

# **COMMISSION MEETING - BUDGET WORKSHOP**

## **MINUTES**

**JULY 20, 2017**

**9:30 A.M.**

### **CALL TO ORDER**

Mayor Johnson called the meeting to order at 9:30 a.m.

### **PLEDGE OF ALLEGIANCE**

### **PRESENT:**

Al Johnson, Mayor  
Ward Friszolowski, Vice Mayor  
Terri Finnerty, Commissioner (entered the meeting at 9:58 a.m.)  
Rick Falkenstein, Commissioner  
Melinda Pletcher, Commissioner

### **ALSO PRESENT:**

Wayne Saunders, City Manager  
Andrew Dickman, City Attorney  
Rebecca C. Haynes, City Clerk  
Jennifer Bryla, Community Development Director  
Mike Clarke, Public Works Director  
Betcinda Kettells, Library Administrator  
Jim Kilpatrick, Fire Chief  
Jennifer McMahon, Recreation Director  
Vince Tenaglia, Administrative Services Director

### **1. Review Fiscal Year 2018 Proposed Budget**

Wayne Saunders, City Manager, explained the intent of the meeting to the board members, and Vince Tenaglia, Administrative Services Director, reviewed a PowerPoint presentation entitled "City of St. Pete Beach Proposed Budget Fiscal Year 2018" with the City Commission.

The presentation covered the following categories:

- Budget Process
- General Fund – Revenue Funds and Expenditure Funds
- Special Revenue Funds – Building Fund and Capital Improvement Fund
- Enterprise Funds

- a. Wastewater Fund
- b. Reclaimed Water Fund
- c. Stormwater Fund
- d. Priorities

There was board discussion in regard to the following line items contained in the "City of St. Pete Beach Fiscal Year 2018 Proposed Budget":

- Intergovernmental revenue, Page 4
- Personnel Summary, Page 5
- Facility Maintenance, Account 5461, Page 100
- Expanding Upham Beach parking area
- Cyber Insurance
- Increasing Code Enforcement – Finance & Budget Committee recommended that the City Commission consider hiring an additional Code Enforcement Officer

There was a consensus of the City Commission to adjust the budget by adding a Code Enforcement Officer, Level C-1, who will also serve as an administrative person for Code Enforcement.

- Personnel Section – City Clerk's contract
- Fire Department – vehicle replacement allocation, Page 8
- Community Center – repair of sidewalks, landscaping, and maintenance
- Fire Department - boat lift
- Administrative Services: Finance, Professional & Contractual, Account 5310, Page 56
- Administrative Services: Information Technology, R&M Equipment, Account 5462, Page 60
- Administrative Services: Library, Professional & Contractual, Account 5310; Software, Account 5330, Page 65

At this time the Commission reviewed sponsorship requests for various activities and sponsorship recommendations from the Recreation Advisory Committee. Ms. McMahon, Recreation Department Director, distributed a document entitled "St. Pete Beach, City Co-Sponsorship, FY 18" to the City Commission and reviewed the information.

There was a consensus of the City Commission to agree with the Recreation Advisory Committee's recommendations for the budget.

Mr. Tenaglia continued to review the PowerPoint entitled "City of St. Pete Beach Proposed Budget Fiscal Year 2018." The review resumed on page 23.

- Capital Improvement Plan
  - a. CIP Funding Sources
  - b. CIP Expenditures by Function

c. Thirty FY 2018 CIP projects

Mr. Clarke, Public Works Director, spoke to the City Commission in regard to Fiscal Year 2018 CIP Projects.

Jim Kilpatrick, Fire Chief, spoke to the City Commission in regard to the Fire Department Dock.

d. Fifteen future CIP projects

Mr. Clarke, Public Works Director, spoke to the City Commission in regard to Future CIP Projects.

- e. Nine stormwater CIP projects
- f. Personnel by department
- g. Citywide expenditure recap
- h. Change in reserve balances
- i. Fiscal Year 2018 Budget Adoption

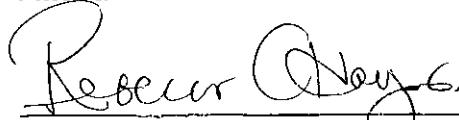
City Manager Saunders reviewed the following items with the City Commission:

- Pass-A-Grille Park Freedom Fountain project
- Corey Avenue Business Association, CABA, request for beautification of downtown area
- Notice from St. Petersburg of a rate increase for the sewer treatment
- Completion of I&I
- Beach Stewardship Committee requested funds for a consultant to develop a beach management plan

**2. Adjournment**

There being no further business to come before the Commission, the meeting was adjourned at 3:29 p.m.

Attest:

  
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Rebecca C. Haynes, City Clerk

  
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Al Johnson, Mayor

Minutes approved on: 8/22/2017