⁽¹⁾	Library	Total
Largo	\$0	\$0	\$2,874	\$2,066	\$0	\$4,940
Tarpon Springs	\$435	\$381	\$902	\$2,066	\$436	\$4,220
Safety Harbor	\$0	\$350	\$315	\$2,066	\$383	\$3,114
Pinellas Park	\$0	\$0	\$725	\$2,066	\$0	\$2,791
Indian Rocks Beach	\$0	\$0	\$500	\$2,066	\$0	\$2,566
Dunedin	\$95	\$270	\$0	\$2,066	\$0	\$2,431
Pinellas County	\$0	\$0	\$0	\$2,066	\$0	\$2,066
Oldsmar	\$0	\$0	\$0	\$2,066	\$0	\$2,066
Clearwater	\$0	\$0	\$0	\$2,066	\$0	\$2,066
St. Pete Beach	\$0	\$0	\$0	\$2,066	\$0	\$2,066
Belleair Beach	\$0	\$0	\$0	\$2,066	\$0	\$2,066
South Pasadena	\$0	\$0	\$0	\$2,066	\$0	\$2,066
St. Petersburg	\$0	\$0	\$0	\$2,066	\$0	\$2,066
Treasure Island	\$0	\$0	\$0	\$2,066	\$0	\$2,066
Gulfport	\$0	\$0	\$0	\$2,066	\$0	\$2,066
Belleair Bluffs	\$0	\$0	\$0	\$2,066	\$0	\$2,066
Madeira Beach	\$0	\$0	\$0	\$2,066	\$0	\$2,066
Seminole	\$0	\$0	\$0	\$2,066	\$0	\$2,066
B&A Recently Calculated Fees						
St. Cloud	\$961	\$752	\$2,298	\$4,407	\$0	\$8,418
Deltona	\$126	\$246	\$1,556	\$1,924	\$0	\$3,852
Lynn Haven	\$279	\$331	\$439	\$450	\$0	\$1,499
Survey Average	\$379	\$388	\$1,201	\$2,212	\$410	\$4,590



(1) The Transportation Impact Fee is imposed per Pinellas County ordinance and includes a special fee schedule for downtown/redevelopment areas.

The survey shows that the most commonly imposed impact fee is actually a County imposed fee for transportation services that is passed on by each community in the County. While the survey also shows that law enforcement impact fees are charged by two cities in the County, the City outsources its law enforcement activities to the County, thereby eliminating the potential for such an impact fee. As such, we identified three other types of general government impact fees - fire rescue, parks and recreation, and library services - to evaluate as potential impact fees for the City based upon the services it provides.

C. CAPITAL IMPROVEMENT PROGRAM

In order to identify the capital projects that potential impact fees would be eligible to pay for, we assembled a full capital improvement program (CIP) with City staff and identified all expansion-related projects. Pursuant to law, impact fees must only be expended on capital projects that are related to providing additional capacity to serve new growth. As such, only the percentages of each project applicable to new growth were identified as impact fee eligible. The table below contains the full 5-year CIP by project with the percentage of each project attributable to new growth as discussed with City staff.

St. Pete Beach - General Fund Capital Improvement Program

PROJECT DESCRIPTION	Division	% Impact Fee Eligible	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Total	Total Impact Fee Eligible
Pass-A-Grille, Blind Pass, Library Projects	Library	4%	\$ 749,681	\$ 749,681	\$ 749,681	\$ 749,681	\$ 749,681	\$ 3,748,405	\$ 142,796
Fire Mini-Pumper	Fire/Rescue	0%	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ 240,000	\$ -
Community Center Note Payment	Parks & Recreation	1%	\$ 445,000	\$ 445,000	\$ 445,000	\$ -	\$ -	\$ 1,335,000	\$ 19,404
Seawall Repairs	Parks & Recreation	0%	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	\$ -
Upham Concession Stand	Parks & Recreation	0%	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ -
Jetty	Parks & Recreation	0%	\$ 125,000	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 1,125,000	\$ -
Egan Park Improvements	Parks & Recreation	0%	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -
ADA Plan	Facilities/Parks/Streets	0%	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000	\$ -
Warren Webster R&M	Parks & Recreation	0%	\$ 86,020	\$ -	\$ -	\$ -	\$ -	\$ 86,020	\$ -
Egan Park Lighting and Netting	Parks & Recreation	0%	\$ 318,000	\$ -	\$ -	\$ -	\$ -	\$ 318,000	\$ -
Library Expansion	Library	0%	\$3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -
Playground Equipment Replacement	Parks & Recreation	0%	\$ -	\$ 102,500	\$ 122,500	\$ 60,000	\$ -	\$ 285,000	\$ -
PAG Restrooms	Parks & Recreation	100%	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000
Merry Pier Dock	Parks & Recreation	0%	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	\$ -
Community Center Dock	Parks & Recreation	0%	\$ -	\$ 321,065	\$ -	\$ -	\$ -	\$ 321,065	\$ -
Hurley Field Renovation	Parks & Recreation	0%	\$ -	\$ -	\$ -	\$ 177,500	\$ -	\$ 177,500	\$ -
Lazarillo Park Restrooms	Parks & Recreation	1%	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 1,453
Fire/Rescue Boat	Fire/Rescue	100%	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 250,000
Pass-A-Grille Park	Parks & Recreation	1%	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ 7,267
			\$5,443,701	\$2,028,246	\$2,297,181	\$1,637,181	\$1,399,681	\$12,805,990	\$ 540,921

Note: Streets, Facilities and Utility projects not included

The results of the CIP analysis reveals that approximately \$540,000 or 4% of the \$12,800,000 five-year CIP could be funded with potential impact fee revenues.

D. PROJECTION OF NEW DEVELOPMENT

The next step in the feasibility analysis was to identify the potential new development in the City to calculate estimated revenue from potential impact fees. This was accomplished by evaluating the land use potential and submitted plans of specific upcoming developments as identified by City staff. In a work session with City staff, we identified the properties and potential residential units and non-residential square footage that will be developed and be eligible to pay impact fees. Each development was converted to Equivalent Residential Units (ERUs) in order to apply the survey average fees for residential properties to all development types. The following table contains the identified ERUs for each development that would be eligible for impact fee payment. As can be seen, some of the upcoming developments represent re-development and therefore a portion of the ERU's for those developments was excluded from the potential impact fee revenue calculations.

St. Pete Beach - Projected Specific Development

Description	Residential	Commercial/ Transient Lodging Sq.	Year	Res ERUs per	Non-Res Sq Ft	Incremental New	Non-Res	
	Units	Ft	Complete	Unit	per Gen ERU	Development	Res ERUs	Gen ERUs
Corey Ave - East End	50	51,670	2019	0.75	2,693	100%	38	19
Corey Ave - West End	0	12,384	2018	0.75	2,693	100%	-	5
7454 Gulf Blvd	0	13,000	2017	0.75	2,693	100%	-	5
7300 73rd Ave - Church Property	12	0	2018	0.75	2,693	100%	9	-
Post Card Inn	0	3,500	2017	0.75	2,693	0%	-	-
Tradewinds	0	60,750	2017	0.75	2,693	50%	-	12
The Alden	0	160,875	2020	0.75	2,693	25%	-	15
The Plaza Beach	0	65,000	2017	0.75	2,693	25%	-	6
The Black Palm	0	16,990	2017	0.75	2,693	75%	-	5
3800 Gulf - Vacant	0	22,631	2020	0.75	2,693	100%	-	8
Library	0	0	2020	0.75	2,693	0%	-	-
7th St	3	0	2016	1.00	2,693	0%	-	-
Sabal Palm Hotel	0	12,000	2017	0.75	2,693	19%	-	1

We then translated the projected ERUs into a linear timeline to estimate potential impact fee revenue over the next five years. We utilized the survey average fees for fire rescue and library impact fees as the basis of the revenue projections for those types of fees. However, we adjusted the market range fee for parks and recreation to \$800 in consideration of recent similar fees we have developed for other communities across Florida. The revenue estimates assume that the market range fees would be indexed by 3% per year if imposed to keep up with increases in assumed construction cost inflation. The results in the table below show that based upon the assumed market-based fees and projected schedule of development, the City could receive approximately \$112,000 in total impact fee revenue over a five-year period.

St. Pete Beach - Potential Impact Fee Revenues

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>		
<u>ERUs from Projected Development</u>							
Residential ERUs	-	-	9	38	-		
Non Residential ERUs	-	28	5	19	23		
Total ERUs from Known Development	-	28	14	57	23		
 <u>Potential Fees - Average from Survey</u>							
						Fee Index	
Fire/Rescue \$	388	\$ 400	\$ 412	\$ 424	\$ 437	3.0%	
Parks & Recreation \$	800	\$ 824	\$ 849	\$ 874	\$ 900	3.0%	
Library \$	410	\$ 422	\$ 434	\$ 447	\$ 461	3.0%	
 <u>Potential Impact Fee Revenues</u>							
						Total Estimated Revenue	Total Eligible CIP
Fire/Rescue \$	-	\$ 11,100	\$ 5,768	\$ 23,975	\$ 10,053	\$ 50,895	\$ 250,000
Parks & Recreation* \$	-	\$ -	\$ 7,638	\$ 32,782	\$ -	\$ 40,420	\$ 148,125
Library* \$	-	\$ -	\$ 3,910	\$ 16,780	\$ -	\$ 20,690	\$ 142,796
Total Potential Impact Fee Revenues \$	-	\$ 11,100	\$ 17,316	\$ 73,537	\$ 10,053	\$ 112,006	\$ 540,921

*Parks and Library Fees are only Applied to Residential Growth

E. CONCLUSIONS & RECOMMENDATIONS

Based upon the analysis presented herein, we have reached the following conclusions and recommendations regarding the feasibility of general government impact fees for the City:

1. Based upon the market survey of fees and eligible cost centers within the City, the general government impact fees that are most feasible for the City are:
 - a. Fire Rescue
 - b. Parks & Recreation
 - c. Library
2. The schedule of projected new development as identified by City staff could generate approximately \$112,000 in total impact fee revenues over a 5-year period utilizing the market range of fees identified herein.
3. The City's CIP contains approximately \$540,000 in impact fee eligible projects out of \$12,800,000 total costs, representing about 4% of the total capital needs of the City.
4. Given that much of the City's development is redevelopment that is not subject to impact fees and that only a very small portion of the City's capital needs are attributable to new growth, it is our conclusion that general government impacts would have very limited financial benefits to the City. Moreover, given that many neighboring communities do not have such impact fees, the City could potentially negatively affect its ability to attract development when compared to the cost of other communities.
5. While it is of course the City's choice as to how to proceed relative to the implementation of impact fees, based upon the analysis presented herein it would be our recommendation that the City consider applying the funds it would otherwise invest in establishing such fees on other initiatives within the City.

If you have any question or would like to discuss this Technical Memorandum, please do not hesitate to call me at (813) 443-5138.

Sincerely,



Andrew J. Burnham
Senior Vice President



TECHNICAL MEMORANDUM

Burton & Associates

1000 N. Ashley Drive, Suite 513
Tampa, FL 33602

Telephone: (813) 443-5138

Facsimile: (813) 443-8289

DATE: May 6, 2016

TO: Wayne Saunders, City Manager – St. Pete Beach

FROM: Andy Burnham, Senior Vice President – Burton & Associates

RE: RESULTS OF THE WASTEWATER CONNECTION FEE UPDATE ANALYSIS

INTRODUCTION: Burton & Associates has completed an update to the City of St. Pete Beach's (City) Wastewater Connection Fees. This report presents the results of the study, including background information, an explanation of the calculation methodology employed, results of the analysis, as well as a comparative connection fee survey. In summary, we have identified that the City's current cost of service results in a new fee of \$1,420 for a typical residential customer as compared to the current fee of \$1,035.

A. BACKGROUND

Wastewater utilities employ various types of charges and fees to recover the cost of different types of infrastructure. For major backbone infrastructure, such as treatment plants and large diameter conveyance lines, utilities often impose upfront capital charges to new growth and redevelopment such as impact fees to recover the unit cost of capacity. To recover the capital cost of smaller local collection infrastructure, utilities may impose additional charges such as connection fees. Utilities that have both backbone and local infrastructure (particularly smaller systems), may recover the unit cost of capacity for all infrastructure within an impact fee.

The City of St Pete Beach (City) purchases wholesale wastewater conveyance, treatment, and disposal services from the City of St. Petersburg, and as such does not own any backbone wastewater facilities. However, the City does own and operate local wastewater collection lines and other necessary infrastructure to bring collected wastewater to the lift station and larger conveyance system of the City of St. Petersburg.

As such, the City imposes one-time Wastewater Connection Fees in order to recover the capital costs of its local wastewater collection system. Such charges are the mechanism by which new growth can "pay its own way" and minimize the extent to which existing residents must bear the cost of new or expanded facilities, which are necessitated by new residents. As it has been some time since the fees were last evaluated, the City has engaged Burton & Associates to update its connection fees based upon its current costs per its fixed asset data and multi-year capital improvement program.

B. GENERAL METHODOLOGY

Although connection fees are not the same as impact fees, we utilized an approach commonly employed in the development of impact fees in order to have a conservative and very defensible connection fee structure for the City. Specifically, we used the replacement cost new, less depreciation of the City's existing assets, plus the portion of its capital improvement program that was expanding capacity and/or replacing an asset that was fully depreciated as the cost basis for the connection fee calculation. This total cost was then divided by the number of existing and future equivalent residential units (ERUs), defined as customers with a 5/8" x 3/4" meter, to determine the level of an updated connection fee for a 5/8" x 3/4" meter. This fee was then scaled based upon the ratio of maximum capacity flow rates of each larger meter size to develop an updated connection fee schedule by meter size for the City.

Cost Basis

Schedule 1 in the Appendix of this document shows the replacement cost new, less depreciation (RCNLD), for the City's existing wastewater system assets through FY 2015 as provided by City staff. The total RCNLD of wastewater fixed assets included in the fee calculation is \$11,784,291.

Schedule 2 in Appendix A identifies the multi-year CIP used in the Study. City staff reviewed the CIP in detail in order to identify the percentage of each project that was associated with the provision of additional system capacity or replacement of assets that were fully depreciated. This information was used to determine the amount of the CIP to be added to the RCNLD of the existing system assets. The total CIP cost included in the fee calculation is \$6,312,209, resulting in an unadjusted combined system cost basis for the fee calculation of \$18,096,500.

Per discussions with City staff, it was estimated that approximately 10% of total system costs were funded via grant proceeds. As such, the total costs were reduced by 10% to account for infrastructure that was funded from other sources, resulting in a final cost basis of \$16,286,850.

ERU Determination

The connection fee calculation utilizes the costs as identified above, divided amongst the total ERU's that could be served by those costs to calculate an updated fee. As indicated, one ERU is defined as a 5/8 x 3/4" meter. As such, larger meters were converted to ERU's based upon the ratio of maximum flow capacity of each meter size as identified by the American Water Works Association (AWWA). An analysis of the City's existing wastewater accounts and meter sizes results in 8,342 ERUs currently being served by the utility system.

To determine the anticipated number of new ERUs that could be served by the City's infrastructure, we discussed the specific developments that are expected to occur in the next five years with City staff. Specifically, City staff identified the potential residential units and commercial square footage associated with each development, which were converted to ERUs based upon the average ERUs per residential account, and per commercial square foot in the current system. It is important to note that additional unspecified growth was included in the

analysis as well for conservative purposes. Schedule 3 of the Appendix contains a schedule of projected ERUs, and indicates that the system would grow from 8,342 ERUs to 8,704 by FY 2026.

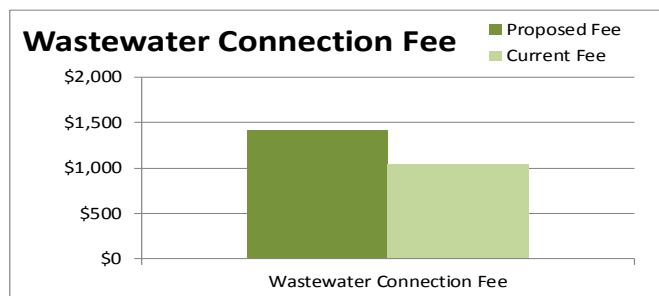
C. RESULTS

Upon determining the initial updated wastewater connection fee, two adjustments were made. First, a credit was included in the calculation based upon the net present value of the debt service principal that will be recovered in user fees after new customers connect to the wastewater system to avoid double recovery of debt-funded capital costs. Upon connection to the wastewater system, new customers will begin to use wastewater services and will pay the rates associated with those services. The rates for those services recover the debt service payments associated with the debt incurred to fund the capital costs of the wastewater systems. Therefore, in order to avoid a double recovery of those capital costs in the connection fees and user fees, a credit was calculated based upon the net present value of the annual debt service principal (through the term of the debt) that the average connection (connecting at the mid-point of the term of the debt) will pay after connecting to the wastewater system.

Second, a 3% contingency reduction was made as an allowance for the estimations inherent in calculations such as this. As such, based upon the cost and ERU information provided by the City and the methodology presented herein, the Study has identified a wastewater connection fee of \$1,420 per ERU versus the current fee of \$1,035 (an increase of \$385, or approximately 37%). The calculation of the fee is summarized in the table below:

City of St Pete Beach - Wastewater Connection Fee Calculation

Wastewater Fixed Assets (RCNLD)		\$11,784,291
Applicable CIP Projects		\$6,312,209
Total Wastewater Project Costs:		\$18,096,500
Less: Grant Funding	10.00%	(\$1,809,650)
Total Applied Costs		\$16,286,850
<u>Wastewater Connection Fee Calculation:</u>		
Capacity in 5/8" Meter Equivalencies (ERUs)		8,704
Cost per ERU		\$1,871
Credit for NPV of Debt Service Included in Usage Rates		-\$407
Wastewater Connection Fee per ERU		\$1,464
Reduction for Contingency	3.00%	\$1,420
Percentage of Full Cost Recovery		100%
Proposed Wastewater Connection Fee per ERU		\$1,420
Current Wastewater Connection Fee - per ERU		\$1,035
Change		\$385
Percent Change		37%



A comparative table presenting a full schedule of the current and updated connection fees by meter size, is presented below.

City of St. Pete Beach - Connection Fee by Meter Size

Meter Size	5/8 Inch Equivalent	Current Wastewater Connection Fee	Calculated Wastewater Connection Fee	\$ Change	% Change
5/8 inch	1	\$1,035	\$1,420	\$385	37%
1 inch	2.5	\$2,588	\$3,550	\$962	37%
1-1/2 inch	5	\$5,175	\$7,100	\$1,925	37%
2 inch	8	\$8,280	\$11,360	\$3,080	37%
3 inch	16	\$16,560	\$22,720	\$6,160	37%
4 inch	25	\$25,875	\$35,500	\$9,625	37%
6 inch	50	\$51,750	\$71,000	\$19,250	37%
8 inch	80	N/A	\$113,600	N/A	N/A

D. SURVEY

In order to provide additional information to the City regarding wastewater connection fees, a comparison of the current and updated fees for the City to the upfront capital charges of neighboring and other generally comparable utilities was prepared. The survey was developed by seeking an inventory of connection fees where available, as well as impact fees imposed by neighboring communities. However, it should be clearly noted that this is not a perfect “apples-to-apples” comparison given the difference in system configurations and fee structures.

Each entity in the survey owns and operates different levels of capital facilities, such as the backbone infrastructure for treatment and transmission components, while others (such as the City) only own and operate local collection systems. Certain entities may separate charges for backbone infrastructure and collection systems into impact fees and connection fees; while others may group all capital recovery charges into one impact fee. Regardless of fee type, the general similarities between all fees presented in this survey are capital recovery fees imposed upon new connections to the system. For the purposes of this survey, we have labeled all upfront capital charges as “connection fees”.

The results of the survey are presented in the following table and provide a basis of comparison of the City’s current and updated wastewater connection fees for single-family residential connections (i.e., one ERU) to the capital recovery fees currently imposed by neighboring wastewater systems.

City of St. Pete Beach
Wastewater Utility Connection Fee Survey
Single-Family Residential

	Sewer Connection Fee
Pinellas County	\$2,060
Indian Rocks Beach*	\$2,060
Belleair Bluffs*	\$2,060
Madeira Beach*	\$2,060
Seminole*	\$2,060
Largo	\$1,835
Dunedin	\$1,666
Tarpon Springs	\$1,435
St. Pete Beach - Proposed	\$1,420
Oldsmar	\$1,390
St. Pete Beach - Current	\$1,035
Belleair Beach	\$1,000
South Pasadena	\$1,000
Clearwater	\$900
Gulfport	\$495
Safety Harbor	\$400
St. Petersburg	\$350
Treasure Island	\$325
Pinellas Park	\$0

* indicates fees are passed-through via Pinellas County

Beyond the type of capital recovery fee (impact fee vs. connection fee), it is important to note that the reader must view the comparison with caution as no in depth analysis has been performed to identify the methods used in the development of the capital recovery fees imposed by the other public utilities, nor has any analysis been performed to determine whether 100% of the cost of new facilities is recovered from such fees (or if some percentage of the costs are recovered through user fees). Additionally, no analysis was conducted to determine the types of capital facilities currently in service or planned for the utilities surveyed.

Some reasons why connection fees differ among utilities include the following:

- Types of infrastructure owned by the entity
- Fee structures and methodologies (i.e. connection fee vs. impact fee)
- Type and complexity of treatment and effluent disposal method
- Density of service area
- Availability of grant funding to finance CIP
- Age of system and Utility life cycle (e.g., growth-oriented vs. mature)
- Level of service standards and administrative policies

E. CONCLUSIONS & RECOMMENDATIONS

The fundamental conclusions and recommendations of the Study are as follows:

- The City should increase its current wastewater connection fee by approximately 37% to \$1,420 per ERU to reflect the City's current cost of infrastructure and thereby minimize the amount of these costs to be recovered in its utility rates.
- The resulting connection fees as presented herein are very comparable to the upfront wastewater capital charges of other neighboring communities.
- We recommend that the City update the fee calculation every 5 years to reflect its most current cost requirements and customer base.

If you have any question or would like to discuss this Technical Memorandum, please do not hesitate to call me at (813) 443-5138.

Sincerely,



Andrew J. Burnham
Senior Vice President

Appendix A – Supporting Schedules

- **Schedule 1** - provides a detailed asset inventory, including cost data
- **Schedule 2** - presents a project listing of the multi-year Capital Improvement Program
- **Schedule 3** – contains the current and projected number of Equivalent Residential Units

TECHNICAL MEMORANDUM

THE CITY OF ST PETE BEACH, FL
FY 2016 WASTEWATER CONNECTION FEE STUDY

Schedule 1 - Asset Inventory

St Pete Beach - FY 2016 Wastewater Connection Fee Study - Appendix A

Description	Date in Service	Book Life	Years Depreciated	Original Cost	Original Cost Depreciation	Original Cost	ENR	Replacement Cost
						Less Depreciation	Escalation Factor	New Less Depreciation
1 Pump Station # 3 Design/Eng	2014	40	2	\$ 107,264	\$ 5,363	\$ 101,901	1.05	\$ 106,991
2 Force Main #3 R & R	2014	40	2	\$ 74,134	\$ 3,707	\$ 70,427	1.05	\$ 73,945
3 PAG Way Reconstruction	2014	40	2	\$ 142,419	\$ 7,121	\$ 135,298	1.05	\$ 142,057
4 Sewer I & I FY15	2015	40	1	\$ 5,597	\$ 140	\$ 5,457	1.03	\$ 5,601
5 CL2 Sampler	1992	5	24	\$ 2,784	\$ 2,784	\$ -	2.07	\$ -
6 Pumps 2-SH300 Submersible	1995	20	21	\$ 4,400	\$ 4,400	\$ -	1.88	\$ -
7 Pumps 2 Hydro 3 hp	1996	20	20	\$ 5,228	\$ 5,228	\$ -	1.83	\$ -
8 Pump Hydro Immersible	1997	20	19	\$ 3,047	\$ 2,895	\$ 152	1.77	\$ 269
9 Pump 3 HP Hydromatic	1997	20	19	\$ 3,516	\$ 3,340	\$ 176	1.77	\$ 311
10 Pro Guard 3 way recvy system	1998	10	18	\$ 3,238	\$ 3,238	\$ -	1.74	\$ -
11 Pump Hydromatic SHJ300M2	1999	20	17	\$ 3,044	\$ 2,587	\$ 457	1.70	\$ 776
12 Pump Hydromatic SHJ300M2	1999	20	17	\$ 3,044	\$ 2,587	\$ 457	1.70	\$ 776
13 G Rupp Sewage Pump #1	2001	40	15	\$ 7,067	\$ 2,650	\$ 4,417	1.63	\$ 7,180
14 G Rupp Sewage Pump #2	2001	40	15	\$ 7,067	\$ 2,650	\$ 4,417	1.63	\$ 7,180
15 Land	2004	0	12	\$ 310,117	\$ 310,117	\$ -	1.45	\$ -
16 4 inch sewer lines	1957	40	59	\$ 34,939	\$ 34,939	\$ -	14.22	\$ -
17 6 inch sewer lines	1957	40	59	\$ 299,242	\$ 299,242	\$ -	14.22	\$ -
18 8 inch sewer lines	1957	40	59	\$ 30,141	\$ 30,141	\$ -	14.22	\$ -
19 10 inch sewer lines	1957	40	59	\$ 49,151	\$ 49,151	\$ -	14.22	\$ -
20 14 inch sewer lines	1957	40	59	\$ 57,851	\$ 57,851	\$ -	14.22	\$ -
21 18 inch sewer lines	1957	40	59	\$ 485,236	\$ 485,236	\$ -	14.22	\$ -
22 24 inch sewer lines	1957	40	59	\$ 533,998	\$ 533,998	\$ -	14.22	\$ -
23 Lift Station #2	1957	40	59	\$ 75,500	\$ 75,500	\$ -	14.22	\$ -
24 Lift Station #3	1957	40	59	\$ 77,112	\$ 77,112	\$ -	14.22	\$ -
25 Lift Station #4	1957	40	59	\$ 8,900	\$ 8,900	\$ -	14.22	\$ -
26 Lift Station #5	1957	40	59	\$ 8,900	\$ 8,900	\$ -	14.22	\$ -
27 Lift Station #6	1957	40	59	\$ 8,900	\$ 8,900	\$ -	14.22	\$ -
28 Lift Station #7	1957	40	59	\$ 11,500	\$ 11,500	\$ -	14.22	\$ -
29 Lift Station #8	1957	40	59	\$ 8,900	\$ 8,900	\$ -	14.22	\$ -
30 Lift Station #9	1957	40	59	\$ 8,900	\$ 8,900	\$ -	14.22	\$ -
31 Lift Station #10	1957	40	59	\$ 8,900	\$ 8,900	\$ -	14.22	\$ -
32 Lift Station #11	1957	40	59	\$ 8,900	\$ 8,900	\$ -	14.22	\$ -
33 Lift Station #12	1957	40	59	\$ 8,900	\$ 8,900	\$ -	14.22	\$ -
34 Lift Station #13	1957	40	59	\$ 55,200	\$ 55,200	\$ -	14.22	\$ -
35 Lift Station #14	1957	40	59	\$ 49,200	\$ 49,200	\$ -	14.22	\$ -
36 Lift Station #15	1957	40	59	\$ 7,950	\$ 7,950	\$ -	14.22	\$ -
37 Lift Station #16	1957	40	59	\$ 7,950	\$ 7,950	\$ -	14.22	\$ -
38 Lift Station #17	1957	40	59	\$ 8,270	\$ 8,270	\$ -	14.22	\$ -
39 Modification	1989	40	27	\$ 31,701	\$ 21,398	\$ 10,303	2.23	\$ 22,986
40 Modification	1989	40	27	\$ 7,533	\$ 5,085	\$ 2,448	2.23	\$ 5,462
41 Lift Station Liners	1989	40	27	\$ 46,730	\$ 31,543	\$ 15,187	2.23	\$ 33,884
42 Modification	1990	40	26	\$ 36,506	\$ 23,729	\$ 12,777	2.18	\$ 27,802
43 Force Main Replacement	1990	40	26	\$ 177,957	\$ 115,672	\$ 62,285	2.18	\$ 135,526
44 Modification	1990	40	26	\$ 3,750	\$ 2,438	\$ 1,313	2.18	\$ 2,856
45 Electric Upgrade	1990	40	26	\$ 11,294	\$ 7,341	\$ 3,953	2.18	\$ 8,601
46 Structure Upgrade	1995	40	21	\$ 79,949	\$ 41,973	\$ 37,976	1.88	\$ 71,470
47 Manhole Adjustments	2000	20	16	\$ 28,377	\$ 22,702	\$ 5,675	1.66	\$ 9,393
48 I & I FY2000	2000	40	16	\$ 40,187	\$ 16,075	\$ 24,112	1.66	\$ 39,908
49 79th Avenue Force Main	2001	40	15	\$ 100,985	\$ 37,869	\$ 63,116	1.63	\$ 102,599
50 I & I FY2001	2001	40	15	\$ 12,045	\$ 4,517	\$ 7,528	1.63	\$ 12,238
51 Utility relocation BP 2003	2003	40	13	\$ 141,914	\$ 46,122	\$ 95,792	1.54	\$ 147,320
52 Utility relocation BP 2002	2001	40	15	\$ 705,825	\$ 264,684	\$ 441,141	1.63	\$ 717,106
53 Utility relocation BP 2004	2003	50	13	\$ 101,894	\$ 26,492	\$ 75,402	1.54	\$ 115,962
54 Manhole Adjustments	2001	40	15	\$ 9,747	\$ 3,655	\$ 6,092	1.63	\$ 9,903
55 Sewer I & I FY03	2003	40	13	\$ 88,284	\$ 28,692	\$ 59,591	1.54	\$ 91,647
56 Sewer I & I FY04	2004	40	12	\$ 73,703	\$ 22,111	\$ 51,592	1.45	\$ 74,661
57 Force Main Replacement	2004	50	12	\$ 34,760	\$ 8,343	\$ 26,418	1.45	\$ 38,230
58 Master Pump Station	2004	50	12	\$ 177,700	\$ 42,648	\$ 135,052	1.45	\$ 195,439
59 Hydro Submersible Pump	2005	20	11	\$ 3,504	\$ 1,927	\$ 1,577	1.38	\$ 2,180
60 Hydro Submersible Pump	2005	20	11	\$ 3,504	\$ 1,927	\$ 1,577	1.38	\$ 2,180
61 Hydro Submersible Pump	2005	20	11	\$ 3,504	\$ 1,927	\$ 1,577	1.38	\$ 2,180
62 2005 Vactor	2005	10	11	\$ 234,365	\$ 234,365	\$ -	1.38	\$ -
63 Utility relocation BP 2005	2005	50	11	\$ 15,286	\$ 3,363	\$ 11,923	1.38	\$ 16,487
64 Master Pump Station	2005	50	11	\$ 298,028	\$ 65,566	\$ 232,462	1.38	\$ 321,450
65 Sewer I & I FY05	2005	40	11	\$ 211,541	\$ 58,174	\$ 153,367	1.38	\$ 212,077
66 Force Main Replacement	2005	30	11	\$ 14,072	\$ 5,160	\$ 8,912	1.38	\$ 12,324
67 Sewer Rehabilitation	2005	20	11	\$ 367,077	\$ 201,892	\$ 165,185	1.38	\$ 228,419
68 Master Lift Station	2005	50	11	\$ 73,081	\$ 16,078	\$ 57,003	1.38	\$ 78,824
69 2006 Ford F-350	2006	7	10	\$ 28,830	\$ 28,830	\$ -	1.33	\$ -
70 Hydro Submersible Pump	2006	7	10	\$ 3,847	\$ 3,847	\$ -	1.33	\$ -
71 Hydro Submersible Pump	2006	7	10	\$ 3,847	\$ 3,847	\$ -	1.33	\$ -
72 I & I FY06	2006	40	10	\$ 38,815	\$ 9,704	\$ 29,111	1.33	\$ 38,681
73 Master Pump Station	2006	50	10	\$ 1,662,165	\$ 332,433	\$ 1,329,732	1.33	\$ 1,766,864
74 Sewer I & I	2006	40	10	\$ 70,122	\$ 17,531	\$ 52,592	1.33	\$ 69,881
75 Force Main Replacement FY06	2006	30	10	\$ 2,761	\$ 920	\$ 1,841	1.33	\$ 2,446

TECHNICAL MEMORANDUM

THE CITY OF ST PETE BEACH, FL
FY 2016 WASTEWATER CONNECTION FEE STUDY

Schedule 1 - Asset Inventory

St Pete Beach - FY 2016 Wastewater Connection Fee Study - Appendix A

Description	Date in Service	Book Life	Years Depreciated	Original Cost	Original Cost Depreciation	Original Cost Less Depreciation	ENR Escalation Factor	Replacement Cost New Less Depreciation
76 TV/Digital Recorder	2006	7	10	\$ 41,930	\$ 41,930	\$ -	1.33	\$ -
77 Sewer I & I FY2006	2006	40	10	\$ 2,200	\$ 550	\$ 1,650	1.33	\$ 2,192
78 Master Lift Station FY06	2006	50	10	\$ 12,870	\$ 2,574	\$ 10,296	1.33	\$ 13,681
79 Hydromatic Pump	2007	7	9	\$ 3,880	\$ 3,880	\$ -	1.29	\$ -
80 Hydromatic Pump	2007	7	9	\$ 3,880	\$ 3,880	\$ -	1.29	\$ -
81 Incode server/license	2007	3	9	\$ 33,000	\$ 33,000	\$ -	1.29	\$ -
82 Master Pump Station FY07	2007	50	9	\$ 1,310,418	\$ 235,875	\$ 1,074,542	1.29	\$ 1,388,716
83 Sewer I & I FY07	2007	40	9	\$ 65,700	\$ 14,783	\$ 50,918	1.29	\$ 65,805
84 John Deer Front Loader	2008	7	8	\$ 35,184	\$ 35,184	\$ -	1.24	\$ -
85 3 HP Hydro sub pump	2008	20	8	\$ 3,909	\$ 1,564	\$ 2,345	1.24	\$ 2,906
86 3 HP Hydro sub pump	2008	20	8	\$ 3,909	\$ 1,564	\$ 2,345	1.24	\$ 2,906
87 3 HP Hydro sub pump	2008	20	8	\$ 3,909	\$ 1,564	\$ 2,345	1.24	\$ 2,906
88 Incode Work order System	2008	3	8	\$ 1,948	\$ 1,948	\$ -	1.24	\$ -
89 Master Pump Station FY08	2008	50	8	\$ 431,624	\$ 69,060	\$ 362,564	1.24	\$ 449,229
90 Hydromatic Pump	2008	7	8	\$ 8,500	\$ 8,500	\$ -	1.24	\$ -
91 LS # 7 Rehab	2009	50	7	\$ 19,958	\$ 2,794	\$ 17,164	1.20	\$ 20,621
92 Whelled Transporter	2009	7	7	\$ 9,993	\$ 9,993	\$ -	1.20	\$ -
93 LS # 7 Rehab	2010	40	6	\$ 134,945	\$ 20,242	\$ 114,703	1.17	\$ 134,172
94 Master Pump Station 1 Eval	2011	40	5	\$ 294,838	\$ 36,855	\$ 257,984	1.14	\$ 292,871
95 Sewer I & I FY10	2009	40	7	\$ 98,656	\$ 17,265	\$ 81,391	1.20	\$ 97,787
96 Snake Machine	2011	5	5	\$ 3,413	\$ 3,413	\$ -	1.14	\$ -
97 Sewer I & I FY11	2011	30	5	\$ 7,470	\$ 1,245	\$ 6,225	1.14	\$ 7,067
98 LS Rehabilitation	2011	30	5	\$ 1,139,557	\$ 189,926	\$ 949,631	1.14	\$ 1,078,052
99 Master Pump Station Controls	2011	5	5	\$ 6,450	\$ 6,450	\$ -	1.14	\$ -
100 2012 Ford F 350	2011	6	5	\$ 45,787	\$ 38,156	\$ 7,631	1.14	\$ 8,663
101 Minolta Copier	2011	5	5	\$ 1,421	\$ 1,421	\$ -	1.14	\$ -
102 Manhole Adjustments	2011	10	5	\$ 57,407	\$ 28,703	\$ 28,703	1.14	\$ 32,585
103 Lift Station #10	2012	30	4	\$ 129,409	\$ 17,255	\$ 112,154	1.11	\$ 124,062
104 Sewer I & I FY12	2012	30	4	\$ 397,928	\$ 53,057	\$ 344,871	1.11	\$ 381,486
105 Sewer I & I FY13	2013	30	3	\$ 41,221	\$ 4,122	\$ 37,099	1.08	\$ 40,013
106 Utility Crane truck	2013	7	3	\$ 28,068	\$ 12,029	\$ 16,039	1.08	\$ 17,299
107 Engineering/Sta.1 pumps	2013	10	3	\$ 991,269	\$ 297,381	\$ 693,888	1.08	\$ 748,381
108 Underground Electric Sta 2	2013	30	3	\$ 1,918,766	\$ 191,877	\$ 1,726,889	1.08	\$ 1,862,505
109 SCADA System	2014	5	2	\$ 62,729	\$ 25,092	\$ 37,637	1.05	\$ 39,517
110 Odor Control System Sta 1	2014	5	2	\$ 13,965	\$ 5,586	\$ 8,379	1.05	\$ 8,797
Totals:				\$ 14,847,707	\$ 5,392,544	\$ 9,455,163		\$ 11,784,291

Schedule 2 - Capital Improvement Program**St Pete Beach - FY 2016 Wastewater Connection Fee Study - Appendix A**

PROJECT DESCRIPTION	EXP %	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Total CIP	Total CIP Included in Fee
Pump Station #3 Rehabilitation	100%	\$ -	976,000	-	-	-	-	976,000	976,000
Force Main #3	100%	\$ -	575,000	-	-	-	-	575,000	575,000
Lift Station R&R	75%	\$ -	300,000	300,000	300,000	300,000	200,000	1,400,000	1,050,000
I&I Repairs	0%	\$ -	500,000	500,000	500,000	500,000	500,000	2,500,000	-
Valve Vault Repair	0%	\$ -	150,000	-	150,000	-	-	300,000	-
Blind Pass	100%	\$ -	-	450,000	-	-	-	450,000	450,000
Pass-A-Grille Way Phase I	100%	\$ 1,223,084	-	-	-	-	-	1,223,084	1,223,084
Pass-A-Grille Way Phase II	100%	\$ -	-	-	1,038,125	-	-	1,038,125	1,038,125
4 Sewer Crossovers	100%	\$ -	-	1,000,000	-	-	-	1,000,000	1,000,000
		\$ 1,223,084	\$ 2,501,000	\$ 2,250,000	\$ 1,988,125	\$ 800,000	\$ 700,000	\$ 9,462,209	\$ 6,312,209

Schedule 3 - Projected Development in ERUs **St Pete Beach - FY 2016 Wastewater Connection Fee Study - Appendix A**

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
<u>ERUs from Known Development</u>											
Residential ERUs	-	-	9	38	-	-	-	-	-	-	-
Non Residential ERUs	-	39	6	27	33	-	-	-	-	-	-
Total ERUs from Known Development	-	39	15	65	33	-	-	-	-	-	-
<u>Unspecified ERU Growth</u>											
Residential ERUs	-	-	-	-	-	5	5	5	5	5	5
Non Residential ERUs	-	-	-	-	-	30	30	30	30	30	30
Total Unspecified ERU Growth	-	-	-	-	-	35	35	35	35	35	35
<u>Growth in Total ERUs</u>											
Res Growth	6,417	6,417	6,426	6,464	6,464	6,469	6,474	6,479	6,484	6,489	6,494
Non Res Growth	1,925	1,964	1,970	1,997	2,030	2,060	2,090	2,120	2,150	2,180	2,210
Total Growth	8,342	8,381	8,396	8,461	8,494	8,529	8,564	8,599	8,634	8,669	8,704

CITY COMMISSION MEETING - WORKSHOP

MINUTES

MARCH 8, 2016

4:00 P.M.

CALL TO ORDER

Mayor Lowe called the meeting to order at 4:10 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Maria Lowe, Mayor
Terri Finnerty, Vice Mayor
Rick Falkenstein, Commissioner
Gregory Premer, Commissioner (arrived at 4:15 p.m.)
Melinda Pletcher, Commissioner (arrived at 4:30 p.m.)

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Rebecca C. Haynes, City Clerk
Jennifer Bryla, Community Development Director
Elaine Edmunds, Administrative Services Director
Phyllis Ruscella, Library Administrator
Ian Wade, Project Manager

1. Presentation by short listed firms being considered for Design Services for the New Library

- a. Fleishman Garcia
- b. Long & Associates Architects/Engineers, Inc.
- c. RDHA & Rowe Architects, Inc.

City Manager Wayne Saunders reported that six proposals were received in response to an RFP (Request for Proposals) that was advertised. The Library Advisory Committee reviewed the bid packages that were submitted and recommended three firms who will be given 15-20 minutes each to present their ideas.

Questions were posed by Commissioners to each firm during their presentations and answered by the representatives.

2. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 6:05 p.m.

Attest:

Rebecca C. Haynes, City Clerk

Maria Lowe, Mayor

Minutes approved on: _____

CITY COMMISSION MEETING

MINUTES

MARCH 8, 2016

6:00 P.M.

CALL TO ORDER

Mayor Lowe called the meeting to order at 6:20 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Maria Lowe, Mayor
Terri Finnerty, Vice Mayor
Rick Falkenstein, Commissioner
Gregory Premer, Commissioner
Melinda Pletcher, Commissioner

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Rebecca C. Haynes, City Clerk
Jennifer Bryla, Community Development Director
Elaine Edmunds, Administrative Services Director
Jennifer McMahon, Recreation Director
Phyllis Ruscella, Library Administrator

1. Presentations

There were no presentations.

2. Changes to the Agenda

City Manager Saunders requested to postpone Item 4 (g) and return with modifications.

3. Audience Comments

Bill Paarlberg, 70th Avenue, commented on political signs and neighborhood watch programs.

Janet Paarlberg, 70th Avenue, commented on a crosswalk on Gulf Boulevard near the Shell Restaurant and bonfire regulations on Upham Beach.

Deborah Schechner, Boca Ciega Isle Drive, commented on adequate law enforcement during Spring Break, Election Day traffic and parking passes in the Don Vista Neighborhood.

Bill Pyle, Sunset Way, commented on T-Groins and rock formations at Upham Beach, and about bonfires and drinking on the beach.

Rosemary Manning, 1st Avenue, commented on performance reviews of the City Manager and the City Attorney and on the Library renovation proposals.

4. Consent

- a. Approval of minutes from the City Commission Meeting held January 26, 2016.
- b. Authorization of the use of City resources for the 2016 Historic Preservation Summit.
- c. Authorization to approve special event application and street closure for Pass-a-Grille Beach Community Church Easter Sunrise Service scheduled for March 27, 2016.
- d. Authorize the City Manager to enter into a 1-year contract extension for design services with George F. Young, Inc. effective January 8, 2016 through January 8, 2017.
- e. Authorize the City Manager to enter into a Purchasing Agreement with Jam 5:20 Construction for \$14,788 for Renovations to the Library Building.
- f. Authorize the City Manager to enter into a unit price purchasing agreement with Amroad Florida for Pavement Markings for an amount not to exceed the City's annual budget of \$35,000 for FY2016.
- ~~g. Authorize the City Manager to enter into an Emergency Medical Services Continuing Education Agreement with Pinellas County. REMOVED~~
- h. Authorize the City Manager to enter into a Cooperative Funding Agreement with the Southwest Florida Water Management District (SWFWMD) for Phase II of the Pass-A-Grille Way Reconstruction project.

City Manager Wayne Saunders reviewed the consent items and recommended approval.

Commissioner Pletcher moved to approve Consent Items 4 (a), (b), (c), (d), (e), (f) and (h) as presented. The motion was seconded by Commissioner Falkenstein.

Mayor Lowe called for audience comments.

Hearing no audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

5. Action Items

- a. Ranking of the short listed firms for Library Design Services and authorizing the City Manager to enter into negotiations with the highest ranked firm.

Mr. Saunders noted that he will negotiate an agreement for design services with the top ranked firm of the Commission's choosing in regard to the library facility.

Mayor Lowe called for audience comments.

Deborah Schechner, Boca Ciega Isle Drive, commented on hurricane sustainability, habitat responsibility and sidewalk safety.

Lorraine Huhn, Blind Pass Road, commented on a team approach to the project.

Rosemary Manning, 1st Avenue, commented on the voting process and requested Commissioners state their preferences in addition to submitting them in writing.

Ward Friszolowski, Belle Vista Drive East, commented positively on the top three firms selected by the Library Advisory Committee.

Phyllis Ruscella, Library Administrator, commented on end results, the amount of land that would be used if the structure were built in the current park, a parking tower, the environmental impact, an on-sight cafe´ and a rooftop terrace.

The Commissioners submitted their written votes to the City Clerk listing their ranking preferences.

City Clerk Haynes read the ranking summary of votes, in order of preference, as follows:

1. Fleishman Garcia
2. Long & Associates Architects/Engineers, Inc.
3. RDHA & Rowe Architects, Inc.

Vice Mayor Finnerty moved to approve Item 5(a), recommending Fleishman Garcia be ranked number one, Long & Associates Architects/Engineers, Inc., as number two and RDHA & Rowe Architects Inc., as number three; and further authorize the City Manager to negotiate an agreement with Fleishman Garcia. If an agreement cannot be reached, the City Manager will move to the next ranked firm. The motion was seconded by Commissioner Premer.

Mayor Lowe called for audience comments.

Hearing no audience comments, Mayor Lowe called for the vote.

The motion was unanimously passed by an individual roll call vote.

6. Ordinances

- a. Ordinance 2016-04, First Reading and Public Hearing amending the Code of Ordinances regarding traffic and vehicles.

Jennifer Bryla, Community Development Director, reviewed the parking availability, hours of enforcement and the permit process. Ms. Bryla noted that the Planning Board recommended no changes be made until after the parking study is complete.

It was the consensus of the Commission to add:

Section 2. Sec. 82-137 (g): 70th Avenue from Gulf Boulevard to Sunset Way.

Commissioner Premer moved to approve Item 6(a), Ordinance 2016-04, upon first reading, an ordinance of the City of St. Pete Beach, Florida, amending Chapter 82, Traffic and Vehicles, of the City of St. Pete Beach Code of Ordinances, by moving Section 82-236 from Division 4 of Article II, Specific Street Regulations, to Section 82-1 of Article I, in general and clarifying the definition for "resident;" adding Section 82-2 of Article I, establishing requirements for issuance of parking permits; amending Section 82.137 of Division 1 of Article III to designate new "C" permit restricted streets; amending Section 82-203 of Division 3 of Article III related to "A" and "B" and "E" parking permits for businesses and residents in Pass-a-Grille and on Beach Plaza; adding Sections 82-244 and 82-245 to Division 4 of Article III establishing regulations for existing "D" residential parking permits and new "C" residential parking permits; amending the document entitled "Exhibit B" attached herein, increasing the allowable number of parking permits for 1801 Gulf Way; providing missing letter designations for each type of parking permit throughout the chapter; removing multiple references to the police department and replacing with the Sheriff's Department; correcting Scrivener's errors; providing for amendment of the City parking maps; providing for

severability; providing for the repeal of all ordinances in conflict herewith, to the extent of such conflict; and providing for an effective date, as amended in Section 82-137(g). The motion was seconded by Commissioner Falkenstein.

Mayor Lowe called for audience comments.

Deborah Schechner, Boca Ciega Isle Drive, commented that parking issues are ongoing within the City limits.

Hearing no further audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

7. Resolutions

- a. Resolution 2016-01, a resolution of the City of St. Pete Beach, Pinellas County, approving the Community Redevelopment Area Plan.

Ms. Bryla noted that the City is in the process of establishing a Community Redevelopment Area Plan and a Tax Increment Financing Area which will further the goals and objectives outlined in the Comprehensive Plan and highlighted the changes made in response to comments received.

Vice Mayor Finnerty moved to approve Item 7(a), Resolution 2016-01, a resolution of the City Commission of the City of St. Pete Beach, Florida proposing adoption by the City Commission of a Community Redevelopment Plan and providing for an effective date, as amended in Strategies 2.4 and 5.3, Table 6.1 and the definition of library facilities where applicable; which approves the CRA Plan dated December 2015 with amendments as presented in the March 2016 Plan. The motion was seconded by Commissioner Falkenstein.

Mayor Lowe called for audience comments.

Bill Pyle, Sunset Way, spoke in opposition to the proposed CRA Plan as submitted.

Hearing no further audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

- b. Resolution 2016-03, Re-adoption of a Defined Contribution Plan for the City Employees, adopting the ICMA 401 Governmental Money Purchase Plan and Trust, providing for execution of a Trust Agreement and all other necessary documents incidental to administration of the defined contribution plan.

City Manager Saunders reported that the IRS requires a six-year review and re-adoption of the agreement currently on file for the retirement plan offered to City employees.

Commissioner Premier moved to continue Item 7(b) to date certain of April 12, 2016. The motion was seconded by Vice Mayor Finnerty.

Mayor Lowe called for audience comments.

Hearing no audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

8. Items for Discussion

Commissioner Falkenstein requested future discussion in regard to new signs at dune walkovers

Commissioner Pletcher requested future discussion in regard to angle parking on 9th Avenue and 10th Avenue to increase parking spaces.

Mayor Lowe requested future discussion in regard to service with Pinellas Suncoast Transit Authority and with Florida Department of Transportation (FDOT) concerning a gondola concept and a water taxi concept, and to schedule a future presentation by Turtle Trackers

9. Audience Comments

An unidentified speaker discussed upcoming astrological sightings.

10. City Clerk, City Manager, City Attorney and City Commission Reports

City Clerk Haynes reported on the following items:

- Presidential Preference Primary-Municipal Election on March 15, 2016; identification required; early voting office hours and locations; and absentee voter ballots

City Manager Saunders reported on the following items:

- Preliminary budget workshop scheduled for April 7, 2016 at 11:00 a.m. at the Community Center
- Pinellas County rip current signage
- Extra patrol scheduled for Pinellas County Sheriff's Office during Spring Break
- Nelson Construction will conduct night construction along Pass-A-Grille Way

City Attorney Dickman reported on the following item:

- Litigation status

Commissioner Pletcher had no report.

Commissioner Premier reported on the following items:

- Safe driving tips

Commissioner Falkenstein reported on the following items:

- Turtle Season and turtle friendly lights begin on March 1st
- Light installation on 10th Avenue

Vice Mayor Finnerty reported on the following items:

- Australian Pine trees at Boca Shores Condominiums
- Additional work scheduled at Egan Park
- Candidate Forum Night on February 25, 2016
- Reminder to vote on March 15, 2016

Mayor Lowe reported on the following items:

- Neighborhood Watch Program by Vina Homeowners Association
- Elk Lodge celebration
- Sidewalk and staircase near the Bayway Bridge and Don Cesar Hotel

11. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 10:05 p.m.

Attest:

Rebecca C. Haynes, City Clerk

Maria Lowe, Mayor

Minutes approved on: _____

CITY COMMISSION MEETING

MINUTES

MARCH 10, 2016

6:00 P.M.

CALL TO ORDER

Mayor Lowe called the meeting to order at 6:07 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Maria Lowe, Mayor
Terri Finnerty, Vice Mayor
Rick Falkenstein, Commissioner
Gregory Premer, Commissioner
Melinda Pletcher, Commissioner

ALSO PRESENT:

Wayne Saunders, City Manager
Rebecca C. Haynes, City Clerk
Mary Jo Murphy, Deputy City Clerk

1. State of the City Report

a. District Commissioners' Reports

Vice Mayor Finnerty reported on the following District 1 developments and future accomplishments:

- West Corey Avenue
- Blind Pass Road
- Gulf Boulevard stormwater issues
- Revenue Bonds
- Egan Park Improvements
- Demolition of former police building
- Library renovation and design services
- Outdoor drinking and dining
- Sunset Festival celebrations
- McKenney Park

- Repaving of 75th Avenue
- Horan Park evening lights
- Gulf Beaches Elementary School Advisory Board
- Timing of lights at 75th Avenue and Boca Ciega Drive
- Expansion of bicycle lane along Gulf Boulevard
- Correct signage at the intersection of 75th Avenue
- Installation of speed signs near elementary school
- Grand openings of numerous new businesses
- Construction of new library
- Corey Avenue-Gulf Boulevard-75th Avenue development project
- Community Redevelopment Plan
- Beach Theater
- Design of art district at Boca Ciega Drive and Blind Pass Road

Commissioner Falkenstein reported on the following District 2 developments and future accomplishments:

- Pump Station at 55th Avenue
- Bahia Shore seawall
- Mary Lou Park
- Flag pole installation
- Improved beach conditions in regard to crowds, litter and safety
- SPB Connect reporting system
- T-Groins and renourishment at Upham Beach
- Comprehensive Plan and related lawsuits
- PCI redevelopment

Commissioner Premier reported on the following District 3 developments and future accomplishments:

- Represents a district with 18 hotels
- Lazarillo Park upgraded and tennis court resurfaced
- Belle Vista neighborhood and Gulf Boulevard area repaved
- Seawall replacement in Don Cesar Place neighborhood
- Resolution of Sirata Beach Resort parking lot
- Resolution of Comprehensive Plan
- Gulf Beaches Elementary School
- Increased hospitality business

Commissioner Pletcher reported on the following District 4 developments and future accomplishments:

- Pass-A-Grille Way Reconstruction Project
- Historical district design services
- Dune walkover grants, replacement and improvements
- Pass-A-Grille channel
- Increased fees for weddings on the beach and parking spaces

- Dog Beach resolution
- Community Rating Service increased
- Warren Webster Community Center rehabilitation
- Jetty repair and/or replacement
- Alleyways re-shelled
- Vina del Mar bridge and Vina del Mar Park
- Pass-a-Grille Park
- 8th Avenue businesses

b. Mayor's Report

Mayor Lowe reported on the following City-wide developments and future accomplishments:

- Safe and healthy community for residents
- Original priorities and current priorities
- Public safety to include bicycles & pedestrians
- City Staff
- New insurance program for staff
- Inaugural ceremony for firefighters
- Quality of Life
- Revenue sources
- Future development
- Environmental beautification
- Infrastructure

Mark Landry, Gulf Boulevard, spoke in support of the Commission's accomplishments.

Bill Pyle, Sunset Way, spoke in support of the current leadership.

2. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 7:40 p.m.

Attest:

Rebecca C. Haynes, City Clerk

Maria Lowe, Mayor

Minutes approved on: _____

CITY COMMISSION MEETING - SPECIAL

MINUTES

APRIL 5, 2016

6:00 P.M.

CALL TO ORDER

Mayor Lowe called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Maria Lowe, Mayor
Terri Finnerty, Vice Mayor
Rick Falkenstein, Commissioner
Gregory Premer, Outgoing Commissioner
Ward J. Friszolowski, Incoming Commissioner
Melinda Pletcher, Commissioner

ALSO PRESENT:

Wayne Saunders, City Manager
Rebecca C. Haynes, City Clerk
Mary Jo Murphy, Deputy City Clerk

It was the consensus of the City Commission to act upon Item 3 immediately following Item 1.

- 1. Adoption of Resolution No. 2016-05, providing for acceptance of the votes cast in the Presidential Preference Primary-Municipal Election held on March 15, 2016**

Commissioner Pletcher moved to approve Item 1, Resolution No. 2016-05, a resolution of the City of St. Pete Beach, Pinellas County, Florida, providing for the acceptance of the votes cast in the Presidential Preference Primary – Municipal Election held on March 15, 2016. The motion was seconded by Commissioner Premer.

Mayor Lowe called for audience comments.

Hearing no audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

3. Oath of Office and Installation of District 3 Commissioner

City Clerk Haynes presented the Oath of Office to Mr. Ward J. Friszolowski, newly elected District 3 Commissioner.

Commissioner Friszolowski introduced his family members in attendance and thanked his family and campaign volunteers.

It was the consensus of the Commission to act upon Item 4 next.

4. Presentation of Certificates of Appreciation and Appreciation Awards

The Mayor and Commissioners, with the assistance of City Clerk Haynes and Deputy City Clerk Murphy, presented the appreciation certificates to the volunteer community members of the following advisory boards:

- Beach Stewardship Committee
- Board of Adjustment
- Finance & Budget Committee
- Fire Pension Board
- General Pension Board
- Historic Preservation Board
- Library Advisory Committee
- Planning Board
- Police Pension Board
- Recreation Advisory Committee

COMMENTS FROM OUTGOING COMMISSIONER, DISTRICT 3

Commissioner Premier thanked his wife and family, his friends and his campaign volunteers for their patience and assistance throughout his term as commissioner. Mr. Premier reviewed the list of accomplishments for the past two years and expressed positive views of newly elected Commissioner Friszolowski.

2. Oath of Office and Installation of District 1 Commissioner

Mr. Mike Finnerty presented the Oath of Office to Terri Finnerty, newly re-elected District 1 Commissioner.

The Oath of Office was previously given to Commissioner Finnerty by City Clerk Haynes, a Notary Public, on March 30, 2016.

Commissioner Finnerty thanked the community members from District 1 and her husband, Mike, for their support and volunteer assistance

Mayor Lowe and Commissioners Pletcher and Falkenstein thanked Mr. Premer for his service, congratulated Commissioner Finnerty on her re-election and welcomed Commissioner Friszolowski to the Commission. Commissioner Finnerty thanked Mr. Premer for his service.

5. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 7:20 p.m.

Attest:

Rebecca C. Haynes, City Clerk

Maria Lowe, Mayor

Minutes approved on: _____

CITY COMMISSION MEETING

MINUTES

APRIL 26, 2016

6:00 P.M.

CALL TO ORDER

Mayor Lowe called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Maria Lowe, Mayor
Rick Falkenstein, Vice Mayor
Terri Finnerty, Commissioner
Ward Friszolowski, Commissioner
Melinda Pletcher, Commissioner

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Rebecca C. Haynes, City Clerk
Jennifer Bryla, Community Development Director
Mike Clarke, Public Services Director
Jennifer McMahon, Recreation Director

1. Presentations

- a. Presentation - Legislative Report by Representative Kathleen Peters

2. Changes to the Agenda

It was the consensus of the Commission to move all Consent Items under Action Items and renumber from Items 4 (a), (b) and (c) to 5 (d), (e) and (f) respectively.

3. Audience Comments

Bill Pyle, Sunset Way, spoke in support of work throughout the City that has been recently accomplished.

Rosemary Manning, 1st Avenue, commented on the traffic pattern along Gulf Boulevard from the Bayway and crosswalk safety at 1st Avenue and 8th Avenue.

Tony Napolitano, Maritana Condominium Association, spoke about the proposed installation of a sidewalk in the right-of-way along Pass-A-Grille Way. City Commission requested Mr. Napolitano to speak with City Manager Wayne Saunders for resolution.

Deborah Schechner, Boca Ciega Isle Drive, commented on Representative Peters attending the Commission meeting. Ms. Schechner requested consideration of a water fountain and bathroom at Lido Park.

4. Consent

Items moved to Action Items.

5. Action Items

- a. Authorization to approve special event application and street closure for the St. Pete Beach 5K Series scheduled for June 24, July 22, and August 19, 2016. The street closures would be 9th Avenue from Gulf Way to Pass-a-Grille Way from 4:00 p.m. to 9:30 p.m.

Vice Mayor Falkenstein noted he will abstain from discussing and voting on Item 5 (a) as the event may impact a family business located in the vicinity.

Commissioner Pletcher moved to approve Item 5(a), to approve the special event application and street closure for the St. Pete Beach 5K Series scheduled for June 24, July 22 and August 19, 2016; with road closure on 9th Avenue from Gulf Way to Pass-a-Grille Way, from 4:00 p.m. to 9:30 p.m. The motion was seconded by Commissioner Finnerty.

Mayor Lowe called for audience comments.

Hearing no audience comments, Mayor Lowe called for the vote.

The motion was approved by a roll call vote of 4-0 with Vice Mayor Falkenstein abstaining.

- b. Authorize the City Manager to approve a change order to the purchase agreement with Nelson Construction for the Pass-A-Grille Way Reconstruction Project in the amount of \$17,712.96

Change Order #5 results from an undisclosed water main that runs along the seawall at the east end of Cabrillo Avenue.

Commissioner Finnerty moved to approve Item 5(b), to authorize the City Manager to approve Change Order No. 5 to the purchase agreement with Nelson Construction for the Pass-a-Grille Way Reconstruction Project in the amount of \$17,712.96. The motion was seconded by Vice Mayor Falkenstein.

Mayor Lowe called for audience comments.

Hearing no audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

- c. Approval of retaining special counsel - Lewis, Longman & Walker, P.A. to assist the City on pension issues on an "as needed" basis.

It was the consensus of the Commission to remove Item 5(c) for additional discussion with staff and return with an updated report.

- d. Approval to retain special counsel - Dickinson & Gibbons, P.A. – for professional malpractice action against the law firm of Bryant, Miller & Olive, P.A.

City Attorney Andrew Dickman requested Item 5(d) be continued to the first meeting in May to allow Mr. James Rolfes, Esq., to attend and represent Dickinson & Gibbons.

Commissioner Friszolowski moved to continue Item 5(d), approval to retain special counsel, Dickinson & Gibbons, P.A., for professional malpractice against the law firm of Bryant, Miller & Olive, P.A., to date certain of May 10, 2016. The motion was seconded by Commissioner Pletcher.

Mayor Lowe called for audience comments.

Karen Strykowski, Blind Pass Road, commented on proceeding with caution in regard to increasing legal expenses.

Hearing no further audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

- e. Authorization for the City Manager to sign the Fireworks Display Agreement with Pyrotechnico for the 4th of July fireworks in the amount of \$25,000.00.

City Manager Wayne Saunders explained that the fireworks will be held at Upham Beach on July 4, 2016.

Vice Mayor Falkenstein moved to approve Item 5(e), to authorize the City Manager to sign the Fireworks Display Agreement with Pyrotechnico for the 4th of July fireworks in the amount of \$25,000.00. The motion was seconded by Commissioner Finnerty.

Mayor Lowe called for audience comments.

Deborah Schechner, Boca Ciega Isle Drive, commented on donations from City businesses and residents for a barge for the fireworks display.

Hearing no further audience comments, Mayor Lowe called for the vote.

The vote was unanimously approved by an individual roll call vote.

- f. Authorize the City Manager to accept a proposal from Certus Builders, Inc. in the amount of \$53,830.50 for concrete sidewalk and curb replacement.

City Manager Saunders noted that the sidewalks are inspected for trip hazards and damaged curbs to establish the priority list for replacement.

Commissioner Finnerty moved to approve Item 5(f), to authorize the City Manager to enter into a unit price purchasing agreement with Certus Builders, Inc. for concrete sidewalk and replacement. The motion was seconded by Vice Mayor Falkenstein.

Mayor Lowe called for audience comments.

Hearing no audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

6. Ordinances

There were no ordinances submitted for consideration.

7. Resolutions

- a. Resolution 2016-06: a resolution of the City of St. Pete Beach declaring surplus certain City-owned office furniture and equipment and authorizing the City Manager to dispose of same in the manner required by law.

Commissioner Friszolowski moved to approve Item 7(a), Resolution 2016-06, a resolution of the City of St. Pete Beach, Pinellas County, Florida declaring as surplus certain City-owned office furniture and equipment and authorizing the City Manager to dispose of said assets in the manner required by law. The motion was seconded by Commissioner Finnerty.

Mayor Lowe called for audience comments.

Hearing no audience comments, Mayor Lowe called for the vote.

The motion was unanimously approved by an individual roll call vote.

8. Items for Discussion

Vice Mayor Falkenstein requested additional consideration on the proposed fee schedule in regard to parking meter fees and a future discussion in regard to the utilization of Blind Pass Road as a feeder road to the Bayway.

Commissioner Friszolowski requested future discussion in regard to the Florida Department of Transportation's long-term strategy for Corey Avenue Bridge.

Mayor Lowe requested to schedule the top essay winners from Admiral Farragut Academy and St. John Vianney School to attend the May Commission meetings.

9. Audience Comments

Rosemary Manning, 1st Avenue, commented on the increased number of beach weddings, the related traffic and parking problems, and requested information on the fees charged by the City to hold the events.

Deborah Schechner, Boca Ciega Isle Drive, spoke in opposition to a parking garage at the Pinellas County park location and on the County safety ratings for bridges.

Unidentified speaker commented on bridge safety and future astrological sightings.

10. City Clerk, City Manager, City Attorney and City Commission Reports

City Clerk did not have a report.

City Manager Saunders reported on the following items:

- Emergency plan and evacuation training

Vice Mayor Falkenstein reported on the following items:

- Former Fire Inspector Ernie Hand
- Community Meeting held at the Tradewinds Island Grand Resort
- Restricting wedding photographers from walking in the sea oats
- Odor emanating from the pump station located on 55th Avenue

Commissioner Friszolowski reported on the following items:

- Belle Vista neighborhood picnic at Bill Corrotto Park on May 7th at 4:00 p.m.
- Tampa Bay Lighting team

Commissioner Finnerty reported on the following items:

- Academy of Performing Arts grand opening on April 30, 2016
- Mastry's Brewery opening on May 1, 2016
- Status of the Beach Theatre
- Meeting on April 29th with Cultural Arts Director of St. Pete and Bradenton
- Meeting on April 29th in regard to organizing beach clean-up groups

Commissioner Pletcher reported on the following items:

- "Lights on Eighth" celebration on May 7, 2016
- Turtle Trackers are busy checking for nests along the beaches
- Residents moving a house from El Centro to Maritana

Mayor Lowe reported on the following items:

- Grand opening of the Cobb Theatre
- Community meeting with the Pinellas County Sheriff's Office scheduled for May 25, 2016 from 5:30 p.m. to 7:30 p.m. at the Community Center
- Sports Fest held on Saturday, April 23, 2016
- Decision by Pinellas County Administrator in regard to the City's proposed CRA
- "Clean the Corner" campaign for June and July

11. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 8:55 p.m.

Attest:

Rebecca C. Haynes, City Clerk

Maria Lowe, Mayor

Minutes approved on: _____

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Approve the ranking and authorize the City Manager to enter into continuing services contract with JAM Construction as the Property Maintenance Contractor for the City.

Date: May 24th, 2016

Prepared By: Jennifer Bryla, Community Development Director

Summary of Issue: On February 12, 2016 the City published a Request for Proposals (RFP) to receive a proposal package from qualified firms capable of providing Maintenance services for the City. Each interested firm submitted a Proposal package which included an overview of the firm (profile), and requirements as outlined in the RFP. The primary purpose for the request was for the City to be able to quickly abate those properties deemed chronic nuisances by the Special Magistrate during the Code Enforcement Process.

On February 29th the City received two proposals from firms deemed qualified. The Building Official reviewed the proposals and has ranked the firms as outlined in the attached memo and spread sheet.

Based on the cost criteria summarized on the spread sheet; staff is requesting acceptance of Jam Construction as the top ranked professional, with Atticus Construction ranking as first alternate. Requesting approval of the ranking and authorization for the City Manager to enter into a continuing services contract.

Funding: Cost is passed on violator

Requested Motion: “I move to approve the ranking as presented and authorize the City Manager to enter into a continuing services contract for the period of one year with the option to renew additional two one year extensions.

Attachments: Agenda Report, RFP – Atticus, RFP – Jam, Building Official Memo, spread sheet, contract

**Reviewed by the
City Manager**

WS

Request for Proposal

City of St Pete Beach Property Maintenance Contractor

All proposals must be submitted to the City Clerk's office located at 155 Corey Ave, St Pete Beach, FL 33706 by 2:00 P.M., February 29, 2016. Please contact Bruce Cooper at 727-363-9277 or email b.cooper@stpetebeach.org for any questions regarding this Request for Proposal.

Introduction:

The City of St Pete Beach is accepting Proposals from Licensed Building or General Contractors to perform building and yard maintenance on derelict properties. These properties are currently in violation of the City's Code Ordinances, Chapter 46, Environment and Chapter 98, Property Maintenance. All work to be performed will bring the properties into conformance with the minimum standards contained within the above mentioned codes. Maintenance can be, but not limited to, lot and yard maintenance, stagnant pools, removal debris, removal of abandon vehicles or vessels and dilapidated buildings and structures.

Minimum Qualifications:

Licenses

The contractor must hold a current Building or General license with the Pinellas County Construction License Board. Subcontractors must hold a current license from Pinellas County License Board for their respective trade. Subcontractors that perform lot and yard maintenance must have a current Business Tax Receipt. All contractors and subcontractors must register with the City of St Pete Beach Building Department. A personal and business credit report must be submitted from the credit reporting agency and must include an official public records check by Pinellas County.

LIABILITY INSURANCE

The Contractor and all subcontractors shall procure and maintain, at his/her own expense during the life of the Contract, liability insurance as hereinafter specified. All such insurance shall be subject to the approval of the City for adequacy of protection and shall include a provision preventing cancellation without twenty (20) days prior notice to the City in writing. The City shall be included as an additional insured on all liability insurance. The liability insurance required is as follows: Contractor's General Public Liability and Property Damage Insurance issued to the Contractor and protecting the Contractor from all claims for personal injury, including death, and all claims for

destruction of or damage to property, arising out of or in connection with any operations under this Contract, whether such operations be by the Contractor or by any Subcontractor hired by the Contractor or anyone directly or indirectly employed by the Contractor or hired by the Contractor.

The successful Contractor and subcontractors shall supply and maintain insurance which defends, indemnifies and holds harmless the City of St. Pete Beach, its officers, employees and agents from and against any and all liability, damage claims, demands, costs, judgments, fees, attorney's fees or loss arising directly out of acts or omissions hereunder by the contractor or third party under the direction or control of the contractor. Such general and excess liability coverage shall be primary to any other coverage carried by the City of St Pete Beach. Contractor and subcontractors must furnish the City with Certificate of Insurance prior to commencement of work. An approved Certificate of Insurance furnished by the contractor's carrier to guarantee the contractor being insured with the City of St Pete Beach must be named as a certificate holder for this contract. The following minimum coverage:

Commercial Liability Insurance: \$1,000,000.00.

Comprehensive General Liability Insurance: \$1,000,000.00 each occurrence.

Personal Injury: \$1,000,000.00 each occurrence.

Bonded: \$50,000

Automobile Liability: \$1,000,000.00.

General Workers Compensation Insurance as required by Florida law

Builder's Risk Insurance

Selection Process:

The City may select up to three contractors to be the City's "Property Maintenance Contractor." The City will consider each of the contractor's qualifications, ability to perform the work within a timely manner, longevity in their respective trade, and any disciplinary actions against their license and credit history.

Scope of Work:

Each contractor shall submit their hourly rate on the following:

1. Lot mowing, including edging
2. Tree trimming
3. General cleanup including trash and debris removal
4. Building construction
5. Painting
6. Electrical (Must use a licensed electrical contractor)
7. Plumbing (Must use a licensed plumbing contractor)
8. Roofing (Must use a licensed roofing contractor)
9. Elimination of hazards due to stagnant pools
10. Removal of vehicles, vessels and trailers

11. Removal abandon equipment and appliances

Work to be Performed:

All successful Property Maintenance Contractors will be able to bid on properties the City needs to bring into compliance with the minimum standards of the City's Codes of Ordinances. The City reserves the right to reject any and all bids and to accept that bid which, in the opinion of the City, best meets the requirements of the Code.

General Instructions to Proposers:

1. Proposals shall be signed by the qualifier of the company. The qualifier may designate certain person or people to act as an agent of his/her behalf.
2. All information requested must be submitted in the manner requested. Failure to submit all information as requested may result in a lowered evaluation score of the proposal.
3. Proposals that are substantially incomplete or lack key information may be rejected by the City.
4. Proposers shall fully describe the proposer's experience and capabilities.
5. The proposers shall describe their availability and time frames for completion.
6. The project approach shall be under separate tab and shall be included in each submittal.

Process to Proceed with Specific Job Order(s):

1. Once the City has determined to proceed with using the Property Maintenance Contractor, the City shall provide a Job Order listing the tasks that need to be performed.
2. Within 3 days from receipt of the Job Order, the Property Maintenance Contractor shall meet with the Code Enforcement Officer and/or Building Official to inspect the property and go over the Job Order for any clarification.
3. Within 10 days from the date of the inspection, the Property Maintenance Contractor shall submit a written bid detailing all work, time frame to complete and total job costs. A list of all subcontractors must be submitted.

Withdrawal of Proposals:

Proposals may not be withdrawn for a period of 4 months (120 days) after the public opening date.

Lobbying:

A lobbying black-out period shall commence upon the issuance of this solicitation and shall remain in effect until the Commission selects the successful Proposer. This means that proposers are not permitted to contact the requesting/evaluation Departments or Divisions during said black-out period.

**Proposal for
Property Maintenance Contractor
City of St. Pete Beach**

*Atticus
Construction Services, Inc.*

February 29, 2016

Atticus
Construction Services, Inc.

14600 64th Street North, Clearwater, Florida, 33760
(727) 420-4029

February 29, 2016

Re: City of St. Pete Beach Property Maintenance Contractor

To Whom It May Concern:

Atticus Constructions Services, Inc. is pleased to submit this proposal for Property Maintenance Contractor services for your consideration. We are a general contracting company that offers a broad range of services including commercial and residential remodeling and repairs, new construction, demolition and site work. Over the past several years we have developed a strong project team that enables us to respond to our client's needs in an efficient and consistent manner and that we feel will be well suited to addressing the City's variety of property maintenance issues. We are licensed, insured and bondable and have provided both references and a sampling of our project experience for your review.

As President of Atticus Construction Services, Inc. and a Certified General Contractor, I maintain a hands-on approach with all of our projects and will be directly responsible for the day to day contact with the City's project manager(s) and for the coordination of the various subcontractors that may be required for each job order.

We appreciate the opportunity to submit this proposal and hope to have the opportunity to assist you with your property maintenance needs. Should you have any questions or require any additional information, please do not hesitate to contact me at 727-420-4029 or via email at atticusconstruction@aol.com.

Sincerely,



Samuel A. Ruppert, President
CGC1521020

**Proposal for
Property Maintenance Contractor
City of St. Pete Beach**

*Atticus
Construction Services, Inc.*

February 29, 2016

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Project Approach & Project Team

Project Approach & Project Team

Atticus Construction Services, Inc. has developed solid working relationships with a number of subcontractors which enables us the framework and flexibility to promptly respond to our client's needs. No job is too small or too complex.

As the primary contact for all services provided for the City of St. Pete Beach, Samuel Ruppert will personally inspect all properties and meet with City officials as needed to determine the scope of work and any specific time requirements required for each site. After each meeting a detailed written quote detailing all work, time frames and costs will be prepared and submitted within ten days.

Depending upon the complexity of the job order, Atticus Construction Services, Inc. can typically mobilize within two to five days and will complete all services within the time frame agreed upon with City officials. In cases of emergency we will respond within twenty-four hours or less depending upon the urgency of the situation.

Following are the subcontractors we propose to utilize as needed for job orders issued for property maintenance services. Additional specialty subcontractors can be provided for any specific needs that may arise.

Electrical

Dunedin Electric Company, Inc.
2300 Congress Avenue, Clearwater, Florida 33763
(727) 773-1622
License #I-EC13002291

Plumbing

Joe's Family Plumbing, Inc.
1237 Texas Avenue, Dunedin, Florida 34698
(727) 723-8626
License #CFC057899

Roofing

Henrick Roofing, Inc.
1956 Wolford Road, Clearwater, Florida 33760
(727) 531-1025
License #CCC1326123

Site Work / Landscaping

Morelli Landscaping, Inc.
6370 146th Avenue North, Clearwater, Florida 33760
(727) 535-6263

Landscape Maintenance

Gator Maintenance

1961 Oak Street, Clearwater, Florida 33760
(727) 946-7255

Tree Trimming

Yutzy Tree Service, Inc.

2331 6th Avenue South, St. Petersburg, Florida 33712
(727) 323-4303

Project Experience & References

Project Experience & References

Samuel A. Ruppert, President, ACS, Inc.

Atticus Construction Services, Inc., 2012 to present

Owner, President and Class A Certified General Contractor providing miscellaneous construction services including but not limited to permitting, demolition, site work, concrete flatwork, concrete masonry, carpentry, new construction and remodeling.

Morelli Landscaping, Inc., 2005 to 2012

Special Projects Supervisor providing expertise in welding and fleet maintenance, demolition, site work, and hardscape construction including concrete curbing and right-of-way planter construction.

Public Facility Projects

Project Name: Sunken Gardens – Garden Room Renovation, St. Petersburg

Project Superintendent: Samuel A. Ruppert

Owner: City of St. Petersburg

Contact: Chuck Perry, (727) 458-8630, Chuck.Perry@stpete.org

Scope: Selective demolition and renovation of the City's Sunken Gardens second floor banquet facility including flooring, ceiling, lighting, trim work and doors and bathroom facilities.

Project Value: \$106,450.00

Completion Date: December 2015

Public Right-of-Way Projects

Project Name: Pinellas Avenue Landscaping – Phase II, Tarpon Springs

Special Projects Supervisor: Samuel A. Ruppert

Owner: City of Tarpon Springs

Contact: Joe Morelli, (727) 224-5684, vjmorelli@tampabay.rr.com

Scope: Installation of landscape materials in FDOT right-of-way requiring the removal of existing concrete and construction of reinforced below grade curbing for new and existing at-grade planters.

Project Value: \$160,000.00

Completion Date: March 2011

Project Name: Florida Avenue Street Tree Replacement, Tampa
Special Projects Supervisor: Samuel A. Ruppert
Owner: City of Tampa
Contact: Joe Morelli, (727) 224-5684, vjmorelli@tampabay.rr.com
Scope: Installation of landscape materials in FDOT right-of-way requiring the reconstruction of at-grade planters and the installation of flexi-pave sidewalk areas.
Project Value: \$107,400.00
Completion Date: December 2011

Private Construction Projects

Project Name: Equipment Storage Facility (1,200 sf)
6370 146th Avenue North, Clearwater

Project Superintendent: Samuel A. Ruppert
Owner: Vincent J. Morelli, Jr.
Contact: Joe Morelli, (727) 225-5684, vjmorelli@tampabay.rr.com
Scope: Construction of corrugated steel building on a two foot high 1,200 sf concrete slab, 6" thick. Concrete flatwork valued at \$29,000.00.
Project Value: \$60,000.00
Completion Date: February 2013

Project Name: Single Family Residence (940 sf)
6302 146th Avenue North, Clearwater

Project Superintendent: Samuel A. Ruppert
Owner: Vincent J. Morelli, Jr.
Contact: Joe Morelli, (727) 224-5684, vjmorelli@tampabay.rr.com
Scope: Demolition of existing structures and design, permitting and construction of new single family residence including: 1,600 sf of concrete flatwork (6" slab and driveway valued at \$23,000), concrete masonry walls, trusses, electrical, plumbing, HVAC, roofing, stucco and interior and exterior painting.
Project Value: \$125,000.00
Completion Date: May 2014

Project Name: Parkshore Plaza Pool Deck Planter Repair

Project Superintendent: Samuel A. Ruppert
Owner: Parkshore Plaza Condominium Association
Contact: Darrell Peters, (727) 832-4252 (Ext. 3), darrell.parkshoreplaza@gmail.com

Scope: Repair of existing raised concrete planters on 5th floor pool deck during operational hours; including removal and replacement of specimen palms, repair, patching and painting of damaged planters; and removal of concrete rubble / debris.
Project Value: \$16,000.00
Completion Date: February 2015

Project Name: Single Family Residence (3,000 sf),
6354 145th Avenue North, Clearwater

Project Superintendent: Samuel A. Ruppert
Owner: Elizabeth Hammond
Contact: Elizabeth Hammond, (727) 647-5880, ehammon1@tampabay.rr.com
Scope: Permitting and construction of new single family residence including: 3,200 sf of concrete flatwork (8" slab and sidewalks valued at \$45,000) , concrete masonry walls, trusses, framing, electrical, plumbing, HVAC, roofing, stucco and interior and exterior painting.
Project Value: \$340,000.00
Completion Date: February 2015

Project Name: Single Family Residential Renovation (1,200 sf)
6351 145th Avenue North, Clearwater

Project Superintendent: Samuel A. Ruppert
Owner: Vincent J. Morelli, Jr.
Contact: Joe Morelli, (727) 224-5684, vjmorelli@tampabay.rr.com
Scope: Extensive renovation of existing single family residence, including 700 sf of concrete flatwork (6" driveway valued at \$6,500.00), roofing, ceiling, floors, drywall, electrical, plumbing and cabinets.
Project Value: \$145,000.00
Completion Date: June 2015

Project Name: MLI Corporate Office Renovation
6370 146th Avenue North, Clearwater
Project Superintendent: Samuel A. Ruppert
Owner: Vincent J. Morelli, Jr.
Contact: Joe Morelli, (727) 225-5684, vjmorelli@tampabay.rr.com
Scope: Renovations to two story administrative office including removal and replacement of flooring on both levels; trim carpentry and painting.
Project Value: \$24,000.00
Completion Date: July 2015

References

Bill O'Grady, Supervisor
Sunken Gardens
1825 4th Street North, St. Petersburg, Florida 33704
(727) 580-9148

Vincent J. Morelli, Jr., President
Morelli Landscaping, Inc.
4855 162nd Avenue North, Clearwater, Florida 33762
(727) 535-6263

Darrell Peters, Superintendent
Parkshore Plaza Condominium Association, Inc.
300 Beach Drive NE, St. Petersburg, Florida 33701
(727) 823-4252, Ext. 3

Elizabeth Hammond
6354 145th Avenue North, Clearwater, Florida 33760
(727) 647-5880

Licenses, Certifications & Insurance

Licenses, Certifications & Insurance

Copies of the following licenses and certificates as well a current certificate of insurance included with this proposal.

Class A Certified General Contractor
License Holder: Samuel A. Ruppert
License Number: CGC1521020

Pinellas County Construction Licensing Board (PCCLB)
License Holder: Samuel A. Ruppert
License Number: I-CGC1521020

Stormwater Management Inspector
Certificate Holder: Samuel A. Ruppert
Certificate Number: 27237

FDOT Maintenance of Traffic Certification – Intermediate
Certificate Holder: Christopher Tapalaga

FDOT Maintenance of Traffic Certification – Advanced
Certificate Holder: Christopher Boggs

Certified Small Business Enterprise, City of St. Petersburg
Certificate Holder: Atticus Construction Services, Inc.
Certification Number: 0715-15424

I-CGC1521020

*Ruppert, Samuel Atticus
3290 Masters Drive
Clearwater, FL 33761*



**PINELLAS COUNTY CONSTRUCTION
LICENSING BOARD**

THIS CERTIFIES THAT **Samuel Atticus Ruppert**
DBA **Atticus Construction Services Inc**

STATE CERT # **I-CGC1521020**
HAS FILED HIS/HER LICENSE AND PROOF OF REQUIRED
LIABILITY AND WORKERS' COMPENSATION
INSURANCE WITH THIS BOARD.

IN GOOD STANDING UNTIL **September 30, 2016**
DATE OF ISSUANCE **10/28/2015**

*** Please cut out license along lines**

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD**

LICENSE NUMBER	
CGC1521020	

The GENERAL CONTRACTOR
Named below IS CERTIFIED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2016



**RUPPERT, SAMUEL ATTICUS
ATTICUS CONSTRUCTION SERVICES INC.
3290 MASTERS DRIVE
CLEARWATER FL 33761**



ISSUED: 08/05/2014

DISPLAY AS REQUIRED BY LAW

SEQ # L1408050001863



CERTIFICATE OF LIABILITY INSURANCE

ATTIC-1

OP ID: B8

DATE (MM/DD/YYYY)

02/29/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of Florida, Inc. P. O. Box 173086 Tampa, FL 33672 John McManus		CONTACT NAME: Bernie Perreault PHONE (A/C, No, Ext): 813-471-7022 E-MAIL ADDRESS: bperreault@bbtampa.com FAX (A/C, No): 813-226-1313		
INSURED ATTICUS Construction Services Inc. 14600 64th Street North Clearwater, FL 33760		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Southern Owners Insurance Co.		10190
		INSURER B : OWNERS INSURANCE COMPANY		32700
		INSURER C :		
		INSURER D :		
		INSURER E :		
INSURER F :				

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER: 2**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY	X		20102535	02/15/2016	02/15/2017	EACH OCCURRENCE \$ 1,000,000	
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000	
	☒ HNO auto						MED EXP (Any one person) \$ 10,000	
	GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC						PERSONAL & ADV INJURY \$ 1,000,000	
	OTHER:						GENERAL AGGREGATE \$ 2,000,000	
							PRODUCTS - COMP/OP AGG \$ 1,000,000	
							Emp Ben. \$ n/a	
3	AUTOMOBILE LIABILITY			4940712600	04/01/2015	04/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
	☒ ANY AUTO						☐ SCHEDULED AUTOS	BODILY INJURY (Per person) \$
	☒ ALL OWNED AUTOS						☒ NON-OWNED AUTOS	BODILY INJURY (Per accident) \$
	☒ HIRED AUTOS							PROPERTY DAMAGE (Per accident) \$
							\$	
	UMBRELLA LIAB						EACH OCCURRENCE \$	
	EXCESS LIAB						AGGREGATE \$	
	DED						\$	
	RETENTION \$						\$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A	20102524	02/15/2016	02/15/2017	☒ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 1,000,000	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000	
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

CITYSTP

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2014/01)

The ACORD name and logo are registered marks of ACORD



Department of Environmental Protection

2600 Blair Stone Road, M.S. 3570
Tallahassee, Florida 32399-2400

July 10, 2012

Congratulations on successfully completing the Florida Stormwater Erosion and Sedimentation Control Inspector Training Program. I greatly appreciate your participation in and successful completion of this course. I hope that it has helped you to better understand Florida's stormwater problems and the importance of proper design, construction, and maintenance of erosion and sediment controls during construction, in order to assure the proper long-term operation and maintenance of stormwater systems after construction is completed.

Attached you will find your numbered certificate and wallet card. Please let me know if there are any errors in the certificate or card, or in the grading of your exam. If I can be of further assistance, please do not hesitate to contact me at 850/245-8294 or via email: halton.lunsford@dep.state.fl.us

Samuel Ruppert
3290 Masters Drive
Clearwater, FL 33761

DEPARTMENT OF
ENVIRONMENTAL PROTECTION
STORMWATER EROSION AND SEDIMENTATION CONTROL
INSPECTOR TRAINING PROGRAM

Samuel Ruppert

Class Date **June 14, 2012** Inspector Number **27237**

QUALIFIED STORMWATER MANAGEMENT INSPECTOR

QUALIFIED STORMWATER MANAGEMENT INSPECTOR

The undersigned hereby acknowledges that

Samuel Attious Ruppert

has successfully met all requirements necessary to be fully qualified through the Florida Department of Environmental Protection Stormwater Erosion and Sedimentation Control Inspector Training Program

Hal Lunsford
Hal Lunsford

June 14, 2012
Inspector Number 27237

Kristine Jones
Kristine Jones

Certificate of Qualification

This certifies that

Christopher Tapalaga

has attended and successfully completed the Florida DOT Approved Course

*Maintenance of Traffic
Intermediate*

Conducted at Pinellas Technical Center on the 10th day of December, 2012

Pete Cavalli

Instructor

Rohland Bryant

Program Coordinator



Expiration Date December 12, 2016

Provider # 413

Certificate of Completion

Christopher A. Boggs Jr.

Has Completed a Florida Department of Transportation
Approved Maintenance of Traffic (MOT) Advanced
(Refresher) Course.

05/19/2019

Expiration Date

36

FDOT Provider #

Marshall Dougherty

Instructor

8115

Certificate #

UF University of Florida
Transportation Institute
*Florida Transportation Technology
Transfer (T2) Center*
UNIVERSITY of FLORIDA

T2 Center/University of Florida
2100 NE Waldo Road
Gainesville, FL
T2ctt.ce.ufl.edu
dkpage@ufl.edu



For more information about Maintenance
of Traffic (MOT) or to verify this

www.motadmin.com



THE CITY OF ST. PETERSBURG SMALL BUSINESS ENTERPRISE CERTIFICATION

This certificate is awarded to
Atticus Construction Services, Inc.

Federal Identification Number: **46-1125660**
SBE Certification Number: **0715-15424**

Certification is Applicable in:

Construction Services/ General Contractor
Certified: July 7, 2015
Expires: July 7, 2017


Signature

Claude S. Williams,
Economic Development Coordinator
The Greenhouse

July 7, 2015

Date



In accordance with the City of St. Petersburg's Small Business Enterprise Ordinance #789-G, your business is certified as a Small Business Enterprise by the City of St. Petersburg. You will need to show proof of your new Occupational License each year, as well as, renew your certification with this agency every two years in order to maintain your certification with the City of St. Petersburg. However, if at anytime the composition of the SBE status of your firm changes you need to complete another SBE affidavit. The City of St. Petersburg Government reserves the right to terminate or cancel this certification at anytime when it is found that the composition of the Organization has changed and no longer meets the definition established for SBE certification.

Equipment List

Equipment List

2007 Kenworth T300 Flatbed Transport Trucks (2)
1993 Ford L8000 Crane Truck, 10 Ton Capacity
1999 International 4900 Crane Truck, 14 Ton Capacity
2000 International 4700 Truck
2001 International 4700 Water Tanker Truck – 2,000 gallon capacity
2003 Peterbilt Water Tanker Truck – 2,500 gallon capacity
2004 Ford 650 Super Duty Dump Truck
2014 Ford 150 Pickup Truck
2015 Ford 250 Pickup Truck
2007 Toyota Tundra Pickup Truck
2000 Isuzu Flatbed Truck
2005 Isuzu Flatbed Truck
2004 Mitsubishi Fuso Flatbed Truck
2007 Scorpion Crash Attenuators (2)
2004 Dual Axle Transport Trailers (2)
2014 Big Tex Dump Body Trailer
2014 Big Tex Tandem Axle Flatbed Trailer
2000 Skytrak 8042 Lift
2004 Bobcat Excavator 435
2000 & 2001 Bobcat Skid-Steer Loaders 773, G-Series w/ attachments
2002 Bobcat Compact Skid-Steer Loader 463
2005 Bobcat Skid-Steer Loader S300 w/ attachments
2007 Bobcat Skid-Steer Loader S205 w/ attachments
2010 Allmand Eclipse MOT Arrowboard Trailer

Pricing

Pricing

The following hourly rates are for labor and equipment only.

Lot Mowing, Including Edging

- Supervisor / Equipment Operator: \$35.00/hr.
- Laborer: \$25.00/hr.
- Mower & Lawn Equipment: \$30.00/hr.

Tree Trimming

- Supervisor / Equipment Operator: \$35.00/hr.
- Laborer: \$30.00/hr.
- Bucket Truck and Chipper: \$65.00/hr.

General Cleanup Including Trash and Debris Removal

- Supervisor / Equipment Operator: \$35.00/hr.
- Laborer: \$25.00/hr.
- Bobcat Loader or Excavator and Dump Truck: \$135.00/hr.

Building Construction

- Supervisor: \$35.00/hr.
- Laborer: \$30.00/hr.
- Utility Truck: \$35.00/hr.

Painting

- Supervisor: \$35.00/hr.
- Laborer: \$25.00/hr.

Electrical

- Supervisor: \$65.00/hr.
- Skilled Laborer: \$55.00/hr.

Plumbing

- Supervisor: \$50.00/hr.
- Skilled Laborer: \$45.00/hr.

Roofing

- Supervisor: \$35.00/hr.
- Skilled Laborer: \$25.00/hr.

Elimination of Hazards Due to Stagnant Pools

- Supervisor: \$40.00/hr.
- Skilled Laborer: \$30.00/hr.

Removal of Vehicles, Vessels and Trailers

- Supervisor: \$30.00/hr.
- Laborer: \$25.00/hr.
- Equipment: \$550.00 per vehicle

Removal of Abandoned Equipment and Appliances

- Supervisor: \$30.00/hr.
- Laborer: \$25.00/hr.
- Dump or Transport Trucks: \$65.00/hr.

SEALED BID RFP

TO:



Due 2 pm 2-29-16

City of St. Pete Beach City Clerk's Office
155 Corey Ave., St. Pete Beach, FL 33706

Bruce Cooper, Project Manager

Mailing: 155 Corey Avenue Office: 7581 Boca Ciega Dr.

St. Pete Beach, Florida 33706

Office - (727) 363-9277

E-mail - b.cooper@stpetebeach.org

FOR:

City of St Pete Beach
Request for Proposal

"Property Maintenance Contractor"

FROM:

Scott Weber

9161 131ST Place N. Suite D

Largo, Florida 33773

Office 727-288-2191

Scott@Jam520construction.com



SEALED BID RFP

TO:



Due 2 pm 2-29-16

City of St. Pete Beach City Clerk's Office
155 Corey Ave., St. Pete Beach, FL 33706

Bruce Cooper, Project Manager

Mailing: 155 Corey Avenue Office: 7581 Boca Ciega Dr.

St. Pete Beach, Florida 33706

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“Property Maintenance Contractor”

FROM:

Scott Weber

9161 131ST Place N. Suite D
Largo, Florida 33773
Office 727-288-2191

Scott@Jam520construction.com



PROPOSAL
SCHEDULE

Each contractor shall submit their hourly rate on the following:

1. Lot mowing, including edging	→	[*] ↓ \$27.88
2. Tree trimming	→	\$30.88
3. General cleanup including trash and debris removal	→	\$28.88
4. Building construction	→	\$33.88
5. Painting	→	\$29.88
6. Electrical (Must use a licensed electrical contractor)	→	\$84.88
7. Plumbing (Must use a licensed plumbing contractor)	→	\$89.88
8. Roofing (Must use a licensed roofing contractor)	→	\$74.88
9. Elimination of hazards due to stagnant pools	→	\$32.88
10. Removal of vehicles, vessels and trailers	→	\$31.88
11. Removal abandon equipment and appliances	→	\$31.88

*Per Man Per Hour



VI. CONTRACTOR EDUCATION & TRAINING



City of St. Pete Beach
Public Services Department
155 Corey Avenue
St. Pete Beach, Florida 33706-1839
Phone: 727-363-9254 * Fax: 727-367-2736
www.stpetebeach.org

Contractor Education & Training

In concurrence with NPDES MS4 requirements, our staff has reviewed information and training materials on the topic of erosion and sediment control, illicit discharges, along with spill prevention and response as provided by the City of St. Pete Beach through the website and video links provided below.

Illicit Discharges:

[Illicit Discharges](#) [Illicit Discharge Training Video - Part 1](#) [Illicit Discharge Training Video - Part 2](#)

Construction Activities & BMPs:

[Discharges from Construction Activities](#) [Construction Site Stormwater Runoff Control](#)
[BMP Inspection and Maintenance](#) [Stormwater and the Construction Industry](#)

Erosion and Sedimentation Control:

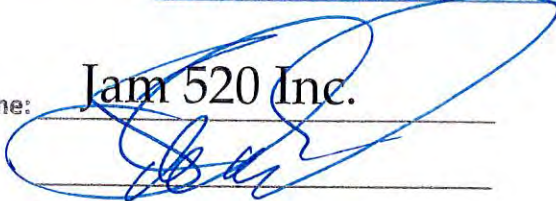
[Erosion and Sedimentation Control](#)

Spill Prevention and Control:

[Spill Prevention and Control](#)

Local Resources:

[Pinellas County Watershed Management - Stormwater Runoff](#)
[Pinellas County Watershed Management](#) [City of St. Pete Beach Stormwater Fact Sheet](#)
[City of St. Pete Beach Public Services Department](#)

Company Name: Jam 520 Inc.
Signature: 
Name/Title: Scott Weber Business Development Director
Date: February 29th 2016

All site inspectors and site operators must be certified through the [Florida Stormwater, Erosion and Sedimentation Control Inspector Training](#) and certification program or an equivalent program approved by FDEP. All certification documents and copies of licenses must be provided to the City.

VII. VENDOR FORM



New Vendor Request Form

Vendor Information

Name: **JAM 520 INC.**
Address: **9161 131ST STREET N SUITE D**
City: **LARGO** State: **FL** Zip Code: **33773**
Telephone: **727-288-2191** Fax: _____
Tax ID#: **80-0496759**

(Employer ID Number i.e. 59-9999999 or Social Security Number i.e. 999-99-9999)
Vendor Numbers will not be assigned without Tax ID Number!!!

Payment/Remittance Address

(Where checks are to be mailed)

Address: **SAME**
City: _____ State: _____ Zip Code: _____
Telephone: _____ Fax: _____
(Accounts Receivable Phone) (Accounts Receivable Fax)

Information Provided by

Name: **SCOTT WEBER**
Telephone: **727-288-2191** Fax: _____
SCOTT@JAM520CONSTRUCTION.COM



CERTIFICATE OF LIABILITY INSURANCE

JAM52-1 OP ID: MS02

DATE (MM/DD/YYYY)

01/12/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Harr & Associates Insurance 11401 Seminole Blvd Largo, FL 33778 Kimberly Harr		CONTACT NAME: Kimberly Harr	
		PHONE (A/C, No, Ext): 727-393-9146	FAX (A/C, No): 727-391-1754
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Business First Insurance Co	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

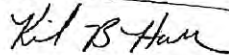
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						
	☐ CLAIMS-MADE ☐ OCCUR						EACH OCCURRENCE \$
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$
							PRODUCTS - COMP/OP AGG \$
							\$
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	☐ POLICY ☐ PRO-JECT ☐ LOC						
	OTHER:						
	AUTOMOBILE LIABILITY						
	☐ ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ALL OWNED AUTOS						BODILY INJURY (Per person) \$
	☐ HIRED AUTOS						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	☐ OCCUR ☐ CLAIMS-MADE						\$
	☐ DED ☐ RETENTION \$						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☒ Y ☐ N					☒ PER STATUTE ☐ OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below			590200JD	05/22/2015	05/22/2016	E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

JAM 5:20, Inc 11415 Walsingham Road Largo, FL 33778	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/12/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER White-Hoskins-Cook Agency, Inc. 6821 Central Avenue P O Box 40160 St. Petersburg FL 33743		CONTACT NAME: Emma Everhart PHONE (A/C, No. Ext): (727) 381-4000 FAX (A/C, No): (727) 381-5050 E-MAIL ADDRESS: emma@whitehoskinscook.com															
INSURED Jam 520' Inc 11415 Walsingham Rd Largo FL 33778-2526		<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: Southern Owners</td><td>10190</td></tr><tr><td>INSURER B: Owners Insurance</td><td>32700</td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Southern Owners	10190	INSURER B: Owners Insurance	32700	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:																	
INSURER D:																	
INSURER E:																	
INSURER F:																	

COVERAGES**CERTIFICATE NUMBER:** CL1611222044**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			20092979	2/16/2016	2/16/2017	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 300,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 10,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ 1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 2,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000	MED EXP (Any one person)	\$ 10,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
EACH OCCURRENCE	\$ 1,000,000																				
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GENERAL AGGREGATE	\$ 2,000,000																				
PRODUCTS - COMP/OP AGG	\$ 2,000,000																				
	\$																				
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS			4909297900	10/13/2015	10/13/2016	<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 500,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td>Uninsured motorist BI split limit</td><td>\$ 100,000</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 500,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$	Uninsured motorist BI split limit	\$ 100,000				
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EACH OCCURRENCE	\$																				
AGGREGATE	\$																				
	\$																				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A						<table border="1"><tr><td>PER STATUTE</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td></tr></table>	PER STATUTE	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$						
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

FOR BIDDING PURPOSES

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Request for Proposal - Property Maintenance Contractor - The City of St. Pete Beach is soliciting proposals from Licensed Building Contractors to perform building and yard maintenance on derelict properties. Sealed proposals will be received until Monday, February 29, 2016 at 2:00 p.m. in the City Clerk's Office, 155 Corey Avenue, St. Pete Beach, FL 33706

- [Property Maintenance Contractor - RFP](#)
- [Addendum #1](#)



Acknowledgement of Amendment #1

PROPOSAL DOCUMENTS

I. Bidder's Proposal & Proposal Schedule

II General Contract Documents

III. References

IV. Certificate of Insurance

V. Project Management Info

VI. Contractor Education & Training

VII. Vendor Form

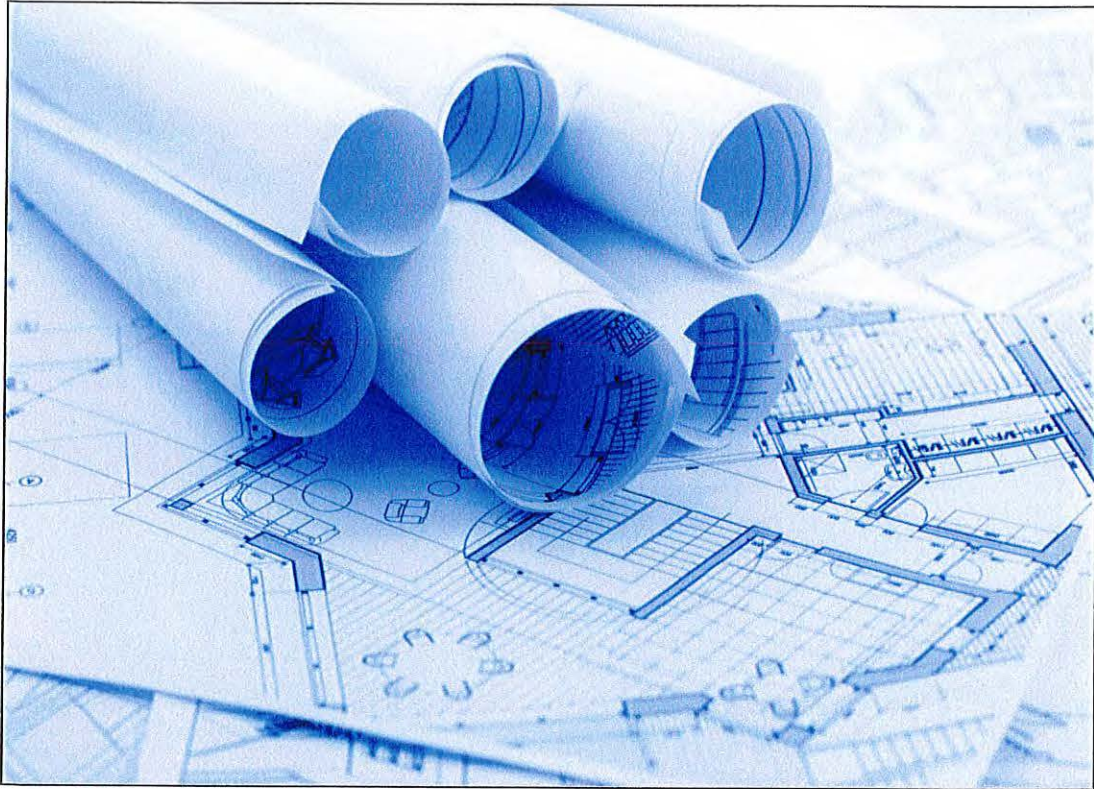


Proposal & Corporate Information



Construction

Customer Focused Building Solutions



Construction is a collaboration of innovation and quality.

Our construction managers, superintendents and field staff work closely with designers throughout the life of a project. Whether working with in-house or external designers, their attention to detail and practical solutions keep projects moving ahead smoothly and ensure the utmost quality.

We ensure optimal outcomes through single-source expertise.

Jam 5:20 Construction management provides single source responsibility to streamline communication and speed resolution. Our team is prepared to meet changing owner needs in a timely, cost effective manner.

Project Management and Value Engineering

Our teams expertise brings production expectations to life.



Achieve greater value with less internal investment.

Successful building projects mean delivering on benchmarks and budgets, however large or small. Jam 5:20 Construction taps into years of industry expertise to bring clients effective construction resources as well as an extensive vendor network.

We find opportunities for value engineering

Our teams turnkey solutions and unconventional approach means your project will benefit as our project management professionals look to bring your project to life. Decades of experience ensures seasoned management and proven work processes provide an extra layer of confidence for clients to achieve optimal solutions that fit budget, quality and production goals.

Personalized Client Access Portal

Our Clients, Stakeholders and Vendors have access to Builder Trends real-time integrated online access portal. This is a project management tool to provide timely transparent information for stakeholder awareness 24/7.



Corporate Overview
Licensing & Insurances
References etc.



JAM 5:20 INC.

9161 131st Place N. Suite D

Largo, Florida 33773

&

3030 N Rocky Point Rd. W Suite 150

Tampa, Florida 33607

Ken Thompson

Operations Director

Scott Weber

Business Development Director

FEI/EIN Number 800496759

License #CGC 1522881

Office 727-288-2191

Emails : Ken @Jam520construction.com / Scott @Jam520construction.com

Licensed/ Bonded / Insured



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD
1940 NORTH MONROE STREET
TALLAHASSEE FL 32399-0783

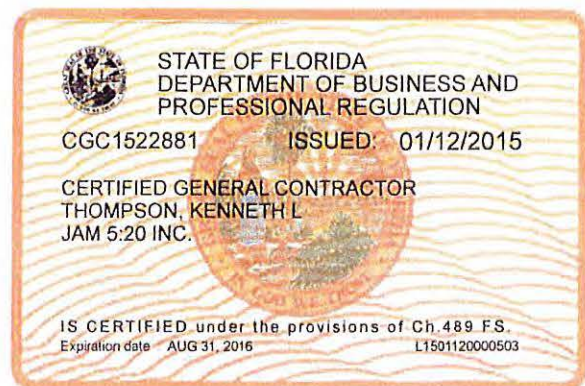
(850) 487-1395

THOMPSON, KENNETH L
JAM 5:20 INC.
11415 WALSHINGHAM RD.
LARGO FL 33778

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

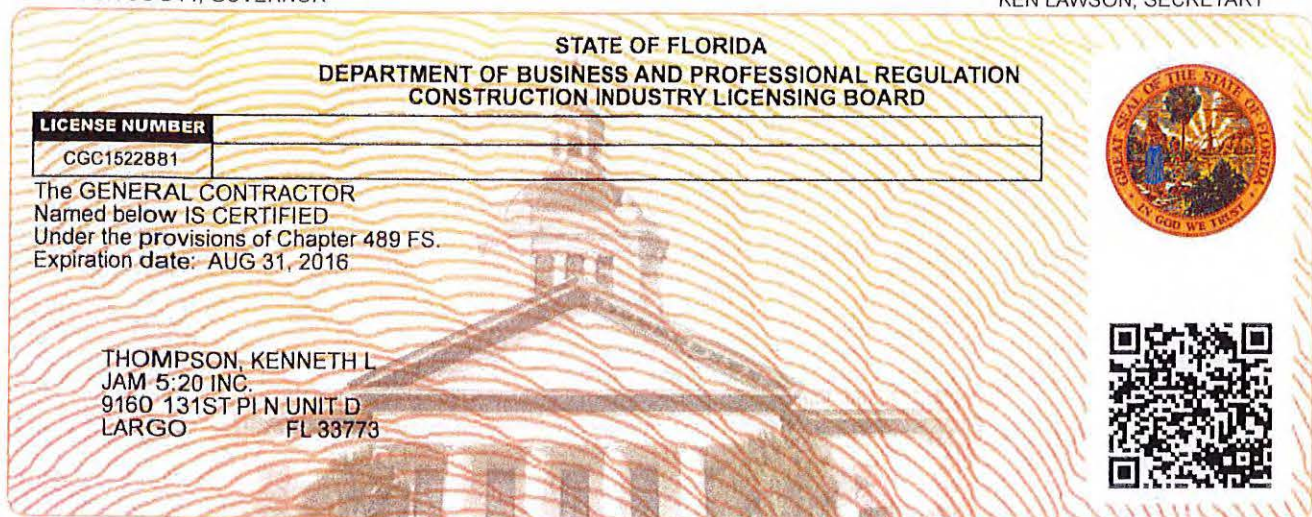
Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY



ISSUED: 01/12/2015

DISPLAY AS REQUIRED BY LAW

SEQ # L1501120000503

State of Florida

Department of State

I certify from the records of this office that JAM 5:20 INC. is a corporation organized under the laws of the State of Florida, filed on October 26, 2009.

The document number of this corporation is P09000087869.

I further certify that said corporation has paid all fees due this office through December 31, 2015, that its most recent annual report/uniform business report was filed on April 12, 2015, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Eleventh day of October, 2015*



Ken Dufrenoy
Secretary of State

Tracking Number: CU0039958920

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific instructions on page 2.

Name (as shown on your income tax return)

Jam 520 Inc. DBA : Jam 520 Construction and Belleair Coatings

Business name/disregarded entity name, if different from above

DBA : Jam 520 Construction and Belleair Coatings

Check appropriate box for federal tax classification:

- ☐ Individual/sole proprietor ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate
- ☐ Limited liability company. Enter the tax classification (C-C corporation, S-S corporation, P-partnership) ▶
- ☐ Other (see instructions) ▶

Exemptions (see instructions):

Exempt payee code (if any)

Exemption from FATCA reporting
code (if any)

Address (number, street, and apt. or suite no.)

9161 131st Place N Suite D

City, state, and ZIP code

Largo, Florida 33773

List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

— — — — —

Employer identification number

8 0 — 0 4 9 6 7 5 9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here

Signature of
U.S. person ▶

Kenneth Thompson

Date ▶

February 29th 2016

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on www.irs.gov/w9 for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

Contacts:

Ken Thompson

9161 131ST Place N. Suite D
Largo, Florida 33773
Cell 727-512-9066
Office 727-288-2191
License #CGC 1522881
Ken@Jam520construction.com



Scott Weber

9161 131ST Place N. Suite D
Largo, Florida 33773
Cell 727-433-7770
Office 727-288-2191
License #CGC 1522881
Scott@Jam520construction.com



Project Management Team

Kenneth Thompson

Corporate & Operations Director Jam 520

- BAS Sustainability Management
- Certified Construction Contractor
- Certified Home Inspector
- Certified Project Manager
- Certified Commercial Estimator

Scott Weber

Corporate Director/Business Development Jam 520

- 30 Years Construction and Development
- Logistics Specialist
- Contract Specialist
- Real-estate Developer

VP of Construction Services O.T.H.E.R.S INC.

Haitian Earth quake Housing Relief

Built and Managed 30 million dollars worth of real-estate developments

Logistics Director for 50 million dollar environmental reconstruction

Ron Witt

- 30 + Years General Contractor
- Certified Construction Contractor
- Certified Project Manager

Recent Project Examples

Pinellas Hope Apartments & Community Buildings

Key West Apartments St Petersburg

St Joseph Catholic Church Community Building

Stephen B. Lafferty, AIA PMP LEEDAP

- National Council of Architectural Registration Boards
- International certification as a Project Management Professional,
- Certification for Leadership in Energy and Environmental Design

Project Examples:

FBCIR Worship Center – \$12M Design Build

USF Sun Dome, \$35-million renovation of a multi-purpose,

SRI Marine Technology Program St. Petersburg

Herron House Assisted Living Facility

Gary Brennan

- 40 Years General Contractor
- Certified Construction Contractor
- Certified Project Manager

Project Examples

Remodel Buildings at Seminole High School

Remodel Buildings at Country Side High School

Remodel PARC

Jeffrey Izzo

- Civil Engineer
- Vice President Northside Engineering

Responsibilities:

Site Plan Layout, Grading, Drainage, Sewer & Water

Permitting: Local Jurisdiction, SWFWMD, FDEP, FDOT, County

Project Examples:

Pinellas County School

Subdivisions: Kensington – Traditions – Tara,

Walgreens, Publix

Aqualea

Fenway Hotel Parking / Retention (1989)

Justin Barbour

- MBA Business Administration
- Project Administrator for Real-estate Development Firm

Project Examples:

CFO Presbyterian Housing

Administration of over 5,000 affordable housing units

References

Client Letters of Recommendation

Certifications



New College of Florida
5800 Bay Shore Road,
Sarasota, FL 34243
Ronald Bell
941-487-4236
rbell@ncf.edu

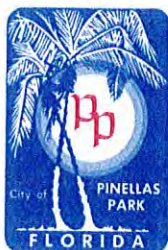


INTERNATIONAL LABS, INC.

International Labs, Inc.
2701 75th Street N
St. Petersburg, FL 33710
Larry Brewer
727-322-7160
Larry.Brewer@InternationalLabs.com



Hope Church
7100 142nd Ave N
Largo, FL 33771
Pastor Rick Starrett
727-207-9136
pastorstarrett@aol.com



City of Pinellas Park
8000 60th Street North
Pinellas Park, FL 33780-1100
Steve Majko 727-541-0957
727-541-0750



Pinellas County Schools
304 Forth Street South West,
Largo, FL 33770
Wayne LaFlure
727-588-6000



Shepherd's Village
3025 Los Altos Drive #4
Belleair Bluffs, FL 33770
Phillis Alderman
(727) 216-1402 ext.500



City of Clearwater Florida
1900 Grand Ave.
Clearwater, Florida 33765
Pete Hagedus
727-562-4890 ext. 2813



New Life Solutions
1910 East Bay Drive
Largo, FL 33771
Purchasing Contacts
727-216-1402



Hillsborough County Schools
901 East Kennedy Blvd,
Tampa, Florida 33602
Hung Pham
(813-272-4000)



Indian Rocks Baptist Church
12685 Ulmerton Rd.,
Largo, Florida 33774
Tom Oliphant
727-595-3421



City of Largo Florida
Public Works
1000 2nd Street SE
Largo, Florida 33771
Brandon Edwards
727-439-8444



City of St Pete Beach Florida
155 Corey Avenue
St. Pete Beach, FL 33706
Ian Wade
(727) 367-2735



City of Clearwater
Dale Fitzpatrick
1900 Grand Ave.
Clearwater Florida
Phone: 727.562.4890 ext.2815



Kenneth City Police Department
Chief Keven Reilly
4600 58th St N.,
Kenneth City, FL 33709
(727) 582-6200



City of St.Petersburg Florida
P.O. Box 2842
St. Petersburg, FL 33731 .
Dusty Kersey
727-863-934-0366



City of Clearwater Fire Department
Clearwater Fire & Rescue
1140 Court Street
Clearwater, FL 33756
Timothy Sparrow
Phone: (727) 324-2432



CITY OF CLEARWATER

1900 GRAND AVENUE, CLEARWATER, FLORIDA 33755
TELEPHONE (727) 562-4890 FAX (727) 562-4684

SOLID WASTE/GENERAL SERVICES DEPARTMENT

Subject: Letter of Recommendation/ Jam 520 Construction, Inc.

May 4, 2015

To Whom It May Concern,

This letter of reference is to briefly describe the working relationship that I have experienced with the local firm, Jam 520 Construction, Inc. My initial contact with them came about as a result to a public bid that was conducted in March 2014, I believe, for a bid to construct two, single story concrete block storage building structures for the City of Clearwater Public Utilities Dept. at the Arcturas Ave. complex. The company representatives conducted themselves with the utmost respect and professionalism throughout the course of that process. They ultimately were awarded the contract for that project and successfully completed the work according to our specifications and expectations.

The following is a descriptive list of that project and others that JAM 520 has done for us:

- 1) Job# 1311803/1311804 - Construction of two concrete block storage room structures at the Public Utilities Complex
May – Aug 2014 **\$72,487.00** Completed the project successfully within acceptable timeframe. Pleased with outcome of project and how contractor and employees conducted themselves.
- 2) Job# 1410633 - Installation of new roof drain and connection to underground piping at Brighthouse Stadium.
Oct.-Nov. 2014 **\$14,835.00** Completed the project successfully within acceptable timeframe. Pleased with outcome of project and how contractor and employees conducted themselves
- 3) Job# 1311123 - Repair of existing plumbing drain in concession area at Brighthouse Stadium.
Apr. 2015 **\$2,400.00** Completed the project successfully within acceptable timeframe. Pleased with outcome of project and how contractor and employees conducted themselves
- 4) Job# 1411370 - Remodel existing area at Garden Ave. Parking Garage Offices for new Traffic Citation area.
Jan. 2015 –In-progress **\$15,331.00** Project started and was temporarily delayed by installation of new A/C system by Bldg.&Maint. Div. / project delayed due to change order request for additional work made by City / project currently delayed due to extra work required to correct sidewalk elevation at building entrance. Project should resume in about 7 working days. Bldg. & Maint. Div. satisfied that contractor is conducting situation properly.

Respectfully,

Pete Hegedus

A handwritten signature in blue ink, appearing to read "Pete Hegedus".

Supervisor, Building & Maintenance Division

City of Clearwater/Solid WasteDept./General Services Dept.

1900 Grand Ave.

Clearwater, Florida 33765



"EQUAL EMPLOYMENT AND AFFIRMATIVE ACTION EMPLOYER"



5-4-15

City of Clearwater Engineering
P.O. Box 4748
Clearwater, FL 33758-4748

To whom it may concern,

Scott Weber and the Team from Jam 520 Construction have been involved with virtually every facility construction project for over 4 years.

The most notable projects are the ongoing Charter School expansion that began in 2010-2011 and has continued to present. The projects included oversight of a 20,000 sq. ft. educational facility remodel with a budget of \$490,000. Also, there was a 5,000 square foot Church office build out valued at \$125,000. Then in 2012-2013, the school needed additional rooms for its expanding population. Scott Weber and his company oversaw a concrete block addition of a 5,000 sqft classroom extension at a cost of \$350,000. Additionally; in 2013-2014 more classroom expansion of the campus took place with the addition of an 8,000 square feet modular building at a cost of \$400,000.

Our organization's experience has been very positive and we highly recommend Scott Weber and Jam520 Construction for any building or construction needs.

Regards,

A handwritten signature in blue ink that reads "Pastor Rick Starrett". The signature is fluid and cursive, with a long horizontal stroke at the end.

Pastor Rick Starrett
Vice President
Hope Church
rstarrett@wearehopechurch.com
PH: 727-531-3891

www.WeAreHopeChurch.com • 7100 142nd Ave, Largo, FL 33771 • (727) 531-3891



INTERNATIONAL LABS, INC.

2701 75th St N, St Petersburg, FL 33710
(727) 343-1548

11-1-2014

Re: Letter of recommendation

To whom it may concern,

Scott Weber and Ken Thompson of Jam 520 Construction have performed work in our facility for over five years. During this time, they have performed professionally with excellent workmanship and we have been satisfied with every project completed.

Because we are a pharmaceutical packaging plant, our facilities require a great deal of due diligence and detail orientation because we are a clean environment facility. Many of the jobs performed were done in constructed areas of encapsulation and timed as not to disrupt our 24-hour operation.

Some of the projects they have completed over the years have included the following: Engineered concrete wall removal, large overhead rollup door installation, production floor recoating, numerous wall repairs of up to 100 linear feet, multiple fire rated steel door replacements, office remodeling, office construction, office demolition, clean room office wall installations, compressor room exhaust ventilation design and installation, mechanical concrete floor pad installation, assistance with life & fire safety systems installation, and other various miscellaneous construction related projects. The aggregate dollar value of the projects exceeds \$300,000 in value.

In conclusion, we highly recommend Scott Weber, Ken Thompson and the Jam 520 Construction team.

Larry Brewer
Building Facilities Supervisor
International Labs Inc.
E-Mail: larry.brewer@internationallabs.com
Cell 727-409-5257
PH: 727-322-7171

May 1, 2015

To whom it may concern:

I have had the privilege of working with Ken Thompson and Jam 5:20 Inc. for 3 years. I am happy to write a letter of recommendation for him. My relationship with him has been one of mutual respect along with years of friendship. My role as Facilities Manager has been the impetus for our relationship, but the partnership in working with Ken exists because of a deep level of respect and trust.

Over the years, Ken Thompson has completed a number of jobs here on the campus of First Baptist Church of Indian Rocks and Indian Rocks Christian Schools. Our partnership with Ken does not simply end with the signatures on the contract. Instead, Ken has always been able to give us recommendations and his working knowledge has helped us save money when a change in the scope of a job ever came up.

Recently, Jam 5:20 has completed a job at our "Smiley's Coffee House" that included the removal of an old bar well under plywood and filling with dirt then concreting in, repairing drywalls that had been damaged, installing new drywall, building new walls and finishing, replacing drop in ceiling panels, replacing an steel door frame and door and patching masonry to match the exterior of the building.

All work performed by Jam 5:20 during this job, April 2014-May 2014, were completed in a professional, efficient and expedient fashion. We were additionally pleased with the cleanup Ken's crew did at the end of the job as they left the building spotless and ready to use. He displays a humble joy at the completion of every job he has done for us as if he is happy to see his work being used to help us make the campus comfortable for all the teaching that occurs here.

I have no reservations in strongly recommending Ken Thompson as a professional partner. Please do not hesitate to contact me for any further information regarding Ken.

God's Blessings.



Tom Oliphant
Facilities Manager
First Baptist Church of Indian Rocks
Indian Rocks Christian School
12685 Ulmerton Rd
Largo, FL 33774
727-595-3421 Office



City of St. Petersburg

Post Office Box 2842
St. Petersburg, Florida 33731-2842
Channel 35 WSPF-TV
Telephone: 727 893-7171

June 18, 2015

Mr. Ken Thompson,
Jam 5:20, Inc
9161 131st Place North, Suite D
Largo, FL 33773

RE: Small Business Enterprise Certification, City of St. Petersburg

Dear Mr. Thompson:

The Greenhouse (formerly the Business Assistance Center) of the City of St. Petersburg's Planning & Economic Development Department is pleased to inform you that your firm's request for certification as a Small Business Enterprise (SBE) has been approved in the following specialty areas: **Construction Services: General Contractor & Construction Management. Your SBE Certification Number is 0615-15357.**

Your certification is valid through **June 18, 2017**. SBE certification qualifies your company to compete and bid on City of St. Petersburg projects as a small owned and operated company. **It is not an automatic guarantee that your company will receive work. Please note that your Occupational/Business Tax Certificate expires on September 30, 2014 (prior to the expiration of your SBE Certification on June 18, 2017). Please keep your Business Tax Certificate valid and upon renewal kindly forward us a copy.**

The Greenhouse encourages you to attend our monthly workshops that are geared to assist SBEs to become more successful. **Please keep in mind that all SBEs are required to attend a "How to do Business with the City of St. Petersburg," "City Incentives & Services for Business Owners & Startup," "Pricing for Profit," "Disaster Preparedness" and other business-related courses based on field specialty workshops within 90 days of certification/re-certification (or certification/recertification will be revoked).** The Greenhouse encourages you to attend our other monthly workshops that are geared to assist SBEs to become more successful. The workshop calendar is located on the web at: www.stpete.org/bac or you can call (727) 893-7146. All required workshops only have to be taken once and may be attended by any member of your staff. If you have any questions, please contact me at (727) 551-3408. Much success to you in your business endeavors.

Sincerely,

Claude S. Williams,
Economic Development Coordinator
Business Assistance Center

CSW: CW

Attachment: SBE Certificate

cc: Certification File
SBE Specialists



THE CITY OF ST. PETERSBURG SMALL BUSINESS ENTERPRISE CERTIFICATION

This certificate is awarded to

Jam 5:20, Inc

Federal Identification Number: **80-0496759**

SBE Certification Number: 0615-15357

Certification is Applicable in:

Construction Services: General Contractor & Construction Management

Certified: June 18, 2015

Expires: June 18, 2017



Signature

Claude S. Williams,
Economic Development Coordinator
The Greenhouse

June 18, 2015

Date



In accordance with the City of St. Petersburg's Small Business Enterprise Ordinance #789-G, your business is certified as a Small Business Enterprise by the City of St. Petersburg. You will need to show proof of your new Occupational License each year, as well as, renew your certification with this agency every two years in order to maintain your certification with the City of St. Petersburg. However, if at anytime the composition of the SBE status of your firm changes you need to complete another SBE affidavit. The City of St. Petersburg Government reserves the right to terminate or cancel this certification at anytime when it is found that the composition of the Organization has changed and no longer meets the definition established for SBE certification.



DEPARTMENT OF VETERANS AFFAIRS
Center for Verification and Evaluation
Washington, DC 20420

MAY 05 2015

In Reply Refer To: 00VE

Mr. Kenneth Thompson
JAM 5:20 Inc
DUNS: 022558742
9161 131st Pl. N, Suite D
Largo, FL 33773

Dear Mr. Thompson:

On behalf of the U.S. Department of Veterans Affairs (VA), Center for Verification and Evaluation (CVE), I am writing to inform you that JAM 5:20 Inc has been verified as a Veteran-owned small business (VOSB) and added to the Veteran business database at www.vip.vetbiz.gov. JAM 5:20 Inc will be eligible to participate in Veterans First Contracting Program opportunities with VA. **This verification is valid for two years from the date of this letter.**

To promote JAM 5:20 Inc's verified status, you may use the following link to download the logo for use on marketing materials and business cards:

http://www.vetbiz.gov/cve_completed_v.jpg

To ensure that JAM 5:20 Inc is correctly listed in the Vendor Information Pages, check JAM 5:20 Inc's profile for the verified logo. Please notify us if the logo is not present within 72 hours of receipt of this letter.

While CVE has confirmed that JAM 5:20 Inc is in compliance with the regulation, JAM 5:20 Inc must inform CVE of any changes or other circumstances that would adversely affect its eligibility. Eligibility changes not reported to CVE within 60 days could result in a referral to the Office of Inspector General (OIG), a referral to the Debarment and Suspension Committee, and the initiation of cancellation proceedings—all of which could result in JAM 5:20 Inc being removed from the VIP Verification Program.

Please be advised that this letter and other information pertaining to JAM 5:20 Inc's verification application may be subject to Freedom of Information Act (FOIA) requests. In addition, all companies approved for the program may be required to participate in one or more post-verification audits. Please retain a copy of this letter to confirm JAM 5:20 Inc's continued program eligibility.

At any time if JAM 5:20 Inc discovers one or more NAICS Code(s) that are other than small on its CVE VIP profile, CVE will require all other than small NAICS Codes to be removed within five (5) business days. If these NAICS Codes are not removed within the allotted five (5) business days, CVE may request the U.S. Small Business Administration

*"World Class Professionals
Enabling Veteran Business Opportunities by Protecting the Veteran Advantage - One Vet at a Time"*

Page 2.

Mr. Kenneth Thompson

(SBA) to conduct a formal size determination. In addition, CVE may initiate a referral to OIG, Debarment and Suspension Committee and or pursue cancellation proceedings. All of the aforementioned referrals and procedures could result in JAM 5:20 Inc being removed from the VIP Verification Program.

Thank you for your service to our country and for continuing to serve America through small business ownership.

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Gault', is written over the typed name and title.

J. Gault
Acting Director

Memo

To: Jennifer Bryla, Community Development Director
From: Bruce Cooper, Building Official
Date: 5/16/2016
Re: Proposals for Property Maintenance Contractor

The City advertised a Request for Proposals (RFP) to have a contractor for the City to perform maintenance on properties that are in violation and the conditions have not been corrected. The RFP requested that the each contractor provide an hourly rate for 11 different tasks that would address the various types of violations. The City received two proposals and attached is a spreadsheet outlining their rates for the different tasks.

I have reviewed both proposals and have determined that in my opinion that JAM Construction should be awarded the bid. First, our RFP requested only an hourly rate for each task. JAM did just that but Atticus provided two different hourly rates, one being just a laborer and the other a supervisor. In addition, Atticus provided an hourly rate for equipment to be used to complete a task. I called both contractors for clarification and JAM's rate includes equipment and Atticus would include both the hourly rate and equipment rate. So if we have a job for just mowing, Atticus rate is \$65.00 an hour and JAM would be \$27.88. The only significant difference in the hourly rate is for the Electrical, Plumbing and Roofing contractors where Atticus was lower. Based on the type of work that I have seen over the years, these trades except for roofing are rarely going to be needed.

Tasks	JAM	Atticus
Lot Mowing	\$27.88	\$65.00
Tree Trimming	\$30.88	\$100.00
General Cleanup	\$28.88	\$170.00
Building Construction	\$33.88	\$70.00
Painting	\$29.88	\$35.00
Electrical	\$84.88	\$65.00
Plumbing	\$89.88	\$50.00
Roofing	\$74.88	\$35.00
Elimination of hazards	\$32.88	\$40.00
Removal of Vehicles	\$31.88	\$580.00
Removal of Vehicles	\$31.88	\$95.00

The above prices include equipment

**THE CITY OF ST. PETE BEACH, FLORIDA
CONTRACT FOR PROPERTY MAINTENANCE**

This Contract is made as of the ____ day of _____, 2016, by and between the City of St. Pete Beach, Florida (hereinafter referred to as the City), and Jam 5:20 Inc, (hereinafter referred to as the Contractor). In consideration of the mutual covenants and promises contained herein, the City and the Contractor agree as follows:

ARTICLE 1 - SERVICES

Contractor's responsibility under this Contract is to perform building and yard maintenance on derelict properties. These properties are currently in violation of the City's Code Ordinances, Chapter 46, Environment and Chapter 98, Property Maintenance. All work to be performed will bring the properties into conformance with the minimum standards contained within the above mentioned codes. Maintenance can be, but not limited to, lot and yard maintenance, stagnant pools, removal debris, removal of abandon vehicles or vessels and dilapidated buildings and structures. This is a non-exclusive Contract. No amount of work is guaranteed under this Contract.

ARTICLE 2 – PAYMENT

Contractor Fee Schedule is included in Exhibit "A," attached and incorporated herein. Contractor shall submit monthly statements for services rendered. Contractor's statements shall be due and payable within 30 calendar days.

ARTICLE 3 – TERM

The term of this Contract is three years, extendable by mutual agreement of the parties.

ARTICLE 4 – LIABILITY INSURANCE

The Contractor and all subcontractors shall procure and maintain, at his/her own expense during the life of the Contract, liability insurance as hereinafter specified. All such insurance shall be subject to the approval of the City for adequacy of protection and shall include a provision preventing cancellation without twenty (20) days prior notice to the City in writing. The City shall be included as an additional insured on all liability insurance. The liability insurance required is as follows: Contractor's General Public Liability and Property Damage Insurance issued to the Contractor and protecting the Contractor from all claims for personal injury, including death, and all claims for destruction of or damage to property, arising out of or in connection with any operations under this Contract, whether such operations be by the Contractor or by any Subcontractor hired by the Contractor or anyone directly or indirectly employed by the Contractor or hired by the Contractor.

The Contractor and subcontractors shall supply and maintain insurance which defends, indemnifies and holds harmless the City of St. Pete Beach, its officers, employees and agents

from and against any and all liability, damage claims, demands, costs, judgments, fees, attorney's fees or loss arising directly out of acts or omissions hereunder by the contractor or third party under the direction or control of the contractor. Such general and excess liability coverage shall be primary to any other coverage carried by the City of St Pete Beach. Contractor and subcontractors must furnish the City with Certificate of Insurance prior to commencement of work. An approved Certificate of Insurance furnished by the contractor's carrier to guarantee the contractor being insured with the City of St Pete Beach must be named as a certificate holder for this contract. The following minimum coverage:

Commercial Liability Insurance: \$1,000,000.00.

Comprehensive General Liability Insurance: \$1,000,000.00 each occurrence.

Personal Injury: \$1,000,000.00 each occurrence.

Bonded: \$50,000

Automobile Liability: \$1,000,000.00.

Builder's Risk Insurance

ARTICLE 5 – WORKERS' COMPENSATION INSURANCE

Contractor shall provide and maintain Workers Compensation Insurance at its expense during the term of this Contract, in accordance with state workers compensation laws.

ARTICLE 6 – SCOPE OF WORK

The Contractor shall be responsible for the following:

1. Lot mowing, including edging
2. Tree trimming
3. General cleanup including trash and debris removal
4. Building construction
5. Painting
6. Electrical (Must use a licensed electrical contractor)
7. Plumbing (Must use a licensed plumbing contractor)
8. Roofing (Must use a licensed roofing contractor)
9. Elimination of hazards due to stagnant pools
10. Removal of vehicles, vessels and trailers
11. Removal abandon equipment and appliances

ARTICLE 7 – PROCESS TO PROCEED WITH SPECIFIC JOB ORDER(S)

1. The City shall provide a Job Order listing the tasks that need to be performed.
2. Within 3 days from receipt of the Job Order, the Contractor shall meet with the Code Enforcement Officer and/or Building Official to inspect the property and go over the Job Order for any clarification.

3. Within 10 days from the date of the inspection, the Contractor shall submit a written bid detailing all work, time frame to complete and total job costs. A list of all subcontractors must be submitted.

ARTICLE 8 –PERFORMANCE SCHEDULES

Contractor shall provide progress reports to the City on a weekly basis once an approval is given by the City to perform services under this contract.

ARTICLE 9 –TERMINATION

The City may terminate this Contract upon written notice to the Contractor. The contractor may terminate this Contract upon thirty (30) days written notice to the City. During such termination period, the contractor shall continue to diligently perform all of its duties hereunder. After a receipt of a termination notice and except as otherwise directed by the City, the Contractor shall: stop work on the date and to the extent specified; terminate and settle all orders and subcontracts relating to the performance of the terminated work; transfer all work in process, completed work, and other materials related to the terminated work as directed by the City; and continue and complete all parts of that work that have not been terminated.

ARTICLE 10–PERSONNEL

The Contractor represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Contract. All of the services required herein under shall be performed by the Contractor or under its supervision and all personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under state and local law to perform such services.

ARTICLE 11 –SUBCONTRACTING

Contractor shall be responsible for the compliance of all subcontracting parties with the terms of this Contract and with any applicable local, state or federal laws or regulations. Contractor shall be solely responsible for timely paying its subcontractors.

ARTICLE 12 – LOCAL PREFERENCE

Contractor will make every effort to utilize local employees, subcontractors, equipment rental, supplies and other locally available resources.

ARTICLE 13 - CREDIT

Contractor shall not pledge the City's credit or make the City a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. Contractor further represents and warrants that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Contract.

ARTICLE 14 - PERFORMANCE

Contractor shall perform its obligations hereunder in compliance with all applicable local, state and federal laws and regulations.

ARTICLE 15 –FEDERAL AND STATE TAX

The Contractor shall pay all local, state, and federal taxes which may become due based upon its performance of this Contract. The Contractor shall be responsible for payment of its own and its share of its employee FICA and Social Security benefits with respect to this Contract.

ARTICLE 16 – CONFLICT OF INTEREST

The Contractor represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance or services required hereunder.

ARTICLE 17 –ACCESS AND AUDITS

The Contractor shall maintain adequate records to justify all hours incurred and charged in performing the services for at least five (5) years after completion of the Contract.

ARTICLE 18 –NONDISCRIMINATION

The Contractor warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, physical handicap, sex, age or national origin.

ARTICLE 19–ENTIRETY OF CONTRACTUAL CONTRACT

The City and the Contractor agree that this Contract including its amendments sets forth the entire Contract between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Contract may be added to, deleted, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto. Contractor shall not assign or transfer any of its rights, benefits or obligations under this Contract except for transfer to a wholly owned subsidiary company or resulting from a merger or consolidation of Contractor with a third party.

ARTICLE 20 –AUTHORITY TO PRACTICE

The Contractor hereby represents and warrants that it has and will continue to maintain all licenses and approvals required to conduct its businesses, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the City upon request.

ARTICLE 21 –SEVERABILITY

If any term or provision of this Contract, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Contract, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Contract shall be deemed valid and enforceable as permitted by law.

ARTICLE 22 – MODIFICATON OF WORK

The City reserves the right to make changes in the services, including alterations, reductions therein or additions thereto. Upon receipt by the Contractor, of the City notification of a contemplated change, the Contractor shall: (1) if requested by City, provide an estimate for the increase or decrease in cost due to the contemplated change; (2) notify the City of any estimated change in the completion date; and (3) advise the City in writing if the contemplated change shall affect the Contractor's ability to meet the completion dates or schedules of this Contract.

ARTICLE 23 – SUCCESSORS AND ASSIGNS

This Contract is binding upon and will inure to the benefit of City and Contractor and their respective successors and assigns. The rights and obligations under this Contract may only be transferred by; 1) transfer to a wholly owned subsidiary of Contractor's parent company, 2) as a result of a merger or acquisition by another company, or 3) by mutual Contract of the parties.

ARTICLE 24 – LAWS AND REGULATIONS

This Contract shall be interpreted under the laws of the State of Florida, with exclusive venue for any matter arising from this Contract. All applicable federal and state laws, municipal ordinances, and the rules and regulations of all authorized entities having jurisdiction over any part of this project shall apply to the Contract throughout, and they will be deemed to have been included in the Contract as though herein written.

In Witness Whereof, the parties have made and executed this Contract on behalf of the parties on the day and year above written.

Contractor:

City:

Jam 5:20 Inc.

City of St. Pete Beach

By: _____

Printed Name: _____

City Manager

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Request by Maritana Court Condominium Association, 3390 West Maritana Drive, to change the sidewalk alignment on Pass A Grille Way adjacent to their complex.

Date: May 24, 2016

Prepared By: Wayne Saunders, City Manager

Summary of Issue: The Pass A Grille Way reconstruction project plans include installation of sidewalks on Pass A Grille Way. The Maritana Court condominiums are located at the southeast corner of Pass A Grille Way and W. Maritana Drive and the plans call for a sidewalk to be installed along their property that will connect to the existing sidewalk at the bus stop located at the corner and new sidewalk to the south. The condominiums have a masonry wall the entire length of their property. The construction plans call for the sidewalk to be located at the edge of the ROW which is adjacent to their wall. Public Works Director Clarke and I met on site with a representative of the condominiums and agreed to move the sidewalk four feet from the wall in order to protect the wall and provide a landscape area between the sidewalk and their wall. They stated they wished to pursue eliminating the sidewalk completely, which we could not agree to, resulting in their request for consideration by the City Commission. I recommend that we continue with installation of the sidewalk in this area but relocate it four feet from their wall.

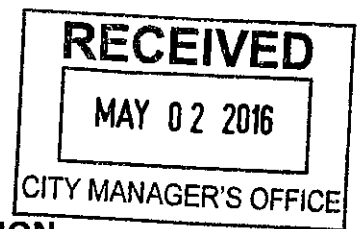
Requested Motion: “No motion required unless the Commission agrees to eliminate this section of sidewalk in which case the motion would be:

“I move to eliminate that section of sidewalk along Pass A Grille Way adjacent to Maritana Court Condominiums.”

Attachment: Maritana Court Condominium Association letter Dated May 2, 2016

**Reviewed by the
City Manager:**

WS



**MARITANA COURT CONDOMINIUM ASSOCIATION
3390 WEST MARITANA DRIVE, UNIT 5
ST. PETE BEACH, FLORIDA 33706**

May 2, 2016

St. Pete Beach City Commission
155 Corey Avenue
St. Pete Beach, FL 33706

Mayor and Commissioners:

Pursuant to the Commissioners' directive at the April 26, 2016 meeting, Mr. Gene Kelley met with City Manager Wayne Saunders and Public Works Director Mike Clarke at the site on Friday, April 29 to review the issue of the proposed "new sidewalk" to be installed under the current Pass-A-Grille Way reconstruction project in the ROW adjacent to our town house complex.

During this meeting Mr. Saunders advised that the sidewalk would be installed in accordance with the current plans, immediately adjacent to our privacy wall and that the Board of Commissioners would have to issue a directive for any changes to the sidewalk installation, alignment or reconfiguration within the ROW.

He further advised that if we wish to pursue this issue, we need to formally request to the Commissioners, in writing, that this issue be included on the agenda for the May 24th meeting.

Therefore, we respectfully request that an agenda item be added to the May 24th meeting to consider determining a favorable resolution to what we consider a very important issue.

Sincerely,

A handwritten signature in cursive script that reads "Katherine C. Marien".

Katherine C. Marien
Director and Treasurer
On behalf of the Association membership

cc: Dr. Anthony Napolitano; Mr. & Mrs. Gene Kelley; Mr. & Mrs. Joel Cantor; Mr. & Mrs. Mark Swanson;
Mr. & Mrs. Don Hawley; Ms. Mary Morehouse

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Authorize the City Manager to enter into a Purchasing Agreement with Buccaneer Landscape Management in the amount of \$103,480.00 for Landscaping Maintenance of District 1.

Date: May 24, 2016

Prepared By: Mike Clarke, Public Services Director

Summary of Issue: The City recently elected not to renew its city-wide landscaping maintenance contract, which expired in April. This contract was not renewed as a result of the contractor demonstrating an inability to routinely and thoroughly maintain the City's landscaping in a manner consistent with the City's level of service expectations. In an attempt to reduce the likelihood of this recurring, the City elected to break the landscaping maintenance scope into four service areas (the four City Commission districts).

On May 11, the City received three sets of responses to the four separate district solicitations. The results of this solicitation are presented in the attached bid tabulation. Based on the results of these solicitations, the City identified two of the three landscaping contractors as the apparent low bidders. In an attempt to distribute the anticipated work load evenly (monetarily) between these two contractors, the City has elected to award District 1 (\$103,480) to Buccaneer Landscape Management and Districts 2-4 (total - \$104,106) to Green Expectations Landscaping.

Funding: Parks – Professional/Contractual (001.6104.572.5310

Requested Motion: “I move to authorize the City Manager to enter into a Purchasing Agreement with Buccaneer Landscape Management in the amount of \$103,480.00 for Landscaping Maintenance of District 1.”

Attachments: Proposal from Buccaneer LM, dated May 11, 2016
Bid Tabulation

**Reviewed by
City Manager:** WS



Bid Results - Landscaping Maintenance (Districts 1-4)

05/11/2016

	District 1	District 2	District 3	District 4		Total Value
Buccaneer Landscape Management	\$ 103,480.00	\$ 16,809.00	\$ 43,056.00	Did Not Bid		\$ 103,480.00
Perry's Nusery, Inc.	Did Not Bid	\$ 111,150.00	\$ 161,460.00	\$ 107,640.00		
Green Expectations Landscaping	\$ 127,764.00	\$ 20,751.00	\$ 43,953.00	\$ 39,312.00		\$ 104,016.00

Schedule and Manpower

The following is a (1) year total manpower summary for grounds maintenance operations:

Based on our property surveys, our average manpower estimates, as stated and broken down within this summary, shall be sufficient to satisfy all requirements as set forth. This staffing estimate is based on a (1) year total man-hour "average", which includes all working site supervision. In addition to the proposed base services crew personnel, our proposal price includes additional support services man-hours for our chemical program. An included service as part of this proposal but not part of the manpower estimate is the additionally provided man-hours for management and operational support from area Operations Manager and the local district offices. The related growing or non-growing seasons, and subsequent services and frequencies to be provided, will dictate the exact number of personnel needed at any given time. We anticipate an approximate seasonal staff breakdown as follows:

- **Growing & Non Growing Season** - approx. (2-3) crew personnel per service visit, (1-3) day per week and 52 weeks per year as per the enclosed specifications.

- (1) Crew Supervisor (Working - assist with various services)
- (1) Mow & Detail Crew
- (1) Seasonal Helper

Weather conditions throughout the year may dictate adjustments to the exact start and finish to the "growing season" which will in turn affect the number of required staff at those times. Regardless of the aforementioned estimated personnel requirements, the necessary personnel will be provided for the satisfactory completion of the proposed services. In addition to the proposed personnel, additional labor can be provided if needed for extra work items which are not included within the current Scope of Work for maintenance services.

BID SCHEDULE
Landscaping Maintenance – District One
City Wide Parks, Properties, & ROWs

<u>LOCATION</u>	<u>Work Hours</u>	<u>Hourly Rate</u>	<u>COST/VISIT</u>
Blind Pass Road Blind Pass Bridge to 75 th Ave. (medians & designated right of ways)	<u>24</u>	\$ <u>27.00</u>	\$ <u>648.00</u>
Retention Pond (outside of fence line) 80 th Way & 80 th Ave.	<u>2</u>	\$ <u>27.00</u>	\$ <u>54.00</u>
McKenney Park 9300 Blind Pass Road (Includes triangle at 93rd Ave. & Gulf Blvd)	<u>6</u>	\$ <u>27.00</u>	\$ <u>162.00</u>
Egan Park 9101 & 9001 Blind Pass Road (Ball Field maintenance inside of the field fence line NOT included.)	<u>3</u>	\$ <u>27.00</u>	\$ <u>81.00</u>
90 th Ave. (Peg Creed Park) 9000 Gulf Blvd.	<u>1</u>	\$ <u>27.00</u>	\$ <u>27.00</u>
87 th Ave. Park 8675 Boca Ciega Dr.	<u>1</u>	\$ <u>27.00</u>	\$ <u>27.00</u>
Lift Station #1 8665 Boca Ciega Dr.	<u>1</u>	\$ <u>27.00</u>	\$ <u>27.00</u>
Community Center Complex & Horan Park 7701 Boca Ciega Dr. (Horan Park – Bermuda Turf NOT included)	<u>6</u>	\$ <u>27.00</u>	\$ <u>162.00</u>
Vacant Police Station Building 200 76 th Avenue	<u>2</u>	\$ <u>27.00</u>	\$ <u>54.00</u>
Public Services Building 7581 Boca Ciega Dr.	<u>1</u>	\$ <u>27.00</u>	\$ <u>27.00</u>
Power Substation 7615 Boca Ciega Dr.	<u>1</u>	\$ <u>27.00</u>	\$ <u>27.00</u>
75th Ave. Median (West) West side of Corey Bridge	<u>1</u>	\$ <u>27.00</u>	\$ <u>27.00</u>
Entrance Sign/North side R.O.W. (East side of Corey Bridge)	<u>1</u>	\$ <u>27.00</u>	\$ <u>27.00</u>
75th Ave. R.O.W. (north & south) Corey Bridge to Coquina Way (Includes Bus Stop at 75 th & Gulf Blvd.)	<u>3</u>	\$ <u>27.00</u>	\$ <u>81.00</u>
Corey Ave. R.O.W. (both sides) (Gulf Blvd to Bay St.)	<u>3</u>	\$ <u>35.00</u>	\$ <u>105.00</u>

LOCATION**Work Hours****Hourly Rate****COST/VISIT**City Hall
155 Corey Ave.3\$ 27.00\$ 81.00North Fire Station
7301 Gulf Blvd..75\$ 27.00\$ 20.25Coquina Circle
8090 Coquina Way.75\$ 27.00\$ 20.25Sunset Park
7300 Sunset Way.75\$ 27.00\$ 20.25Fisherman's Park
7400 Sunset Way.75\$ 27.00\$ 20.25

Gulf Blvd Medians

2\$ 35.00\$ 70.00**STREET ENDS**

8599 Boca Ciega Dr

.5\$ 27\$ 13.50

8399 Boca Ciega Dr

.5\$ 27\$ 13.50

8299 Boca Ciega Dr

.5\$ 27\$ 13.50

7999 Boca Ciega Dr.

.5\$ 27\$ 13.50

7799 Boca Ciega Dr.

.5\$ 27\$ 13.50

699 86th Ave (W)

.5\$ 27\$ 13.50

699 79th Ave (W)

.5\$ 27\$ 13.50

699 78th Ave (W)

.5\$ 27.00\$ 13.50

699 77th Ave (W)

.5\$ 27.00\$ 13.50

699 76th Ave (W) (Cidlowski Park)

.5\$ 27.00\$ 13.50699 75th Ave (W)
Between 677-75th Ave. to the North and
Parking Lot to the South.5\$ 27.00\$ 13.50

East End of Corey Ave.

.5\$ 27.00\$ 13.50The following area is to be invoiced separately. Include in total cost.Library
335 - 73rd Ave
Including parking lots - both City owned and City leased2\$ 30.00\$ 60.00

Emergency Service as specified in
Detailed Specifications

Hourly Rate: \$ 45.⁰⁰ per man hour

GENERAL MAINTENANCE COST/PER VISIT
(Total the prices of all areas being maintained per visit)

\$ 1,990.⁰⁰

TOTAL ANNUAL CONTRACT PRICE
(Per visit cost X 52 visits)

\$ 103,480.⁰⁰

HOURLY PRICE
(Hourly rate for crew for general work as specified
in General and Detailed Specifications)

\$ 27.⁰⁰ per man /hour

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Authorize the City Manager to enter into a Purchasing Agreement with Green Expectations Landscaping in the amount of \$104,016.00 for Landscaping Maintenance of District 2, 3, and 4.

Date: May 24, 2016

Prepared By: Mike Clarke, Public Services Director

Summary of Issue: The City recently elected not to renew its city-wide landscaping maintenance contract, which expired in April. This contract was not renewed as a result of the contractor demonstrating an inability to routinely and thoroughly maintain the City's landscaping in a manner consistent with the City's level of service expectations. In an attempt to reduce the likelihood of this recurring, the City elected to break the landscaping maintenance scope into four service areas (the four City Commission districts).

On May 11, the City received three sets of responses to the four separate district solicitations. The results of this solicitation are presented in the attached bid tabulation. Based on the results of these solicitations, the City identified two of the three landscaping contractors as the lowest qualified bidders. In an attempt to distribute the anticipated work load evenly (monetarily) between these two contractors, the City has elected to award District 1 (\$103,480) to Buccaneer Landscape Management and Districts 2-4 (total - \$104,106) to Green Expectations Landscaping.

Funding: Parks – Professional/Contractual (001.6104.572.5310

Requested Motion: “I move to authorize the City Manager to enter into a Purchasing Agreement with Green Expectations Landscaping in the amount of \$104,016.00 for Landscaping Maintenance of District 2, 3, and 4.”

Attachments: Proposals (3) from Green Expectations Landscaping
Bid Tabulation

Reviewed by
City Manager: WS



Bid Results - Landscaping Maintenance (Districts 1-4)

05/11/2016

	District 1	District 2	District 3	District 4		Total Value
Buccaneer Landscape Management	\$ 103,480.00	\$ 16,809.00	\$ 43,056.00	Did Not Bid		\$ 103,480.00
Perry's Nusery, Inc.	Did Not Bid	\$ 111,150.00	\$ 161,460.00	\$ 107,640.00		
Green Expectations Landscaping	\$ 127,764.00	\$ 20,751.00	\$ 43,953.00	\$ 39,312.00		\$ 104,016.00



Contractor's Bid Submittal & Bid Schedule
District Two
Order of Activity
Manpower
Operational Procedures

I. CONTRACTOR'S BID SUBMITTAL

The company that is submitting a bid declares that he/she has extensive experience in landscape care and grounds maintenance.

The undersigned, as Bidder, hereby declares that the only person or persons interested in the Bid as principal or principals are named herein, and that no other person than herein mentioned has any interest in the Bid or in the Contract to be entered into; that this Bid or Contract is made without connection with any other person, company, or parties making a Bid; and that it is in all respects fair and in good faith without collusion or fraud.

The Bidder further declares that he/she has examined the site of the work and informed himself/herself fully in regard to all conditions pertaining to the place where the work is to be done; that he/she has examined the Plans and Specifications for the work and Contract Documents relative thereto, and has read all special provisions furnished prior to the opening of bids; and that he/she has satisfied himself/herself relative to the materials to be supplied and work to be performed.

The Bidder proposes and agrees, if the Bid is accepted, to contract with the City of St. Pete Beach, Florida, in the form of Contract/Agreement specified for: *"Landscape Maintenance – District Two"*

In St. Pete Beach, Florida, in full and complete accordance with the shown, noted, described, and reasonably intended requirements of the Plans, Specifications, and Contract Documents, to the full and entire satisfaction of the City of St. Pete Beach, Florida.

The Bidder proposes to furnish all materials, equipment, labor, and perform the work submitted in their bid schedule for the City of St. Pete Beach *"Landscape Maintenance – District Two"*

COMPANY: Green Expectations Landscaping, LLC

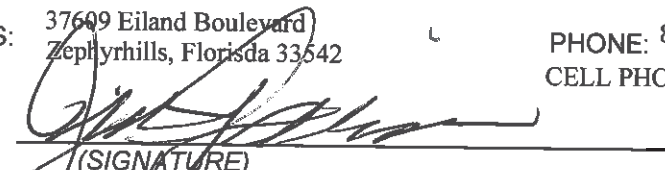
DATE: 05/11/2016

ADDRESS: 37609 Eiland Boulevard
Zephyrhills, Florida 33542

PHONE: 813-600-0545

CELL PHONE: 941-210-2399

BY:


(SIGNATURE)

NAME:

Jim Garrison/Business Development Manager

(PRINT NAME & TITLE)

SUBMIT REPAIR BID ITEMIZATION WITH PROPOSAL

CITY OF ST. PETE BEACH
PUBLIC SERVICES DEPARTMENT
155 COREY AVENUE
ST. PETE BEACH, FLORIDA 33706

We are also acknowledging receipt of Addendums 1 & 2.

BID SCHEDULE
Landscape Maintenance – District Two
City Wide Parks, Properties, & ROWs

<u>LOCATION</u>	<u>Work Hours</u>	<u>Hourly Rate</u>	<u>COST/VISIT</u>
Bay Street Triangle 799 Bay Street	1	\$ 21.00	\$ 21.00
Bay Street Median at 64 th	1	\$ 21.00	\$ 21.00
Upham Beach Medians, Concession, Walkways, & Honor Walk 6700 Beach Plaza	4	\$ 21.00	\$ 84.00
59th Ave. Causeway 300 59th Ave.	2	\$ 21.00	\$ 42.00
55 th Ave. Causeways Pump Station 2, 150, 212, 340, 406 55 th Ave.	1	\$ 21.00	\$ 21.25
Gulf Blvd Medians (Includes Gulf Winds Triangle)	6	\$ 21.00	\$ 126.00
STREET ENDS			
6999 70th Ave (E)	1	\$ 21.00	\$ 21.00
65 th Ave. (W)	1	\$ 21.00	\$ 21.00
60 th /2 nd St. E (W)	1	\$ 21.00	\$ 21.00
2 nd St. W. (N)	1	\$ 21.00	\$ 21.00

Emergency Service as specified in
Detailed Specifications

Hourly Rate: \$ 35.00

GENERAL MAINTENANCE COST/PER VISIT
(Total the prices of all areas being maintained per visit)

\$ 399.25

TOTAL ANNUAL CONTRACT PRICE
(Per visit cost X 52 visits)

\$ 20,751.00

HOURLY PRICE
(Hourly rate for crew for general work as specified in General and Detailed Specifications)

\$ 21.00 /hour



Contractor's Bid Submittal & Bid Schedule
District Three
Order of Activity
Manpower
Operational Procedures

I. CONTRACTOR'S BID SUBMITTAL

The company that is submitting a bid declares that he/she has extensive experience in landscape care and grounds maintenance.

The undersigned, as Bidder, hereby declares that the only person or persons interested in the Bid as principal or principals are named herein, and that no other person than herein mentioned has any interest in the Bid or in the Contract to be entered into; that this Bid or Contract is made without connection with any other person, company, or parties making a Bid; and that it is in all respects fair and in good faith without collusion or fraud.

The Bidder further declares that he/she has examined the site of the work and informed himself/herself fully in regard to all conditions pertaining to the place where the work is to be done; that he/she has examined the Plans and Specifications for the work and Contract Documents relative thereto, and has read all special provisions furnished prior to the opening of bids; and that he/she has satisfied himself/herself relative to the materials to be supplied and work to be performed.

The Bidder proposes and agrees, if the Bid is accepted, to contract with the City of St. Pete Beach, Florida, in the form of Contract/Agreement specified for: *"Landscape Maintenance – District Three"*

In St. Pete Beach, Florida, in full and complete accordance with the shown, noted, described, and reasonably intended requirements of the Plans, Specifications, and Contract Documents, to the full and entire satisfaction of the City of St. Pete Beach, Florida.

The Bidder proposes to furnish all materials, equipment, labor, and perform the work submitted in their bid schedule for the City of St. Pete Beach *"Landscape Maintenance – District Three"*

COMPANY: Green Expectations Landscaping, LLC

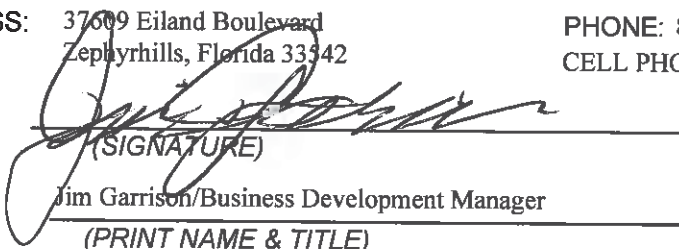
DATE: 05/11/2016

ADDRESS: 37609 Eiland Boulevard
Zephyrhills, Florida 33542

PHONE: 813-600-0545

CELL PHONE: 941-210-2399

BY:


(SIGNATURE)

NAME:

Jim Garrison/Business Development Manager
(PRINT NAME & TITLE)

SUBMIT REPAIR BID ITEMIZATION WITH PROPOSAL

CITY OF ST. PETE BEACH
PUBLIC SERVICES DEPARTMENT
155 COREY AVENUE
ST. PETE BEACH, FLORIDA 33706

We are acknowledging receipt of addendums 1 & 2,

BID SCHEDULE
Landscape Maintenance - City Wide Parks, Properties, & ROWs

<u>LOCATION</u>	<u>Work Hours</u>	<u>Hourly Rate</u>	<u>COST/VISIT</u>
Gulf Blvd Medians (Includes Don Cesar Median, 3400 Gulf Blvd)	4	\$ 21.00	\$ 84.00
Punta Vista Drive Median 5200 Punta Vista Dr.	2	\$ 21.00	\$ 42.00
Boca Ciega Isle Bridge 350 46th Ave.	1.50	\$ 21.00	\$ 31.50
Boca Ciega Isle Mini Park 1142 Boca Ciega Isle Drive	1.50	\$ 21.00	\$ 31.50
Lido Park 4503 Gulf Blvd	3.50	\$ 21.00	\$ 73.50
County Park 4700 Gulf Blvd.	5	\$ 21.00	\$ 105.00
Belle Vista Parking Lot & Planters 30 44th Ave	2	\$ 21.00	\$ 42.00
Belle Vista Triangle #1 125 44th Ave.	1	\$ 21.00	\$ 21.00
Belle Vista Triangle #2 3715 Belle Vista Dr	1	\$ 21.00	\$ 21.00
Belle Vista Mini Park 3600 Belle Vista Dr. E	1.50	\$ 21.00	\$ 31.50
Belle Vista Alleys Located between 44 th /43 rd Ave., 43 rd /42 nd Ave., 42 nd /41 st Ave.	1.25	\$ 21.00	\$ 26.25
Thomas Rowe Park 3501 Gulf Blvd	3	\$ 21.00	\$ 63.00
Pinellas Bayway (35th Ave) North and South ROW & Medians (from bridge to Gulf Blvd) and Maritana ROW – Refer to Map Attachment	6	\$ 21.00	\$ 126.00
Lazarillo Park 224 DeBazen Ave	5	\$ 21.00	\$ 105.00
STREET ENDS			
4152 Belle Vista Dr. (E)	1	\$ 21.00	\$ 21.00
396 Belle Point Drive (North end of Clearview St)	1	\$ 21.00	\$ 21.00

Emergency Service as specified in
Detailed Specifications

Hourly Rate: \$ 35.00

GENERAL MAINTENANCE COST/PER VISIT
(Total the prices of all areas being maintained per visit)

\$ 845.25

TOTAL ANNUAL CONTRACT PRICE
(Per visit cost X 52 visits)

\$ 43,953.00

HOURLY PRICE
(Hourly rate for crew for general work as specified in General and Detailed Specifications)

\$ 21.00 /hour



Contractor's Bid Submittal & Bid Schedule
District Four
Order of Activity
Manpower
Operational Procedures

I. CONTRACTOR'S BID SUBMITTAL

The company that is submitting a bid declares that he/she has extensive experience in landscape care and grounds maintenance.

The undersigned, as Bidder, hereby declares that the only person or persons interested in the Bid as principal or principals are named herein, and that no other person than herein mentioned has any interest in the Bid or in the Contract to be entered into; that this Bid or Contract is made without connection with any other person, company, or parties making a Bid; and that it is in all respects fair and in good faith without collusion or fraud.

The Bidder further declares that he/she has examined the site of the work and informed himself/herself fully in regard to all conditions pertaining to the place where the work is to be done; that he/she has examined the Plans and Specifications for the work and Contract Documents relative thereto, and has read all special provisions furnished prior to the opening of bids; and that he/she has satisfied himself/herself relative to the materials to be supplied and work to be performed.

The Bidder proposes and agrees, if the Bid is accepted, to contract with the City of St. Pete Beach, Florida, in the form of Contract/Agreement specified for: *"Landscape Maintenance – District Four"*

In St. Pete Beach, Florida, in full and complete accordance with the shown, noted, described, and reasonably intended requirements of the Plans, Specifications, and Contract Documents, to the full and entire satisfaction of the City of St. Pete Beach, Florida.

The Bidder proposes to furnish all materials, equipment, labor, and perform the work submitted in their bid schedule for the City of St. Pete Beach *"Landscape Maintenance – District Four"*

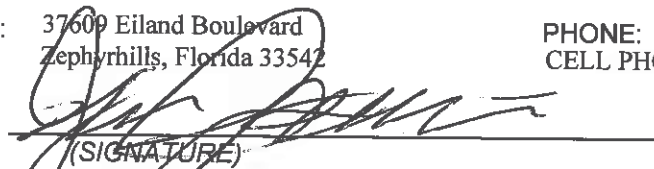
COMPANY: Green Expectations Landscaping, LLC

DATE: 05/11/2016

ADDRESS: 37609 Eiland Boulevard
Zephyrhills, Florida 33542

PHONE: 813-600-0545
CELL PHONE: 921-210-2399

BY:


(SIGNATURE)

NAME:

Jim Garrison/Business Development Manager
(PRINT NAME & TITLE)

SUBMIT REPAIR BID ITEMIZATION WITH PROPOSAL

CITY OF ST. PETE BEACH
PUBLIC SERVICES DEPARTMENT
155 COREY AVENUE
ST. PETE BEACH, FLORIDA 33706

We are acknowledging receipt of Addendums 1 & 2.

BID SCHEDULE
Landscape Maintenance – District Four
City Wide Parks, Properties, & ROWs

<u>LOCATION</u>	<u>Work Hours</u>	<u>Hourly Rate</u>	<u>COST/VISIT</u>
Don Cesar Boat Ramp & R.O.W 3320 W. Maritana	2	\$ 21.00	\$ 42.00
Don Vista Center & El Centro R.O.W. 3300 Pass-A-Grille Way	2	\$ 21.00	\$ 42.00
Don Vista Beach Park & Grass Lot (west of N. parking lot) 500 33rd Ave	2	\$ 21.00	\$ 42.00
Vina Del Mar Bridge 21st Ave at Pass-A-Grille Way	2	\$ 21.00	\$ 42.00
Vina Del Mar Park 302 Isle Dr	4	\$ 21.00	\$ 84.00
Isle Drive Bridge (Both sides) 260 Isle Drive (V.D.M.)	2	\$ 21.00	\$ 42.00
South Fire Station 1900 Pass-A-Grille Way	2	\$ 21.00	\$ 42.00
Hurley Park / Warren Webster Center 1501 Gulf Way	4	\$ 21.00	\$ 84.00
Ercius Park 1205 Pass-A-Grille Way	2	\$ 21.00	\$ 42.00
8 th Avenue Business District (between Pass-A-Grille & Gulf Ways)	1.50	\$ 21.00	\$ 31.50
Pass-A-Grille Park 1000 Pass-A-Grille Way	3	\$ 21.00	\$ 63.00
Pass-A-Grille Concession 900 Gulf Way	2.50	\$ 21.00	\$ 52.50
Gulf Way Islands From 9 th Ave. to 22 nd Ave.	3	\$ 21.00	\$ 63.00
STREET ENDS			
2298 23rd Ave (W)	1	\$ 21.00	\$ 21.00
20 th Ave. (E)	1	\$ 21.00	\$ 21.00
1499 15th Ave (E)	1	\$ 21.00	\$ 21.00
1399 14th Ave (E)	1	\$ 21.00	\$ 21.00

Emergency Service as specified in
Detailed Specifications

Hourly Rate: \$ 35.00

GENERAL MAINTENANCE COST/PER VISIT
(Total the prices of all areas being maintained per visit)

\$ 756.00

TOTAL ANNUAL CONTRACT PRICE
(Per visit cost X 52 visits)

\$ 39,312.00

HOURLY PRICE
(Hourly rate for crew for general work as specified in
General and Detailed Specifications)

\$ 21.00 /hour

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Appointment to the Board of Adjustment

Date: May 24, 2016

Prepared By: Wayne Saunders, City Manager

Summary of Issue: Appoint to open position on the Board of Adjustment by Vice Mayor Rick Falkenstein

Requested Motion N/A

Attachment: N/A

Reviewed by the City Manager: WS

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: First reading of Ordinance No. 2016-12 amending St. Pete Beach Code of Ordinances, Appendix A - Fees

Date: May 24, 2016

Prepared By: Wayne Saunders, City Manager

Summary of Issue: This Ordinance will amend Appendix A – Fees of the City of St. Pete Beach Code of Ordinances. The amended Appendix A includes revised descriptions of certain fees, changes to certain fees, deletions, and establishment of new fees. The amendments were discussed with the Commission in the workshop held on April 7, 2016. Enclosed is a strikethrough/underline version of Appendix A for reference. This is the first hearing with the second hearing for final approval scheduled for June 14, 2016. If adopted, the fees will become effective fifteen (15) days after date of adoption.

Requested Motion: “I move to approve Ordinance 2016-12, upon first reading amending St. Peete Beach Code of Ordinances, Appendix A-Fees”

Attachment: Ordinance No. 2016-12
Exhibit “A” – Appendix A
Exhibit “A” – Appendix A (underline/strikethrough version)

**Reviewed by the
City Manager:**

WS

CITY OF ST. PETE BEACH

ORDINANCE NO. 2016-12

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA PROVIDING FOR AMENDMENTS TO APPENDIX A OF THE CODE OF ORDINANCES; AMENDING, DELETED, AND ESTABLISHING FEES AND CHARGES; PROVIDING FOR THE REPEAL OF ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City Commission desires to update the schedule of fees and charges outlined in Appendix A of the Code of Ordinances; and

WHEREAS, The City Commission desires to re-define certain fees and charges included in Appendix A; and

WHEREAS, The City Commission desires to amend or delete certain fees and charges included in Appendix A; and

WHEREAS, The City Commission desires to establish additional fees and charges to be included in Appendix A; and

WHEREAS, The City Commission finds these amendments, deletions and additions to be in the best interest of the citizens of the City of St. Pete Beach

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH, FLORIDA, HEREBY ORDAINS:

Section 1. Appendix A of the Code of Ordinances is hereby amended as illustrated in “Exhibit A”, attached and made a part of this Ordinance.

Section 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed to the extent of any conflict with this Ordinance.

Section 3. If any portion or part of this Ordinance is declared invalid by a court of competent jurisdiction, the valid remainder hereof shall remain in full force and effect.

Section 4. This Ordinance shall become effective fifteen (15) days from the date of adoption.

Mayor Maria Lowe

FIRST READING: _____
PUBLISHED: _____
SECOND READING: _____
PUBLIC HEARING: _____

Attest:

I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this _____ day of _____, 2016.

Rebecca Haynes, City Clerk

“EXHIBIT A”

APPENDIX A - FEE SCHEDULE

This appendix includes fees and charges that do not appear in other sections of the Code of Ordinances.

	Description	Amount
	Chapter 2. Administration	
	Miscellaneous fees	
	Photocopy charges:	
	Per side of page	0.15
	Per two-sided duplicated page	0.20
	Reprint of color photos up to 5" x 7"	3.00
	Reprint of color photos larger than 5"x 7"	Actual cost of duplication
	DVD or CD of meetings	5.00
	Administrative fees:	
	Returned Check fee	25.00
	Notarization of documents, per document	No charge
	Preparation of declaration and notarization of domicile, per preparation	7.00

	Credit Card Convenience fee 3% of transaction amount or \$2.00, whichever is greater. (Excluding parking meter/station fees)	
	Temporary street banners permitted by chapter 122 pertaining to signs:	
	Erection by city employees	184.00
	City civic associations or charitable special events, no fee	
	Certification of city records by city clerk's office (F.S. § 119.07.1(a)), per document	1.00
	Fees for off-duty fire department personnel special detail work per person (minimum three hours)	50.00
	Special event fire vehicle charge per hour per vehicle (minimum three hours)	25.00
	Chapter 10. Amusements and Entertainment	
	Article II. Adult Entertainment Establishments	
	Permit fee for employee of licensed adult entertainment establishment	25.00
	Permit renewal fee for employee of licensed adult entertainment establishment	25.00
	Replacement of lost permit for employee of licensed adult entertainment establishment	25.00
	Adult use business fees:	
	Adult use establishment license; fee for zoning review	375.00
	Adult use establishment nonrefundable license fee	25.00
	Annual licensing regulatory fees for adult entertainment	

	establishments:	
	Adult theater:	
	Having only adult booths, for each booth	450.00
	Having only a hall or auditorium, for each seat	450.00
	Having only an area outdoors designed to permit viewing by customers seated in vehicles, for each parking space	450.00
	Having a combination of two or more of the items listed in subsections (a)(1)a—(1)c of this section, the cumulative license fee applicable to each under subsections (a)(1)a—(1)c of this section	
	Special adult cabaret	450.00
	Adult photographic studio	450.00
	Physical culture establishment	450.00
	Adult bookstore/video store	450.00
	Change of name of adult use establishment	5.00
	Appeal of denial, suspension or revocation of adult entertainment license or permit	25.00
	Plus, deposit for costs of administrative hearing officer	250.00
	Certified mail/postage/handling	
	Per certified letter (depending on the weight of letter)	Time & Material
	Per noncertified letter (depending on the weight of letter)	Time & Material
	Copies, per copy per letter	0.15
	Administrative costs for letters of violation/notices of hearing/hearing agenda/hearing minutes per hour for preparation of each of the	15.00

	following documents: Notice of violation letter, notice of hearing letter, agenda, findings of fact letter, minutes, notary fee, lien filing fee, courier service	
	Chapter 26. Businesses	
	Regulatory fee for unlicensed businesses	15.00
	Special Event Administrative Regulations and Fees	
	Event fees	
	Type IA Event: St. Pete Beach Resident/Business event that does not require site plan review, on-site inspections, other city services, permits from other governmental agencies and are limited to three consecutive days.	
	Type IB Event: Non-Resident/Business event that does not require site plan review, on-site inspections, other city services, permits from other governmental agencies and are limited to three consecutive days	
	Type IIA Event: St. Pete Beach Resident/Business event that requires any of the following: site plan review, on-site inspections, other city services or additional permits from other governmental agencies.	
	Type IIB Event: Non-Resident/Business event that requires any of the following: site plan review, on-site inspections, other city services or additional permits from other governmental agencies. Type III Event: Any event that the City Manager or his/her designee determines cannot be permitted as a Type IA, IB, IIA, or IIB due to complexity of event or other impacts of the event. The fee shall be determined following review of the event impact.	

	Special event fees:																																					
	<table><tr><td>Attendance</td><td>Type IA</td><td>Type IB</td><td>Type IIA</td><td>Type IIB</td><td>Type III</td></tr><tr><td>Up to 249</td><td>\$25.00</td><td>\$50.00</td><td>\$75.00</td><td>\$100.00</td><td>TBD</td></tr><tr><td>250-500</td><td>\$50.00</td><td>\$100.00</td><td>\$250.00</td><td>\$350.00</td><td>TBD</td></tr><tr><td>501-999</td><td>\$75.00</td><td>\$150.00</td><td>\$500.00</td><td>\$650.00</td><td>TBD</td></tr><tr><td>1,000+</td><td>\$100.00</td><td>\$200.00</td><td>\$750.00</td><td>\$1,000.00</td><td>TBD</td></tr><tr><td colspan="6">Non-Permitted Event Fee - 3 times event fee plus cost incurred by City</td></tr></table>	Attendance	Type IA	Type IB	Type IIA	Type IIB	Type III	Up to 249	\$25.00	\$50.00	\$75.00	\$100.00	TBD	250-500	\$50.00	\$100.00	\$250.00	\$350.00	TBD	501-999	\$75.00	\$150.00	\$500.00	\$650.00	TBD	1,000+	\$100.00	\$200.00	\$750.00	\$1,000.00	TBD	Non-Permitted Event Fee - 3 times event fee plus cost incurred by City						
Attendance	Type IA	Type IB	Type IIA	Type IIB	Type III																																	
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Non-Permitted Event Fee - 3 times event fee plus cost incurred by City																																						
	<table><tr><td colspan="2">Beach Wedding:</td></tr><tr><td>St. Pete Beach Resident</td><td>\$100.00</td></tr><tr><td>Non-Resident</td><td>\$150.00</td></tr><tr><td colspan="2">Beach Wedding with no Commercial support (i.e. no equipment, chairs, etc.) limited to 20 people:</td></tr><tr><td>St. Pete Beach Resident</td><td>\$50.00</td></tr><tr><td>Non-Resident</td><td>\$75.00</td></tr></table>	Beach Wedding:		St. Pete Beach Resident	\$100.00	Non-Resident	\$150.00	Beach Wedding with no Commercial support (i.e. no equipment, chairs, etc.) limited to 20 people:		St. Pete Beach Resident	\$50.00	Non-Resident	\$75.00																									
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St. Pete Beach Resident	\$50.00																																					
Non-Resident	\$75.00																																					
	Business permit for fire and other altered goods sale or going out of business sale																																					
	First 60 days	20.00																																				
	Additional 15 days	5.00																																				
	Chapter 38. Elections																																					

	Candidate guidebook administrative costs	10.00
	Qualifying fee for position of mayor-commissioner or city commissioner	40.00
	Chapter 42. Emergency Services	
	Article II. Alarm Systems	
	Response to fourth or succeeding false alarm	150.00
	Chapter 46. Environment	
	Article II. Nuisances	
	Lot clearing or mowing by city:	
	Administrative fee	200.00
	Lot mowing charges for vacant or improved lots in an amount equal to the city cost for mowing, in addition to administrative fee in subsection (1) of this section	
	Tree trimming in an amount equal to the city cost for trimming, in addition to administrative fee in subsection (1) of this section	
	Clerical work, secretarial services and all other notification costs at rate equivalent to actual city cost. Attorney's fees equal to actual charge to the city	
	Article III. Junked, Wrecked, Abandoned Property	
	Storage of abandoned or unclaimed property, per day	10.00
	Chapter 50. Library	
	Special, temporary "tourist" card for visitors from outside the Tampa Bay Area	

	Up to 90 days	25.00
	90—180 days	50.00
	Over 180 days	100.00
	Books returned in such condition that they cannot be returned to circulation.	replacement value
	50-3 becomes 50-3-2 50-3 becomes 50-3-3 50-3 becomes 50-3-4	
	Copies from the self-service photocopy machine	0.20
	Print-outs from the public computers, per page	0.20
	Chapter 58. Parks and Recreation	
	Fees and Memberships:	
	Resident daily use (visitor) fees for multi-facilities (gym, arts studio, fitness room)	1.00
	Non-resident daily use (visitor) fees for multi-facilities (gym arts studio, fitness room)	2.00
	Warren Webster	60.00
	Park/pool pavilion	25.00
	All Don Vista Rooms: Mary Nabors, Mary Tracy, Don Vista "A", "B" and "C"	25.00
	Gymnasium	75.00

	Raymond Room	75.00
	Boca Ciega Room (entire floor)	200.00
	½ Boca Ciega Room	100.00
	Balcony Room and Board Room	20.00
	Under the CC Building and Courtyard	60.00
	Friday/Saturday/Sunday rental of Community Center	
	4 hours	
	Standard (Friday & Sunday)	1,000.00
	Premium (Saturday)	1,500.00
	6 hours	
	Standard (Friday & Sunday)	1,500.00
	Premium (Saturday)	2,000.00
	8 hours	
	Standard (Friday & Sunday)	2,000.00
	Premium (Saturday)	2,500.00
	10 or more	
	Standard (Friday & Sunday)	2,500.00
	Premium (Saturday)	3,000.00
	Additional Rental Charges:	
	Pool umbrella—Party rental	25.00

	Staff Cost:	
	Staff (min. two hours)	20.00
	Staff holiday pay (min. two hours)	45.00
	Rental of park property based on the number of anticipated attendees:	
	Residents:	
	50—100	150.00
	101—250	250.00
	251—500	350.00
	Nonresidents:	
	50—100	250.00
	101—250	350.00
	251—500	400.00
	Deposit	50.00—500.00
	Rental deposit for facilities:	
	Under 50 people	100.00
	Over 50 people	500.00
	The resident hourly and time block room rental fees will be ten percent less than the standard fee schedule.	

	Pool (151—180 guest)	200.00
	Additional Rental Charges:	
	Pool Umbrella - Party Rental	25.00
	Staff Cost:	
	Staff (Min. 2 hrs)	20.00
	Staff Holiday pay (Min. 2 hrs)	45.00
	Chapter 62. Peddlers and Solicitors	
	Article II. Commercial Solicitations	
	Solicitation permit fee, per individual, yearly	100.00
	Chapter 78. Taxation	
	Article IV. Business License Tax	
	Business tax license application fee	10.00
	Transfer of business tax license to another person:	
	Transfer of business tax license from one location to another:	
	Not less than	3.00
	Not more than	25.00
	Chapter 82. Traffic and Vehicles	
	Parking decals:	

	Employees of businesses operated on premises only in Pass-a-Grille area and south of 31st Avenue, employees of businesses operated on premises having frontage on Beach Plaza.	25.00
	City resident or nonresident owning property within city	20.00
	Nonresident	125.00
	Parking permits:	
	Gulf Way and Eighth Avenue area:	Below
	Houses and apartments having street addresses on Gulf Way from First Avenue to 22nd Avenue and Eighth Avenue:	Below
	"A" Permit purchase by record title owner of each unit.	20.00
	On-premises businesses in Pass-a-Grille:	Below
	One-day permits for operators of commercial watersports businesses at Merry Pier, for resale at same price to legitimate customers	4.00
	Gulfwinds Condominium, Friendly Native Condominium and Ramar Apartments and Starlight Towers Condominium:	Below
	"E" Permit Purchase by record title owner of unit, each	20.00
	Hanging meter permits for Pass-a-Grille business owners to be used by customers	35.00 per yr.
	Parking meter rates, per 15 minutes	0.25
	Parking meter rates for coin operated parking meters per hour	2.00
	Parking meter rates for parking pay stations.	2.00 per hour, 18.00 for 12 hours
	Parking meter rates County Park Beach Access parking pay stations.	2.00 per hour, 18.00 for 12 hours

	"C" and "D" Controlled parking residential parking annual permit,	5.00
	"C" and "D" Controlled parking residential temporary parking permit	3.00 per mo.
	Daily parking permits	
	Daily B permit for city metered parking spaces and non-metered city streets requiring, parks and lots requiring B permit (other than County Park)	\$18.00 per day
	Temporary non metered B permit—Must provide proof of owning or residing at an address fronting a city non metered B Permit only zone.	\$3.00 per month
	Temporary one-day non-metered B permit—Must provide proof of owning or residing at an address fronting a city non metered B permit only zone. Cannot be consecutive days.	Up to 20 one-day permits \$3.00
	Storage charge for impounded motor vehicle, per day	35.00
	Chapter 86. Utilities	
	Identification or location of sanitary sewer tap-in	25.00
	Chapter 90. Vehicles for Hire	
	Permit fees for taxicabs and public conveyances:	
	Each vehicle	50.00
	Each driver	10.00
	Driver's permit fee	10.00
	Chapter 94. Waterways	
	Article IV. Water Taxis	

	Fee for water taxi permit, per year	100.00
	Renewal fee, per year	100.00
	Chapter 98. Buildings and Building Regulations	
	General site development/Site plan review-Fire:	
	Plan review (developments less than 15,000 sq. ft. and no higher than three stories in height)	250.00
	Plan review for buildings greater than 15,000 sq. ft. or three stories in height.	350.00
	Re-submittals	100.00
	Building construction:	
	Plan review (developments less than 15,000 sq. ft. and no higher than three stories in height)	250.00
	Plan review for buildings greater than 15,000 sq. ft. or greater than three stories in height.	350.00
	Building four stories or higher add additional fee per floor.	50.00
	Re-submittals	100.00
	Fire protection/Life safety systems:	
	Plan review, inspections and acceptance test	250.00
	Re-submittals	100.00
	Re-inspections and Red tag	50.00
	Fire prevention inspections:	
	Certificate of occupancy inspection	No charge

	Periodic-inspection	50.00
	Business tax inspection (For fire inspection of new occupancy)	50.00
	Hotels	
	- Small (< 15,000 sq. ft.)	100.00
	- Large (> 15,000 sq. ft.)	150.00
	Restaurants (each restaurant within a hotel or business will be charged individually in addition to hotel or business inspection fee)	75.00 (Less than 50) 150.00 (More than 50)
	Apartments, condominiums and transient occupancies buildings	50.00 per floor
	Apartments, condominiums hotels and transient occupancies building four stories or higher add additional fee per floor.	25.00
	Assisted living facilities—Per floor	50.00
	Foster homes	50.00
	Daycares	50.00
	Other (Specialty facilities: [Marina], boat repair, auto repair type facilities and other facilities/business types not covered)	150.00
	Special events—Fire-Permits and inspections:	
	Temporary structure permit	25.00
	Beach fire permit	25.00
	Outdoor cooking permit	25.00
	Fireworks permit—Application fee and site inspection	150.00
	Special events/Temporary use	100.00

	Chapter 106. Flood Control	
	Planning and Zoning Fees	
	Site Plan Review (initial and one revision):	
	Not located in CRD:	
	Lot less than 5,000 sq. ft.	\$500.00
	Lot greater than 5,000 sq. ft.	\$1,000.00 plus \$100 for each additional 5,000 sq. ft. or portion thereof
	Each re-submittal review	\$250.00
	Within CRD:	
	Lot less than 5,000 sq. ft.	\$1,200.00
	Lot greater than 5,000	\$1,200.00 plus \$125 for each additional 5,000 sq. ft. or portion thereof
	Each re-submittal review	\$350.00
	Zoning Review (where no building permit is required)	\$50.00
	Preliminary Plat	\$500.00 plus direct costs for review
	Final Plat	\$300.00 plus any direct costs and recording fees
	Required Mailing	\$.20 per piece plus associated mailing costs
	Planned Development Review	\$1000.00
	Each re-submittal review	\$125.00
	Temporary Use approval	\$100.00 plus direct mailing costs

Vacation of Easement/ROW request	\$375.00 plus direct mailing costs
Conditional Use Permit	\$500.00 plus direct mailing costs
Conditional Use Permit with Variance Request	\$700.00 plus direct mailing costs
Conditional Use Permit with Planning Board Review	\$1000.00 plus direct mailing costs
Administrative Appeal to City Manager	\$250.00
Administrative Appeal to Special Magistrate	\$500.00
Concurrency Review	\$75.00 plus Direct costs (includes consulting engineer charges for review of utility capacity, transportation analysis and other required concurrency issues)
Variance Request	\$500.00 plus direct mailing cost
Certificate of Appropriateness With FEMA Variance	\$50.00 \$100.00 plus direct mailing costs
Land Development Code Text change	\$800.00 plus direct mailing costs
Land Development Code Map change	\$2000 plus direct mailing costs

Comprehensive Plan Amendment (not in CRD)	\$2,500.00 plus direct mailing costs
Comprehensive Plan Amendment (in CRD)	\$3,000.00 plus direct mailing costs
Sign Permit	\$25.00 plus building permit fee
Building Permit Fees	
Plan Review	½ of Building Permit Fee
Building Permit Base fee	\$50.00 plus \$16.00 per \$1,000 of project valuation
Plan Revisions	\$15.00 per sheet
Certificate of Occupancy	\$100.00
Conditional Certificate of Occupancy	\$100.00 for each 30 days of portion thereof
Certificate of Completion	\$100.00
Permit placard replacement	\$15.00
Penalty fee for failure to post permit card	\$50.00
Re-inspection fee	\$50.00
Stop Work Order	\$100.00
Permit Extension	\$50.00
Permit Reinstatement	50% of original permit fee applied to remaining work to be completed

	Transfer of Permit	\$15.00 or 10% of original permit fee whichever is greater
	Commencement of work without permit	3 times permit fee
	Chapter 130. Vegetation	
	Tree removal permit application filing fee	25.00
	Tree removal permit appeal fee	20.00

WASTEWATER CONNECTION FEES

Residential: Single-family, single condominium or single apartment \$1,420

Commercial: Fee for commercial structures (other than units) will be based on water meter size.

5/8" or 3/4"	\$1,420
1"	\$3,500
1½"	\$7,100
2"	\$11,360
3"	\$22,720
4"	\$35,500
6"	\$71,000
8"	\$113,600

WASTEWATER USER FEES

Monthly wastewater (sewer) rates shall be charged to all customers using the wastewater (sewer) utility system of the city. The rate is based on a base component, flow component (3,000 gallons), rate for usage (1,000 gallons) over flow component, purchased wastewater (sewer) treatment pass-through, and annual index adjustment. Each wastewater (sewer) customer shall be billed as follows:

Residential base rate: \$28.94 for the first 3,000 gallons, or fraction thereof, of potable water used per residential unit.

Residential excess rate: \$9.55 for each 1,000 gallons, or fraction thereof, of potable water used by the customer in excess of the residential base rate.

Commercial base rate: \$28.94 for the first 3,000 gallons, or fraction thereof, of potable water used by the customer.

Commercial excess rate: \$9.55 for each 1,000 gallons, or fraction thereof, of potable water used by the customer in excess of the commercial base rate.

"EXHIBIT A"

APPENDIX A - FEE SCHEDULE

The following fees and charges are hereby established and are effective on the date of final approval and adoption of Ordinance # ~~xxxxxx~~ and supersede any and all other fees that may in conflict.

This appendix includes all fees and charges ~~established by ordinance of the city commission~~ that do not appear in other sections of the Code of Ordinances.

-Section This Code	Description	Amount
	Chapter 2. Administration	
2-254(a)	Miscellaneous fees	
2-254(a)(1)	Duplicating any audio tape of meetings of the city commission or any city board:	
	When the person making the request provides a blank audio tape for said duplicating	3.00
	If a blank audio tape is not provided	5.00
2-254(a)(2)	Duplicating video tape:	
	When the person making the request provides a blank video tape for said duplicating	3.00
	If a blank video tape is not provided	10.00
2-254(a)(3)	Photocopy charges:	
2-254(a)(3)a	Per side of page	0.15

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2- 254(a)(3)b	Per two-sided duplicated page	0.20
2- 254(a)(4)	Reprinting microfilmed records:	
2- 254(a)(4)a	8½-inch by 11-inch or 8½-inch by 14-inch page, per page	0.25
2- 254(a)(4)b	Larger pages, including maps, per page	2.00
2- 254(a)(7)	Reprint of color photos up to 5" x 7"	3.00
2- 254(a)(8)	Reprint of color photos larger than 5"x 7"	Actual cost of duplication
2- 254(a)(9)	DVD or CD of meetings	5.00
2-254(b)	Administrative fees:	
2- 254(b)(1)	<u>Returned Check fee</u> <u>\$25.00</u> Notarization of documents, per document	No charge
2- 254(b)(2)	Preparation of declaration and notarization of domicile, per preparation	7.00
2- 254(b)(3)	Identification cards and fingerprint services: <u>Credit Card Convenience fee</u> <u>3% of transaction amount or \$2.00, whichever is greater. (Excluding parking meter/station fees)</u>	
2- 254(b)(3)a	Identification card or fingerprint card only	5.00
2-	Identification card or fingerprint card with state department of law	5.00

254(b)(3)b	enforcement (FDLE) record check for applicant, when required by city, plus costs charged by FDLE for processing fingerprint cards	
2-254(b)(5)	Temporary street banners permitted by chapter 122 pertaining to signs:	
2-254(b)(5)a	Erection by city employees	184.00
2-254(b)(5)b	City civic associations or charitable special events, no fee	
2-254(b)(6)	Certification of city records by city clerk's office (F.S. § 119.07.1(a)), per document	1.00
2-254(b)(7)	Disaster re-entry pass, per each	1.00
2-254(b)(8)	Fees for off-duty police officer, per hour	53.00
	Administrative fee per off-duty contact	15.00
	Fee for police vehicle if required, per hour	10.00
	Fee for police vessel if required, per hour	25.00
2-254(b)(9)	Fees for off-duty fire department personnel special detail work per person (minimum three hours)	50.00
	Special event fire vehicle charge per hour per vehicle (minimum three hours)	25.00
	Chapter 10. Amusements and Entertainment	
	Article II. Adult Entertainment Establishments	
10-105	Permit fee for employee of licensed adult entertainment establishment	25.00

10-110	Permit renewal fee for employee of licensed adult entertainment establishment	25.00
10-115	Replacement of lost permit for employee of licensed adult entertainment establishment	25.00
10-148	Adult use business fees:	
10-187(c)(1)	Adult use establishment license; fee for zoning review	375.00
10-187(c)(2)	Adult use establishment nonrefundable license fee	25.00
10-193(a)	Annual licensing regulatory fees for adult entertainment establishments:	
10-193(a)(1)	Adult theater:	
10-193(a)(1)a	Having only adult booths, for each booth	450.00
10-193(a)(1)b	Having only a hall or auditorium, for each seat	450.00
10-193(a)(1)c	Having only an area outdoors designed to permit viewing by customers seated in vehicles, for each parking space	450.00
10-193(a)(1)d	Having a combination of two or more of the items listed in subsections (a)(1)a—(1)c of this section, the cumulative license fee applicable to each under subsections (a)(1)a—(1)c of this section	
10-193(a)(2)	Special adult cabaret	450.00
10-193(a)(3)	Adult photographic studio	450.00
10-	Physical culture establishment	450.00

193(a)(4)		
10-193(a)(5)	Adult bookstore/video store	450.00
10-196(2)	Change of name of adult use establishment	5.00
10-199(b)	Appeal of denial, suspension or revocation of adult entertainment license or permit	25.00
	Plus, deposit for costs of administrative hearing officer	250.00
	Chapter 22, Development review board	
22-42(1)	Appeal of administrative order	100.00
22-275.1	Initial inspection (no charge)	15.00
	Re-inspections, per inspection	25.00
	Photographs taken (cost of pictures film, development and processing)	3.00
	Certified mail/postage/handling	
	Per certified letter (depending on the weight of letter)	2.98-3.20 time & materials
	Per noncertified letter (depending on the weight of letter)	0.33-0.55 time & materials
	Copies, per copy per letter	0.15
	Administrative costs for letters of violation/notices of hearing/hearing agenda/hearing minutes per hour for preparation of each of the following documents: Notice of violation letter, notice of hearing letter, agenda, findings of fact letter, minutes, notary fee, lien filing fee, courier service	15.00

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	Chapter 26. Businesses	
26-1(b)	Regulatory fee for unlicensed businesses	15.00
26-31 et seq.	Special Event Administrative Regulations and Fees	
	Administrative regulations:	
	<u>Event fees</u>	
	<u>Type IA Event: St. Pete Beach Resident/Business event that does not require site plan review, on-site inspections, other city services, permits from other governmental agencies and are limited to three consecutive days.</u> (a) Type I events: Type I events shall include any form of special event which does not require site plan review, on-site inspections or other city services, does not require additional permits from other governmental agencies and will occur for not more than three consecutive days.	
	<u>Type IB Event: Non-Resident/Business event that does not require site plan review, on-site inspections, other city services, permits from other governmental agencies and are limited to three consecutive days.</u> (b) Type II events: Type II events shall include any form of special event which requires site plan review, on-site inspections or additional permits from other governmental agencies, but which do not require any city services other than inspections for construction, electrical or life safety code compliance.	
	<u>Type IIA Event: St. Pete Beach Resident/Business event that requires any of the following: site plan review, on-site inspections, other city services or additional permits from other governmental agencies.</u> (c) Type III events: Type III events include any event which cannot be reviewed under subparagraphs (a) or (b) of this section.	
	<u>Type IIB Event: Non-Resident/Business event that requires any of the following: site plan review, on-site inspections, other city services or</u>	

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	<u>additional permits from other governmental agencies.</u> <u>Type III Event: Any event that the City Manager or his/her designee determines cannot be permitted as a Type IA, IB, IIA, or IIB due to complexity of event or other impacts of the event. The fee shall be determined following review of the event impact.</u> The city reserves the right to amend these regulations at any time and without notice.																															
	Special event fees:																															
	Fees for special event permits shall be determined on the basis of the complexity of permit application review and approval process in accordance with the following schedule:																															
	(a) Type I events: <table><tr><td><u>Attendance</u></td><td><u>Type IA</u></td><td><u>Type IB</u></td><td><u>Type IIA</u></td><td><u>Type IIB</u></td><td><u>Type III</u></td></tr><tr><td><u>Up to 249</u></td><td><u>\$25.00</u></td><td><u>\$50.00</u></td><td><u>\$75.00</u></td><td><u>\$100.00</u></td><td><u>TBD</u></td></tr><tr><td><u>250-500</u></td><td><u>\$50.00</u></td><td><u>\$100.00</u></td><td><u>\$250.00</u></td><td><u>\$350.00</u></td><td><u>TBD</u></td></tr><tr><td><u>501-999</u></td><td><u>\$75.00</u></td><td><u>\$150.00</u></td><td><u>\$500.00</u></td><td><u>\$650.00</u></td><td><u>TBD</u></td></tr><tr><td><u>1,000+</u></td><td><u>\$100.00</u></td><td><u>\$200.00</u></td><td><u>\$750.00</u></td><td><u>\$1,000.00</u></td><td><u>TBD</u></td></tr></table> <u>Non-Permitted Event Fee - 3 times event fee plus cost incurred by City</u>	<u>Attendance</u>	<u>Type IA</u>	<u>Type IB</u>	<u>Type IIA</u>	<u>Type IIB</u>	<u>Type III</u>	<u>Up to 249</u>	<u>\$25.00</u>	<u>\$50.00</u>	<u>\$75.00</u>	<u>\$100.00</u>	<u>TBD</u>	<u>250-500</u>	<u>\$50.00</u>	<u>\$100.00</u>	<u>\$250.00</u>	<u>\$350.00</u>	<u>TBD</u>	<u>501-999</u>	<u>\$75.00</u>	<u>\$150.00</u>	<u>\$500.00</u>	<u>\$650.00</u>	<u>TBD</u>	<u>1,000+</u>	<u>\$100.00</u>	<u>\$200.00</u>	<u>\$750.00</u>	<u>\$1,000.00</u>	<u>TBD</u>	\$20.00
<u>Attendance</u>	<u>Type IA</u>	<u>Type IB</u>	<u>Type IIA</u>	<u>Type IIB</u>	<u>Type III</u>																											
<u>Up to 249</u>	<u>\$25.00</u>	<u>\$50.00</u>	<u>\$75.00</u>	<u>\$100.00</u>	<u>TBD</u>																											
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<u>1,000+</u>	<u>\$100.00</u>	<u>\$200.00</u>	<u>\$750.00</u>	<u>\$1,000.00</u>	<u>TBD</u>																											
	(b) Type II events:	50.00																														
	(c) Type III events: Not less than \$500.00; however, the city commission reserves the right to increase the permit fee for Type III events when the event is determined to have placed additional burdens on city staff during the review process. <u>Beach Wedding:</u> <table><tr><td><u>St. Pete Beach Resident</u></td><td><u>\$100.00</u></td></tr></table>	<u>St. Pete Beach Resident</u>	<u>\$100.00</u>																													
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	<u>Non-Resident</u> <u>\$150.00</u> <u>Beach Wedding with no Commercial support (i.e. no equipment, chairs, etc.) limited to 20 people:</u> <u>St. Pete Beach Resident</u> <u>\$50.00</u> <u>Non-Resident</u> <u>\$75.00</u>	
	In addition to the above stated permit fees, events which require on-site inspections, such as building, electrical or fire inspections, will require the additional one-time payment on the basis of the city's standard hourly rate for such services. Other services provided by the city in connection with a special event or other unusual administrative expenses incurred by the city in the processing of an application will be billed at actual cost. All fees will be itemized.	
	When city property will be used in connection with a special event permit and it is determined by the city manager that there may be significant risk of loss to the city, the person or group making application for the permit shall be required to provide satisfactory evidence of liability insurance naming the city as additional insured prior to the issuance of such permit.	
26-67	Business permit for fire and other altered goods sale or going out of business sale	
26-67(1)	First 60 days	20.00
26-67(2)	Additional 15 days	5.00
	Chapter 38. Elections	
38-6(a)	Candidate guidebook administrative costs	10.00
38-6(c)(1)	Qualifying fee for position of mayor-commissioner or city commissioner	40.00
	Chapter 42. Emergency Services	
	Article II. Alarm Systems	

42-28(b)(2)	Response to fourth or succeeding false alarm	150.00
	Chapter 46. Environment	
	Article II. Nuisances	
46-65	Lot clearing or mowing by city:	
46-65(1)	Administrative fee	200.00
46-65(2)	Lot mowing charges for vacant or improved lots in an amount equal to the city cost for mowing, in addition to administrative fee in subsection (1) of this section	
46-65(3)	Tree trimming in an amount equal to the city cost for trimming, in addition to administrative fee in subsection (1) of this section	
46-65(4)	Clerical work, secretarial services and all other notification costs at rate equivalent to actual city cost. Attorney's fees equal to actual charge to the city	
	Article III. Junked, Wrecked, Abandoned Property	
46-97	Storage of abandoned or unclaimed property, per day	5.00 10.00
	Chapter 50. Library	
50-1(c)(1)	Special, temporary "tourist" card for visitors from outside the Tampa Bay Area	
	Up to 90 days	25.00
	90—180 days	50.00
	Over 180 days	100.00
50-3(1)	Books returned in such condition that they cannot be returned to circulation.	Replacement <u>value</u> value

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	50-3 becomes 50-3-2 50-3 becomes 50-3-3 50-3 becomes 50-3-4	
50-4(a)	Copies from the self-service self-service photocopy machine	0.20
50-4(c)	Print-outs from the public computers, per page	0.20
	Chapter 58. Parks and Recreation	
58-3	Fees and Memberships:	
58-3c	Returned check fees	25.00
58-3d	Resident daily use (visitor) fees for multi-facilities (gym, arts studio, fitness room)	2.00 <u>1.00</u>
	Non-resident daily use (visitor) fees for multi-facilities (gym arts studio, fitness room)	5.00 <u>2.00</u>
58-5(a)	Warren Webster	60.00
	Park/pool pavilion	25.00
	All Don Vista Rooms: Mary Nabors, Mary Tracy, Don Vista "A", "B" and "C"	25.00
	Gymnasium	75.00
	Upham Room	50.00
	Raymond Room	75.00
	Boca Ciega Room (entire floor)	200.00
	½ Boca Ciega Room	100.00
	Balcony Room and Board Room	20.00

	Under the CC Building and Courtyard	60.00
	Friday/Saturday/Sunday rental of Community Center	
	4 hours	
	Standard <u>(Friday & Sunday)</u>	1,000.00
	Premium <u>(Saturday)</u>	1,500.00
	6 hours	
	Standard <u>(Friday & Sunday)</u>	1,500.00
	Premium <u>(Saturday)</u>	2,000.00
	8 hours	
	Standard <u>(Friday & Sunday)</u>	2,000.00
	Premium <u>(Saturday)</u>	2,500.00
	10 or more	
	Standard <u>(Friday & Sunday)</u>	2,500.00
	Premium <u>(Saturday)</u>	3,000.00
	Additional Rental Charges:	
	Pool umbrella—Party rental	25.00
	Staff Cost:	
	Staff (min. two hours)	20.00
	Staff holiday pay (min. two hours)	45.00
	Contractual Clean-up (flat rate)	150.00

	Rental of park property based on the number of anticipated attendees:	
	Residents:	
	50—100	150.00
	101—250	250.00
	251—500	350.00
	Nonresidents:	
	50—100	250.00
	101—250	350.00
	251—500	400.00
	Deposit	50.00—500.00
58-5(a)(2)	Rental deposit for facilities:	
	Under 50 people	100.00
	Over 50 people	500.00
58-5(e)	The resident hourly and time block room rental fees will be ten percent less than the standard fee schedule.	
	Pool (151—180 guest)	200.00
	Additional Rental Charges:	
	Tables	5.00
	Folding Chairs	1.00
	Pool Umbrella - Party Rental	25.00

	Staff Cost:	
	Staff (Min. 2 hrs)	20.00
	Staff Holiday pay (Min. 2 hrs)	45.00
	Contractual Clean-up (flat rate)	150.00
	Chapter 62. Peddlers and Solicitors	
	Article II. Commercial Solicitations	
62-58	Solicitation permit fee, per individual, yearly	100.00
	Chapter 78. Taxation	
	Article IV. Occupational Business License Tax	
78-98	Occupational Business tax license tax application fee	10.00
78-105(a)(5)	Transfer of occupational business tax license to another person:	
	Not less than	3.00
	Not more than	25.00
78-105(b)	Transfer of occupational business tax license from one location to another:	
	Not less than	3.00
	Not more than	25.00
	Chapter 82. Traffic and Vehicles	
82-202(a)	Parking decals:	
82-202(a)(1)	Employees of businesses operated on premises only in Pass-a-Grille area and south of 31st Avenue, employees of businesses operated on	25.00

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	premises having frontage on Beach Plaza.	
	City resident or nonresident owning property within city	20.00
82-202(a)(2)	Nonresident	125.00
82-203	Parking permits:	
82-203(a)	Gulf Way and Eighth Avenue area:	Below
82-203(a)(2)	Houses and apartments having street addresses on Gulf Way from First Avenue to 22nd Avenue and Eighth Avenue:	Below
82-203(a)(2)a	"A" Permit purchase by record title owner of each unit.	20.00
82-203(b)	On-premises businesses in Pass-a-Grille:	Below
82-203(c)	One-day permits for operators of commercial watersports businesses at Merry Pier, for resale at same price to legitimate customers	2.00 <u>4.00</u>
82-203(d)	Gulfwinds Condominium, Friendly Native Condominium and Ramar Apartments and Starlight Towers Condominium:	Below
82-203(d)(2)	"E" Permit Purchase by record title owner of unit, each	20.00
82-203(e)	Hanging meter permits for Pass-a-Grille business owners to be used by customers	35.00 per yr.
82-204	Parking meter rates, per 15 minutes	0.25
82-205	Parking meter rates for coin operated parking meters identified by the city manager, per hour	1.50 <u>2.00</u>
82-205	Parking meter rates for parking meters identified by the city manager as "parking pay stations."	1.50 <u>2.00</u> per hour, 12 <u>18</u> .00 for 12 hours

82-205	Parking meter rates for parking meters identified by the city manager as "County Park Beach Access parking pay stations."	1.50 2.00 per hour, 12 18.00 for 12 hours
82-242(b)	<u>"C" and "D" Controlled parking residential parking annual permit,</u> annual	"D" 5.00
82-243(g)	<u>"C" and "D" Controlled parking residential temporary parking permit</u>	"Temp. "D" 3.00 per mo.
82-260	Daily parking permits	12.00
	Daily B permit for city metered parking spaces and non-metered non-metered city streets requiring, parks and lots requiring B permit (other than County Park) B permit only streets / parks and lots except County Park.	\$12.00 \$18.00 per day
	Temporary non metered B permit—Must provide proof of owning or residing at an address fronting a city non metered B Permit only zone.	\$3.00 per month
	Temporary one-day non-metered B permit—Must provide proof of owning or residing at an address fronting a city non metered B permit only zone. Cannot be consecutive days.	Up to 20 one-day permits \$3.00
82-273	Storage charge for impounded motor vehicle, per day	35.00
	Chapter 86. Utilities	
86-33	Identification or location of sanitary sewer tap-in	10.00 25.00
	Chapter 90. Vehicles for Hire	
90-68	Permit fees for taxicabs and public conveyances:	
90-68(1)	Each vehicle	50.00
90-68(2)	Each driver	10.00

90-138	Driver's permit fee	10.00
	Chapter 94. Waterways	
	Article IV. Water Taxis	
94-164(a)	Fee for water taxi permit, per year	100.00
	Renewal fee, per year	100.00
	Chapter 98. Buildings and Building Regulations	
98-161(1)	General site development/Site plan review-Fire:	
	Plan review (developments less than 15,000 sq. ft. and no higher than three stories in height)	200.00 <u>250.00</u>
	Plan review for buildings greater than 15,000 sq. ft. or three stories in height.	300.00 <u>350.00</u>
	Re-submittals	100.00
98-161(2)	Building construction:	
	Plan review (developments less than 15,000 sq. ft. and no higher than three stories in height)	200.00 <u>250.00</u>
	Plan review for buildings greater than 15,000 sq. ft. or greater than three stories in height.	300.00 <u>350.00</u>
	Building four stories or higher add additional fee per floor.	25.00 <u>50.00</u>
	Re-submittals	100.00
98-162(2)	Fire protection/Life safety systems:	
	Plan review, inspections and acceptance test	150.00 <u>250.00</u>
	Re-submittals	100.00

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	Re-inspections and Red tag	50.00
98-161(3)	Fire prevention inspections:	
	Certificate of occupancy inspection	No charge
	Periodic-inspection	50.00
	Business tax inspection (For fire inspection of new occupancy)	50.00
	Hotels	
	- Small (< 15,000 sq. ft.)	100.00
	- Large (> 15,000 sq. ft.)	150.00
	Restaurants (each restaurant within a hotel or business will be charged individually in addition to hotel or business inspection fee)	<50 \$75.00 >50 150.00
	Apartments, condominiums and transient occupancies buildings	150.00 50.00 per floor
	Apartments, condominiums hotels and transient occupancies building four stories or higher add additional fee per floor.	25.00
	Assisted living facilities—Per floor	50.00
	Foster homes	50.00
	Daycares	50.00
	Other (Specialty facilities: [Marina], boat repair, auto repair type facilities and other facilities/business types not covered)	150.00
98-161(4)	Special events—Fire-Permits and inspections:	
	Temporary structure permit	25.00
	Beach fire permit	25.00

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	Outdoor cooking permit	25.00
	Fireworks permit—Application fee and site inspection	150.00
	Special events/Temporary use	100.00
	Chapter 106. Flood Control	
106-52(b)	Drainage plan filing fee	
106-56	Fee in lieu of drainage improvements, per square foot of the entire site	0.75
	Section 3 of the Land Development Code	
	Site plan review (initial review + one revision)	
	Site plan review within community redevelopment district (includes elevation review, all uses regardless of scale)	1,200.00
	Large scale, nonresidential and/or mixed use over 5,000 square feet	1,000.00
	Small scale nonresidential, commercial and/or mixed use (5,000 square feet or less)	500.00
	Small scale residential (under five units)	165.00
	Large scale residential (residential five units or more)	375.00
	Site plan review over two reviews, per additional review	250.00
	Preliminary plat	500.00
	Final plat	300.00
	Mailings	Cost of 1st class postage stamp plus \$0.20 per letter for

		materials
	Certified mailings	Cost of certified mailing plus \$0.20 for materials
	Minor modifications to approved site plan	120.00
	Temporary uses	50.00
	Easement/right-of-way vacations	375.00
	Conditional uses	500.00
	Administrative appeals	500.00
	Request to continue to a time certain	No cost
	Concurrency review	TBD
	Variance to Land Development Code	500.00
	Certificate of appropriateness with or without FEMA variance	50.00
	Land Development Code text amendment	800.00
	Change to official zoning map without corresponding future land use map change	2,000.00
	Comprehensive Plan: Future land use map and/or text amendment with or without change to official zoning map	2,200.00
	Comprehensive Plan: Future land use map change within a community redevelopment area/change to special area plan	2,500.00
	Other miscellaneous items:	
	Miscellaneous research and letters	40.00 per hour

	Zoning maps	Time and materials
	Land use maps	Time and materials
	Miscellaneous maps	Time and materials
	Chapter 122. Signs	
122-73	Sign permit fees:	
122-73(a)	Initial application:	
122-73(a)(1)	Permit fee	10.00
122-73(a)(2)	Sign fee, per square foot of sign area	1.00
122-73(a)(3)	Plan review fee, 50 percent of the total permit and sign fees in subsections (a)(1) and (2) of this section	
122-73(a)(4)	Sign fee reduction for application submitted between April 1 and September 30, per square foot of sign area	0.50
122-73(b)	Annual renewal fees	
122-73(b)(1)	Per square foot of sign area <u>Planning and Zoning Fees</u> <u>Site Plan Review (initial and one revision):</u> <u>Not located in CRD:</u> <u>Lot less than 5,000 sq. ft. \$500.00</u> <u>Lot greater than 5,000 sq. ft. \$1,000.00 plus</u> <u>\$100 for each additional 5,000 sq. ft. or portion thereof</u>	1.00

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<u>Each re-submittal review</u>	<u>\$250.00</u>
<u>Within CRD:</u>	
<u>Lot less than 5,000 sq. ft.</u>	<u>\$1,200.00</u>
<u>Lot greater than 5,000</u>	<u>\$1,200.00 plus</u>
<u>\$125 for each additional 5,000 sq. ft. or portion thereof</u>	
<u>Each re-submittal review</u>	<u>\$350.00</u>
<u>Zoning Review (where no building permit is required)</u>	<u>\$50.00</u>
<u>Preliminary Plat</u>	<u>\$500.00 plus</u>
<u>direct costs for review</u>	
<u>Final Plat</u>	<u>\$300.00 plus</u>
<u>any direct costs and recording fees</u>	
<u>Required Mailing</u>	<u>\$ 0.20 per</u>
<u>piece plus associated mailing costs</u>	
<u>Planned Development Review</u>	<u>\$1,000.00</u>
<u>Each re-submittal review</u>	<u>\$125.00</u>
<u>Temporary Use approval</u>	<u>\$100.00 plus</u>
<u>direct mailing costs</u>	
<u>Vacation of Easement/ROW request</u>	<u>\$375.00 plus</u>
<u>direct mailing costs</u>	
<u>Conditional Use Permit</u>	<u>\$500.00 plus</u>
<u>direct mailing costs</u>	
<u>Conditional Use Permit with Variance Request</u>	<u>\$700.00 plus</u>
<u>direct mailing costs</u>	
<u>Conditional Use Permit with Planning Board Review</u>	<u>\$1,000.00 plus</u>
<u>direct mailing costs</u>	
<u>Administrative Appeal to City Manager</u>	<u>\$250.00</u>

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<u>Administrative Appeal to Special Magistrate</u>	<u>\$500.00</u>
<u>Concurrency Review</u>	<u>\$75.00 plus</u>
<u>Direct costs (includes consulting engineer charges for review of utility capacity, transportation analysis and other required concurrency issues)</u>	
<u>Variance Request</u>	<u>\$500.00 plus</u>
<u>direct mailing costs</u>	
<u>Certificate of Appropriateness</u>	<u>\$50.00</u>
<u>With FEMA Variance</u>	<u>\$100.00 plus</u>
<u>direct mailing costs</u>	
<u>Land Development Code Text change</u>	<u>\$800.00 plus</u>
<u>direct mailing costs</u>	
<u>Land Development Code Map change</u>	<u>\$2,000 plus</u>
<u>direct mailing costs</u>	
<u>Comprehensive Plan Amendment (not in CRD)</u>	<u>\$2,500.00 plus</u>
<u>direct mailing costs</u>	
<u>Comprehensive Plan Amendment (in CRD)</u>	<u>\$3,000.00 plus</u>
<u>direct mailing costs</u>	
<u>Sign Permit</u>	<u>\$25.00 plus</u>
<u>building permit fee</u>	
<u>Building Permit Fees</u>	
<u>Plan Review</u>	<u>½ of Building Permit Fee</u>
<u>Building Permit Base fee</u>	<u>\$50.00 plus</u>
<u>\$16.00 per \$1,000 of project valuation</u>	
<u>Plan Revisions</u>	<u>\$15.00 per sheet</u>
<u>Certificate of Occupancy</u>	<u>\$100.00</u>
<u>Conditional Certificate of Occupancy</u>	<u>\$100.00 for each 30</u>

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	<u>days of portion thereof</u>	
	<u>Certificate of Completion</u>	<u>\$100.00</u>
	<u>Permit placard replacement</u>	<u>\$15.00</u>
	<u>Penalty fee for failure to post permit card</u>	<u>\$50.00</u>
	<u>Re-inspection fee</u>	<u>\$50.00</u>
	<u>Stop Work Order</u>	<u>\$100.00</u>
	<u>Permit Extension</u>	<u>\$50.00</u>
	<u>Permit Reinstatement</u>	<u>50% of original permit fee applied to remaining work to be completed</u>
	<u>Transfer of Permit</u>	<u>\$15.00 or 10% of original permit fee whichever is greater</u>
	<u>Commencement of work without permit</u>	<u>3 times permit fee</u>
	Chapter 130. Vegetation	
130-67	Tree removal permit application filing fee	25.00
130-72	Tree removal permit appeal fee	20.00

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WASTEWATER CONNECTION FEES

Residential: Single-family, single condominium or single apartment ~~.....\$1,035.00-~~ \$1,420

Commercial: Fee for commercial structures (other than units) will be based on water meter size.

5/8" or 3/4" ~~.....\$1,035.00-~~ \$1,420

1" ~~.....2,590.00-~~ \$3,500

1½" ~~.....5,175.00-~~ \$7,100

2" ~~.....8,280.00-~~ \$11,360

3" ~~.....15,525.00-~~ \$22,720

4"25,875.00	<u>\$35,500</u>
6"51,750.00	<u>\$71,000</u>
8" _____	<u>\$113,600</u>

WASTEWATER USER FEES

Monthly wastewater (sewer) rates shall be charged to all customers using the wastewater (sewer) utility system of the city. The rate is based on a base component, flow component (3,000 gallons), rate for usage (1,000 gallons) over flow component, purchased wastewater (sewer) treatment pass-through, and annual index adjustment. Each wastewater (sewer) customer shall be billed as follows:

Residential base rate: \$28.94 for the first 3,000 gallons, or fraction thereof, of potable water used per residential unit.

Residential excess rate: \$9.55 for each 1,000 gallons, or fraction thereof, of potable water used by the customer in excess of the residential base rate.

Commercial base rate: \$28.94 for the first 3,000 gallons, or fraction thereof, of potable water used by the customer.

Commercial excess rate: \$9.55 for each 1,000 gallons, or fraction thereof, of potable water used by the customer in excess of the commercial base rate.