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COMMISSION MEETING CITY OF ST. PETE BEACH

155 Corey Avenue
St. Pete Beach, FL 33706

Tuesday, August 22, 2017
6:00 PM

Call to Order
Pledge of Allegiance
Invocation
Roll Call

REGULAR MEETING

1. **Presentations** - Presentations shall be limited to 5 minutes for non-city government related items.
 - a. **Maria Lowe**
2. **Changes to the Agenda** - Any agenda items to be added, moved, or deleted will be addressed at this time. Added items will be assigned agenda item numbers and moved items should remain with the same item numbers. Notation will be made that those items will be taken out of order. Consent items may be removed for discussion, changes, and/or anticipation of a non-unanimous vote and considered separately on the request of anyone on the Commission or by a majority vote of the City Commission upon request of an audience member.
3. **Audience Comments** - Comments shall be limited to 3 minutes per person to issues not on the agenda, 21 minutes in total.
4. **Consent**
 - a. **Approval of City Commission minutes from the following meetings: July 11, 2017 and July 20, 2017.**
 - b. **Approve the ranking order of Request for Qualification submittals for the design of the Sanitary Sewer Force Main South project and authorize the City Manager to enter into design fee negotiations with Stanley Consultants, Inc.**

- c. Request approval of the design proposal from George F. Young, Inc., in the amount of \$16,100.00 to design the replacement of two Dune Walk-Overs at 12th Avenue and 16th Avenue.
- d. Authorize a task order with George F. Young, Inc. General Consultants for the City in the amount of \$16,500.00 for Egan Park Phase II improvements.
- e. Approval of purchase of upgrade for existing Work Order Management software system to an I-Pad/GIS compatible interface platform and provide for on-site training in the amount of \$11,303.75.

5. Action Items

- a. Request approval of the design proposal from George F. Young, Inc., in the amount of \$147,195.00 to design the replacement of three sanitary sewer cross-over pipes under Gulf Blvd at approximately 45th Avenue, 50th Avenue and 55th Avenue.
- b. Authorize a task order with Stanley Consultants in the amount of \$49,542.00 to develop a Transition Plan to meet the requirements of the American with Disabilities Act.
- c. Authorize the Mayor to enter into a revised Interlocal Agreement with Pinellas County for the extension of the Penny for Pinellas Local Infrastructure Sales Surtax from 2020-2030.

6. Ordinances

- a. Ordinance 2017-14, Final Reading and Public Hearing relating to the re-platting of real property at 7200 and 7210 Gulf Boulevard.
- b. Ordinance 2016-09. Final Reading and Public Hearing, an Ordinance amending Chapter 6, Alcoholic Beverages, of the City of St. Pete Beach Code of Ordinances allowing for the consumption of alcohol on the sand beach in conjunction with a transient lodging facility.
- c. Ordinance 2017-12, First Reading and Public Hearing, an Ordinance amending Division 2, Definitions, Division 6, Supplemental Regulations of the City of St. Pete Beach Land Development Code allowing for criteria for regulating mobile food establishments (food trucks); amending Divisions 30, 32, 33 and 37 to allow for mobile food establishments as a Conditional

Use and an amendment to Appendix "A" of the Code of Ordinances to provide for an annual food truck fee.

7. Resolutions

- a. Approval of Resolution 2017-05, authorizing the Conditional Use #17-00006 for the rental of commercial non-motorized watersport in an existing business**

8. Items for Discussion – No items submitted at this time.

9. Audience Comments 2 - Comments shall be limited to 3 minutes per person to issues not on the agenda, 21 minutes in total.

10. City Clerk, City Manager, City Attorney and City Commission Reports

11. Adjournment

APPEAL: In accordance with Florida Statute 286.0105, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not furnish verbatim transcripts. Interested parties should make the necessary arrangements for verbatim transcripts.

AMERICANS WITH DISABILITIES ACT: In accordance with the Americans with Disabilities Act and Florida Statutes, Chapter 286.26, persons needing special accommodations to participate in a meeting should contact City Hall at (727) 367-2735 no later than four (4) days prior to the meeting for assistance.

**The public is cordially invited to attend this meeting.
All agenda material is available for review at City Hall.**

CITY COMMISSION MEETING

MINUTES

JULY 11, 2017

6:00 P.M.

CALL TO ORDER

Mayor Johnson called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Al Johnson, Mayor
Ward Friszolowski, Vice Mayor
Terri Finnerty, Commissioner
Rick Falkenstein, Commissioner
Melinda Pletcher, Commissioner

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Rebecca C. Haynes, City Clerk
Jennifer Bryla, Community Development Director
Vince Tenaglia, Administrative Services Director
Jennifer McMahon, Recreation Director

1. Presentations

a. Robofest Presentation

Jennifer McMahon, Recreation Director, showed a video created by WEDU Quest that highlighted the annual international robotics competition. Ms. McMahon noted that nine of the eleven registered countries participated and the City of St. Pete team placed 13th in world standing.

2. Changes to the Agenda

Mayor Johnson requested to add Item 8(b), to consider a public relations specialist.

3. Audience Comments

Harry Metz, Belle Point Drive, President of Veterans of South Pinellas County, informed the Commission of a new project to pay tribute to the Medal of Honor recipients and requested financial consideration to help fund the project. Mr. Metz noted the proposed \$35,000 project would include a circular fountain and would be located in Pass-a-Grille Park.

4. Consent

- a. Approval of City Commission minutes from the June 13, 2017 Workshop and Regular Meetings.

Mayor Johnson noted a change that he previously requested in the regular meeting minutes.

Hearing no Commission comments, Mayor Johnson called for a motion.

Vice Mayor Friszolowski moved to approve Item 4(a) as amended. The motion was seconded by Commissioner Pletcher.

Hearing no audience comments, Mayor Johnson called for the vote.

The motion was unanimously approved by an individual roll call vote.

5. Action Items

- a. Request approval of change orders 15.1, 22, 23 and 24 to the purchase agreement with Nelson Construction for the Pass-A-Grille Way Reconstruction Project for \$7,556.44, \$8,863.07, \$54,558.38 and \$(54,519.09) respectively.

Wayne Saunders, City Manager, reviewed the four change orders in regard to water lines, street lighting locations, pavement on side streets, and a credit for intersection lighting that was removed from the project specs.

Hearing no further Commissioner comments, Mayor Johnson called for a motion.

Commissioner Pletcher moved to approve Item 5(a), to approve Change Order Nos. 15.1, 22, 23, and 24 to the purchase agreement with Nelson Construction for the Pass-a-Grille Way Reconstruction Project for \$7,556.44, \$8,863.07, \$54,558.38, and (\$54,519.09) respectively. The motion was seconded by Commissioner Falkenstein.

Hearing no audience comments or further Commission comments, Mayor Johnson called for the vote.

The motion was unanimously approved by an individual roll call vote.

6. Ordinances

- a. Ordinance 2017-08, Final Reading and Public Hearing of an ordinance of the City of St. Pete Beach, Florida providing for amendments to "Appendix A" of the Code of Ordinances; amending, deleting, and establishing fees and charges; providing for the repeal of ordinances or parts of ordinances in conflict herewith; providing for severability; and providing for an effective date.

Mr. Saunders noted the ordinance establishes new fees for the fats, oils, and grease ordinance and the stormwater user fees.

Hearing no audience comments or further Commission comments, Mayor Johnson called for a motion and a vote.

Commissioner Finnerty moved to approve Item 6(a), Ordinance 2017-08, upon final reading, an ordinance of the City of St. Pete Beach, Florida providing for amendments to "Appendix A" of the Code of Ordinances; amending, deleting, and establishing fees and charges; providing for conflicts, severability, construction, publication, and an effective date. The motion was seconded by Vice Mayor Friszolowski.

The motion was unanimously approved by an individual roll call vote.

- b. Ordinance 2017-11, Final Reading and Public Hearing of an Ordinance of the City of St. Pete Beach, Florida extending the temporary moratorium on the establishment and operation of medical marijuana dispensing organizations and treatment centers.

Mr. Saunders noted the extension is to allow additional time to gather information regulating dispensing organizations and treatment centers.

Hearing no audience comments or further Commission comments, Mayor Johnson called for the vote.

Commissioner Finnerty moved to approve Item 6(b), Ordinance 2017-11, upon final reading, an ordinance of the City of St. Pete Beach, Florida extending the temporary moratorium on the establishment and operation of medical marijuana dispensing organizations and medical marijuana treatment centers within the City for a period not to exceed one hundred and twenty (120) days; providing for severability, conflicts, and an effective date. The motion was seconded by Vice Mayor Friszolowski.

The motion was unanimously approved by an individual roll call vote.

- c. Ordinance No. 2016-09, First Reading and Public Hearing, an ordinance amending Chapter 6, Alcoholic Beverages of the City of St. Pete Beach Code of Ordinances allowing for the consumption of alcohol on the sand beach in conjunction with a transient lodging facility.

Jennifer Bryla, Community Development Director, reviewed the current regulations in regard to consumption of alcoholic beverages at transient lodging facilities, and on private and public sand beach areas upland of the Gulf of Mexico, excluding the conditional use for special events and special occasions.

Mayor Johnson called for audience comments.

Susan Parado, 78th Avenue, spoke in opposition to the proposed ordinance noting the resident taxpayers should have the same option as visitors.

Bill Pyle, Sunset Way, President of Silver Sands Condominiums, spoke in opposition to the proposed ordinance stating he believed it was unenforceable.

Tim Bogott, Chief Executive Officer of the TradeWinds Resort, spoke about the decrease in new businesses and restrictions placed upon hotel guests.

Hearing no further audience comments or Commission comments, Mayor Johnson called for a motion and a vote.

Commissioner Falkenstein moved to continue Item 6(c) to date certain of July 25, 2017, Item 6(c), Ordinance 2016-09. The motion was seconded by Commissioner Pletcher.

The motion was unanimously approved by an individual roll call vote.

- d. Ordinance 2017-10, First Reading and Public Hearing, an ordinance of the City of St. Pete Beach, Florida providing for supplemental appropriations to the General, Wastewater, and Capital Improvement Funds.

Vince Tenaglia, Administrative Services Director, reviewed the Fiscal Year 2017 budget adjustments that included budgetary gains for the Capital Improvement Fund of \$115,073 and the Wastewater Fund of \$195,927.00.

Hearing no audience comments or further Commission comments, Mayor Johnson called for a motion and a vote.

Vice Mayor Friszolowski moved to approve Item 6(d), Ordinance 2017-10, upon first reading, an ordinance of the City of St. Pete Beach, Florida providing for supplemental appropriations to the General, Wastewater, and Capital Improvements Funds; providing for conflicts, severability,

construction, publication and an effective date. The motion was seconded by Commissioner Falkenstein.

The motion was unanimously approved by an individual roll call vote.

7. Resolutions

There were no resolutions presented.

8. Items for Discussion

- a. Ordinance on Hoarding

City Attorney Dickman provided research in regard to a proposed hoarding regulation.

- b. Consideration of a Public Relations Specialist

Mayor Johnson discussed a potential need for a public relations specialist or firm to cover City-related events.

9. Audience Comments 2

Unidentified speaker discussed the availability of viewing glasses for the eclipse in August.

10. City Clerk, City Manager, City Attorney and City Commission Reports

City Clerk Haynes reported on the following items:

- Finance & Budget Review Committee budget books are available for upcoming meetings

City Manager Saunders did not submit a report.

City Attorney Dickman reported on the following item:

- Proposed ordinance in regard to placing a moratorium on cell phone towers

Commissioner Falkenstein reported on the following item:

- Upcoming Library events

Vice Mayor Friszolowski reported on the following item:

- Fourth of July fireworks event

Commissioner Pletcher reported on the following item:

- PSTA trolley route in Pass-a-Grille

Commissioner Finnerty reported on the following items:

- Construction at the corner of Blind Pass Road and Corey Avenue
- Upcoming Florida League of Cities conference
- St. Pete Beach Support Our Troops

Mayor Johnson reported on the following items:

- City events – Robofest and the 60th Anniversary Brunch
- Blind Pass Road Reconstruction Project
- Construction at the corner of Blind Pass Road and Corey Avenue
- Mayors' Council Meeting held on July 5, 2017
- Big C Meeting held on June 28, 2017 at the St. Pete Beach Community Center
- Coffee with a Cop, Wednesday, July 19th at Café Soleil

11. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 8:57 p.m.

Attest:

Rebecca C. Haynes, City Clerk

Al Johnson, Mayor

Minutes approved on: _____

COMMISSION MEETING - BUDGET WORKSHOP

MINUTES

JULY 20, 2017

9:30 A.M.

CALL TO ORDER

Mayor Johnson called the meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE

PRESENT:

Al Johnson, Mayor
Ward Friszolowski, Vice Mayor
Terri Finnerty, Commissioner (entered the meeting at 9:58 a.m.)
Rick Falkenstein, Commissioner
Melinda Pletcher, Commissioner

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Rebecca C. Haynes, City Clerk
Jennifer Bryla, Community Development Director
Mike Clarke, Public Works Director
Betcinda Kettells, Library Administrator
Jim Kilpatrick, Fire Chief
Jennifer McMahon, Recreation Director
Vince Tenaglia, Administrative Services Director

1. Review Fiscal Year 2018 Proposed Budget

Wayne Saunders, City Manager, explained the intent of the meeting to the board members, and Vince Tenaglia, Administrative Services Director, reviewed a PowerPoint presentation entitled "City of St. Pete Beach Proposed Budget Fiscal Year 2018" with the City Commission.

The presentation covered the following categories:

- Budget Process
- General Fund – Revenue Funds and Expenditure Funds
- Special Revenue Funds – Building Fund and Capital Improvement Fund
- Enterprise Funds

- a. Wastewater Fund
- b. Reclaimed Water Fund
- c. Stormwater Fund
- d. Priorities

There was board discussion in regard to the following line items contained in the “City of St. Pete Beach Fiscal Year 2018 Proposed Budget”:

- Intergovernmental revenue, Page 4
- Personnel Summary, Page 5
- Facility Maintenance, Account 5461, Page 100
- Expanding Upham Beach parking area
- Cyber Insurance
- Increasing Code Enforcement – Finance & Budget Committee recommended that the City Commission consider hiring an additional Code Enforcement Officer

There was a consensus of the City Commission to adjust the budget by adding a Code Enforcement Officer, Level C-1, who will also serve as an administrative person for Code Enforcement.

- Personnel Section – City Clerk’s contract
- Fire Department – vehicle replacement allocation, Page 8
- Community Center – repair of sidewalks, landscaping, and maintenance
- Fire Department - boat lift
- Administrative Services: Finance, Professional & Contractual, Account 5310, Page 56
- Administrative Services: Information Technology, R&M Equipment, Account 5462, Page 60
- Administrative Services: Library, Professional & Contractual, Account 5310; Software, Account 5330, Page 65

At this time the Commission reviewed sponsorship requests for various activities and sponsorship recommendations from the Recreation Advisory Committee. Ms. McMahon, Recreation Department Director, distributed a document entitled “St. Pete Beach, City Co-Sponsorship, FY 18” to the City Commission and reviewed the information.

There was a consensus of the City Commission to agree with the Recreation Advisory Committee’s recommendations for the budget.

Mr. Tenaglia continued to review the PowerPoint entitled “City of St. Pete Beach Proposed Budget Fiscal Year 2018.” The review resumed on page 23.

- Capital Improvement Plan
 - a. CIP Funding Sources
 - b. CIP Expenditures by Function

c. Thirty FY 2018 CIP projects

Mr. Clarke, Public Works Director, spoke to the City Commission in regard to Fiscal Year 2018 CIP Projects.

Jim Kilpatrick, Fire Chief, spoke to the City Commission in regard to the Fire Department Dock.

d. Fifteen future CIP projects

Mr. Clarke, Public Works Director, spoke to the City Commission in regard to Future CIP Projects.

- e. Nine stormwater CIP projects
- f. Personnel by department
- g. Citywide expenditure recap
- h. Change in reserve balances
- i. Fiscal Year 2018 Budget Adoption

City Manager Saunders reviewed the following items with the City Commission:

- Pass-A-Grille Park Freedom Fountain project
- Corey Avenue Business Association, CABA, request for beautification of downtown area
- Notice from St. Petersburg of a rate increase for the sewer treatment
- Completion of I&I
- Beach Stewardship Committee requested funds for a consultant to develop a beach management plan

2. **Adjournment**

There being no further business to come before the Commission, the meeting was adjourned at 3:29 p.m.

Attest:

Rebecca C. Haynes, City Clerk

Al Johnson, Mayor

Minutes approved on: _____

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Approve the ranking order of Request for Qualification submittals for the design of the Sanitary Sewer Force Main South project and authorize the City Manager to enter into design fee negotiations with Stanley Consultants, Inc.

Date: August 22, 2017

Prepared By: Mike Clarke, Public Services Director

Through: Wayne Saunders, City Manager

Summary of Issue: On May 2, 2017 the City received two RFQ Submittals. In a review of relevant experience, professional staff qualifications, knowledge of Florida State DOT, FDEP and design regulations, coordination of engineering design trades and presentation staff ranked Stanley Consultants, Inc. as the most qualified respondent.

Funding: CIP – Sanitary Sewer South

Requested Motion: “I move to approve the ranking order of Request for Qualification submittals for the design of the Sanitary Sewer Force Main South project and authorize the City Manager to enter into design fee negotiations with Stanley Consultants, Inc.”

Attachments: Stanley Consultants, Inc. RFQ Submittal

**Reviewed by
City Manager:** WS



Statement of Qualifications

Engineering Services for Design of Sanitary Sewer Force Main Number 3 Extension

May 2, 2017

Stanley Consultants, Inc.
1641 Worthington Road, Suite 400
West Palm Beach, FL 33409
561.689.7444

Contact Person:
Denise Palmatier, P.E.
PalmatierDenise@stanleygroup.com





Stanley Consultants INC.

A Stanley Group Company
Engineering, Environmental and Construction Services - Worldwide

May 2, 2017

Mr. Ian Wade, City Engineer
City of St. Pete Beach
155 Corey Avenue
St. Pete Beach, Florida 33706

Subject: Statement of Qualifications for Engineering Services for Design of
Sanitary Sewer Force Main Number 3 Extension

Dear Mr. Wade and Selection Committee members:

Extending the 10-inch, PVC (DR 18) pressure wastewater force main provides the City of St. Pete Beach better operational flexibility while eliminating surcharge in the City's 21 inch VCP gravity main. However, planning, design and construction of this extension must be performed on the high-profile Gulf Boulevard that also has a history of heavy traffic. Stanley Consultants has extensive experience providing engineering services for design of infrastructure in crowded corridors where we optimize methodology of construction, FDOT coordination, and Temporary Traffic Control (formerly Modification of Traffic).

We offer the City of St. Pete Beach the following salient attributes:

- **Extensive sanitary sewer design experience:** Stanley Consultants has provided planning, design, and construction management services for wastewater collection infrastructure including force mains up to 84-inches, gravity mains up to 108-inches, and sewage pump stations up to 100 MGD.
- **Working in corridors with heavy traffic:** Many of our "horizontal infrastructure" projects are located in areas with congested and/or heavy traffic. We have experience coordinating planning, design and construction activities with all local stakeholders including FDOT. Our unique project approach demonstrates our methodology.
- **Qualified in-house sanitary engineers and transportation professionals:** Stanley Consultants has 50 members in Florida and 1,000 members nationwide. Our lines of business are water (including sanitary sewers), transportation, and power. Our sanitary and transportation professionals work seamlessly on pipeline projects.
- **Long record of success with FDOT:** Stanley Consultants' Florida operation started in 1986. Over the last 30+ years, we worked for and with FDOT on numerous projects, where we learned FDOT coordination and Temporary Traffic Control (formerly Modification of Traffic) procedures.

We look forward to working with the City of St. Pete Beach on this challenging project.

If you have any questions on this letter or the attached Statement of Qualifications, please call me, Denise Palmatier, PE, at 561.723.0402; email: palmatierdenise@stanleygroup.com.

Sincerely,

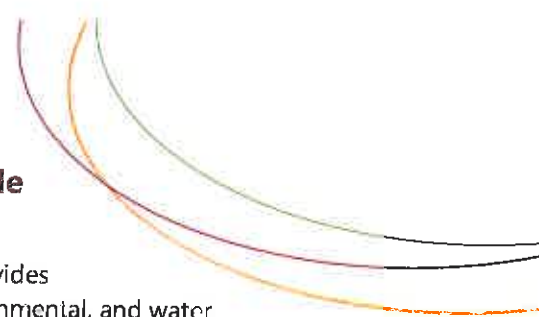
Denise Palmatier, PE
Florida Client Service Manager

Gayle Roberts, PE
CEO/President

031767

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Project-Specific Statement of Qualifications and Firm Profile

Profile of the Firm

Stanley Consultants Inc. is a consulting engineering-architectural firm that provides water/wastewater, transportation, civil, mechanical, electrical, structural, environmental, and water resources engineering, cost estimating, architectural, and construction administration. For over 104 years, we have provided the full range of professional services from studies and reports, through project design, plans and specifications, value engineering, cost estimating, project scheduling, construction engineering and inspection (CEI), and commissioning services. Our clients have included municipal, state, federal, and international agencies; developers; electric utilities; industries; and education, research, and health care institutions.

Stanley Consultants has maintained a local office in West Palm Beach since 1986. We currently have 36 employees, including 19 registered professionals, in this office. Our local team also draws seamlessly upon additional staff of 915 located firm-wide that includes a total of 488 registered professionals. We maintain 90-percent level of repeat business, which we attribute to quality work, on-time performance, customer attention, and competitive pricing.

Office Location

Work will be performed from Stanley Consultants' West Palm Beach and Muscatine offices:

Stanley Consultants, Inc.

1641 Worthington Road, Suite 400

West Palm Beach, FL 33409

561.689.7444

225 Iowa Avenue

Muscatine, IA 52761

563.264.6600

Experience of Staff for This Assignment

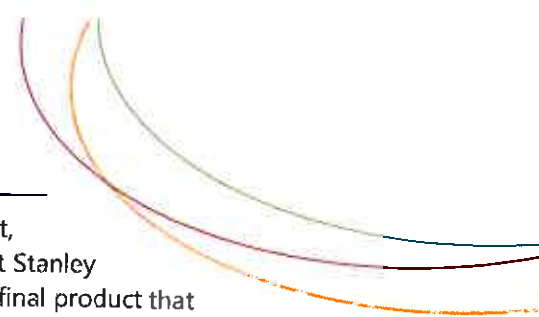
Stanley Consultants has acquired a strong background in the analysis and design of sewers and wastewater collection systems through extensive and lengthy involvement in the water pollution control field. Experience includes sewer laterals, trunks, interceptors, sewer rehabilitation, and pressure force mains. Sewer construction has involved open cut, jacked-in-place and tunneling methods. This sanitary sewer experience coupled with the extensive Florida DOT experience of our proposed team will assure a state-of-the-art final project that meets all the needs of the City of St. Pete Beach. We will work closely with St. Pete Beach's Project Manager to formulate project objectives and a comprehensive Project Work Plan to meet the City's goals efficiently and cost-effectively.

We will use the following key personnel for this project.

Denise Palmatier - Client Services Manager and Permitting

As Client Services Manager, Denise will oversee all contract management duties that include seeing that the quality of services for the project is performed according to company policies and procedures and terms of the Client contract. Denise will also be responsible for identifying and obtaining permits necessary for construction of the project. Denise has over 25 years of experience with planning and design and familiarity with relevant regulatory and environmental requirements that will benefit in expediting the project.

Denise has experience in planning, design and construction management of water restoration and capital improvement projects for storm water treatment and flood control projects. Her engineering background includes water resource projects and water treatment areas as well as infrastructure associated with flood control and associated communications. As part of these projects, she is skilled at planning and feasibility studies, permitting, scheduling and cost estimating, public outreach and involvement on environmental projects. In addition, she has extensive experience with water restoration and water supply project planning and design and familiarity with relevant regulatory and environmental requirements for expediting projects.



Larry Thomas - Project Manager

As Project Manager, Larry will be responsible for communication with the client, providing technical guidance and oversight to the design team and seeing that Stanley Consultants' established quality control procedures are followed to produce a final product that meets the standards of the City of St. Pete Beach and our company.

Larry has more than 40 years of experience and is an accomplished expert in the fields of water supply, treatment, storage, and distribution; and wastewater collection, pumping, and treatment. He has led or participated in municipal, county, and regional water and wastewater management studies for over 20 years and has recently developed an expertise in selection and installation of utility piping materials. Mr. Thomas is a current member and former Chair, American Water Works Association Standards Council; former AWWA Director; and former member of the Association's Executive Committee and Board of Directors.

Debra Mathias - Project Engineer

As Project Engineer, Deb will be responsible for coordinating the project, directing the work, providing technical direction, managing budget and schedule, communication and delivery of a workable, cost-effective project.

Deb has more than 18 years of experience as technical lead and project team management of studies, reports, design and construction-related services. Deb has extensive experience with wastewater collection, pumping systems and pressure force main and water main pipeline design. Her project experience includes diligent coordination with regulatory agencies, Departments of Transportation, cities, counties and railroad companies. Deb's project management responsibilities include scope, budget and schedule control; project team management; client liaison; communications; documentation; preparing reports; and quality control/assurance.

Cyndy Kendrick - Transportation Engineer

As Transportation Engineer, Cyndy will be responsible for roadway design, traffic control plan, and coordination with Florida DOT. Cyndy's extensive Florida DOT training and experience brings a huge benefit to smoothly execute a project that meets all FDOT requirements.

Cyndy has more than 33 years of experience in transportation engineering design. She has been responsible for design of complex highway projects, RRR projects, feasibility studies, PD&E studies, public involvement, and environmental coordination. Her experience includes traffic and roadway engineering, surveying, right-of-way, access management, safety, maintenance of traffic, signing and pavement marking, intersections, drainage, construction cost estimating, value engineering and developing Design-Build request for proposal criteria packages and supporting documents.

Candice Bark - Senior Environmental Engineer

Candice will assist with the force main design including preparation of plans and specifications. Candice has over 10 years of experience as task lead and project lead on engineering studies and reports, and preliminary and final design plans and specifications. Project experience includes wastewater collection and pumping system design, storm water and sanitary sewer modeling, domestic wastewater treatment plant and wastewater sludge processing concept layouts and design. Storm water and sanitary system modeling program experience includes StormCAD, EPA SWMM, XPSWMM, HEC-HMS, FlowMaster and CulvertMaster.

Angela Romero - Senior Environmental Engineer

Angela will assist with the force main design including identifying the route and preparing plans and specifications. Angela has over 8 years of experience with design of wastewater collection, pumping, and treatment systems; preliminary design for relocation of water distribution and wastewater and storm water collection systems. Angela is responsible for technical lead roles in preparation of engineering studies and reports, development of preliminary and final designs, including preparation of engineering plans and specifications,

regulatory coordination, and shop drawing review. Hydraulic modeling experience includes water distribution system using WaterCAD; sewer system planning; and hydraulic modeling using HEC-RAS.

Subconsultants

Surveying - DRMP, Inc.

DRMP, Inc. provides accurate and precise surveying and mapping for the foundation of any successful design and construction project in the areas of surveying and mapping/geomatics, construction, design-build, ecological services, general civil engineering, GIS, structural engineering, subsurface utility engineering, transportation, and water resources/storm water management.

DRMP's Surveying and Mapping/Geomatics Division has provided services to a large list of valued clients. Their surveying and mapping will provide the foundation for any successful design or construction project. Their professional surveyors and mappers perform a full array of highly technical services for any size project.

Recent work includes a topographic and hydrographic survey near St. Pete Beach of the Pinellas Bayway leading to Tierra Verde for FDOT District 7; surveys for LAP projects in Pinellas County, including Haines Bayshore Road, streets in the Lealman neighborhood, and a topographic survey for Pinellas County and ICON Consultant Group of Park Boulevard in Pinellas Park. DRMP currently has a FDOT continuing services contract to provide surveying and mapping services throughout District 7 and has successfully completed seven task work orders of various sizes. Other clients served by DRMP's local survey office include Hillsborough County, the University of South Florida, and the City of Tampa.

Headquartered in Orlando, DRMP has 11 additional offices throughout Florida, including in Tampa, Lakeland, and Fort Myers.

Geotechnical Investigation - H2R Corp

With offices in Pinellas Park and Pompano Beach, H2R Corp is a geotechnical testing and subsurface investigation firm that serves the State of Florida. H2R Corp is FDOT prequalified and is registered as an SBE (non-DBE) to help meet recently established FDOT goals. H2R Corp is also a Federal Small Business interest. H2R Corp currently is providing services to both public and private clients throughout Florida and meeting challenging project needs nationwide and internationally.

H2R Corp provides materials testing and inspection services and also developed and taught many of the training courses implemented by the Florida Department of Transportation as part of their Construction Training Qualification Program. Services offered include developing Technical Special Provisions (TSPs), reviewing TSPs, and providing inspection services for specialized operations, such as micro-piles and soil improvement techniques. H2R has significant experience reviewing construction field logs and supporting clients with reviews of foundation plans and foundation installation plans prior to construction.

Recent experience includes subsurface exploration and subsequent recommendations for foundation design for a townhome development in St. Pete Beach; exploration of subsurface conditions along the proposed alignment of a 24-inch water main along Gulf Blvd. for the City of St. Petersburg Beach; and subsurface exploration to acquire sufficient subsurface information to develop recommendations for foundation design for the replacement of Treasure Island Causeway replacement bridges. Also prepared a geotechnical structures report for the Bascule Bridge.

Ability and Experience Working with Florida Department of Transportation

Our project team has extensive experience working with the Florida Department of Transportation (FDOT). Our projects include minor resurfacing (RRR) projects, widening projects, as well as major reconstruction projects both along state highways and off-system (local) roads. The team is well versed in FDOT requirements, standards, and specifications. We know FDOT plan requirements, the process, submittal requirements, and how to obtain

approvals efficiently. Utility coordination and temporary traffic control must be addressed when working within FDOT's right of way. Our team addresses these issues on each and every FDOT project. This experience and expertise will streamline the FDOT coordination effort.

Organization Chart

The figure on this page illustrates the organization of the project team.

Project Team's

Communication Processes

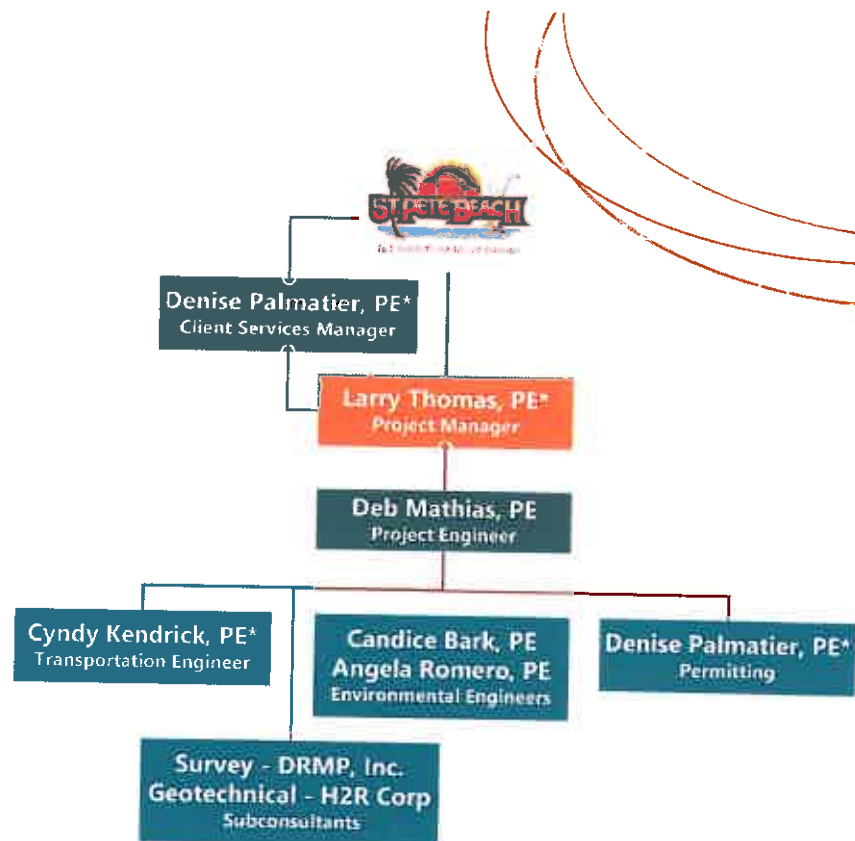
Successful execution of a project involves frequent and clear communications with all involved parties. Our project management principles dictate regular communication both internally

between project team members and externally with the City of St. Pete Beach. Clear communications will prevent most issues from ever arising and quickly resolve those that do.

We will use proven communication methods for this project, including regularly scheduled progress meetings, impromptu design meetings, periodic project updates, quality assurance audits and feedback, and document control systems. We have many communication methods and tools at our disposal that will be implemented, as needed, to maintain open and effective lines of communication among our team members and with the City of St. Pete Beach.

The Project Team will use the following communication processes to share information:

- **Email.** Email attachments are used to send smaller electronic files and read-only files and replace mailed letters for more timely information exchange.
- **File Transfer Appliances (FTA) and File Transfer Protocol (FTP) sites.** These sites are convenient and widely used electronic file transfer media, particularly for drawing files. Our company FTA system supports public and private (password protected) sites that can be customized for each project. Stanley Consultants also uses client file systems and can dedicate personnel to a client to ensure smooth transmission of documents.
- **ProjectWise.** ProjectWise is a document control and sharing system that we use to manage information throughout a project's life-cycle using an electronic document management system. Information is developed and maintained within this system from its initial creation through final deliverable. The system automatically monitors and logs all access to files in an audit trail maintained for the life of the document within the ProjectWise system. This system allows all team members to have access to the same files.
- **Microsoft Skype for Business (Lync).** This collaboration and meeting platform allows our members to collaborate in real-time via text chat, audio/video chat, and desktop sharing. This system is used to facilitate project meetings and share up-to-date information. We have found this system to be effective in bringing multiple office, vendor, and client resources together to reduce travel time and work interruptions when frequent meetings are necessary. It does not preclude face to face meetings, which are still deemed important for good project execution.



Services Approach

Synopsis of Approach and Understanding of the Work

The City of St. Pete Beach's collection system currently conveys wastewater from Pump Station Number 3 to a manhole on a 21-inch gravity main at 37th Avenue and Gulf Boulevard. This configuration results in surcharging in the downstream gravity main. The City of St. Pete Beach intends to extend the 10-inch force main from the current discharge point to a location farther downstream to reduce the surcharging. Design of this force main extension will require judicious planning to account for construction on high-profile Gulf Boulevard, which has a history of heavy traffic.

We begin our approach with a kick-off meeting with City staff to confirm project objectives and special issues and to tour facilities. We will facilitate discussion of the following key issues that we view as critical to a successful project. Our responsibility is to verify and confirm these issues during the design process.

- **Force Main Alignment.** The Stanley Team will complete a detailed topographic survey of the force main route to determine potential conflicts accurately, alignment constraints and to develop construction strategies. ***We will develop connection details and construction requirements that will provide the City of St. Pete Beach with a seamlessly delivered project.***
- **Florida DOT Requirements.** The proposed force main improvements are along State Road 699. Coordination with and obtaining a permit from FDOT will be required to construct the improvements. The proposed location of the force main will consider maintaining traffic on this heavily traveled road. Project specific temporary traffic control plans will be developed to conform to FDOT standard index 600 series. The plans will address allowable lane width, transitions and traffic control devices needed to maintain traffic during construction. Pedestrian and access to businesses will also be addressed. A lane closure analysis will be performed to determine any limitations and necessary restrictions. The pavement design for any pavement repairs will be coordinated with FDOT. ***We will contact FDOT early in the planning phase to assure that all their requirements are met.***
- **Utility Conflicts.** The Stanley Team will investigate and recommend specific construction methods to address conflicts with existing utilities. All known local utilities will be identified and contacted to request locates and mapping in the area. We will begin with review of the existing utility drawings, right-of-way maps, and other pertinent information already available. ***Thorough preparation is a prerequisite to a smooth construction project.***
- **Informed Stakeholders and Public Consent.** The proposed force main alignment in this high-profile area will affect many businesses and visitors to your city by causing significant public disturbance or inconvenience during construction. ***To keep stakeholders informed during design of the project, the Stanley Team will work with the City of St. Pete Beach to provide public information services through public meetings, a project website, social networking sites, a project hotline, and mailings.***
- **Constructability Issues Addressed Early.** The Stanley Team will identify possible constructability and contractor staging issues in our constructability reviews. ***Stanley Consultants' in-house construction experience will benefit the project by assuring the City of St. Pete Beach that staging and constructability issues have been addressed prior to bidding and construction.***
- **A Cost-Effective Project.** To provide accurate budget preparation, the Stanley Team will use our cost estimators' direct contracting experience as well as review and evaluation of current and historical local bid data, local and national construction trends that could affect costs, supply and delivery of key construction material, and available construction resources. ***Our cost estimators do their homework and will provide the City of St. Pete Beach with a cost-effective project.***
- **Regulatory Review.** To facilitate progress, our approach on all projects is to be proactive with our communication with regulatory agencies as their review can sometimes hold up projects due to

bureaucratic requirements and workload. Early communication also allows obtaining buy-in and identification of any requirements that may affect the design. ***We will contact Florida Department of Environmental Protection early in the planning phase to establish communication and identify requirements.***

- **Client Engagement.** Our approach to this design project will begin with engaging City staff at project inception. Important issues such as project goals and schedule will be discussed along with design details. We work efficiently but methodically to ensure that your needs are being met. We have the knowledge, experience and resources to move the design to completion independently without laboring the City's staff with details. However, we will keep the City informed with review meetings at key milestones. ***Our completed design will reflect our thorough understanding of the technical issues and concerns associated with the project.***

Quality Assurance Control Plan

Stanley Consultants places emphasis on the Quality Control Plan for each project we undertake. We have developed standard procedures and forms for this critical part of project success. The goal of Stanley Consultants' Quality Control Plan (QCP) is to identify potential mistakes early and before they can cause problems. Stanley Consultants' written QCP includes the following:

- Detailed scope of work understood by client, project manager, and project team
- Assignment of experienced personnel
- Assignment of senior personnel as approvers to review and approve work
- Detailed work plan outlining work tasks, budgets, and schedule milestones
- Establishment of good communication and relationship with client
- Timely communication between approver and task lead/project manager
- Timely internal QC checking and review of work plan, technical approach, computations, and all deliverables including meeting minutes, reports and design documents; our standard requires that each calculation and drawing be initialed by a preparer, checker, and approver.
- Use of guide details, specifications, and software programs to maximize efficiency
- Adherence to Client and Stanley Consultants' guidelines, standards and procedures
- Maintenance of project files to keep information, correspondence, criteria, drawings organized and available
- Ongoing continuous quality improvement program
- Performance of quality assurance audits that examine compliance with quality control and production of quality work

Our technical review of the design documents will be done from two different perspectives. The first is a technical review from a design perspective to verify the project meets the goals, requirements, and standards. The second is a constructability review. Our review process eliminates design tunnel vision, improves design quality, and reduces the opportunity for error. These processes will allow our team to complete your project to your standards, on time, and within budget.

References

Stanley Consultants has provided planning, design, and construction management services for wastewater collection infrastructure including gravity mains up to 108-inches, sewage pump stations up to 100 MGD, and force mains up to 84-inches. Our specific streamlined approach to routing, phasing, design, and construction of infrastructure improvements includes stakeholders and results in quality, on-time, within budget project delivery.

We have provided engineering services for wastewater infrastructure including environmental assessment, route analysis, pipe material selection, hydraulic modeling, pipe sizing, design, construction documents, construction administration, and construction inspection. We have specified installation techniques such as tunneling, jack-and-bore, and directional drilling.

Our in-house team of engineers, surveyors, scientists, and construction technicians provide a variety of services to assure a high quality, cost-efficient, and accurate set of contract documents for the project resulting in little or no additional cost during construction. These services include utility coordination and conflict resolution, ROW and easement research, permitting, and constructability reviews.

The following table showcases Stanley Consultants' wide range of involvement with wastewater collection infrastructure:

Client	Project	Location	Scope
Lake Las Vegas Joint Venture	Lorin Williams Lift Station	Las Vegas, NV	Submersible pump station, force main, gravity sewer, odor control
City of Phoenix	Laveen Lift Station and Force Main	Phoenix, AZ	Pump station and 3 parallel force mains
City of Davenport	West Side Diversion Tunnel	Davenport, IA	3 miles of 60-inch diameter and 72-inch diameter sanitary sewer including 1.4 miles of 60-inch sewer installed by tunneling
City of Baton Rouge and East Baton Rouge Parish	Hooper Road Pump Stations	Baton Rouge, LA	16 new pump stations including 13 small duplex and 3 regional stations
City of Iowa City	Iowa City Facility Planning	Iowa City, IA	30 year master plan; 4 mile 84-inch and 96-inch major gravity connector between north and south plants; 40 MGD lift station
Buckskin Sanitary District	Holiday Harbor Sanitary Sewer Improvements	Parker, AZ	3,600 LF of gravity sewers; extensive coordination with Arizona DOT

The references below include sewer and Florida DOT projects successfully completed by Stanley Consultants that include components relevant to the St. Pete Beach project.

Wilkinson-Proctor Force Main Interconnect Study; Sarasota County, FL

S. Scott Lyday, PE
Project Manager
Sarasota County Public Works
1001 Sarasota Center Blvd.
941.313.4915
slyday@scgov.net

Started:

June 2014

Completed:

October 2016

Total Cost:

\$94,770

Professional Service Fee:

\$94,770

Scope of Work: Professional engineering services included analysis of alternate routes for a force main interconnect.

Firm Role and Responsibilities: Sarasota County was in the process of replacing septic systems with service connections to county sewer collection and treatment facilities under a program referred to as Phillipi Creek Septic System Replacement. The replacement program intended to provide sanitary sewer service to residents, commercial businesses and institutions in Area M of Sarasota County via a vacuum collection system. The Wilkinson to Proctor Force Main Interconnect was intended to connect effluent from a new pump station and upstream area to an existing force main.



Stanley Consultants' role was to evaluate size and potential alignments for the force main interconnect. The study also included evaluation of an existing downstream force main to determine if its capacity was adequate to handle additional flow. The level of coordination for various parameters were used to evaluate six alternative routes through highly congested residential areas. Evaluation parameters included overall length, existing utilities, traffic volume, right-of-way, contractor construction access, road closure, cultural resources, and environmental impact. Integrating the project with other future planned projects, including a paving and storm

water program and water main extension, were also considered for reducing disturbance and impact of construction.

The County's hydraulic wastewater model was utilized to evaluate dynamic impacts of existing, future and build out flows during dry and wet weather conditions. Recommendations were made, based on model results, regarding size of proposed force main interconnect, adequacy of downstream force main capacity, and adequacy of two existing downstream lift station capacities.

Southwest Industrial Corridor Sanitary Sewer; City of Fort Madison; Fort Madison, IA

Larry Driscoll, Public Works Director
City of Fort Madison
811 Avenue E
Ft. Madison, IA 52627-0240
319.372.7700
LDriscoll@fortmadison-ia.com

Started:

December 2010

Completed:

February 2016

Total Cost:

\$4.5M

Professional Service Fee:

\$423,331

Scope of Work: Professional engineering services included feasibility study, final design, permitting, bidding, and construction services related to extending sewer to the City's southwest industrial corridor.

Firm Role and Responsibilities: A feasibility study report was prepared that included estimation of flows based on projected near-term and long-term land use, evaluation of alternate routes, and cost magnitude to determine general feasibility of installing appropriate sewer infrastructure to convey wastewater flow from the southwest industrial corridor to the nearest existing City sewer connection. Route considerations included coordinating with existing utilities, avoiding impacts of a wetland complex, minimizing sewer depth where possible, and proximity to a likely future annexation area. Design involved final plans and specifications, permitting, plats and legal descriptions for easements, site survey, geotechnical borings, and coordination with several utility companies and regulatory agencies. Cultural and archeological investigations and environmental assessment were conducted by Iowa DNR.



Design included a sanitary sewage submersible pump station and valve vault; approximately 19,200 feet of 6-inch force main; and approximately 3,650 feet of gravity sewer pipe ranging from 8-inch to 15-inch. The force main was installed by a combination of open excavation, horizontal directional drilling under a creek and in areas with shallow groundwater, and carrier pipe in a steel casing under a railroad, county road and state highway. The gravity sewer was installed by a combination of open excavation and carrier pipe in a steel casing under a railroad and under an industrial parking lot to minimize disturbance. Coordination was required with multiple stakeholders including utilities, Iowa DNR, Iowa DOT, BNSF railroad for three crossings, and the county. Crucial construction issues included working in Iowa DOT right-of-way, deep excavation, maintaining slopes for gravity sewers installed in casing pipe, DOT slope stability, and dewatering due to shallow groundwater, nearby wetlands and soil types.

Sewer Repairs and Rehabilitation and Street Resurfacing; City of Davenport; Davenport, IA

Tom Leabhart, P.E., Supervisor Design Engineering
City of Davenport
1200 East 46th Street
Davenport, IA 52807
563.326.7729
ctl@ci.davenport.ia.us

Started:

January 2015

Completed:

April 2016

Total Cost:

\$2.6M

Professional Service Fee:

\$385,778

Scope of Work: Professional engineering services included conceptual design and final design related to street resurfacing and sewer improvements on Harrison Street (State Highway 61).

Firm Role and Responsibilities: Stanley Consultants prepared a Conceptual Design Report and Final Design for street resurfacing and sewer improvements Stanley Consultants' role included:

- Review of past infiltration and inflow investigations and closed-circuit television inspections.
- Evaluation of alternative solutions for sewer repair and/or replacement.
- Preparation of recommendations for sewer repair and/or replacement.
- Determination of sewer sizing.
- Identifying basis of design for road resurfacing and related features.

- Preparation of an opinion of probable construction cost.

Two construction projects proceeded into design. Sewer repair and resurfacing on Harrison Street included critical sewer point repairs, manhole replacements, curb and gutter replacement, driveway repairs, street milling and asphalt overlaying. The project required coordination with Iowa DOT who was providing review and funding support. Traffic control details included detour for this major city thoroughfare. Sewer rehabilitation on Marquette Street included slip lining 550 feet of existing sewer in a congested traffic area.

SR 80 at Lyons Road/Sansburys Way; Florida Department of Transportation, District 4; FL

Donovan Pessoa, PE, FDOT Project Manager Florida Department of Transportation, District 4 3400 West Commercial Boulevard Fort Lauderdale, FL 33309-3421 954.777.4442 Donovan.Pessoa@dot.state.fl.us	Started: March 2015	Completed: June 2017 (est.)
	Total Cost: \$2.1M	Professional Service Fee: \$1,021,930

Scope of Work: Intersection improvements to widen the roadway and bridge. Services included roadway resurfacing, traffic maintenance, drainage, permitting, signing and pavement marking, traffic analysis, signalization/lighting modification, design/ bathymetric survey and geotechnical investigation.



Firm Role and Responsibilities: The intent of this project is to implement intersection improvements at SR 80 (Southern Blvd) and Lyons Road/Sansburys Way in Palm Beach County. Improvements include intersection widening, adding thru, turn and receiving lanes, and widening an existing low-level bridge. The road and bridge widening required processing of an R/W release and R/W occupancy permits from SFWMD, respectively. Other important project components include roadway resurfacing, maintenance of traffic (MOT), drainage, permitting, signing & pavement marking, traffic analysis, signalization/lighting modification, design/ bathymetric survey and geotechnical investigation. The project also included relocating a 30-inch force main and 16-inch water main that were attached to the existing bridge to integrated concrete benches (extensions of the bridge deck) along the newly widened bridge. Preparation of FDEP permits and SFWMD R/W occupancy permit modifications were required for both the force main and water main.

US 41 from SR 951 to Greenway Road Design-Build; Florida DOT, District 1; FL

Henry Belrose, PE, Project Manager The Wantman Group, Inc. 2203 N. Lois Avenue, Suite M-200 Tampa, FL 33607 813.574.3190 henri.belrose@wantmangroup.com	Started: May 2013	Completed: September 2013
	Total Cost: \$38M	Professional Service Fee: \$631,830

Scope of Work: Widening of a two-lane road to a six-lane road over a 3.5-mile stretch.

Firm Role and Responsibilities: Stanley Consultants was responsible for drainage, structural and utility relocation design and permitting. The drainage component included permit modification with SFWMD that changed the concept drainage design strategy from exfiltration trenches to roadside dry retention swales which provided a significant cost savings to FDOT. ICPR PercPack modeling software was utilized extensively to demonstrate that drainage system recovery, discharge rates and design stages were within FDOT and SFWMD design criteria. Structural components included a new bridge over Henderson Creek, three bridge culverts and approximately ¾ of a mile of special design sound barrier walls. Design also included drainage and utilities improvements and relocation. Utility design required FDEP permitting for relocation of 18,000 feet of 16-inch force main and over 17,000 feet of 16-inch water main owned by Collier County within the US 41 right-of-way.



East Industrial Area Utility Extension, City of Ames, IA

Mark Gansen, E.I.T., Civil Engineer I City of Ames City Hall, 515 Clark Avenue Ames, IA 50010 515.239.5291 MGansen@city.ames.ia.us	Started:	Completed:
	July 2016	December 2017 (est.)
	Total Cost:	Professional Service Fee:
	Unknown	\$192,726

Scope of Work: Extension of Water and Sanitary Sewer Service to a Proposed Industrial Park.

Firm Role and Responsibilities: The City of Ames desires to extend water and sanitary sewer service to a proposed industrial park located along East Lincoln Way to assist future industry recruitment to the area. Stanley Consultants' role is to evaluate projected water usage from the area and alternate routes. Sewer design includes gravity sewer, pump station, and force main. The first step in our approach will be analysis and preparation of a Preliminary Engineering Report (PER) for submittal to Iowa Department of Natural Resources (IDNR). Our analysis will include refinement of projected water usage, infrastructure sizing, analysis of two downstream sewer siphons, and utility routing. The force main is expected to run under an interstate highway which requires coordination with Iowa DOT. Design services include preliminary and final plans and specifications after proposed utility features are approved by Iowa DNR.

Insurance Requirements

Proof of insurance in accordance with the insurance requirements section of the RFQ is provided on the following page.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/4/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 100 West 2nd St Muscatine IA 52761	CONTACT NAME: Cheryl Harless PHONE (A/C, No, Ext): 563-263-6044 E-MAIL: cheryl_harless@ajg.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Travelers Property Casualty Co of A INSURER B: Travelers Indemnity Company INSURER C: INSURER D: INSURER E: INSURER F:	FAX (A/C, No): 563-263-6667 NAIC # 25674 25658
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COVERAGES**CERTIFICATE NUMBER:** 1283709055**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC ☐ OTHER:	Y	Y	P-630-4885B479-TIL-17	1/1/2017	1/1/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☒ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	Y	Y	P-810-4885B479-IND-17	1/1/2017	1/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$10,000			ZUP-15T69985-17-NF	1/1/2017	1/1/2018	EACH OCCURRENCE \$20,000,000 AGGREGATE \$20,000,000 \$
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	PVYCJ-UB-4885B47-17	1/1/2017	1/1/2018	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SPECIMEN

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cheryl Harless

Exhibits

Resumes for the proposed project personnel are included in the following pages.



Denise Palmatier, PE Principal Water Resources Engineer

Project Role: Client Services Manager and Permitting

As Client Services Manager, Denise will oversee all contract management duties, including seeing that the quality of services for the project is in accordance with company policies and procedures and with the terms of the Client contract. Denise will also be responsible for identifying and obtaining permits necessary for construction of the project. Denise has more than 25 years of experience with planning and design and is familiar with relevant regulatory and environmental requirements that will be beneficial in expediting the project.

Denise has experience in the planning, design and construction management of water restoration and capital improvement projects for storm water treatment and flood control projects. Her engineering background includes water resource projects and water treatment areas as well as the infrastructure associated with flood control and associated communications. As part of these projects she is skilled at planning and feasibility studies, permitting, scheduling and cost estimating, public outreach and involvement on environmental projects. In addition, she has extensive experience with water restoration and water supply project planning and design and familiarity with relevant regulatory and environmental requirements for expediting projects.

University of Florida - B.S., Civil Engineering

Relevant Experience

Identification & Implementation of Capital Improvement Projects, Infrastructure Maintenance Department, South Florida Water Management District--Identified SFWMD capital projects, including pump station improvements and water management structure repairs that are essential to ensure proper operation of regional water management system of South Florida. Responsibilities included identification, investigation, initiation and oversight of capital structure projects; and developing 5-year capital work plans for the infrastructure within the agency. Also conducted communication with other District Departments, U.S. Army Corps of Engineers, local and state agencies, drainage districts, professional firms, and public interest groups as necessary.

Engineering and Construction Department, South Florida Water Management District, Districtwide, FL--Project Manager for the design and construction of projects for Everglades Restoration as well as Capital Improvement Projects for the Operations and Maintenance Department. Responsible for development of Scopes of Work for Design Projects, negotiations with Engineering Consultants, providing design coordination for internal and external stakeholders. In addition to Project Management for design, her responsibilities continued into construction management of these same projects. Duties include meeting with contractors on project schedules, budgets, change order negotiations, pay applications, conduct weekly construction meetings, review of deliverables and submittals and coordination with internal and external district clients and end user groups. Coordinate and investigate warranty items with contractors after project completion.

B-66 Tower and Shelter Replacement, South Florida Water Management District, FL--Lead Project Manager for SFWMD for the design of a new 169' telecommunications tower for the District's emergency operations that complied with current performance criteria and provided for antenna load capacity that met the immediate and long term telemetry and communications needs. In addition, this project included replacing the existing communications equipment building with a new 1600 sf office building providing sufficient space for power and communications needs and also included an emergency generator room. The project also included demolition of the old 150' tower and shelter.



Larry Thomas, PE
Principal Environmental Engineer

Project Role: Project Manager

As Project Manager, Larry will be responsible for communication with the client, providing technical guidance and oversight to the design team and seeing that Stanley Consultants' established quality control procedures are followed to produce a final product that meets the standards of the City of St. Pete Beach and our company.

Larry has more than 40 years of experience and is an accomplished expert in the fields of water supply, treatment, storage, and distribution; and wastewater collection, pumping, and treatment. He has led or participated in municipal, county, and regional water and wastewater management studies for more than 20 years and has recently developed an expertise in selection and installation of utility piping materials. Mr. Thomas is a current member and former Chair, American Water Works Association Standards Council; former AWWA Director; and former member of the Association's Executive Committee and Board of Directors.

University of Illinois-Urbana-Champaign - M.S. Environmental Engineering
University of Illinois-Urbana-Champaign - B.S. Environmental Engineering

Relevant Experience

Arch Creek Phase IV PS Retrofit; Miami-Dade County Public Works Department, FL--Project Engineer who worked with the design team to identify causes of operational problems at the pumping station. Larry developed the option to replace the pumps by installing a main overflow weir and adjusting the weirs that directed water to the injection wells. He was also the primary author of the project design report.

Kenilworth Water Interconnection Design; Village of Wilmette; Wilmette, IL--Project Manager responsible for preparing a report detailing the operation and costs of the proposed water systems interconnection. Larry conducted field investigations and directed the development of drawings and specifications.

Orascom E&C USA, Iowa Fertilizer Company, Wever, IA--Project Engineer and Responsible Charge for concept development and design of six miles of 30-inch HDPE offsite water transmission main. The design included horizontal directional drilling of the pipeline under wetlands, canals, and other sensitive areas.

PepsiCo/Quaker Oats East Floodwall; City of Cedar Rapids; Cedar Rapids, IA--Project Engineer responsible for conducting the planning and design for a 36-inch replacement water transmission main to be constructed in conjunction with improvements to a flood wall.

Kenilworth Avenue and Green Bay Road Water Main Extensions; Village of Kenilworth; Kenilworth, IL--Project Manager responsible for conducting field investigation and directing the development of drawings and specifications for design of a 12" water main under an Illinois DOT roadway and Union Pacific-owned railway to add system reliability between two regions of a town. Design included diligent communication between multiple stakeholders including utilities, Union Pacific, Illinois DOT, Metropolitan Water Reclamation District of Greater Chicago, and the Village of Kenilworth.



Debra Mathias, PE, LEED-AP BD+C
Senior Environmental Engineer

Project Role: Project Engineer

As Project Engineer, Deb will be responsible for coordinating the project, directing the work, providing technical direction, managing budget and schedule, communication and delivery of a workable, cost-effective project.

Deb has over 18 years of experience as technical lead and project team management of studies, reports, design and construction-related services. Deb has extensive experience with wastewater collection and pumping systems and water main pipeline design. Her project experience includes close coordination and permit acquisition with regulatory agencies, Departments of Transportation, cities, counties and railroad companies. Deb's project management responsibilities include scope, budget and schedule control; project team management; client liaison; communications; documentation; preparing reports; and quality control/assurance.

University of Iowa - B.S. Civil Engineering

Relevant Experience

Wilkinson-Proctor Force Main Interconnect Study; Sarasota County, FL--Project Manager responsible for managing the team in developing and analyzing alternate routes for a force main interconnect through a congested residential area.

Southwest Industrial Area Sanitary Sewer; City of Fort Madison; Fort Madison, IA--Project Manager responsible for managing and technical review of sanitary sewer extension study and design, and for bidding and construction phase assistance. Also responsible for diligent communication with multiple stakeholders including utilities, Iowa DOT, BNSF Railroad, Iowa DNR, Lee County, and the City of Fort Madison.

Sewer Repair and Street Resurfacing; City of Davenport; Davenport, IA--Responsible for reviewing sewer rehabilitation recommendations and design documents.

Silgan Pump Station; City of Fort Madison, IA--Project Manager responsible for managing and review of plans and specifications for gravity sewer, pump station and force main to extend sanitary sewer to an industry.

East Industrial Area Utility Extension, City of Ames, IA--Deputy Project Manager responsible for providing technical direction, oversight review and quality control for this project that involves extending water and sanitary sewer to a proposed industrial park.

Project Manager and Engineer-of-Record for multiple water main projects located along state roadways, which required close coordination with Iowa DOT:

- **West Davenport Water Main Improvements (Highway 61); Iowa American Water, Davenport, IA**--16,400 feet of 12-inch and 16-inch water main.
- **Kimberly Road (Route 6) Water Main Replacement; Iowa American Water; Davenport, IA**--11,200 feet of 12-inch water main
- **Liberty Avenue (Highway 30) Water Main Replacement; Iowa American Water; Clinton, IA**--1.5 miles of 16-inch water main along Liberty Avenue, plus 12-inch, 8-inch, and 6-inch lateral connections.



Cyndy Kendrick, PE
Principal Transportation Engineer

Project Role: Transportation Engineer

As Transportation Engineer, Cyndy will be responsible for roadway design, traffic control plan, and coordination with Florida DOT. Cyndy's extensive training with Florida DOT will provide a great benefit to this project.

Cyndy has more than 33 years of experience in transportation engineering design. She has been responsible for design of complex highway projects, RRR projects, feasibility studies, PD&E studies, public involvement, and environmental coordination. Her experience includes traffic and roadway engineering, surveying, right-of-way, access management, safety, maintenance of traffic, signing and pavement marking, intersections, drainage, construction cost estimating, value engineering and developing Design-Build request for proposal criteria packages and supporting documents.

Florida International University - B.S. Civil Engineering
University of Florida - B.S. Business Administration

Relevant Experience

SR 80 at Lyons Road/Sansburys Way Bridge Widening, FDOT District 4, Palm Beach County, FL--Lead Roadway Designer responsible for implementing intersection widening improvements, roadway resurfacing, maintenance of traffic (MOT), drainage, permitting, signing & pavement marking, traffic analysis, signalization/lighting modification, design/ bathymetric survey and geotechnical investigation.

PGA Boulevard/SR 786 Design-Build RFP Package, FDOT District 4, Palm Beach County, FL--Engineer-of-Record for preparing Design-Build RFP criteria package, concept plans and obtaining project permits for roadway reconstruction project to raise the boulevard to eliminate roadway overtopping and flooding issues. Project included working closely with FDOT construction and materials personnel to develop pavement design, facilitate temporary traffic control plan to maintain at least one lane of traffic at all times, and minimize impacts to adjacent wetlands.

SR 806 PD&E Study, FDOT District 4, Delray Beach, FL--Engineer responsible for project development and public involvement effort to widen and reconstruct the existing 1.7-mile, two-lane rural typical section to a four-lane, divided suburban roadway. Environmental impacts were evaluated according to NEPA, Code of Federal Regulations, and FDOT PD&E Manual requirements.

Specialized Florida DOT Training

- Florida DOT Plans Preparation Update Training February 2016
- FDOT Design Update Training, January 2015.
- Florida DOT Specification Update Training, April 2015.
- Hazard Communications - Safety Course, December 2013.
- Florida DOT Basis of Estimates Update Training, August 2013.
- Florida DOT Advanced Work Zone Traffic Control Refresher Course, April 2017.
- Florida DOT Mutual Gains Training, April 2009.



Candice Bark Senior Environmental Engineer

Project Role: Force Main Designer

Candice will assist with the force main design, including preparation of plans and specifications.

Candice has more than 10 years of experience as task lead and project lead on engineering studies and reports, and preliminary and final design plans and specifications. Project experience includes wastewater collection and pumping system design, stormwater and sanitary sewer modeling, and domestic wastewater treatment plant and wastewater sludge processing concept layouts and design. Modeled stormwater and sanitary systems using programs that included StormCAD, EPA SWMM, XPSWMM, HEC-HMS, FlowMaster and CulvertMaster.

University of Iowa - M.S. Environmental Engineering

University of Wisconsin-Platteville - B.S. Environmental Engineering

University of Wisconsin-Platteville - B.S. Spanish

Relevant Experience

Wilkinson-Proctor FM Interconnect Study; Sarasota County; FL-- Task Lead Engineer responsible for evaluating dynamic impacts of the new lift station on the sanitary sewer collection system using the County's hydraulic wastewater model. The analysis included evaluating force main capacities and hydraulic impacts to two downstream lift stations. Recommendations for force main size and existing lift station upgrades were determined. Also responsible for evaluating six alternative routes for the new force main interconnect based on non-monetary criteria important to the County.

Southwest Industrial Area Sanitary Sewer; City of Fort Madison; Fort Madison, IA-- Task Lead responsible for examining general feasibility and cost magnitude for installing appropriate sewer infrastructure to convey wastewater flows from the southwest industrial corridor to Westerly Creek Pump Station, the nearest existing City sewer connection location.

Sewer Repair and Street Resurfacing, Harrison Street from River Drive to 12th Street and Marquette Street from River Drive to 2nd Street; City of Davenport; Davenport, IA-- Project Manager and responsible charge for preparing the Conceptual Design Report and final design. Maintained rigorous level of coordination with the City to meet the DOT deadline to receive funding for street resurfacing.



Angela Romero
Senior Environmental Engineer

Project Role: Force Main Designer

Angela will assist with the force main design, including identifying the route, and preparing plans and specifications.

Angela has more than 8 years of experience with design of wastewater collection, pumping, and treatment systems; and preliminary design for relocation of water distribution and wastewater and stormwater collection systems. Angela is responsible for technical lead role in preparation of engineering studies and reports; development of preliminary and final designs, including preparation of engineering plans and specifications, regulatory coordination, and shop drawing review, and hydraulic modeling of a water distribution system using WaterCAD; sewer system planning; and hydraulic modeling using HEC-RAS.

University of Iowa - M.S. Environmental Engineering
Tulane University - B.S. Environmental Engineering

Relevant Experience

Southwest Industrial Area Sanitary Sewer; City of Fort Madison; Fort Madison, IA--Responsible for coordinating with various private utility owners; developing projected sanitary sewer flows; and developing preliminary design of gravity sanitary sewers, pump station, and force main as part of sanitary sewer extension project.

Dubuque Street Elevation and Park Road Bridge Replacement; City of Iowa City; Iowa City, IA--Task Lead responsible for design of sanitary sewer collection systems and water distribution required as part of the Iowa City Gateway project. Role included coordination with other public and private utilities within a very crowded corridor, coordinating water and sewer designs with the phased construction plan, and increasing the size of the existing water main and trunk sewer. Iowa DOT was involved as reviewer of the plans and specifications even though the roadway was owned by the city as the project received some DOT funding. Angela utilized Iowa DOT standard drawings, details and specification and prepared special provisions to address necessary modifications and additions.

Orascom E&C USA, Iowa Fertilizer Company, Wever, IA--Project Engineer responsible for design of raw water transmission mains, potable water and plant water distribution systems, sanitary and process wastewater collection systems, and interconnecting process piping at the Iowa Fertilizer Plant water treatment plant.

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Request approval of the design proposal from George F. Young, Inc., in the amount of \$16,100.00 to design the replacement of two Dune Walk-Over at 12th Avenue and 16th Avenue.

Date: August 22, 2017

Prepared By: Mike Clarke, Public Services Director

Through: Wayne Saunders, City Manager

Summary of Issue: Pinellas County will reimburse the City for the construction/replacement of two Dune Walk-Over structures. One is at 12th Avenue and the second is at 16th Avenue. This project promotes public beach access and protection of the dune system. The Walk-Over at 16th Avenue will be designed to meet the requirements of the American with Disabilities Act. This is a 100% reimbursement grant not to exceed \$120,000.00.

Funding: CIP – Dune Walk-Over Grant

Requested Motion: “I move to approve the design proposal from George F. Young, Inc., in the amount of \$16,100.00 to design the replacement of two Dune Walk-Over at 12th Avenue and 16th Avenue.”

Attachments: George F. Young Task Order under the Continuing Engineering Services Contract

**Reviewed by
City Manager:** 



TASK ORDER FORM - CONTINUING CONTRACT FOR PROFESSIONAL DESIGN SERVICES

<i>Date of Task Order Request</i>	August 22, 2017
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<i>Firm Selected for Task</i>	George F Young, Inc. (GFY)
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<i>Task (Project) Name</i>	Dune Walkovers 12 th & 16 th Design and Permitting
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<i>Task Description (and other relevant details)</i>	George F. Young (GFY) to provide a survey team of ADA compliance experts, design professionals and permit exhibits for the special designed dune walkovers at 12 th and 16 th Avenues. A report including design plans will be delivered to the Florida Department of Environmental Protection for approval to proceed.
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<i>Task Budget</i>	\$ 16,100.00
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<i>Task Proposal Due Date</i>	As soon as possible to meet the intended start date.
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Thank you for your efforts on behalf of the City of St. Pete Beach. If there are any questions or additional information needed, please contact the City Public Services Department at 727.363.9243.

Wayne Saunders
City Manager
City of St. Pete Beach

Acknowledgement of Task Order: _____ (Name)

_____ (Firm)

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Authorize a task order with George F. Young, Inc. General Consultants for the City in the amount of \$16,500.00 for Egan Park Phase II improvements.

Date: August 22, 2017

Prepared By: Mike Clarke, Public Services Director

Through: Wayne Saunders, City Manager

Summary of Issue: George F. Young, Inc. will provide as required, survey, a concept plan, design, permitting in preparing plans signed and sealed for contractor bidding. Included in the scope are a maximum of 40 boat trailer parking spaces along with 80 maximum standard vehicle parking spaces. Additionally, the plans will accommodate 2 kayak staging forms with a rinse down area and a children's play area with picnic tables.

Funding: CIP – Egan Park – Phase II

Requested Motion: “I move to authorize a task order with George F. Young, Inc., Consultants, in the amount of \$16,500.00 to develop Egan Park Phase II concepts for park improvements along with design plans for contractor bidding purposes.”

Attachments: George F. Young Proposal
Task Order

**Reviewed by
City Manager:** WS

George F. Young, Inc.
CLIENT AND CONSULTANT
PROFESSIONAL SERVICES TASK ORDER AGREEMENT
MASTER CONTRACT NO.

This task assignment is authorized this _____ day of _____, 2017,
the effective date, for the attached Scope of Services and associated fees bound by the Agreement by and
between George F. Young, Inc. and the City of St. Pete Beach executed on August 00, 2017:

CONSULTANT:

George F. Young, Inc. (GFY)

Attn: Jerry Dabkowski, PE
Sr. Vice President

299 Dr. Martin Luther King Jr. St. N.
St. Petersburg, FL 33701

Telephone: 727.424.7427
Email: jdabkowski@georgefyoung.com
Fax: 727.822.2919

CLIENT:

City of St. Pete Beach, Florida

Attn.: Mike Clarke, PE, Public
Services Director

155 Corey Avenue
St. Pete Beach, FL 33706

Telephone: 727.363.9243
Email: mclarke@stpetebeach.org
Fax: 727.363.9254

Project Name: Egan Park Site Plan Improvements, Phase II

Project Location:

Blind Pass Road at Captiva Circle, St. Pete Beach, FL

Scope of work: The GFY team will provide one (1) preliminary concept for the south side of the park property for a revised shell parking area for the marina and ball field. A modification of the concept may produce a final approved version. Upon approval of the final concept by the City staff, GFY site engineers are to accommodate 40 or less marina style parking spaces and 80 or less standard vehicle parking spaces closest to the ball field. GFY to provide the location for a K-5 children play area, (2) picnic tables and a staging area for (2) kayaks and location of a rinse facility on-site. The revised site to meet all City development codes or as approved by the development department of the City. GFY to utilize "green" technology, shade, low maintenance landscape features

ACCEPTANCE

By execution of this agreement Client accepts the scope of services and associated fees hereof, acknowledges receipt of a copy hereof, including all exhibits, and authorizes Consultant to proceed with the work.

IN WITNESS THEREOF, the parties hereby execute this agreement upon the terms and conditions stated hereon and on the date first above written.

Accepted by: _____
Authorized Signature - Client, as owner
or authorized agent for the owner

Date: _____

Accepted by: _____
Authorized Signature - George F. Young, Inc

Date: _____

George F. Young, Inc. (GFY)

EXHIBIT A

PROFESSIONAL SERVICES AGREEMENT & SCOPE OF SERVICES

I. UNDERSTANDING OF PROJECT

The City of St. Pete Beach (CITY) owns and operates Egan Park along Gulf Blvd at Captiva Circle and requests GFY to prepare a Phase II plan for the final touches to the park. The following scope of services are required for this project:

II. SCOPE OF SERVICES

Task 1 – Existing Conditions and Field Data Collection

With the CLIENT'S assistance, the CONSULTANT will obtain available data regarding, but not limited to: as-built drawings, available survey data and maps of existing and proposed utilities (electronic documents if available). The CONSULTANT will request any available information from private utilities in the area in order to help determine and specify the appropriate construction techniques, and collect field data to assist in determining the affected site infrastructure, including parking lots, landscaping and other appurtenances.

EXCLUSIONS

The following items are specifically excluded from the above Field Data Collection Scope of Services:

1. Filing fees, permit fees, prints, or any other out of pocket expenses other than those specifically included.
2. Any work associated with biological, ecological or environmental studies, traffic studies or geotechnical services.
3. Any work associated with vertical utility locations (Quality Level "A" SUE).
4. Any work associated with securing permits other than those specifically included.
5. Survey of sprinkler systems or height of overhead lines.
6. Any work associated with the handling of hazardous materials.

Task 2 - 90% Design Submittal

Based upon the field and survey data, the CONSULTANT shall prepare one (1) 60% preliminary conceptual design drawings for the CLIENT to review and provide comment.

Construction Drawings

Based upon the comments received from the CLIENT on the 60% plans, the Consultant will develop the construction drawings to the 90% design level and submit them to the CLIENT for review and comment.

The CONSULTANT will prepare the necessary permit applications for the Regulatory Agencies for review and signatures by the CLIENT.

Task 3 –100% Design Submittal

Based on the comments received from Task 3 and the pre-application meetings, the CONSULTANT will prepare and submit 100% Construction Documents to the CLIENT for bidding.

Construction documents will be prepared in anticipation that construction will be implemented in one phase. The final construction documents will include:

- A. Existing conditions plan with grades, invert elevations, and surveyed features.
- B. Site Demolition plan, details and notes.
- C. Paving repair and restoration plans.
- D. Civil details and General notes.
- E. Summary of Quantities
- F. Specifications
- G. Maintenance of Traffic Plans (if required)

Task 4 – Permitting Services

Permit application forms and exhibits will be prepared in accordance with and containing specific technical information required. Should the reviewing agencies request additional data, reports, studies, etc., during their review, preparation of such data that could not be reasonably anticipated will be considered an Additional Service and GFY compensated therefore, as the scope of such requests cannot be predetermined. Clarifications to the submittal plans and reports requested by the permitting agencies to deem the applications complete will be addressed as a part of these basic services. We will respond to up to two (1) rounds of sufficiency review comments.

Task 5 - Bidding Services

The CONSULTANT will prepare an Opinion of Probable Construction Costs based upon the best available knowledge of industry unit prices from historical data collected by the CONSULTANT. The CLIENT understands that CONSULTANT has no control over the cost or availability of labor, equipment and materials, or over market conditions or the contractor's method of pricing. The CONSULTANTS Opinion of Probable Construction Costs is made on the basis of the CONSULTANTS professional judgment and experience. The CONSULTANT makes no warranty, expressed or implied that the bids or the negotiated cost of the work will not vary from the CONSULTANTS Opinion of Probable Construction Cost.

The CLIENT will be responsible for the preparation and reproduction of bid documents, solicitation of bids and negotiating a final contract with a qualified contractor. An electronic

copy of the specifications and Bid Quantities will be provided to the CLIENT for advertising for Bids. Value engineering or redesign is not included in this scope.

The CONSULTANT will prepare for and attend a Pre-Bid Meeting, attend the Bid Opening, evaluate the bids, check bidder references, and make a recommendation for Contractor selection.

III. DELIVERABLES

1. The CONSULTANT will deliver one (1) copy of the 90% plans to the CLIENT for review and comments, as well as permit applications for CLIENT review and signature.
2. The CONSULTANT will deliver one (1) copy of the 100% plans and specifications to the CLIENT for review and comments. The CONSULTANT will also submit an opinion of probable construction cost.
3. The CONSULTANT will deliver three (3) copies of the concurrently approved CLIENT/CONSULTANT Plans and Specifications to be used for Project Bidding purposes including one electronic file copy of each.

IV. ADDITIONAL SERVICES

Upon the CLIENTS request in writing, the CONSULTANT shall provide additional services during design and permitting. This task is included as a contingency for additional services that may be required outside the scope of services. Under this task, the CONSULTANT may be requested to provide such services as special consulting or engineering evaluations related to unforeseen site conditions, the preparation of documentation (e.g. drawings, sketches, specifications, etc.) for use by the CLIENT in implementing changes to the work, and other services not specifically defined within the scope of work but which are necessary to support completion of the project.

An Additional Services Amendment (ASA) will be authorized by the CLIENT upon agreement to specific scope of services and defined involvement.

It is our understanding that all the improvements will be constructed in one phase. Any construction phase services for improvements outside the limits of the project or beyond the anticipated duration will be provided as an additional service only as authorized by the CLIENT.

V. CLIENTS RESPONSIBILITIES

It is anticipated that the CLIENT will assume the following responsibilities with regard to this project:

- A. CLIENT shall provide any surveys, CADD files, plans, sketches, markups, etc. to assist in the location or identification of underground utilities.
- B. CLIENT shall pay all permit applications, sign Applications as Owner and pay all associated review/application fees.
- C. CLIENT shall provide staff reviews and all bidding activities, except as herein noted.

VI. ENGINEER'S COMPENSATION

For the above-described SCOPE OF SERVICES, the CLIENT will compensate the CONSULTANT on a lump sum price as shown below. The cost for each Task, which includes reimbursable expenses for mileage, tolls, and postage, is anticipated as follows:

Task	Description	TOTAL
1	Existing Conditions and Field Data Collection	
2	90% Design Submittal	
3	100% Design Submittal	
4	Permitting	
5	Bidding Assistance	
	SUBTOTAL	\$16,000.00
	Reimbursable Expenses (Estimate)	\$ 500.00
	TOTAL	\$16,500.00

VIII. EXCLUDED SERVICES

In addition to the Basic Scope of Services to be provided for under this Agreement, there may be other services that are determined necessary or advisable for the project. Certain services that are specifically included and defined in Exhibit "A" will be provided by GFY. The exceptions listed herein are for services beyond those listed in Exhibit "A" and are not anticipated necessary and excluded from this Agreement. The Client may wish to employ other consultants independent of this Agreement or negotiate an Additional Service Amendment to this Agreement if any of these services are deemed necessary for the completion of the project.

The following items are specifically excluded from the above basic scope of services:

1. COST ITEMS

- A. Additional prints beyond those specified.
- B. Filing fees, permits fees, recording fees, prints, or any other out of pocket expenses other than those specifically included in Sections II and III.
- C. Reimbursable expenses such as printing or copies for agency submittals

2. BASE DATA, INVESTIGATIONS, SUB-CONSULTANT STUDIES

- A. Archeological Services.
- B. Phase I and/or Phase II Environmental Audits.
- C. Traffic studies or parking.

- D. Any work associated with biological, ecological or environmental studies, traffic studies, drainage studies, or geotechnical services.
- E. Any work associated with boundary or other survey not specifically included herein.
- F. Survey of sprinkler systems, shrubs, hedges and trees less than 4" in diameter.

3. DESIGN SERVICES – CIVIL, LANDSCAPE, IRRIGATION

- A. ADA accessibility retrofit of pedestrian access ways in right-of-way.
- B. Architectural Services
- C. Landscape Architectural Services including code compliance and foundation landscaping design.
- D. Phased design, permitting of construction beyond the scope of services.
- E. Redesign which may be required if new or additional laws, regulations, or policies are promulgated by governmental agencies after the date of this proposal.

4. UTILITY

- A. Utility adjustments or relocations.

5. PERMITTING ISSUES, SERVICES

- A. Any work associated with securing permits other than those specifically included.

6. CONSTRUCTION PHASE SERVICES

- A. Bids Solicitation or Bid Negotiations.
- B. Pre-Construction Services
- C. Construction Observation
- D. Construction Surveying or Construction stakeout.
- E. Contract Administration services.
- F. NPDES monitoring.
- G. Permit Certification or Re-Certification.
- H. Preparing additional or revised bidding documents or contract documents for alternate bids or prices requested by Client for work or any portion thereof.
- I. Revisions or engineer directives due to incorrectly constructed improvements.

7. SPECIALTY SERVICES

- A. Coordination with the adjacent property owners.
- B. Any work associated with the handling of hazardous materials.
- C. Coordination with other Engineers on ongoing projects, which affect the Client's property. The CLIENT will conduct this service.
- D. Electronic File manipulation to provide compatibility with standard of practice for AutoCAD release 2004.
- E. In the event changes are requested after the design is complete or partially complete, all work connected therewith will be extra.
- F. Meetings other than those specifically included.

- G. Preparing for, participating in and responding to structured independent review processes, including but not limited to construction management, cost estimating, project peer review, value engineering, and constructability review, requested by the Client.
- H. Performing or furnishing services required to revise studies, reports, drawings, specifications, or other bidding documents as a result of independent review processes.
- I. Preparation of applications and supporting documents for private or governmental grants, loans or advances in connection with the project.
- J. Services related to off-site improvements to address other improvements being designed by others which may affect the project.
- K. A service resulting from Client's providing incomplete or incorrect Project information.



TASK ORDER FORM - CONTINUING CONTRACT FOR PROFESSIONAL DESIGN SERVICES

<i>Date of Task Order Request</i>	August 22, 2017
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<i>Firm Selected for Task</i>	George F Young, Inc. (GFY)
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<i>Task (Project) Name</i>	Egan Park – Phase II Improvements
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<i>Task Description (and other relevant details)</i>	George F. Young (GFY) to provide one preliminary concept for the Southside of the park to accommodate 40 or less marina style parking spaces and 80 or less standard vehicle parking spaces. Additionally, a children's play area along with picnic tables and a kayak staging area with a rinse area will be provided. GFY to use "Green" technology as part of the concepts and design. Upon the concept approval, GFY will design completed plans for contractor bidding.
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<i>Task Budget</i>	\$ 16,500.00
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<i>Task Proposal Due Date</i>	As soon as possible to meet the intended start date.
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Thank you for your efforts on behalf of the City of St. Pete Beach. If there are any questions or additional information needed, please contact the City Public Services Department at 727.363.9243.

Wayne Saunders
City Manager
City of St. Pete Beach

Acknowledgement of Task Order: _____ (Name)

_____ (Firm)

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Authorize approval of existing Work Order Management software system to an I-Pad/GIS compatible interface platform and provide for on-site training in the amount of \$11,303.75.

Date: August 22, 2017

Prepared By: Mike Clarke, Public Works Director

Through: Wayne Saunders, City Manager

Summary of Issue: Public Works has used the Facility Dude Work Order Management Software System for many years. User demand compelled them to upgrade their software platform to allow for automated work order transmission from the administration office directly to the work division manager and to each individual worker in the field. The software also automatically populates the GIS data base documenting all work performed on any of our infrastructure systems. Paper forms now used will be replaced with I-Pad touch screen forms. On-site training is provided to bring every employee in five Divisions on line as one integrated work order management team interfaced with our Engineering department.

Funding: Public Works: Streets – Professional/Contractual

Requested Motion: “I move to approve purchase of upgrade to our existing Work Order Management software system to an I-Pad/GIS compatible interface platform and provide for on-site training in the amount of \$11,303.75.”

Attachments: Two Facility Dude Invoices

**Reviewed by
City Manager:** WS

PREPARED FOR

City of St. Pete Beach

Mike Clarke

Public Service Director

155 Corey Avenue

St. Pete Beach, FL 33706

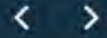
PREPARED BY

Dude Solutions, Inc.

PUBLISHED ON

June 23, 2017

Investment



Pricing for this proposal is based on: Population of 9,346

Subscription

Mobile311 - up to 5 divisions	3 months	\$758.75
Subtotal:		\$758.75

Implementation & Services

• Mobile311 - up to 5 divisions QuickStart		
Subtotal:		\$3,045.00

Total Initial Investment

\$3,803.75 USD

Pricing for the First Renewal Term is \$9,105.00

Quick Start

Online support and training is standard with each subscription and includes:

QuickStart is our product implementation service to accelerate time to value. A Dude Client Advisor provides the guidance you need to ensure a smooth transition and boost user adoption. This service includes goal setting, timeline planning, and online training sessions.

Support

- A live representative is happy to help Monday to Friday, excluding holidays, 8am - 6pm ET. After hours inquiries will be responded to the next business day.
- Send us an email – we answer 99% of our support emails within 1 hour.
- Reach us instantly through our software with live chat!
- Best practices webinars and podcasts which share new trends, popular reports, and tips.
- Training review webcasts are a great resource for clients who need a refresher after their initial training , or for new employees that could benefit from a training session.

Scope of Work & Terms



Special Terms for Mobile311

- Mobile311 account set up includes pre-population of forms. Files must be provided in electronic format (pdf, excel, csv)

Terms of Service:

- Proposal has been prepared for City of St. Pete Beach
- Proposal expires in 60 days
- Initial Term: 3 months
- Payment: Terms are net 30 days
- Billing frequency other than annual is subject to additional processing fees
- Automatic invoicing of annual fee will occur at the end of each term unless request for non-renewal is received in writing 30 days prior to renewal date.
- Applicable sales taxes are in addition to the quoted price. If your organization is tax exempt, please email a copy of your Tax Exemption Certificate to accounting@DudeSolutions.com.
- Please address purchase order to: Dude Solutions, 11000 Regency Parkway, Suite 110, Cary, NC 27518
- Dude Solutions, Inc. maintains the necessary liability coverage for their products and services. Proof of insurance can be provided upon request.
- If within 60 days of order you are not completely satisfied, you can cancel your service for a full refund of subscription fees.
- The terms and conditions ("Terms") of this offer are based upon Dude Solutions, Inc.'s [Online Subscription Agreement](#). Acceptance is expressly limited to these Terms. Any additional or different terms proposed by you (including, without limitation, any terms contained in any document incorporated by reference into the Purchase Order) are objected to and rejected and will be deemed a material alteration hereof, unless expressly assented to in writing by DSI.

PREPARED FOR

City of St. Pete Beach

Mike Clarke

Public Service Director

155 Corey Avenue

St. Pete Beach, FL 33706

PREPARED BY

Dude Solutions, Inc.

PUBLISHED ON

June 29, 2017

Investment



Pricing for this proposal is based on: Population of 9346

Implementation & Services

- Mobile311 Consulting Services

Subtotal:	\$7,500.00
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Total Initial Investment	\$7,500.00 USD
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Pricing for the First Renewal Term is \$0.00

Support

- A live representative is happy to help Monday to Friday, excluding holidays, 8am - 6pm ET. After hours inquiries will be responded to the next business day.
- Send us an email – we answer 99% of our support emails within 1 hour.
- Reach us instantly through our software with live chat!
- Best practices webinars and podcasts which share new trends, popular reports, and tips.
- Training review webcasts are a great resource for clients who need a refresher after their initial training , or for new employees that could benefit from a training session.

Scope of Work & Terms



Special Terms for Mobile311

- Mobile311 account set up includes pre-population of forms. Files must be provided in electronic format (pdf, excel, csv)

Terms of Service:

- Proposal has been prepared for City of St. Pete Beach
- Proposal expires in 60 days
- Initial Term: 12 months
- Payment: Terms are net 30 days
- Billing frequency other than annual is subject to additional processing fees
- Applicable sales taxes are in addition to the quoted price. If your organization is tax exempt, please email a copy of your Tax Exemption Certificate to accounting@DudeSolutions.com.
- Please address purchase order to: Dude Solutions, 11000 Regency Parkway, Suite 110, Cary, NC 27518
- Service dates are scheduled Monday-Friday
- If a service day is rescheduled or cancelled by City of St. Pete Beach, then City of St. Pete Beach is responsible for any cancellation fees incurred by rescheduling or cancelling travel and living fees.
- Onsite service days rescheduled less than 2 weeks before the scheduled delivery date will incur cancellation fees.
- Services will be scheduled upon written acceptance of the terms and conditions of this proposal.
- We must allow 2 weeks of lead time from the purchase date for booking service for travel and living purposes.
- Dude Solutions, Inc. maintains the necessary liability coverage for their products and services. Proof of insurance can be provided upon request.
- If within 60 days of order you are not completely satisfied, you can cancel your service for a full refund of subscription fees.
- The terms and conditions ("Terms") of this offer are based upon Dude Solutions, Inc.'s [Online Subscription Agreement](#). Acceptance is expressly limited to these Terms. Any additional or different terms proposed by you (including, without limitation, any terms contained in any document incorporated by reference into the Purchase Order) are objected to and rejected and will be deemed a material alteration hereof, unless expressly assented to in writing by DSI.

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Request approval of the design proposal from George F. Young, Inc., in the amount of \$147,195.00 to design the replacement of three sanitary sewer cross-over pipes under Gulf Blvd at approximately 45th Avenue, 50th Avenue and 55th Avenue.

Date: August 22, 2017

Prepared By: Mike Clarke, Public Services Director

Through: Wayne Saunders, City Manager

Summary of Issue: There are four sanitary sewer laterals that convey sewage from the west side of Gulf Blvd to the main trunk line under the outside north bound lane of Gulf Blvd for transmission off the island for treatment. All four laterals have deteriorated to the point where they must be replaced; cleaning is no longer an option. This Task Order will design the replacement of the southern three laterals. The most northern lateral replacement will be included in a separate CIP project.

Funding: CIP – Sewer Expansion South

Requested Motion: “I move to approve the design proposal from George F. Young, Inc., in the amount of \$147,195.00 to design the replacement of three sanitary sewer cross-over pipes under Gulf Blvd at approximately 45th Avenue, 50th Avenue and 55th Avenue.”

Attachments: George F. Young Task Order under the Continuing Engineering Services Contract

**Reviewed by
City Manager:** WS

George F. Young, Inc.

CLIENT AND CONSULTANT PROFESSIONAL SERVICES TASK ORDER AGREEMENT MASTER CONTRACT NO.

This task assignment is authorized this _____ day of _____, 2017,
the effective date, for the attached Scope of Services and associated fees bound by the Agreement by and
between George F. Young, Inc. and the City of St. Pete Beach executed on January , 2017:

CONSULTANT:

George F. Young, Inc.

Attn: George Joyce, PE

Vice President

Address:

299 Dr. Martin Luther King Jr. St. N.

St. Petersburg, FL 33701

Telephone: 727.772.3584

Email: gjoyce@georgefyoung.com

Fax: 727.822.2919

CLIENT:

City of St. Pete Beach, Florida

Attn.: Mike Clarke, PE, Public

Works Director

Address:

155 Corey Avenue

St. Pete Beach, FL 33706

Telephone: 727.363.9243

Email: mclarke@stpetebeach.org

Fax: 727.363.9254

Project Name: Gulf Blvd Sanitary Crossings

The property upon which the services hereinafter described are to be performed is located at:

Intersection Crossings of Gulf Blvd at: 45th Ave E, 50th Ave E, and 55th Ave E

Client intends to Install 10" and 18" diameter gravity crossings of Gulf Blvd to replace existing 8" and 15" crossings respectively requiring Engineering Design and Permitting through the FDOT more specifically defined in Exhibit "A"

("the project")

ACCEPTANCE

By execution of this agreement Client accepts the scope of services and associated fees hereof, acknowledges receipt of a copy hereof, including all exhibits, and authorizes Consultant to proceed with the work.

IN WITNESS THEREOF, the parties hereby execute this agreement upon the terms and conditions stated hereon and on the date first above written.

Accepted by: _____
Authorized Signature - Client, as owner
or authorized agent for the owner

Date: _____

Accepted by: _____
Authorized Signature - George F. Young, Inc.

Date: _____

George F. Young, Inc.

EXHIBIT A

PROFESSIONAL SERVICES AGREEMENT & SCOPE OF SERVICES

I. UNDERSTANDING OF PROJECT (BACKGROUND)

The City of St. Pete Beach (CITY) owns and operates a gravity Sanitary Sewer system along Gulf Blvd which crosses the roadway from west to east at three (3) locations at the intersections of 45th Ave E, 50th Ave E and 55th Ave E. The Sanitary Sewer Master Plan prepared by Kimley Horn, dated March 2015, identified these three crossings in critical need of replacement.

The CITY requested that George F. Young, Inc. (ENGINEER) provide selected professional engineering services for the design, permitting and construction administration of these four crossings. Critical issues that will govern their implementation of these crossings include:

1. Gulf Blvd is an FDOT maintained right-of-way, permits, MOT and FDOT 4-man crew size will be required
2. Construction techniques will be phased open cut for all three crossings.
3. Properties on the west side of Gulf Blvd are privately owned
4. Temporary construction easements from adjacent private property owners most likely will be required for implementation of construction techniques on the West side of Gulf Blvd.
5. Maintenance of Traffic will be required for pedestrian as well as vehicular traffic during any necessary closures.
6. Conflict resolution of private and public utilities crossing the roadway will require utility coordination, utility locating and possibly temporary protection of facilities. Manhole inverts assumed to be maintained to reduce risk of utility conflicts and a reduction in vertical subsurface utility exploration cost.

The City will assist in providing copies of available information on previous construction to assist in the alternatives analysis and design services including:

1. Drilling Log records of Reclaimed Water system in center lane by Pinellas County.
2. Record documents of construction of Lift Station 2 Force Main (16").
3. Most recent sanitary and storm drainage survey data along Gulf Blvd in the vicinity of the three locations.

II. SCOPE OF SERVICES

The ENGINEER will perform the following tasks:

Task 1 – Existing Conditions and Field Data Collection

With the CITY's assistance, the ENGINEER will obtain available data regarding the Sanitary Sewer system including, but not limited to: as-built drawings, available survey data and maps of existing and proposed utilities (electronic documents if available). The ENGINEER will request

any available information from private utilities in the area. The ENGINEER will perform this task in order to help determine and specify the appropriate construction techniques for each of the crossings. The ENGINEER will also collect field data to assist in determining the affected site infrastructure, including private parking lots, landscaping and other appurtenances within potential temporary construction easements for the preparation of construction documents.

Geotechnical investigation services will be needed to evaluate the soils for conditions related to the construction techniques that may be proposed. The ENGINEER will provide locations of borings that are requested to the CITY for solicitation of an engineering contract with a suitable Geotechnical Engineer.

This field data collection includes performing a topographic field survey at each intersection within limits outlined on attachments 1, 2 and 3. Subsurface Utility Locating services along with Utility Coordination services will also be included to locate utilities at the proposed crossings. Detailed services will be provided as follows:

A. Topographic Survey Services

1. ENGINEER will perform Topographic Surveys at each of the three intersections within the limits shown on Exhibit B. Survey will include the following:
 - o Edge of pavement, curb, driveways, sidewalks, signs, planters, shrubs, trees, fences and walls
 - o Storm and sanitary structures (with inverts, pipe size and direction) within the project limits and including the connection to the nearest structure outside the project limits
 - o Above-grade visible utility features including but not limited to valves, hydrants, power poles, electrical boxes and communications boxes/transformers
 - o Elevations and breaklines with sufficient density to create an accurate digital terrain model with one-half foot contour intervals
 - o Apparent right-of-way based on FDOT-provided CAD files and found monumentation
2. Horizontal datum for the project will be based on NAD 83\11. Elevations will refer to NAVD 88.
3. Deliverables will include four signed and sealed copies of the surveys along with AutoCAD 2014 electronic drawings files. Drawings will be prepared using GFY CAD standards.

B. Temporary Construction Easements

1. The ENGINEER will provide field survey and research necessary to prepare sketches and legal descriptions for a total of three (3) proposed Temporary Construction Easements, one on the west side of Gulf Blvd. at each of the four proposed cross-over connections.

C. Surface Utility Designation (Quality Level “B”) & Survey Services

1. Provide traffic control as needed within the work areas while designating and locating the subsurface utilities. Traffic control is to be maintained in accordance with applicable standards. Provide safety devices, signs and/or other safety equipment as appropriate.
2. Utilizing conventional electromagnetic designating equipment and including Ground Penetrating Radar (GPR), designate and mark the horizontal location of found underground utilities from Right of Way to Right of Way at the 2 target manholes at each intersection.
3. GFY to survey found utility information and add to the topographic Survey together with a Surveyor’s Report.

Utilization of the above equipment and methods is the industry recognized procedure for finding and locating underground utilities and features. Although effective and reliable, there is the possibility that all utilities may not be detected due to environmental conditions, soil conditions, water table, excessive depth, and/or feature makeup.

D. Utility Coordination Services

Utility Coordination shall include, but not limited to, the following:

1. Assist the engineer in identifying all existing-utilities and make utility contact list for distribution of plans.
2. Mail out all phases of plans to the utility owners and receive comments back EOR.
3. Assisting the Engineer of Record with resolving utility conflicts.
4. Periodic project updates to the EOR for client as needed.

EXCLUSIONS

The following items are specifically excluded from the above Field Data Collection Scope of Services:

1. Filing fees, permit fees, prints, or any other out of pocket expenses other than those specifically included.
2. Any work associated with biological, ecological or environmental studies, traffic studies or geotechnical services.
3. Any work associated with vertical utility locations (Quality Level “A” SUE).
4. Any work associated with securing permits other than those specifically included.
5. Survey of sprinkler systems or height of overhead lines.
6. Any work associated with the handling of hazardous materials.

Task 2 - 30% Design Submittal

Based upon the field and survey data and the selected Alternative, the ENGINEER will prepare construction drawings to the 30% design level and submit them to the CITY for review and comment. ENGINEER will also submit the 30% design to utilities for their review, confirmation of utilities and recommendations for utility adjustments or temporary protection necessary to perform any excavation. It is anticipated the CITY will have one week to review, and that the CITY and ENGINEER will meet to discuss CITY concerns and questions.

Task 3 - 90% Design Submittal

Construction Drawings

Based upon the comments received from the CITY of the 30% plans and comments from Utility responses, the ENGINEER will develop the construction drawings to the 90% design level and submit them to the CITY for review and comment. It is anticipated the CITY will have one week to review, and that the CITY and ENGINEER will meet to discuss CITY concerns and questions.

The ENGINEER will prepare the necessary permit applications for the Regulatory Agencies for review and signatures by the CITY. A final FDOT permitting pre-application coordination meeting will be scheduled and attended. Review of preliminary Maintenance of Traffic plans will be reviewed along with the construction techniques prior to submittal of permit applications. Submittal and processing will be provided in Task 4

Maintenance of Traffic Plans

The ENGINEER will prepare Maintenance of Traffic Plans for each intersection to provide for lane closures, sidewalk closures, detours signage and details to be implemented based on the construction technique selected. Submittals of MOT plans will coincide with the 90% and 100% Design Plans.

Traffic Signal Components Coordination

The ENGINEER will evaluate the underground cross over location with the traffic signal located at 55th Ave N. and coordinate any improvements or precautions necessary to protect the existing signal cabinets, wiring and other appurtenances to the traffic signal. Coordinated plans and construction sequences will be included in the deliverables.

Signing and Marking Modifications

The ENGINEER will prepare signing and marking plans to accommodate modifications to existing conditions and new pavement installations.

Task 4 –100% Design Submittal

Based on the comments received from Task 4 and the pre-application meetings, the ENGINEER will prepare and submit a 100% Design to the CITY for review and comment.

Construction documents will be prepared in anticipation that construction will be implemented in one phase. The final construction documents will include:

- A. Existing conditions plan with grades, invert elevations, and surveyed features.
- B. Site Demolition plan, details and notes.
- C. Construction techniques and details proposed for crossings
- D. Paving repair and restoration plans.
- E. Civil details and General notes.
- F. Summary of Quantities
- G. Specifications
- H. Maintenance of Traffic Plans (if required)
- I. Traffic Signal Coordination document
- J. Coordination with public and private utility companies to minimize any utility conflicts and address adjustments will be completed prior to the 100% Plans submittal.

Task 5 – Permitting Services

Permit application forms and exhibits will be prepared in accordance with and containing specific technical information required. Should the reviewing agencies request additional data, reports, studies, etc., during their review, preparation of such data that could not be reasonably anticipated will be considered an Additional Service and GFY compensated therefore, as the scope of such requests cannot be predetermined. Clarifications to the submittal plans and reports requested by the permitting agencies to deem the applications complete will be addressed as a part of these basic services. We will respond to up to two (2) rounds of sufficiency review comments.

FDOT Utility Permits

FDOT permit applications will be prepared and submitted utilizing the One Stop Permitting (OSP) electronic submittal procedures. Utility permit documents will be reduced to 8-1/2 x 11 inch exhibits for review and approval by the FDOT.

The ENGINEER will prepare FDOT Utility Permit submittals for three individual sanitary sewer gravity crossings at the locations noted. Includes permit applications, exhibits and supporting data for the submittal. MOT Plans will be submitted along with the permit documents for concurrent review and approval. Engineer will respond to one request for additional information and resubmit.

- o 45th Ave East at Gulf Blvd
- o 50th Ave East at Gulf Blvd
- o 55th Ave East at Gulf Blvd

FDEP Utility Permits

Prepare FDEP Utility Permit submittals for three sanitary sewer gravity crossings at the locations noted. Includes permit applications, exhibits and supporting data for the submittal. Engineer will respond to one request for additional information and resubmit.

- o 45th Ave East at Gulf Blvd
- o 50th Ave East at Gulf Blvd
- o 55th Ave East at Gulf Blvd

Task 6 - Bidding Services

GFY will provide quantity takeoffs for the three crossings and prepare bid tabulation schedules for unit price bidding by site contractors. The ENGINEER will prepare an Opinion of Probable Construction Costs based upon the bid tabulation schedules and the best available knowledge of industry unit prices from historical data collected by the ENGINEER. The CITY understands that ENGINEER has no control over the cost or availability of labor, equipment and materials, or over market conditions or the contractor's method of pricing. The ENGINEER'S Opinion of Probable Construction Costs is made on the basis of the ENGINEER'S professional judgment and experience. The ENGINEER makes no warranty, expressed or implied that the bids or the negotiated cost of the work will not vary from the ENGINEER'S Opinion of Probable Construction Cost.

The ENGINEER will provide the Engineering specifications and bid quantities to the City for incorporation into a Contract Bid Document package for purposes of advertisement for constructive services.

The CITY will be responsible for the preparation and reproduction of bid documents, solicitation of bids and negotiating a final contract with a qualified contractor. An electronic copy of the specifications and Bid Quantities will be provided to the CITY for advertising for Bids. Value engineering or redesign is not included in this scope.

The ENGINEER will prepare for and attend a Pre-Bid Meeting, attend the Bid Opening, evaluate the bids, check bidder references, and make a recommendation for Contractor selection.

III. DELIVERABLES

1. The ENGINEER will deliver three (3) copies of the 30% and 90% plans to the CITY for review and comments, as well as permit applications for CITY review and signature.
2. The ENGINEER will deliver three (3) copies of the 100% plans and specifications to the CITY for review and comments. The ENGINEER will also submit an opinion of probable construction cost.
3. The ENGINEER will deliver three (3) copies of the concurrently approved CITY/ENGINEER Plans and Specifications to be used for Project Bidding purposes including one electronic file copy of each.

IV. ADDITIONAL SERVICES

Upon the CITY's request in writing, the ENGINEER shall provide additional services during design and permitting. This task is included as a contingency for additional services that may be required outside the scopes defined in tasks 1 through 9. Under this task, the ENGINEER may be requested to provide such services as special consulting or engineering evaluations related to unforeseen site conditions, the preparation of documentation (e.g. drawings, sketches, specifications, etc.) for use by the CITY in implementing changes to the work, and other services not specifically defined within the scope of work but which are necessary to support completion of the project.

An Additional Services Amendment (ASA) will be authorized by the CITY upon agreement to specific scope of services and defined involvement.

It is our understanding that all the improvements will be constructed in one phase. Any construction phase services for improvements outside the limits of the project or beyond the anticipated duration will be provided as an additional service only as authorized by the CITY.

Also, services in connection with Change Orders to reflect changes/additions to the work requested by the CITY, involvement of more than one contractor and/or extension of the contract time frame for reasons beyond the ENGINEER's control will be provided as additional services.

V. SCHEDULE

The anticipated GFY time requirement per task is shown below. In order to determine completion dates, the CITY's review and response time would need to be included.

Task	Description	Anticipated Weeks Per Task
1	Existing Conditions and Field Data Collection	
	Survey Services – Topographic Survey	4 weeks from NTP
	Survey Services – Temporary Easement Description	2 weeks during 100% plans
	Utility Designation Services	4 weeks after 30% Design
	Utility Coordination Services	10 weeks from NTP (Float)
2	30% Design Submittal	4 weeks from Survey topo
3	90% Design Submittal	
	Construction Drawings	6 weeks from 30% Approval
	Maintenance of Traffic Plans	3 weeks from 30 % Design
	Traffic Signal Components Coordination	1 weeks during 90% Design
	Signing and Marking Modifications	2 weeks during 90% Design
4	100% Design Submittal	4 weeks from 90% Approval

5	Permitting	
	FDOT Utility	6 weeks from 90% Design
	FDEP Sanitary Sewer	2 weeks from 90% Design.
6	Bidding Services	6 weeks from 100% Approv.
	See attached Gantt Chart reflecting these estimated timeframes	

VI. CITY'S RESPONSIBILITIES

It is anticipated that the CITY will assume the following responsibilities with regard to this project:

- A. CITY shall provide available flow data; lift station information possibly affected by or affecting the sewer crossing, locations of CITY-owned utilities including potable, reclaimed, and sanitary sewer services in and around the construction areas and available survey data in paper and electronic form if available.
- B. CITY shall provide any plans, sketches, markups, etc. to assist in the location or identification of underground utilities.
- C. CITY shall pay all permit applications, sign Applications as Owner and pay all associated review/application fees.
- D. CITY shall provide staff reviews and all bidding activities, except as herein noted.
- E. The CITY will assist in obtaining drilling log records of Reclaimed Water system in center lane by Pinellas County.
- F. The CITY will provide record documents of construction of Lift Station 2 Force Main (16").
- G. The CITY will provide most recent sanitary and storm drainage survey data along Gulf Blvd in the vicinity of the three locations.

VII. ENGINEER'S COMPENSATION

For the above-described SCOPE OF SERVICES, the CITY will compensate the ENGINEER on a lump sum price as shown below. The cost for each Task, which includes reimbursable expenses for mileage, tolls, and postage, is anticipated as follows:

Task	Description	TOTAL
1	Existing Conditions and Field Data Collection	
	A: Survey Services – Topographic Survey	\$ 19,270.00
	B: Survey Services – Temporary Easement Descriptions	\$ 3,370.00
	C: Utility Designating Services	\$ 12,030.00
	D: Utility Coordination Services	\$4,160.00
2	30% Design Submittal	\$ 12,200.00
3	90% Design Submittal	
	Construction Drawings	\$ 16,740.00

	Maintenance of Traffic Plans	\$ 18,225.00
	Traffic Signal Components Coordination	\$ 4,500.00
	Signing and Marking Modifications	\$ 4,500.00
4	100% Design Submittal	\$ 12,600.00
5	Permitting	
	FDOT Utility	\$ 30,600.00
	FDEP Sanitary Sewer	\$ 3,600.00
6	Bidding Services	\$ 3,400.00
	TOTAL	\$145,195.00
	Reimbursable Expenses (Estimate)	\$ 2,000.00

VIII. EXCLUDED SERVICES

In addition to the Basic Scope of Services to be provided for under this Agreement, there may be other services that are determined necessary or advisable for the project. Certain services that are specifically included and defined in Exhibit "A" will be provided by GFY. The exceptions listed herein are for services beyond those listed in Exhibit "A" and are not anticipated necessary and excluded from this Agreement. The Client may wish to employ other consultants independent of this Agreement or negotiate an Additional Service Amendment to this Agreement if any of these services are deemed necessary for the completion of the project.

The following items are specifically excluded from the above basic scope of services:

1. COST ITEMS

- A. Additional prints beyond those specified.
- B. Filing fees, permits fees, recording fees, prints, or any other out of pocket expenses other than those specifically included in Sections II and III.
- C. Reimbursable expenses such as printing or copies for agency submittals

2. BASE DATA, INVESTIGATIONS, SUB-CONSULTANT STUDIES

- A. Archeological Services.
- B. Drainage Studies.
- C. Phase I and/or Phase II Environmental Audits.
- D. Traffic studies or parking.
- E. Any work associated with biological, ecological or environmental studies, traffic studies, drainage studies, or geotechnical services.
- F. Any work associated with boundary or other survey not specifically included herein.
- G. Survey of sprinkler systems, shrubs, hedges and trees less than 4" in diameter.

3. DESIGN SERVICES – CIVIL, LANDSCAPE, IRRIGATION

- A. ADA accessibility retrofit of pedestrian access ways in right-of-way.
- B. Architectural Services
- C. Landscape Architectural Services including code compliance and foundation landscaping design.
- D. Phased design, permitting of construction beyond the scope of services.
- E. Redesign which may be required if new or additional laws, regulations, or policies are promulgated by governmental agencies after the date of this proposal.

4. UTILITY

- A. Utility adjustments or relocations.

5. PERMITTING ISSUES, SERVICES

- A. Any work associated with securing permits other than those specifically included.

6. CONSTRUCTION PHASE SERVICES

- A. Bids Solicitation or Bid Negotiations.
- B. Pre-Construction Services
- C. Construction Observation
- D. Construction Surveying or Construction stakeout.
- E. Contract Administration services.
- F. NPDES monitoring.
- G. Permit Certification or Re-Certification.
- H. Preparing additional or revised bidding documents or contract documents for alternate bids or prices requested by Client for work or any portion thereof.
- I. Revisions or engineer directives due to incorrectly constructed improvements.

7. SPECIALTY SERVICES

- A. Coordination with the adjacent property owners.
- B. Any work associated with the handling of hazardous materials.
- C. Coordination with other Engineers on ongoing projects, which affect the Client's property. The CITY will conduct this service.
- D. Electronic File manipulation to provide compatibility with standard of practice for AutoCAD release 2004.
- E. In the event changes are requested after the design is complete or partially complete, all work connected therewith will be extra.
- F. Meetings other than those specifically included.
- G. Preparing for, participating in and responding to structured independent review processes, including but not limited to construction management, cost estimating, project peer review, value engineering, and constructability review, requested by the Client.

- H. Performing or furnishing services required to revise studies, reports, drawings, specifications, or other bidding documents as a result of independent review processes.
- I. Preparation of applications and supporting documents for private or governmental grants, loans or advances in connection with the project.
- J. Services related to off-site improvements to address other improvements being designed by others which may affect the project.
- K. A service resulting from Client's providing incomplete or incorrect Project information.

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Authorize a task order with Stanley Consultants in the amount of \$49,542.00 to develop a Transition Plan to meet the requirements of the American with Disabilities Act.

Date: August 22, 2017

Prepared By: Mike Clarke, Public Services Director

Through: Wayne Saunders, City Manager

Summary of Issue: The American with Disabilities Act requires all Cities to prepare an ADA Transition Plan to comply with federal statute. Stanley will provide a survey team of ADA compliance experts to evaluate all City parks, facilities and streets for compliance. A report will be delivered which will summarize all issues that are non-compliant. The report can be used to allocate future resources to make the necessary repairs and modifications to bring the City into compliance. This is the first phase towards preparing a full ADA Transition Plan. Additional evaluation will be required to prepare a complete Transition Plan that complies with the Act.

Funding: CIP – ADA Transition Plan

Requested Motion: “I move to authorize a task order with Stanley Consultants in the amount of \$49,542.00 to develop a Transition Plan to meet the requirements of the American with Disabilities Act.”

Attachments: Stanley Task Order

**Reviewed by
City Manager:** WS

SCOPE OF SERVICES

For

ADA PARTIAL SELF EVALUATION – ST PETE BEACH

Our understanding of the scope of this project is the following:

TASK 1. Conduct a self-evaluation of the City's ADA needs. This self-evaluation will be limited to identification of physical barriers that exclude participation by people with disabilities.

The self-evaluation phase will include providing a survey team to evaluate the following ADA listed scoping requirements for compliance with the 2010 American with Disabilities Act (ADA) Standards for Accessible Design and the 2011 Proposed Guidelines for Pedestrian Facilities in the Public Right-of-Way (PRGWAG). The self-evaluation will be limited to the buildings and parks listed in Exhibit "A" and the city streets illustrated in Exhibit "B".

City Buildings and Parks (As Shown In Exhibit "A") and ***City Streets*** (As Shown In Exhibit "B")

Scoping Requirement List:

- Existing Buildings and Facilities (Doors, Service Counters, Public Telephones, Elevators)
- General Exceptions
- Protruding Objects
- Accessible Routes
- Accessible Means of Egress
- Parking Spaces
- Passenger Loading Zones and Bus Stops
- Stairways
- Drinking Fountains
- Toilet Facilities and Bathing Facilities
- Signs
- Recreational Boating Facilities (City Parks only)
- Fishing Piers and Platforms (City Parks only)

Buildings and Parks List:
See Exhibit "A"

Streets List:
See Exhibit "B"

This task includes pre-field work data collection/preparation and one meeting.

TASK 1 TOTAL: \$32,678

**CITY OF ST PETE BEACH
CONTINUING PROFESSIONAL DESIGN & CONSULTING SERVICES**

TASK 2. This task will include providing a summary of findings based on the self-evaluation. This will be in short report format listing the non-compliant elements and spaces found during the self-evaluation, providing a photo documentation log of all non-compliant elements and spaces found for the City's use in prioritizing their needs and developing an action plan in their budget for compliance in the future. This task includes one meeting.

The Report format will include a table of contents with the following Sections: Introduction, Self Evaluation and Summary of Findings. An Appendix will be included for the photo documentation.

The Report will be delivered in both hardcopy and PDF format. A CD/DVD of the Report with Appendix will be supplied

TASK 2 TOTAL: \$16,864

It is clearly understood by all parties that these tasks do not constitute the development of a full ADA transition plan, but only a partial self-evaluation phase of an ADA transition plan.

TOTAL: \$49,542

City of St Pete Beach

**Wayne Saunders
City Manager**

Stanley Consultants, Inc.



**Alfred Roth
Principal Transportation Engineer**

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Authorize the Mayor to enter into an Interlocal Agreement with Pinellas County for the extension of the Penny for Pinellas Local Infrastructure Sales Surtax from 2020-2030.

Date: August 22, 2017

Prepared By: Wayne Saunders, City Manager *WS*

Summary of Issue: The City Commission on June 27, 2017 approved an Interlocal Agreement with Pinellas County for the extension the Penny For Pinellas. The agreement adopted by the County Commission on August 1st included changes and the City is being requested to adopt the attached revised agreement. Please see highlighted area in Section 2.c for the changes. This funding source has been in places since 1990 and represents a critical source of revenue for the County and all Pinellas County Cities. The extension of the penny surtax is scheduled to be on the November, 2017 ballot for voter approval. The surtax can only be used for long term capital expenditures. The County website has a very informative link providing information about the penny and how it has been used in the past.

Requested Motion: “I move to authorize the Mayor to enter into an Interlocal Agreement with Pinellas County for the extension of the Penny for Pinellas Local Infrastructure Sales Surtax from 2020-2030.”

Attachments: Updated Penny Interlocal Agreement

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT ("Agreement") is made and entered into as of this _____ of _____, 20____, by and between Pinellas County, a political subdivision of the State of Florida, hereinafter referred to as the "County," and the municipalities within Pinellas County as set forth on the signature pages attached hereto, hereinafter referred to as the "Cities."

RECITALS:

WHEREAS, Section 212.055(2), Florida Statutes, authorizes the County to levy a local government infrastructure sales surtax of one percent (1%) throughout Pinellas County, Florida ("Infrastructure Sales Surtax"), subject to referendum approval; and

WHEREAS, as provided by Section 212.055(2)(c)1, Florida Statutes, the net proceeds of the surtax may be distributed as provided in an interlocal agreement; and

WHEREAS, the County and the Cities recognize a continuing need to fund critical infrastructure improvements, and the County intends to adopt an ordinance calling for a referendum on the question of extending the Infrastructure Sales Surtax for an additional ten (10) year period at an election to be held on November 7, 2017 ("Extension"); and

WHEREAS, the parties further recognize that it is in the best interest of the County and the Cities to enter into an interlocal agreement that will run concurrently with the Extension of the Infrastructure Sales Surtax, if approved by the electorate, for the purpose of providing for the distribution among the County and the Cities as provided herein.

NOW, THEREFORE, in consideration of the covenants herein contained, and other good and valuable consideration, the County and the Cities agree as follows:

Section 1. CONDITIONS PRECEDENT

This Agreement shall become effective on the Commencement Date set forth in Section 4, so long as the following conditions precedent have been satisfied:

A. Approval by Pinellas County voters of the Extension of the Infrastructure Sales Surtax; and

B. Execution of the Interlocal Agreement by the County and the governing bodies of the municipalities representing a majority of the County's municipal population as required by § 212.055(2)(c)1, Florida Statutes.

Section 2. DISTRIBUTION OF INFRASTRUCTURE SALES SURTAX

A. "Net Proceeds" shall mean the amount of the Infrastructure Sales Surtax collected in Pinellas County by the Florida Department of Revenue, less the Department's administrative costs, as provided by law.

B. As provided by law, the Infrastructure Sales Surtax shall be collected by the Florida Department of Revenue and the Net Proceeds shall be distributed monthly to the County.

C. The Net Proceeds shall be distributed by the County in accordance with the terms of this Agreement within a reasonable time after receipt as follows:

(1) Countywide Investments will be funded in the total amount of 11.3% of the Net Proceeds collected over the ten (10) year term of this Agreement. Therefore, before the County distributes the Net Proceeds received by it pursuant to the distribution set forth in subsection (2) below, it shall apply 11.3% of Net Proceeds to fund Countywide Investments in the following project categories:

- | | |
|---|----------------------|
| a. "Economic Development Capital Projects" as authorized in Section 212.055(2)(d)3., Florida Statutes and "Housing" (Land Acquisition in support of residential housing as authorized in Section 212.055(2)(d)1.e., Florida Statutes) | 8.3% of Net Proceeds |
| b. Jail and Courts Facilities | 3.0% of Net Proceeds |

TOTAL COUNTYWIDE INVESTMENTS	11.3% OF NET PROCEEDS
-------------------------------------	------------------------------

Net Proceeds dedicated to Economic Development Capital Projects and Housing shall be used in accordance with guidelines set forth by a joint review committee established by resolution

of the Board of County Commissioners. The committee shall consist of professional staff with subject matter expertise in economic development, planning, and/or housing. Committee membership shall be comprised of three (3) professional staff members representing the County and appointed by the County Administrator, two (2) professional staff members representing the City of St. Petersburg and appointed by the Mayor of the City of St. Petersburg, and a single professional staff member, appointed by the city's manager or elected body, of each of the cities as noted below:

- One (1) member representing Clearwater;
- One (1) member representing Dunedin;
- One (1) member representing Largo;
- One (1) member representing Pinellas Park;
- One (1) member representing Belleair, Belleair Bluffs, Gulfport, Kenneth City, Seminole, and South Pasadena;
- One (1) member representing Belleair Beach, Belleair Shore, Indian Rocks Beach, Indian Shores, Madeira Beach, North Redington Beach, Redington Beach, Redington Shores, St. Pete Beach, and Treasure Island; and
- One (1) member representing Oldsmar, Safety Harbor, and Tarpon Springs.

The committee may impose reporting requirements to ensure compliance with Section 212.055(2)(d)3., Florida Statutes, that allows allocation of up to 15 percent of Net Proceeds for funding economic development projects. Economic Development Capital Projects shall be limited to capital projects that support job retention and creation.

(2) The remainder of the Net Proceeds will be distributed as follows:

Pinellas County	51.7523%
Belleair	0.2783%
Belleair Beach	0.1112%
Belleair Bluffs	0.1463%
Belleair Shore	0.0079%
Clearwater	7.9957%
Dunedin	2.5651%

Gulfport	0.8761%
Indian Rocks Beach	0.3111%
Indian Shores	0.1020%
Kenneth City	0.3589%
Largo	5.8044%
Madeira Beach	0.3098%
N. Redington Beach	0.1027%
Oldsmar	1.0124%
Pinellas Park	3.7349%
Redington Beach	0.1030%
Redington Shores	0.1559%
Safety Harbor	1.2282%
St. Pete Beach	0.6725%
St. Petersburg	18.4607%
Seminole	1.3119%
South Pasadena	0.3619%
Tarpon Springs	1.7528%
Treasure Island	0.4841%

D. In the event any municipality in Pinellas County does not sign this Agreement, or notifies the County in writing after signing this Agreement that it does not wish to receive any undistributed Net Proceeds to which it is entitled, its percentage of proceeds shall be distributed pro-rata to the other parties in accordance with the formula set forth in Section 2(C)(2) (after excluding such City's percentage).

Section 3. EXECUTION

This Agreement may be signed in counterparts by the parties hereto.

Section 4. TERM OF AGREEMENT

The term of this Agreement shall run concurrently with the levy of the Infrastructure Sales Surtax, with said levy proposed for a ten (10) year period, commencing on January 1, 2020 ("Commencement Date") and ending December 31, 2029.

Section 5. ANNUAL REPORTING REQUIREMENTS

A. Each City signing this Agreement shall annually post on its official website in the same manner as required by Section 166.241(3), Florida Statutes, its Capital Improvement Plan and shall identify therein any material changes in the projects funded by the Infrastructure Sales Surtax. If the City does not operate an official website, the City shall transmit its Capital

Improvement Plan and identify therein any materials changes in the projects funded by the Infrastructure Sales Surtax to the County who shall post said plan on the County's website.

B. The County shall annually post on its official website in the same manner as required by Section 129.03(c), Florida Statutes, its Capital Improvement Plan and shall identify therein any material changes in the projects funded by the Infrastructure Sales Surtax.

Section 6. PRIOR INTERLOCAL SUPERSEDED.

The distribution terms of this Agreement shall supersede the distribution formula contained in the prior interlocals between the parties hereto, and the distribution of the Infrastructure Sales Surtax shall be governed specifically by the terms of this Agreement as of the Commencement Date. During the period between when this Agreement is approved by the parties hereto and the Commencement Date, the Infrastructure Sales Surtax shall be distributed in accordance with the Interlocal Agreement dated April 29, 2008, which terminates on December 31, 2019.

Section 7. SEVERABILITY

If any provision of this Interlocal Agreement is held invalid, the invalidity shall not affect other provisions of the Interlocal Agreement which can be given effect without the invalid provision or application, and to this end, the provisions of this Interlocal Agreement are severable.

Section 8. AMENDMENTS TO AGREEMENT

This Agreement may be amended, in writing, upon the express written approval of the governing bodies of all the parties.

Section 9. FILING OF AGREEMENT

This Agreement shall be filed with the Clerk of the Circuit Court as provided in Section 163.01(11), Florida Statutes.

IN WITNESS WHEREOF, the parties to this Agreement have caused their names to be affixed hereto by the proper officers thereof, as of the day and year first above written.

ATTEST:
KEN BURKE, CLERK

PINELLAS COUNTY, FLORIDA, by and
through its Board of County Commissioners

By: _____
Deputy Clerk

[SEAL]

By: _____
Chair

APPROVED AS TO FORM

By: _____
Office of the County Attorney

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF BELLEAIR

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF BELLEAIR BEACH

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF BELLEAIR BLUFFS

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF BELLEAIR SHORE

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF CLEARWATER

By: _____
City Clerk

By: _____
City Manager

COUNTERSIGNED:

By: _____
Mayor

APPROVED AS TO FORM

By: _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF DUNEDIN

By: _____
City Clerk

By: _____
Mayor

APPROVED AS TO FORM

By: _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

CITY OF GULFPORT, FLORIDA

By: _____
City Manager

ATTEST:

APPROVED AS TO FORM AND
CORRECTNESS

By: _____
City Clerk

By: _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF INDIAN ROCKS BEACH

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF INDIAN SHORES

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF KENNETH CITY

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF LARGO

By: _____
City Manager

By: _____
Mayor

[SEAL]

REVIEWED AND APPROVED:

By: _____
City Attorney

ATTEST:

By: _____
City Clerk

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF MADEIRA BEACH

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF NORTH REDINGTON BEACH

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF OLDSMAR

By: _____
City Clerk

By: _____
Mayor

APPROVED AS TO FORM

By: _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF PINELLAS PARK

By: _____
City Clerk

By: _____
Mayor

APPROVED AS TO FORM AND CONTENT

By: _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF REDINGTON BEACH

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF REDINGTON SHORES

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF SAFETY HARBOR

By: _____
City Clerk

By: _____
Mayor

APPROVED AS TO FORM

By: _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF ST. PETE BEACH

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF ST. PETERSBURG

By: _____
City Clerk

By: _____
Mayor

APPROVED AS TO FORM AND CONTENT:

By: _____
City Attorney (designee)

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF SEMINOLE

By: _____
City Clerk

By: _____
Mayor

APPROVED AS TO FORM:

By: _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF SOUTH PASADENA

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF TARPON SPRINGS

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF TREASURE ISLAND

By: _____
City Manager

By: _____
Mayor

APPROVED AS TO FORM:

By: _____
City Attorney

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Re-plat of property

Date: August 22, 2017

Prepared By: Jennifer Bryla– Community Development Director

Through: Wayne Saunders – City Manager

Summary of Issue The owners of property at 7200 and 7210 Gulf Boulevard have requested that three lots; 13, 14 & 16, and a portion of lots 11 and 12 be combined to create one lot for commercial purposes. These lots were originally platted in an odd configuration. This plat straightens out the lot lines for a more efficient use of the land. The applicant's intent with the re-plat is to prepare the property for sale. There are no plans at this time, for commercial development. There exists a multi-family unit on the property currently with the balance of the lot being vacant.

Notices were sent to all homeowners within 300 feet of the property in accordance with the St. Pete Beach Land Development Code as well as all the pertinent utility companies.

In accordance with Florida Statutes chapter 177, the re-plat has been reviewed by a licensed surveyor on behalf of the city and he has provided comment in preparation for the final plat. The opinion of title has been inspected by the City Attorney.

Requested Motion: "I move to approve Ordinance 2017-14 and accept the final re-plat" (read title)

Attachment:

- Re-plat of portion of lots 11 and 12, and lots 13, 14, and 15 of a replat of St. Petersburg Beach.
- Aerial photograph of existing plat condition
- Opinion of Title
- Ord 2017-14
- Exhibit A

**Reviewed by the
City Manager**

WS

Ordinance 2017-14

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA PROVIDING FOR A REPLAT OF A PORTION OF LOTS 11 AND 12 AND LOTS 13, 14, 15, AND 16 OF A REPLAT OF ST. PETERSBURG BEACH, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 5, PAGES 28 AND 29 OF THE PUBLIC RECORDS OF PINELLAS COUNTY FLORIDA LYING IN SECTION 36, TOWNSHIP 31 SOUTH, RANGE 15 EAST, CITY OF ST. PETERSBURG BEACH, PINELLAS COUNTY, FLORIDA, MORE FULLY DETAILED IN THE ATTACHED SURVEY; PROVIDING FOR CONFLICTS, SEVERABILITY, CONSTRUCTION, PUBLICATION, AND AN EFFECTIVE DATE.

WHEREAS, the record owners of the real property having an address at 7200 and 7210 Gulf Boulevard, St. Pete Beach, Florida, 0.5623 acres more or less (“subject property”), have requested the aggregation of a portion of lots 11 and 12, and lots 13, 14, 15 and 16 into one platted lot (“Lot 1”); and

WHEREAS, the City’s professional surveyor has reviewed the application and proposed replat survey, and has found it legally sufficient for final approval by the City Commission; and

WHEREAS, the City Commission has found that the replat application meets all the criteria for approval of the requested replat, that it will not increase density, and that it will be in the best interest of the citizens of the City of St. Pete Beach for the application to be granted; and

WHEREAS, all property owners within 300 feet have been notified pursuant to Section 3.4(b)(3) of the St. Pete Beach Land Development Code.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH FLORIDA, HEREBY ORDAINS:

SECTION 1. Recitals. The above recitals (“Whereas” clauses) are hereby adopted as legislative findings, purpose and intent of the City Commission.

SECTION 2. The City of St. Pete Beach, Florida, hereby replats a portion of lots 11 and 12 and all of lots 13, 14, 15 & 16, as recorded in plat book 5, pages 28 & 29 of the public records of Pinellas County, Florida, into Lot 1 as shown on that certain survey filed with the City by the applicant for such purposes, as more particularly described in the legal description set forth in Exhibit “A” attached hereto.

SECTION 3. The City of St. Pete Beach makes no warranties of any kind as to the title or ownership of the property being replatted, or as to the existence of any liens, easements or encumbrances against the same. This Ordinance shall only be construed to release any legal or equitable interest the City may have in the subject property. Nothing contained herein shall be

construed to affect the rights of parties having an interest in the subject property, except to the extent provided in this Ordinance and allowed by law.

SECTION 4. Nothing contained herein shall be construed to alter the application of all City laws, regulations and Ordinances to the subject property.

SECTION 5. Conflicts. All ordinances or parts of ordinances, in conflict herewith are hereby repealed to the extent of any conflict with the Ordinance.

SECTION 6. Severability. The provisions of this Ordinance are declared to be severable, and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 7. Construction. This Ordinance is to be liberally construed to accomplish its objectives.

SECTION 8. Publication. This Ordinance shall be published in accordance with the requirements of law.

SECTION 9. Effective Date. This ordinance shall take effect immediately upon adoption.

FIRST READING: _____
PUBLISHED: _____
SECOND READING: _____
PUBLIC HEARING: _____

Alan Johnson, Mayor

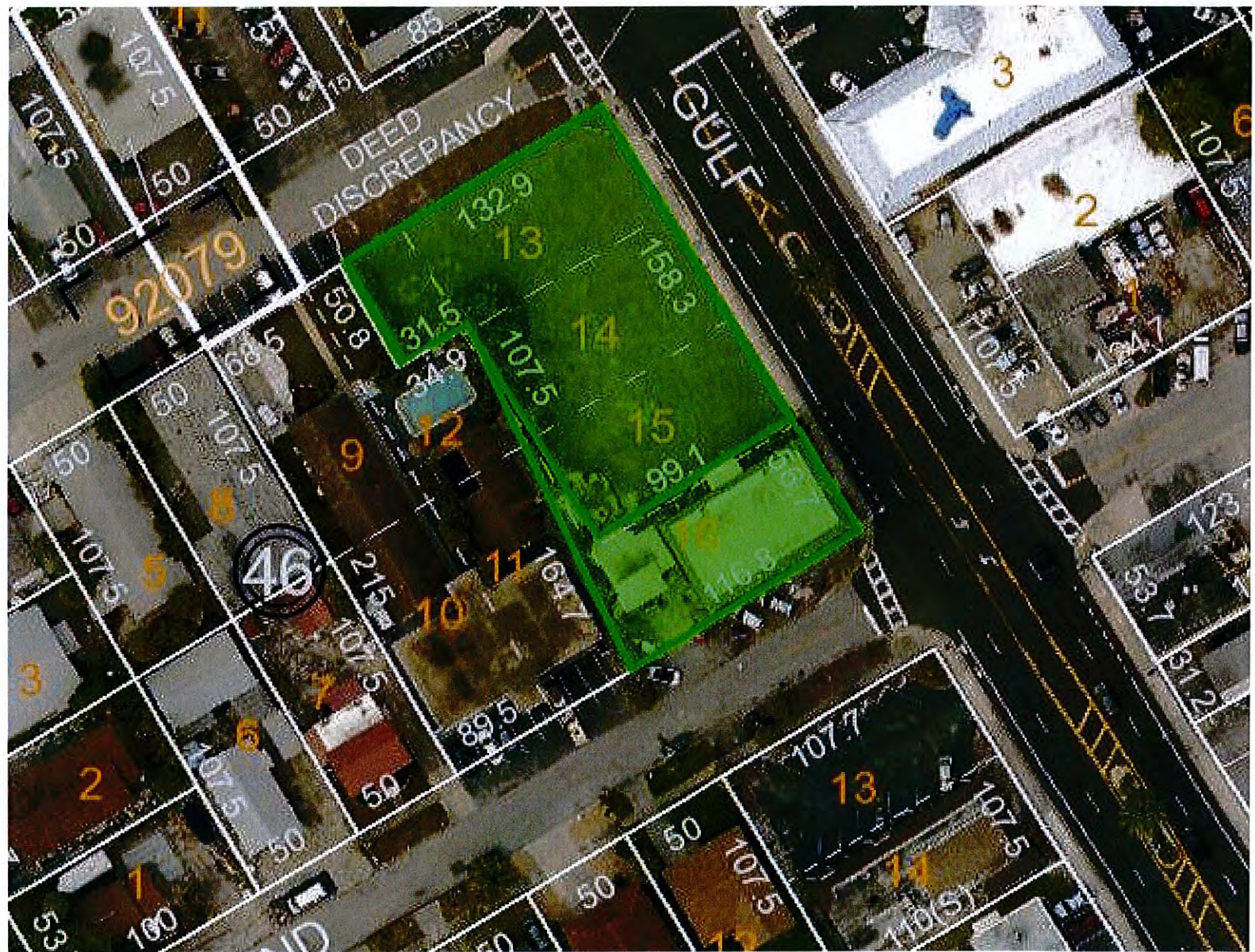
I, Rebecca C. Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this _____ day of _____, 2017.

Rebecca C. Haynes, City Clerk

APPROVED AS TO LEGAL FORM AND CORRECTNESS:

City Attorney
Andrew Dickman, Esq.

Morrissey Commercial Center Re-plat Existing Condition





**JOHNSON
POPE**
BOKOR
RUPPEL &
BURNS, LLP

COUNSELORS AT LAW

TAMPA ■ CLEARWATER ■ ST. PETERSBURG

333 3rd Avenue North
Suite 200
St. Petersburg, Florida 33701
Telephone: (727) 800-5980
Facsimile: (727) 800-5981
Email: CraigT@JPFirm.com

Craig A. Taraszki

File No. 062730.135276

OPINION OF TITLE

TO: City of St. Pete Beach

RE: Proposed plat of Morrissey Commercial Center

With the understanding that this Opinion of Title is furnished to the City of St. Pete Beach in compliance with Section 177.041 of the Florida Statutes, the undersigned certifies that the title abstract of the Public Records of Pinellas County, State of Florida (the "Public Records") has been examined from the beginning thru 8:00 AM, May 25, 2017, inclusive, in regards to the following described property:

From a Point of Beginning at the Southeast corner of Lot 16, Block 46, REPLAT OF ST. PETERSBURG BEACH, according to the plat thereof, as recorded in Plat Book 5, Pages 28 and 29, of the Public Records of Pinellas County, Florida, run North 30° West, 56.7 feet; thence South 60° West, 99.17 feet; thence North 30° West, 107.50 feet; thence South 25° 09'28" East, 164.79 feet to the point on the South line of Lot 11 of said Block 46, said point being 39.5 feet from the Southwest corner of said Lot 11; thence North 60° East, 116.8 feet to the Point of Beginning. Said Tract including all of Lot 16 and portions of Lots 11, 12, 13, 14 and 15 of said subdivision.

AND

The East 99.17 feet of the South 2.95 feet of Lot 13 and the East 99.17 feet of Lot 14 and the North 50.80 feet of the East 99.17 feet of Lot 15. Block 46, also Lot 13 less the Southeasterly 2.95 feet and the Northeasterly 31.5 feet of the Northwesterly 50.8 feet of Lot 12, Block 46, Replat of St. Petersburg Beach Subdivision, as recorded in Plat Book 5, Pages 28 and 29, Records of Pinellas County, Florida; being the same property being otherwise described as Lot 13, less the Southeasterly 2.95 feet and the Northeasterly 31.5 feet of the Northwesterly 50.8 feet of Lot 12, Block 46, and the East 99.17 feet of the SE 2.95 feet of Lot 13, and the East 99.17 feet of Lot 14. and the East 99.17 feet of Lot 15, less South 2.95 feet thereof of Block 46, all in St. Petersburg Beach Replat Subdivision, according to a map or plat thereof on record and on file in the office of the Clerk of the Circuit Court, Pinellas County, Florida;

Containing 24,495 square feet or 0.5623 acres, more or less.

I find that, as of the last mentioned date and time, the fee simple title to the above-described property is vested in Morrissey & Morrissey Enterprises, LLC, a Florida limited liability company, by that certain General Warranty Deed recorded March 9, 2012, in Book 17513, Page 783, and that certain Warranty Deed recorded May 5, 2014, in Book 18391, Page 1089, of the Public Records, which is the same entity that appears in the dedication of the proposed plat, subject to the following encumbrances, liens and other exceptions:

1. Mortgages: None.
2. General Exceptions:



Opinion of Title – Proposed Plat of Morrissey Commercial Center

Page 2

- a. General or special taxes and assessments required to be paid for the year 2017 and subsequent years, which are not yet due and payable.
- b. Rights or claims of parties in possession, if any.
- c. Construction lien claims, if any, where no notice thereof appears in the Public Records.
- d. Those portions of the property herein described being artificially filled in land in what was formerly navigable waters, are subject to the right of the United States Government arising by reason of the United States Government control over navigable waters in the interest of navigation and commerce.
- e. Any adverse ownership claim by the State of Florida by right of sovereignty to any portion of the lands herein described, including submerged, filled and artificially exposed lands and lands accreted to such lands.
- f. Any lien provided by county ordinance or by Ch. 159, Florida Statutes, in favor of any city, town, village or port authority, for unpaid service charges for services by any water systems, sewer systems or gas systems serving the land described herein; and any lien for waste fees in favor of any county or municipality.

3. Special Exceptions:

- a. Replat of St. Petersburg Beach Subdivision recorded in Plat Book 5, Pages 28 and 29, together with the Affidavit recorded in Book 9802, Page 1204, and Resolution #2001-15 recorded in Book 11433, Page 168, of the Public Records.
- b. The matters shown on that certain ALTA/ACSM Land Title Survey for 7200 & 7210 Gulf Boulevard, St. Pete Beach, FL, prepared by William C. Ward, PLS, of TerraMetrix, LLC, dated January 23, 2017, and certified April 28, 2017.

I, the undersigned, further certify that I am an attorney-at-law duly admitted to practice in the State of Florida, and am a member in good standing of the Florida Bar.

Submitted this 11th day of July, 2017.

CRAIG A. TARASZKI
Florida Bar No. 107765
Johnson, Pope, Bokor, Ruppel & Burns, LLP
333 3rd Avenue North, Suite 200
St. Petersburg, FL 33701
(727) 800-5980
craigt@jpfirm.com

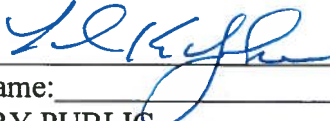


Opinion of Title – Proposed Plat of Morrissey Commercial Center
Page 3

STATE OF FLORIDA
COUNTY OF PINELLAS

The foregoing document was acknowledged before me this 11 day of July, 2017, by CRAIG A. TARASZKI, and he is ☒ personally known to me or has produced _____ as identification.

My Commission Expires:



Print Name: _____
NOTARY PUBLIC

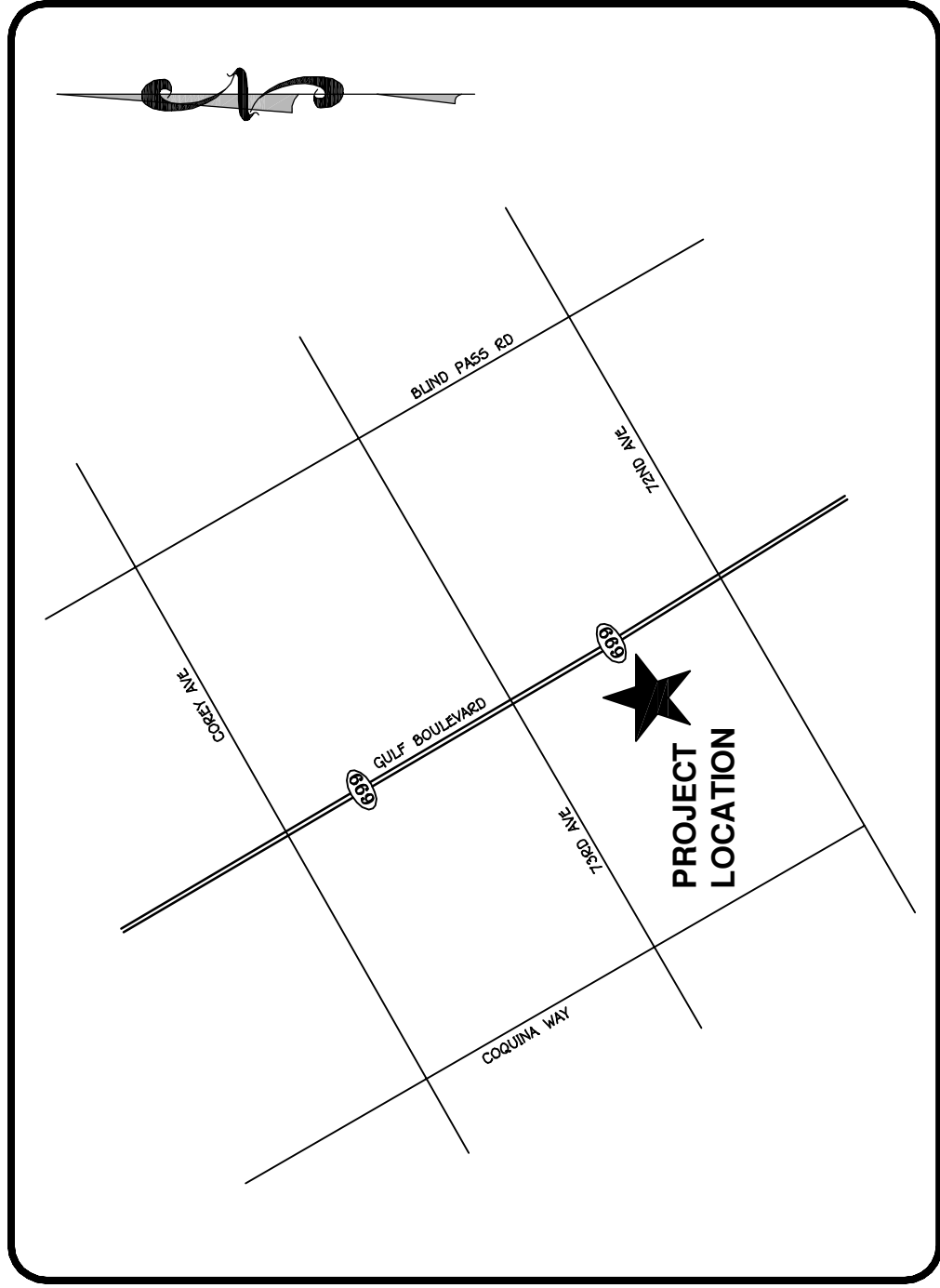


Exhibit A
Morrissey Commercial Center
Replat

A PORTION OF LOTS 11 AND 12 AND LOTS 13, 14, 15, AND 16, BLOCK 46, OF REPLAT OF ST.PETERSBURG BEACH, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 5, PAGES 28 AND 29, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGIN AT THE SOUTHEAST CORNER OF SAID LOT 16, BLOCK 46, REPLAT OF ST. PETERSBURG BEACH, SAID POINT ALSO BEING THE INTERSECTION OF THE WESTERLY RIGHT OF WAY LINE OF GULF BOULEVARD AND THE NORTHERLY RIGHT OF WAY LINE OF 72ND AVENUE; THENCE RUNS.61°23' 59" W.,ALONG SAID NORTHERLY RIGHT OF WAY LINE OF 72ND AVENUE, FOR 116.80 FEET; THENCE LEAVING SAID NORTHERLY RIGHT OF WAY LINE, N.23°49'03" W, FOR 165.17 FEET; THENCE S.62°06'24" W FOR 34.64 FEET; THENCE N.28°44'42" W FOR 50.05 FEET TO THE SOUTHERLY RIGHT OF WAY LINE OF 73RD AVENUE; THENCE N.61°14' 19" E, ALONG SAID SOUTHERLY RIGHT OF WAY LINE FOR 132.53 FEET TO SAID WESTERLY RIGHT OF WAY LINE OF GULF BOULEVARD; THENCE S.30°00'00" E., ALONG SAID WESTERLY RIGHT OF WAY LINE, FOR 215.50 FEET TO SAID SOUTHEAST CORNER OF LOT 16 AND THE POINT OF BEGINNING. CONTAINING 0.5623 ACRES MORE OR LESS.

MORRISSEY COMMERCIAL CENTER

A REPLAT OF A PORTION OF LOTS 11 AND 12 AND LOTS 13, 14, 15, AND 16 OF A REPLAT OF ST. PETERSBURG BEACH, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 5, PAGES 28 AND 29 OF THE PUBLIC RECORDS OF PINELLAS COUNTY FLORIDA LYING IN SECTION 36, TOWNSHIP 31 SOUTH, RANGE 15 EAST, CITY OF ST. PETERSBURG BEACH, PINELLAS COUNTY, FLORIDA



VICINITY MAP
(NOT TO SCALE)

DEDICATION:

THE UNDERSIGNED, MORRISSEY & MORRISSEY ENTERPRISES, LLC, A FLORIDA LIMITED LIABILITY COMPANY, AS THE FEE SIMPLE OWNER OF THE LANDS PLATTED HEREIN, DOES HEREBY DEDICATE THIS PLAT OF MORRISSEY COMMERCIAL CENTER FOR RECORD.

THE UNDERSIGNED ALSO CONFIRMS THE LIMITS OF THE PUBLIC RIGHTS OF WAY AS SHOWN HEREON

MORRISSEY & MORRISSEY ENTERPRISES, LLC - OWNER

LESTER MORRISSEY
MANAGER
DATE: _____

SIGNED AND DELIVERED IN THE PRESENCE OF:

WITNESS

ACKNOWLEDGMENT:

STATE OF FLORIDA
COUNTY OF PINELLAS

PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED AUTHORITY, LESTER MORRISSEY AS MANAGER MORRISSEY & MORRISSEY TERRACE, LLC, TO WELL KNOWN BY ME TO BE THE SAME, AND HE HAS ACKNOWLEDGED THE EXECUTION THEREOF TO BE HIS FREE ACT AND DEED AS SUCH OFFICER FOR THE USES AND PURPOSES HEREIN EXPRESSED, AND THAT HE AFFIXED HERETO THE SEAL OF SAID CORPORATION.

IN WITNESS WHEREOF I HAVE HEREUNTO SET MY HAND AND SEAL ON THE ABOVE DATE

NOTARY PUBLIC, STATE OF FLORIDA AT LARGE

DESCRIPTION:

A PORTION OF LOTS 11 AND 12 AND LOTS 13, 14, 15, AND 16, BLOCK 46, OF REPLAT OF ST. PETERSBURG BEACH, ACCORDING TO THE PLAT THEREOF. AS RECORDED IN PLAT BOOK 5, PAGES 28 AND 29, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEACH, AT THE SOUTHEAST CORNER OF SAID LOT 16, BLOCK 48, REPLAT OF ST. PETERSBURG BEACH, SAID POINT ALSO BEING THE INTERSECTION OF THE WESTERN RIGHT OF WAY LINE OF GOLF BOULEVARD AND NORTHERN RIGHT OF WAY LINE OF WYOMING AVENUE; THENCE RUN NORTH 70° 00' 00" EAST ALONG THE WESTERN RIGHT OF WAY LINE OF WYOMING AVENUE FOR 165.17 FEET; THENCE LEAVING SAID NORTHERN RIGHT OF WAY LINE, N. 23° 49' 03" W. FOR 105.17 FEET; THENCE S. 82° 02' 24" W. FOR 34.64 FEET; THENCE N. 28° 44' 42" W. FOR 50.05 FEET TO THE SOUTHERLY RIGHT OF WAY LINE OF 73RD AVENUE; THENCE N. 61° 14' E. ALONG SAID SOUTHERLY RIGHT OF WAY LINE OF 73RD AVENUE FOR 133.30 FEET TO THE WESTERN RIGHT OF WAY BOULEVARD; THENCE S. 38° 00' 00" W. FOR 133.30 FEET TO THE WESTERN RIGHT OF WAY LINE; FOR 215.50 FEET TO SAID SOUTHEAST CORNER OF LOT 16 AND THE POINT OF BEGINNING.

CONTAINING 0.5623 ACRES MORE OR LESS

SURVEYOR'S NOTES:

1) NOTICE, THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

CERTIFICATE OF APPROVAL OF
THE CITY OF ST. PETERSBURG BEACH:

STATE OF FLORIDA
COUNTY OF PINELLAS

APPROVED FOR THE CITY COMMISSIONERS OF ST. PETERSBURG BEACH, PINELLAS COUNTY, FLORIDA,
THIS _____ DAY OF _____, 2017; PROVIDED THAT THE PLAT IS FILED IN THE OFFICE OF THE
CLERK OF THE CIRCUIT COURT OF PINELLAS COUNTY WITHIN NINETY (90) DAYS FROM THE DATE OF
THIS APPROVAL.

APPROVED: _____
MAYOR

APPROVED: _____
CITY MANAGER

ATTEST: _____
CITY CLERK

CERTIFICATE OF APPROVAL OF COUNTY CLERK:

STATE OF FLORIDA
COUNTY OF PINELLAS

I, _____, CLERK OF THE CIRCUIT COURT OF PINELLAS COUNTY, FLORIDA, HEREBY CERTIFY THAT THIS PLAT HAS BEEN EXAMINED AND THAT IT COMPLIES WITH ALL THE REQUIREMENTS OF THE STATUTES OF FLORIDA PERTAINING TO MAPS AND PLATS AND THAT THIS PLAT HAS BEEN FILED FOR RECORD IN PLAT BOOK _____, PAGE(S) _____, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, THIS _____ DAY OF _____, 2017.

BY: KEN BURKE, CLERK
PINELLAS COUNTY, FLORIDA

DEPUTY CLERK

PLAT CONFORMITY:

THIS PLAT HAS BEEN REVIEWED FOR CONFORMITY TO CHAPTER 177, PART 1, FLORIDA STATUTES, AS REQUIRED BY THE CITY OF ST. PETERSBURG BEACH.

PRINTED	SIGNATURE	DATE
---------	-----------	------

SURVEYOR'S CERTIFICATE:

I CERTIFY THAT THIS PLAN WAS PREPARED UNDER MY RESPONSIBLE DIRECTION AND SUPERVISION, THAT THIS PLAN AND THE SURVEY DATA HEREON COMPLY WITH ALL THE REQUIREMENTS OF CHAPTER 177 F.S., THAT THIS PLAN MEETS ALL MATERIAL IN COMPOSITION REQUIRED BY S. 177.091, THAT THIS PLAN IS A TRUE AND CORRECT REPRESENTATION OF THE LANDS SURVEYED, THAT THE SURVEY WAS MADE UNDER MY RESPONSIBLE DIRECTION AND SUPERVISION, AND THAT PERMANENT REFERENCE MONUMENTS (PRM'S) HAVE BEEN SET TO RECORD THE LOCATION OF THE SURVEYED LANDS ACCORDING TO THE REQUIREMENTS OF CHAPTER 177 F.S. AND THE RECORDING OF THIS PLAN AS REQUIRED BY LAW.



WILLIAM C. WARD

DATE: _____

6-08-17 NO 4815
STATE OF FLORIDA
COUNTY OF DECEMBER

DATE: _____

Sheet No.: 1 of 2

Sheet No.: 1 of: 2

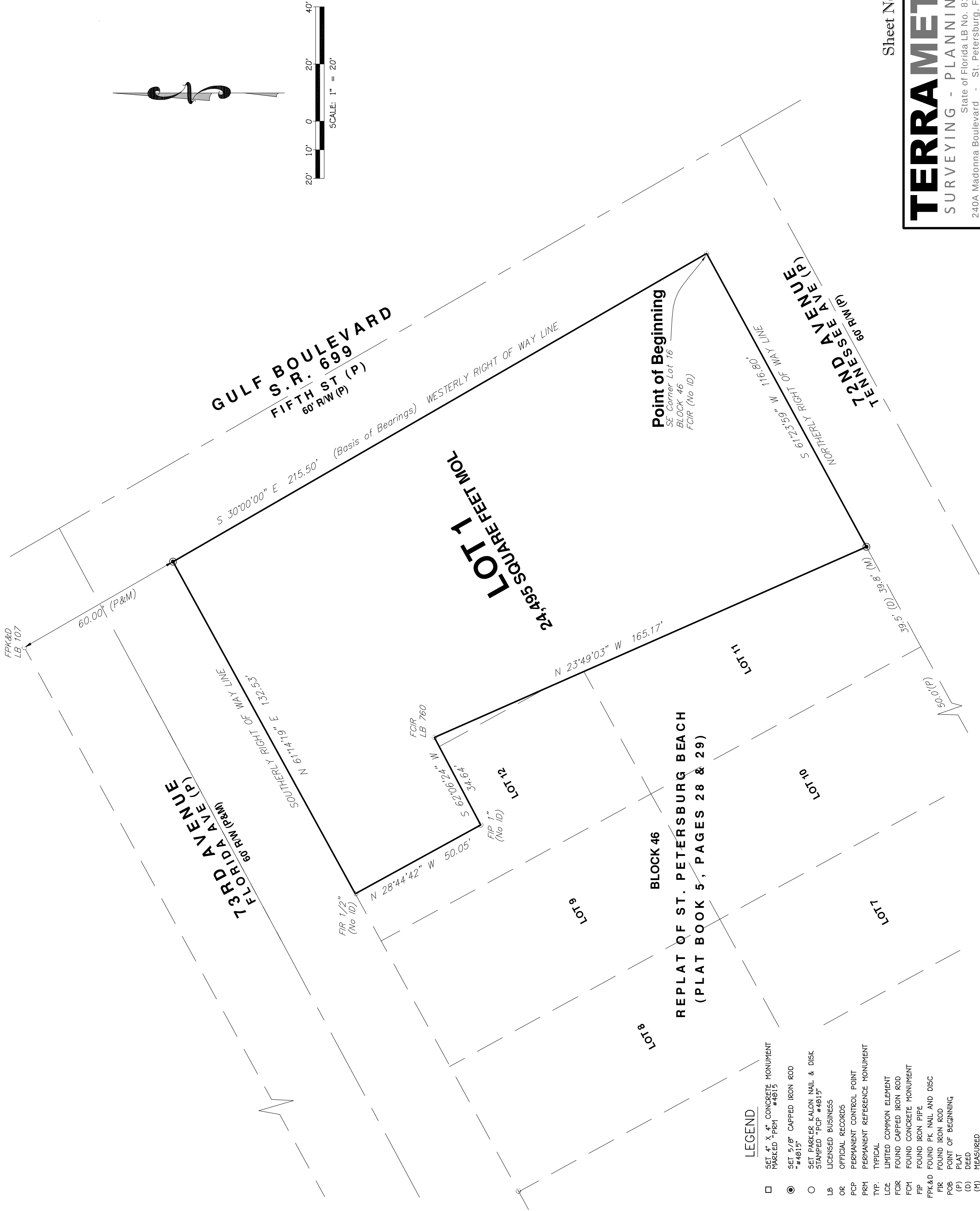
TERRAMETRIX, LLC
SURVEYING - PLANNING - MAPPING

State of Florida LB No. 8168
240A Madonna Boulevard - St. Petersburg, Florida 33715 727-289-2113

MORRISSEY COMMERCIAL CENTER

Plat Book: _____ Page No.: _____

A REPLAT OF A PORTION OF LOTS 11 AND 12 AND LOTS 13, 14, 15, AND 16 OF A REPLAT OF ST. PETERSBURG BEACH, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 5, PAGES 28 AND 29 OF THE PUBLIC RECORDS OF PINELLAS COUNTY FLORIDA LYING IN SECTION 36, TOWNSHIP 31 SOUTH, RANGE 15 EAST, CITY OF ST. PETERSBURG BEACH, PINELLAS COUNTY, FLORIDA



TERRAMETRIX, LLC
SURVEYING - PLANNING - MAPPING
State of Florida LB No. 8168
240A Madonna Boulevard - St. Petersburg, Florida 33715 727-289-2113

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Ordinance No 2016-09, amending Chapter 6, Alcoholic Beverages of the City of St. Pete Beach Code of Ordinances allowing for the consumption of alcohol on the sand beach in conjunction with a transient lodging facility.

Date: August 22, 2017

Prepared By: Jennifer Bryla, AICP

Through: Wayne Saunders, City Manager

Summary of Issue: Chapter 6 of the City Code restricts where the public can consume or possess alcoholic beverages. Alcoholic beverages are prohibited from being consumed on or upon all public streets, all public beach lands, any public sidewalk, any city park, and all private and sand beach areas upland of the Gulf of Mexico excluding the process for special events and special occasions. The City Commission, staff did further research on the ability to allow limited consumption of alcoholic beverages on the sand beach in conjunction with a transient lodging facility.

In the formulation of the Ordinance, Staff met several times with the hoteliers, and with the Sherriff and his representatives. As a result, the Ordinance specifically outlines criteria for allowing for drinking on the sand beach only in conjunction with a transient lodging customer experience. This allowance would only be permitted after review by the technical review committee.

On November 15, 2016, the Planning Board held a public hearing on the ordinance and recommended approval 3-2 in favor of its passage. The City Commission heard the Ordinance on July 11, 2017 and requested that the Ordinance be tabled until the July 25th, 2017 to allow staff time to incorporate recommendations from the Planning Board as well as other Commission comments. Those changes have been incorporated into the Ordinance presented today.

The City Commission approved the Ordinance at first reading 5-0 on August 8, 2017. At that hearing the Commission requested that requirement “g” delete the phase “on foot” and requirement “j” delete the last phase that states “mobile

distribution of alcohol is strictly prohibited.” The Commission also requested that Staff add condition l. to specify expiration of the Service Cabana Area permit and compliance with amended codes.

Requested Motion: I move to approve Ordinance No. 2016-09 on final reading (read title)

Attachment: Ordinance No. 2016-09
Staff Report
Map of transient lodging facilities with cabanas

**Reviewed by
City Manager:** *WS*

Ordinance 2016-09

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF ST PETE BEACH, FLORIDA, AMENDING DIVISION 2, SECTION 2.1- WORDS, TERMS AND PHRASES DEFINED OF THE ST. PETE BEACH LAND DEVELOPMENT CODE; AMENDING CHAPTER 6, ALCOHOLIC BEVERAGES, ARTICLE I, IN GENERAL OF THE CITY OF ST PETE BEACH CODE OF ORDINANCES BY AMENDING SECTION 6.5, PUBLIC CONSUMPTION OR POSSESSION RELATING TO RESTRICTIONS AND PERMITTING OF PUBLIC ALCOHOL CONSUMPTION ON SAND BEACH AREAS; PROVIDING FOR PUBLICATION IN ACCORDANCE WITH THE REQUIREMENTS OF LAW; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City currently prohibits the sale and consumption of alcoholic beverages on public and private sandy beach areas; and

WHEREAS, the City Commission of the City of St. Pete Beach believes that it is in the best interest of the City to amend its code regarding the sale and consumption of alcohol at specifically designated areas on the sandy beach; and

WHEREAS, the City Commission believes careful permitting of the sale and consumption of alcoholic beverages on the sandy beach at private transient lodging facilities is the appropriate manner to control the location and manner of such alcohol service; and

WHEREAS, the City Commission deems this ordinance is in the best interest, health, safety and welfare of the citizens and visitors of the City.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH FLORIDA, HEREBY ORDAINS:

SECTION 1. Recitals. The above recitals (“Whereas” clauses) are hereby adopted as legislative findings, purpose and intent of the City Commission.

SECTION 2. Section 2.1 - Definitions of the St Pete Beach Land Development Code is hereby amended as follows:

* * *

Cabana Service Area is the area where alcohol can be ~~legally served on the sand beach and is limited to 10 feet beyond the physical placement of the cabana.~~

Cabana means a lightweight fabric structure containing an open side. Not to exceed 30 square feet.

Underlined words constitute additions to the City of St. Pete Beach City Code, ~~strikethrough~~ constitutes deletions from the original, and asterisks (***) indicate an omission from the existing text which is intended to remain unchanged. Double underline indicates additional language that has been added after the 8/8/17 City Commission meeting.

* * *

SECTION 3. Chapter 6, Article I, Section 6-5 of the City of St. Pete Beach Code of Ordinances is hereby amended as follows:

- (d) *Permits.* Permits allowing for the consumption of alcohol for special events, outdoor dining or outdoor drinking areas, or special occasions may be issued as follows:

* * * *

(4) Administrative approval on private lands: Upon receipt of an accepted site plan application, the Technical Review Committee may approve the sale of alcoholic beverages in conjunction with the rental of beach cabanas on private transient lodging property if all of the following requirements are met through the site plan review and approval process, as outlined in Division 5 of the Land Development Code.

- a. Each transient lodging facility that desires an alcohol Cabana Service Area Permit must complete the permitting process and have an active BTR (Business Tax Receipt) for cabana rental associated with the lodging facility.
- b. The Cabana Service Area must be delineated by sketch on the ~~on-site~~ COP liquor license, as well as a component of the Site Plan review. The sketch shall be available for viewing at the transient lodging facility at all times.
- c. The Cabana Service Area can be no closer than 75 feet to a property line abutting an existing residential use located outside of the CRD (Community Redevelopment District).
- d. All occupants of the Cabana Service Area must wear an identifiable and unique wrist band that is exclusive to the upland transient lodging facility. The wrist band shall indicate that alcohol must remain in the Cabana Service Area at all times.
- e. The Cabana Service Area shall be no closer than 50 feet to the wet sand.
- f. The Cabana Service Area's hours of operation shall be 10:00 am to 10:00 pm.
- g. The Cabana Service Area's patron(s) shall only be served by identifiable transient lodging facility employees, in person and all service-ware shall have clearly identifiable transient lodging facility markings.
- h. Glass and plastic straws are prohibited at all times on the sand beach.

Underlined words constitute additions to the City of St. Pete Beach City Code, ~~striketrough~~ constitutes deletions from the original, and asterisks (***) indicate an omission from the existing text which is intended to remain unchanged. Double underline indicates additional language that has been added after the 8/8/17 City Commission meeting.

- i. Only patrons or registered members of the transient lodging facility that have current room rental as well as a cabana rental in the Cabana Service Area may be served alcohol. Invited guests of the facility patron that desire to be served alcohol shall register with the hotel to secure a wrist band. Patrons and/or guests are prohibited from bringing alcohol into the Cabana Service Area.
- j. Service of alcohol shall only be provided within a beach Cabana Service Area, as delineated by boundary markers consistent with the on-site COP map.
- k. Penalty – Violation of the above criteria will result in:
 - i. First violation – written warning to the transient lodging facility.
 - ii. Second violation – written warning to the transient lodging with the stipulation that the permit will be revoked if additional violation occurs within 6 months.
 - iii. Third violation – revocation of the Cabana Service Area Permit. The transient lodging facility will not be able to re-apply for a Cabana Service Area Permit for one year. For every continual violation an additional 6 months will be added to this requirement.
- l. Cabana Service Area Permits shall be issued on an annual basis, and subject to all ordinance amendments at the time of renewal.

SECTION 4. All ordinances or parts of ordinances, in conflict herewith are hereby repealed to the extent of any conflict with the Ordinance.

SECTION 5. Severability. The provisions of this Ordinance are declared to be severable, and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 6. Publication. This Ordinance shall be published in accordance with the requirements of law.

SECTION 7. Effective Date. This Ordinance shall become effective immediately upon final passage and adoption.

Underlined words constitute additions to the City of St. Pete Beach City Code, ~~strike through~~ constitutes deletions from the original, and asterisks (***) indicate an omission from the existing text which is intended to remain unchanged. Double underline indicates additional language that has been added after the 8/8/17 City Commission meeting.

FIRST READING: _____
PUBLISHED: _____
SECOND READING: _____
PUBLISHED: _____

Alan Johnson, Mayor

I, Rebecca C. Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this _____ day of _____, 2017.

Rebecca C. Haynes, City Clerk

APPROVED AS TO LEGAL FORM AND CORRECTNESS:

Andrew Dickman, City Attorney

Underlined words constitute additions to the City of St. Pete Beach City Code, ~~strikethrough~~ constitutes deletions from the original, and asterisks (***) indicate an omission from the existing text which is intended to remain unchanged. Double underline indicates additional language that has been added after the 8/8/17 City Commission meeting.

	St. Pete Beach City Commission 155 Corey Avenue St. Pete Beach, FL 33706 727-367-2735
8/22/2017	
Item Number Ordinance #2016-09 Type of Application Amendment to Land Development Code Division 2 - Definitions, and Chapter 6 – Alcoholic Beverage of the Code of Ordinances. Applicant City of St. Pete Beach Location City wide Project Planner Jennifer Bryla, AICP, Requested Action Approval of Ordinance 2016-09 Staff Recommendation Approval Planning Board Hearing 11/16; approval 3-2 City Commission First Reading (8/8/2017) 5-0 approval	ITEM SUMMARY: Chapter 6 of the City Code of Ordinances restricts where the public can consume or possess alcoholic beverages. Ordinance 2015-10 was adopted on June 25, 2015 which prohibits the consumption of alcoholic beverages on or upon all public streets, all public beach lands, any public sidewalk, any city park, and all private and sand beach areas upland of the Gulf of Mexico excluding the conditional use process for special events and special occasions. At the request of the City Commission, staff did further research on the ability to allow limited consumption of alcoholic beverages on the sand beach in conjunction with a transient lodging facility. The allowance would be for the consumption of alcohol within the confines of a rented cabana structure in a designated “Cabana Service Area”. The Ordinance puts several protection measures in place that allow the transient lodging facilities to enhance the guest experience and safeguard the alcohol from leaving the designated area. PUBLIC NOTICE: Notice of public hearing has been advertised as required by State Statutes. As of the date of this report, no oral or written comments have been 

Findings

In its review of the proposed application, staff has determined:

1. The proposed application is consistent with Florida Statutes.
2. The proposed application is consistent with the Pinellas County Regional Policy Plan.
3. The proposed application is consistent with the St. Pete Beach Comprehensive Plan.
4. The proposed application is consistent with the intent of the LDC.

received. Oral and written comments may be presented at the public hearing.

COMPREHENSIVE PLAN/LAND DEVELOPMENT CODE:

The proposed Ordinance is consistent with the City of St. Pete Beach's Comprehensive Plan, specifically:

GOAL 2:

The City shall ensure that the residential character of the City of St. Pete Beach is maintained and protected while:

- Maximizing the potential for economic benefit resulting from the tourist trade and the enjoyment of natural and man-made resources by residents and visitors alike.
- Minimizing the threat to health, safety, and welfare posed by hazards, nuisances, incompatible land uses, and environmental degradation.
- Maintaining the community's recreation, open space and beaches.

Objective 2.13

The City shall promote the preservation and redevelopment of temporary lodging uses.

The proposed Ordinance is consistent with the intent of the Land Development Code and further augments the ability for transient lodging facilities to attract and retain guests.

PLANNING BOARD:

The Planning Board heard Ordinance 2016-09 on November 15th, 2016 and made a (3-2) recommendation of approval to the City Commission. (Ohlhaber & Chaney opposing) The Planning Board had the following changes/recommendations:

- Definition of Cabana
- Side setback outlined in condition #c reduced from 75' to 30'
- Condition #i should read "Only guests of the transient lodging facility, or invited guests who have registered with the transient lodging facility, may be served alcohol. Guests may not bring outside coolers to the cabana that contains alcohol".
- A condition that requires "No alcohol beyond this point" signage to be incorporated into the cabana area.

CITY COMMISSION:

The City Commission had its first reading of the Ordinance on July 11, 2017. At that hearing the Commission directed staff to incorporate into the Ordinance certain language that the Planning Board recommended. The

Commission also directed staff to add language regarding enforcement and add some clarifying language in some of the conditions. Those requests are incorporated in the Ordinance 2016-09 that is being presented on the August 8th for first reading, indicated by a double underline. The City Commission approved the Ordinance at first reading 5-0 on August 8, 2017. At that hearing the Commission requested that requirement “g” delete the phase “on foot” and requirement “j” delete the last phase that states “mobile distribution of alcohol is strictly prohibited.” The Commission also requested that Staff add condition l. to specify expiration of the Service Cabana Area permit and compliance with amended codes. Those additions are indicated by double underline in the Ordinance presented.

STAFF RECOMMENDATION:

Upon review of the above guiding documents, staff recommends approval of Ordinance 2016-09

Attachments

- (1) Exhibit A – Ordinance 2016-09**
- (2) Exhibit B – Staff Report**
- (3) Exhibit C - Map with Transient Cabana rentals**



Postcard Inn
Beachcomber
Howard Johnson
Guy Harvey
Alden

Tradewinds

Sirata

Grand Plaza

Gulf Gate

Dolphin Beach

Gulf Strand

Plaza Beach

Don Cesar Beachhouse

Hideaway Sands

Don Cesar

 Cabana Vendors

St. Pete Beach City Commission Agenda Report

Issue Considered: Ordinance No 2017-12, amending Division 2 – Definitions, Division 6 – Supplemental Regulations, Division 30 – TC-1 Town Center Core District, Division 32 – CC-1 Commercial Corridor Blind Pass District, Division 33 – CC-2 Commercial Corridor Gulf Boulevard District and Division 37 – TC-2 Town Center Corey Circle and Coquina West District allowing for mobile food establishments as a conditional use and regulations for their implementation.

Date: August 22, 2017

Prepared By: Jennifer Bryla, AICP

Through: Wayne Saunders, City Manager

Summary of Issue: The City Commission held a public workshop on June 13th 2017 at which time, the Commission directed staff to develop language that could regulate “Mobile Food Establishments” (Food Trucks) within the City. The City of St. Petersburg code was the model for the staff for the most part, but diversions were made to address St. Pete Beach’s unique characteristics.

Some of the unique implementation measures were:

- The trucks would be regulated to the City’s “Downtown Core Districts” of the Community Redevelopment Area (TC-1, TC-2, CC-1 & CC-2).
- Vehicles would be required to sit on an improved surface consistent with the City’s LDC.
- Proximity of the trucks to residential areas.
- The truck must be permitted through a conditional use permit approval to allow the Commission to regulate as appropriate.

In the formulation of the Ordinance, Staff met with the business owner of the existing establishment that uses “food trucks” to receive input. Staff also had discussion with residents who had objections to the “food truck” business model. The result is the Ordinance presented which strives to address both points of view. The Ordinance also provides for an amendment to Appendix "A" of the Code of Ordinances to provide for a one time food truck fee and an annual renewal fee.

On July 17, 2017, the Planning Board held a public hearing on the ordinance and provided a recommendation of approval 5-0 in favor of its passage. The Planning Board did however recommend some changes to the Ordinance which are presented in the Staff Report.

Requested Motion: I move to approve Ordinance No. 2017-12 on first reading
(read title)

Attachment: Ordinance No. 2017-12
Staff Report
Appendix A
Downtown Redevelopment Area Zoning Districts map

Reviewed by
City Manager: _____ WS _____

Ordinance 2017-12

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA PROVIDING FOR MOBILE FOOD ESTABLISHMENT PERMITS; REGULATING PERFORMANCE STANDARDS AND HOURS AND LOCATION OF OPERATION OF MOBILE FOOD TRUCKS; AMENDING DIVISION 2 – DEFINITIONS; DIVISION 6 – SUPPLEMENTAL REGULATIONS; CREATING SEC. 6.25; AMENDING DIVISION 30, SEC. 30.4 TC-1- TOWN CENTER CORE DISTRICT ALLOWABLE CONDITIONAL USES; AMENDING DIVISION 32, SEC. 32.4, CC1 - COMMERCIAL CORRIDOR BLIND PASS ROAD DISTRICT ALLOWABLE CONDITIONAL USES; AMENDING DIVISION 33, SEC 33.4, CC2 – COMMERCIAL CORRIDOR GULF BOULEVARD DISTRICT CONDITIONAL USES; AMENDING DIVISION 37, SEC. 37.5- TC-2- TOWN CENTER COREY CIRCLE AND COQUINA WEST DISTRICTS ALLOWABLE CONDITIONAL USES; AMENDING APPENDIX “A” OF THE CODE OF ORDINANCES TO PROVIDE FOR MOBILE FOOD PERMITTING FEES, PROVIDING FOR CONFLICTS, SEVERABILITY, CONSTRUCTION, PUBLICATION, AND AN EFFECTIVE DATE.

WHEREAS, the City Commission recognizes that mobile food vending is a specialized use with a specialized market; and

WHEREAS, the City periodically finds sections of its Land Development Code which require updating and/or amending to address the desires of the citizens and businesses of the City; and

WHEREAS, on June 13, 2017 the City Commission conducted a duly noticed public meeting to discuss the issues proposed and provide staff direction; and

WHEREAS, after due public notice, the Planning Board held a public hearing on July 17, 2017, to consider the proposed Land Development Code changes and provided recommendations to the City Commission as the Local Planning Agency.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH FLORIDA, HEREBY ORDAINS:

SECTION 1. Recitals. The above recitals (“Whereas” clauses) are hereby adopted as legislative findings, purpose and intent of the City Commission.

1

2 Sec. 2.1. – Definitions. (General Definitions for LDC) shall be amended as follows:

Mobile Food Truck Rally means any gathering of more than two (2) Class I, Class II or Class III mobile food trucks in one (1) location on a date certain and shall require a Food Truck Permit. Applications shall be made to the City in accordance with the procedures contained herein.

Mobile food truck means a vehicle which is used to vend food and beverage products and is classified as one of the following:

Class I- Mobile Kitchens. In addition to the vending of products allowed for Class II and Class III mobile food trucks, these vehicles may cook, prepare and assemble food items on or in the unit and serve a full menu. Customers may be notified of the vehicle's location by social media or other forms of advertising.

Class II – Canteen trucks. These vehicles vend fruits, vegetables, hot dogs, pre-cooked foods, pre-packaged foods and pre-packaged drinks. No preparation or assembly of foods or beverages may take place on or in the vehicle, however, the heating of pre-cooked foods is allowed. A cooking apparatus or grill top for the heating of pre-cooked foods is permitted so long as it complies with state regulations. These vehicles are limited to providing catering services to employees at a specific location.

Class III – Ice Cream Trucks. These vehicles vend only pre-packaged frozen dairy or frozen water-based food products, soft serve or hand-dipped frozen dairy products or frozen water-based food products and pre-packaged beverages.

Mobile service base means a place for food storage, the cleaning of the equipment, the filling of water tanks and proper disposal of waste water and grease and does not include the use of a private home as a mobile service base.

Vend means a motorized vehicle, including a trailer or other portable unit, which is attached to a motorized vehicle that is intended for use in vending.

Sec. 6.25 – Mobile Food Establishment

This section shall not apply to pushcart vending, roadside vending markets, vending on city park property, or vending if associated with a special event permit. It is a violation

to vend any product from a mobile food truck at any location except in compliance with the requirements of this section or in conjunction with a valid special event permit.

a) **Vehicle Requirements.** A mobile food truck shall not be used for vending a product unless the vehicle has been designed and constructed specifically for such purpose. The mobile food truck shall be licensed in accordance with the rules and regulations of any local, state and federal agency having jurisdiction over the mobile food truck or products sold therein.

b) **Insurance Requirements.**

1) **Operating in rights-of-way.** The permittee, owner or operator shall at all times maintain any insurance which the City determines to be necessary, which may include but is not limited to, General Liability Insurance, Commercial Automobile Liability Insurance, Worker's Compensation Insurance, and Environmental Liability Insurance, issued by an insurance company licensed to do business in the State of Florida, in the amounts established by the City which shall be reasonable, based on industry standards and the risk determined to exist. The insurance policy shall be in occurrence form and the City of St. Pete Beach shall be named as an additional insured on the certificate of insurance. The permittee, owner or operator shall furnish the City with a certificate of insurance which shall be accepted by the City only after approval by the City Commission. The permittee, owner or operator shall notify the City within three (3) business days of any changes in the insurance coverage. Upon the cancellation or lapse of any policy of insurance as required by this section, the permit shall be immediately revoked unless, prior to the expiration or cancellation date of the insurance policy, another insurance policy meeting all the requirements of the City is obtained and a new certificate of insurance is provided to the City.

2) **Operating in all other locations, not in rights-of-way.** A mobile food truck shall obtain at a minimum, the insurance as required by any local, state or federal laws and regulations.

3) **City issued permit (as defined herein).** In addition to the insurance requirements set forth in this section, a mobile food truck shall obtain any additional insurance which may be required to obtain a city issued permit (as defined herein).

c) **Open Flame Cooking.** Open flame cooking is prohibited; except that such activity may take place if permitted by the City Fire Marshall.

d) **Noise Limitations.** Amplified music shall be prohibited; any other sounds from any mobile food truck shall comply with the noise requirements of the City.

e) **Waste Collection.** The operator shall provide a waste receptacle for public use within 100 ft. of the truck. The area shall be kept neat and orderly at all times and garbage or trash shall be removed daily.

- f) **Improved Surface.** Food trucks shall only operate from and be located on an improved surface at least 5 feet off the public right of way.
- g) **Signage.** All signage must comply with the sign section of the Land Development Code. In no case shall "A-frame" signs be permitted.
- h) **Alcohol sales.** Mobile food trucks are prohibited from selling alcoholic beverages, except as may be specifically allowed by a City issued permit in conjunction with a special event.
- i) **Business Tax Receipt.** A Mobile Food Establishment Permit is issued concurrent with the business tax receipt (BTR) confirmation. If an applicant is a resident of the City of St. Pete Beach, they will be required to obtain a BTR from the City. A Mobile Food Establishment Permit is not required when participating in an event governed by a City issued special event permit (as defined herein).
- j) **Restroom facility.** Class I mobile food trucks operating at a site for a duration of more than three (3) hours shall have a written agreement, available upon request by the City, which confirms that employees have access to a flushable restroom within 150 feet of the vending location during the hours of operation.
- k) **Grease disposal.** Class I mobile food trucks shall have a current written agreement for the proper disposal of grease, available upon request by the City.
- l) **Location.** The vending of products from a Class I mobile food truck on public rights-of-way shall be prohibited unless in conjunction with a special event permit. The vending of products from a Class I mobile food truck on private lands shall be subject to the following conditions:
1. **Private property.** The vending of products from a Class I mobile food truck on private property, in conjunction with an established business is permitted in zoning districts of the City as outlined herein.
 2. **Vacant property** Operation of a Class I mobile food truck is prohibited on vacant and undeveloped property.
 3. **Permission.** A Class I mobile food truck shall have the written permission of the owner of the property on which it is located. Such written permission shall accompany application for the Mobile Food Truck Permit.
 4. **Frequency.** Except as may be allowed as part of a special event permit, mobile food trucks are permitted on each property, a maximum of no more than two (2) days per calendar week. Class I mobile food trucks may operate at different locations as allowed herein.
 5. **Maximum Number of Mobile Food Trucks.** No more than two (2) mobile food trucks shall operate on any property at any one (1) time, except as may be allowed by a special event permit.
 6. **Parking.** Mobile Food Trucks shall not be required to provide additional parking on the principal business site. If a Mobile Food Truck parks in a principal business required off-street provided space(s), then the principal business shall provide evidence, in the form of a site plan indicating that on-street parking exists within 800 feet of the establishment.
 7. **Access.** A Class I mobile food truck shall not be placed in any location that impedes the ingress or egress or building entrances or emergency exits.

8. Hours of Operation. Class I mobile food trucks shall be permitted to operate after 7:00 a.m. and before 10 p.m. The request for extended hours must be reviewed and approved by the City subject to the criteria contained in the Application.

9. Power Power for all Class I mobile food trucks will be evaluated on a case by case basis during the Conditional Use process but in no case shall a generator be used within 200 feet of a residential district.

Sec. 30.4. – Allowable conditional uses

Subject to the provisions or restrictions contained in this section and elsewhere in this Code, allowable conditional uses in the TC-1 Town Center Core District are as follows:

- (a) Automotive retail stores and automotive service stations with related services. Such uses shall only be allowed on lots which front directly on 75th Avenue.
- (b) Car washes.
- (c) Convenience stores without the sale of gasoline or other fuels.
- (d) Cigar shops and cigar bars
- (e) Financial institutions with drive –through service.
- (f) Pharmacies with drive-through service.
- (g) Public or private parking structures.
- (h) Bed and breakfast inns, subject to the following:
 - i. In addition to any density and intensity which may be allowed, the city shall also establish a reserve of units, not to exceed 50 total temporary lodging units for the entire Town Center Core District, which shall be allocated by ordinance of the city commission upon request of an individual property owner on a first come, first serve basis. Such allocation shall not exceed ten units per acre, or a total of ten units per redevelopment project. The remaining number of available reserve temporary lodging units shall be specified in each city commission ordinance allocating such units and each such ordinance shall provide that no units beyond those remaining available shall be allocated to any subsequent project. This limitation shall be absolute and shall apply regardless of the proposed size or density of the project requesting such allocation
- (i) Class I Mobile Food Trucks, subject to the criteria found in Division 6, herein.

Sec. 32.4. – Allowable conditional uses

Subject to the provisions or restrictions contained in this section and elsewhere in this Code, allowable conditional uses in the CC1 Commercial Corridor Blind Pass Road Districts are as follows:

- (a) Automotive rental agencies;
- (b) Automobile services-repair;
- (c) Automotive service stations, with or without a carwash and/or a convenience store;

- (d) Communication facilities;
- (e) Parking lots, commercial and/or off-premise;
- (f) Class I Mobile Food Trucks, subject to the criteria found in Division 6, herein.

Sec. 33.4. – Conditional uses

Subject to the provisions or restrictions contained in this section and elsewhere in this Code, allowable conditional uses in the CC2 Commercial Corridor Gulf Boulevard District are as follows:

- (a) Automotive rental agencies;
- (b) Automobile services-repair;
- (c) Automotive service stations, with or without a carwash and/or a convenience store;
- (d) Communication facilities;
- (e) Parking lots, commercial and/or off-premise;
- (f) Class I Mobile Food Trucks, subject to the criteria found in Division 6, herein.

Sec. 37.5. – Allowable conditional uses

Subject to the provisions or restrictions contained in this section and elsewhere in this Code, allowable conditional uses in the TC-2 Town Center Corey Circle and Coquina West Districts are as follows:

- (a) Temporary lodging facilities hotel, motel and resort condominium, awarded on a first come, first serve basis, to come from the density pool established in the Comprehensive Plan.
- (b) Commercial kitchen
- (c) Commercial docks-Class A, B, C and D.
- (d) Eating and drinking establishment – take-out only restaurant.
- (e) Vessel for hire (water taxis).
- (f) Class I Mobile Food Trucks, subject to the criteria found in Division 6, herein.

SECTION 3. “Appendix A” of the Code of Ordinances is hereby amended as illustrated in “Exhibit A,” which is attached and made a part of this Ordinance.

SECTION 4. Conflicts. All ordinances or parts of ordinances, in conflict herewith are hereby repealed to the extent of any conflict with the Ordinance.

SECTION 5. Severability. The provisions of this Ordinance are declared to be severable, and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 6. Construction. This Ordinance is to be liberally construed to accomplish its objectives.

SECTION 7. Publication. This Ordinance shall be published in accordance with the requirements of law.

SECTION 8. Effective Date. This ordinance shall take effect immediately upon adoption.

FIRST READING: _____

PUBLISHED: _____

SECOND READING: _____

PUBLIC HEARING: _____

Alan Johnson, Mayor

I, Rebecca C. Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this _____ day of _____, 2017.

Rebecca C. Haynes, City Clerk

APPROVED AS TO LEGAL FORM AND CORRECTNESS:

Andrew Dickman, City Attorney

8/15/2017

	St. Pete Beach City Commission 155 Corey Avenue St. Pete Beach, FL 33706 727-367-2735
8/22/2017	
Item Number Ordinance #2017-12 Type of Application Amendment to Land Development Code Division 2 - Definitions, and Division 6 – Supplemental Regulations, providing for Mobile Food Establishment Permits. Applicant City of St. Pete Beach Location City wide Project Planner(s) Jennifer Bryla, AICP, Requested Action Recommendation of Approval of Ordinance 2017-12 to the City Commission Staff Recommendation Approval Planning Board Hearing 7/17/17 Recommendation of Approval with outlined changes. 5-0	ITEM SUMMARY: During the June 13th City Commission workshop, Staff was directed to draft an Ordinance that would provide for Class I Mobile Food Establishments. Staff has incorporated all of the talking points from the workshop into the draft ordinance. These points included: location, number, frequency, items to be sold, hours of operation, power, off-street parking, existing businesses, access considerations, insurance, signage, amplification, BTR's, fees, separation from others, restrooms, proximity to residential areas, garbage disposal, grease disposal, aesthetic concerns. These concerns are reflected in the ordinance. This Ordinance would be constructed under the supplemental regulations section of Land Development Code and added as a conditional use in the zoning districts that would permit them as a conditional use. These districts would be TC-1, CC-1, CC-2 and TC-2. The City presently has no specific regulation regarding Mobile Food Establishments. Mobile vending is prohibited on public lands via section 58.23 of the Code of Ordinances. Mobile Food Establishments would be considered mobile vending. The Mobile Food Establishments are not listed as a permitted use in section 32.2 of the Land Development Code (LDC) and as they are not listed, section 32.5 would prohibit them. Ordinance 2017-12 specifically regulates Mobile Food Establishments on private property, the prohibition on public property will in effect, unless in conjunction with a Special Event permit. 

City Commission

First Reading anticipated
(8/22/2017)

Final Reading anticipated
(8/12/2017)

Findings

In its review of the proposed application, staff has determined:

1. The proposed application is consistent with Florida Statutes.
2. The proposed application is consistent with the Pinellas County Regional Policy Plan.
3. The proposed application is consistent with the St. Pete Beach Comprehensive Plan.
4. The proposed application is consistent with the intent of the LDC.

This current lack of guidance from the City's code has resulted in Staff's regulating through a special event permit. Special Event permits do not typically anticipate the repetitive use of a Mobile Food Establishments, but instead evaluate them for a one-time special occurrence. Ordinance 2017-12 will provide surety to businesses and citizens alike as to the City's expectation for business owners desiring to have a Mobile Food Establishment on their property.

PUBLIC NOTICE:

Notice of public hearing has been advertised as required by State Statutes. As of the date of this report, Staff has not received oral or written comments. Oral and written comments may be presented at the public hearing.

COMPREHENSIVE PLAN/LAND DEVELOPMENT CODE:

The proposed Ordinance is consistent with the City of St. Pete Beach's Comprehensive Plan. Although the Comprehensive Plan does not regulate Mobile Food Establishments, it does say:

GOAL 2:

The City shall ensure that the residential character of the City of St. Pete Beach is maintained and protected while:

- Maximizing the potential for economic benefit resulting from the tourist trade and the enjoyment of natural and man-made resources by residents and visitors alike.
- Minimizing the threat to health, safety, and welfare posed by hazards, nuisances, incompatible land uses, and environmental degradation.
- Maintaining the community's recreation, open space and beaches.

And

Community Redevelopment District general redevelopment guidelines, standards and initiatives

2. Ensure that a comprehensive redevelopment strategy can be and shall be implemented through land development regulations that maintain the City's heritage of quality residential living complemented by resort facilities and supported by a tourist-based economy that includes temporary lodging uses, local retail, restaurants and local pubs and bars;

The proposed Ordinance is also consistent with the intent of the Land Development Code and further augments the regulations for supporting the City's business community.

PLANNING BOARD:

The Planning Board heard Ordinance 2017-12 on July 17th, 2017 and provided a recommendation of approval to the City Commission, with the following changes:

f) **Improved Surface.** Food trucks shall only operate from and be located on

an improved surface at least 5' off the public right of way. All pedestrian access shall be from the property interior side of the truck, furthest from the ROW.

- g) **Signage.** Mobile Food Establishments are exempt from the sign criteria outlined in Division 26 and shall be reviewed on a case by case basis through the conditional use process. All signage must comply with the sign section of the Land Development Code. In no case shall "A-frame" signs be permitted.

The Planning Board requested that the parking requirements language be re-worked for clarity. The result of that effort is below.

6. **Parking.** Mobile Food Trucks shall not be required to provide additional parking on the principal business site. If a mobile food truck parks in an off-street provided space(s), then the principal business shall provide evidence that on-street parking exists within 800 feet of the establishment.

:

8. **Hours of Operation.** Class I mobile food trucks shall be permitted to operate after 7:00 10:00 a.m. and before 10 p.m. The request for extended hours must be reviewed and approved by the City subject to the criteria contained in the Application.

Mobile food trucks shall be a minimum of 200' from a residential boundary.

Staff should duplicate the Conditional Use language that is in CC-1. To read as follows:

Subject to the provisions or restrictions contained in this section and elsewhere in this Code, allowable conditional uses in the CC2 Commercial Corridor Gulf Boulevard District-are as follows:

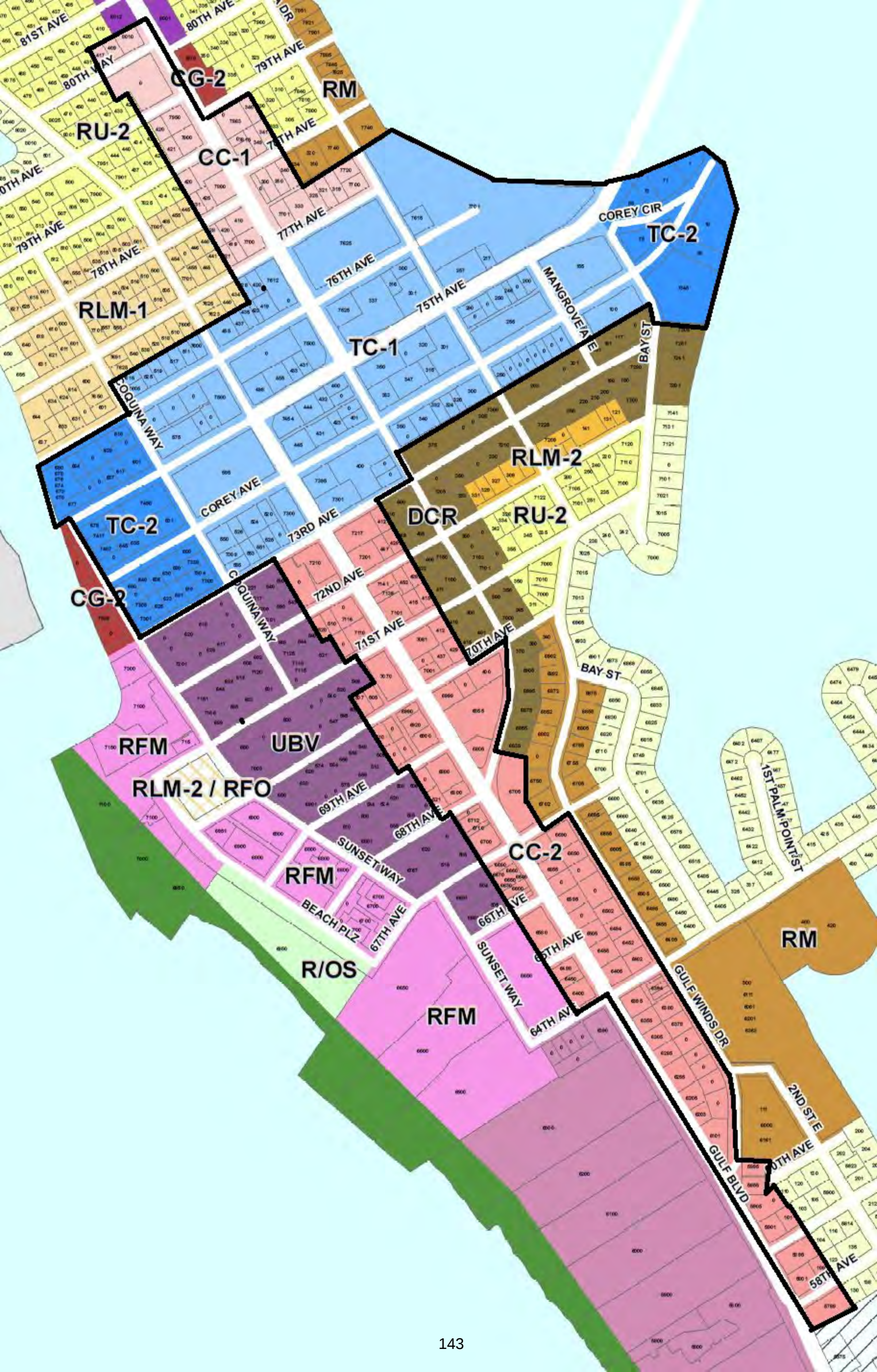
STAFF RECOMMENDATION:

This draft Ordinance was taken primarily from the City of St Petersburg, with changes being made that directly pertain to the City of St. Pete Beach unique circumstances. During the formulation of the Ordinance, Staff looked at specific aspects of the potential business to evaluate the possible impacts on the existing businesses, surrounding communities and the City as a whole. The issues listed below will typically be reviewed, but not limited to those, during the Conditional Use process. The issues that are regulated through Ordinance 2017-12 are:

- a. What Zoning Districts the Mobile Food should be permitted:
Upon review of the Comprehensive Plan and the LDC the TC-1 & 2 and CC-1&2 were the only recommended districts in order to limit this activity to the Downtown District.
- b. How many should be permitted at one time and how frequently:
The Staff took direction from the City of St. Petersburg to allow no more than two trucks on the property at any one time. Also that no more than two trucks are permitted on the property per week.

- c. What can be sold in the vehicles:
Food prepared on-site, alcohol is prohibited, open flame cooking is prohibited.
- d. How are the vehicles, when stationary powered:
To reduce the impacts to our residents, if the trucks are proposed within 200' of a residential district, they shall not use a gas generator to power the mobile kitchen but use a power source from the host business.
- e. What surface do the vehicles site on:
Consistent with the Land Development Code all parking must be done on an improved surface.
- f. What off-street parking should be incorporated:
Consistent with the City of St Petersburg, the City of St. Pete Beach would require that the truck could not sit on required off-street parking spaces.
- g. What are the hours of operation:
Consistent with the City of St Petersburg, Staff is recommending 7 am to 10 pm.
- h. What insurance should the vehicles hold separate from the business:
Consistent with the City of St Petersburg, Staff is recommending duplication of the St Petersburg language.
- i. What are the access/egress accommodations:
Consistent with the Objectives of the City's Mutli-modal Transportation Element, a truck shall not block pedestrian nor vehicular ingress or egress.
- j. What signage considerations should they have:
Division 26 outlines the permitted maximum signage per each zoning district. Staff would consider the addition of a painted mobile food truck as a component of the allowable business signage, which cannot be exceeded
- k. Can amplified music and speakers be incorporated:
Consistent with the City of St Petersburg, Staff is recommending duplication of their code language. In any case noise as a result of the Mobile Food Truck may not exceed the City's noise ordinance.
- l. Permitting process, including BTR's and Site Plan approval:
Staff is recommending a permitting process that is specific to the City of St. Pete Beach in relation to BTR's and CU process.
- m. Restroom availability:
Consistent with the City of St Petersburg, Staff is recommending duplication of the St Petersburg language.
- n. Proximity to residential areas
This will specifically be addressed during the Conditional Use application process, however in no case shall a mobile food establishment be located closer than 200' to a residential area.
- o. Garbage disposal:
Consistent with the City of St Petersburg, Staff is recommending duplication of the St Petersburg language.
- p. Restroom facilities
Consistent with the City of St Petersburg, Staff is recommending duplication of the St Petersburg language.

	Upon review of the above guiding documents, staff recommends approval of Ordinance 2017-12 as presented. Attachments (1) Ordinance 2017-12 (2) Downtown Redevelopment Area Zoning Districts map (3) City of St. Petersburg Ordinance
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“EXHIBIT A”

APPENDIX A - FEE SCHEDULE

This appendix includes fees and charges that do not appear in other sections of the Code of Ordinances.

	Description	Amount
	Chapter 2. Administration	
	Miscellaneous fees	
	Photocopy charges:	
	Per side of page	0.15
	Per two-sided duplicated page	0.20
	Reprint of color photos up to 5" x 7"	3.00
	Reprint of color photos larger than 5"x 7"	Actual cost of duplication
	DVD or CD of meetings	5.00
	Administrative fees:	
	Returned Check fee	25.00
	Credit Card Processing Fee	2.50%
	Notarization of documents, per document	No charge
	Preparation of declaration and notarization of domicile, per preparation	7.00
	Temporary street banners permitted by chapter 122 pertaining to signs:	
	Erection by city employees	184.00
	City civic associations or charitable special events, no fee	
	Certification of city records by city clerk's office (F.S. § 119.07.1(a)), per document	1.00
	Fees for off-duty fire department personnel special detail work per person (minimum three hours)	50.00
	Special event fire vehicle charge per hour per vehicle (minimum three hours)	25.00

	Chapter 10. Amusements and Entertainment	
	Article II. Adult Entertainment Establishments	
	Permit fee for employee of licensed adult entertainment establishment	25.00
	Permit renewal fee for employee of licensed adult entertainment establishment	25.00
	Replacement of lost permit for employee of licensed adult entertainment establishment	25.00
	Adult use business fees:	
	Adult use establishment license; fee for zoning review	375.00
	Adult use establishment nonrefundable license fee	25.00
	Annual licensing regulatory fees for adult entertainment establishments:	
	Adult theater:	
	Having only adult booths, for each booth	450.00
	Having only a hall or auditorium, for each seat	450.00
	Having only an area outdoors designed to permit viewing by customers seated in vehicles, for each parking space	450.00
	Having a combination of two or more of the items listed in subsections (a)(1)a—(1)c of this section, the cumulative license fee applicable to each under subsections (a)(1)a—(1)c of this section	
	Special adult cabaret	450.00
	Adult photographic studio	450.00
	Physical culture establishment	450.00
	Adult bookstore/video store	450.00
	Change of name of adult use establishment	5.00
	Appeal of denial, suspension or revocation of adult entertainment license or permit	25.00
	Plus, deposit for costs of administrative hearing officer	250.00
	Certified mail/postage/handling	
	Per certified letter (depending on the weight of letter)	Time & Material
	Per noncertified letter (depending on the weight of letter)	Time & Material

	Copies, per copy per letter	0.15																														
	Administrative costs for letters of violation/notices of hearing/hearing agenda/hearing minutes per hour for preparation of each of the following documents: Notice of violation letter, notice of hearing letter, agenda, findings of fact letter, minutes, notary fee, lien filing fee, courier service	15.00																														
	Chapter 26. Businesses																															
	Regulatory fee for unlicensed businesses	15.00																														
	Special Event Administrative Regulations and Fees																															
	Event fees																															
	Type IA Event: St. Pete Beach Resident/Business event that does not require site plan review, on-site inspections, other city services, permits from other governmental agencies and are limited to three consecutive days.																															
	Type IB Event: Non-Resident/Business event that does not require site plan review, on-site inspections, other city services, permits from other governmental agencies and are limited to three consecutive days																															
	Type IIA Event: St. Pete Beach Resident/Business event that requires any of the following: site plan review, on-site inspections, other city services or additional permits from other governmental agencies																															
	Type IIB Event: Non-Resident/Business event that requires any of the following: site plan review, on-site inspections, other city services or additional permits from other governmental agencies. Type III Event: Any event that the City Manager or his/her designee determines cannot be permitted as a Type IA, IB, IIA, or IIB due to complexity of event or other impacts of the event. The fee shall be determined following review of the event impact.																															
	Special event fees:																															
	<table><tr><td>Attendance</td><td>Type IA</td><td>TypeIB</td><td>Type IIA</td><td>Type IIB</td><td>Type III</td></tr><tr><td>Up to 249</td><td>\$25.00</td><td>\$50.00</td><td>\$75.00</td><td>\$100.00</td><td>TBD</td></tr><tr><td>250-500</td><td>\$50.00</td><td>\$100.00</td><td>\$250.00</td><td>\$350.00</td><td>TBD</td></tr><tr><td>501-999</td><td>\$75.00</td><td>\$150.00</td><td>\$500.00</td><td>\$650.00</td><td>TBD</td></tr><tr><td>1,000+</td><td>\$100.00</td><td>\$200.00</td><td>\$750.00</td><td>\$1,000.00</td><td>TBD</td></tr></table> Non-Permitted Event Fee - 3 times event fee plus cost incurred by City	Attendance	Type IA	TypeIB	Type IIA	Type IIB	Type III	Up to 249	\$25.00	\$50.00	\$75.00	\$100.00	TBD	250-500	\$50.00	\$100.00	\$250.00	\$350.00	TBD	501-999	\$75.00	\$150.00	\$500.00	\$650.00	TBD	1,000+	\$100.00	\$200.00	\$750.00	\$1,000.00	TBD	
Attendance	Type IA	TypeIB	Type IIA	Type IIB	Type III																											
Up to 249	\$25.00	\$50.00	\$75.00	\$100.00	TBD																											
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1,000+	\$100.00	\$200.00	\$750.00	\$1,000.00	TBD																											

	Beach Wedding:	
	St. Pete Beach Resident	\$100.00
	Non-Resident	\$250.00
	Beach Wedding with no Commercial support (i.e. no equipment, chairs, etc.) limited to 20 people:	
	St. Pete Beach Resident	\$50.00
	Non-Resident	\$75.00
	Business permit for fire and other altered goods sale or going out of business sale	
	First 60 days	20.00
	Additional 15 days	5.00
	Chapter 38. Elections	
	Candidate guidebook administrative costs	10.00
	Qualifying fee for position of mayor-commissioner or city commissioner	40.00
	Chapter 42. Emergency Services	
	Article II. Alarm Systems	
	Response to fourth or succeeding false alarm	150.00
	Chapter 46. Environment	
	Article II. Nuisances	
	Lot clearing or mowing by city:	
	Administrative fee	200.00
	Lot mowing charges for vacant or improved lots in an amount equal to the city cost for mowing, in addition to administrative fee in subsection (1) of this section	
	Tree trimming in an amount equal to the city cost for trimming, in addition to administrative fee in subsection (1) of this section	
	Clerical work, secretarial services and all other notification costs at rate equivalent to actual city cost. Attorney's fees equal to actual charge to the city	
	Article III. Junked, Wrecked, Abandoned Property	

	Storage of abandoned or unclaimed property, per day	10.00
	Chapter 50. Library	
	Special, temporary "tourist" card for visitors from outside the Tampa Bay Area	
	Up to 90 days	25.00
	90—180 days	50.00
	Over 180 days	100.00
	Books returned in such condition that they cannot be returned to circulation.	replacement value
	50-3 becomes 50-3-2 50-3 becomes 50-3-3 50-3 becomes 50-3-4	
	Copies from the self-service photocopy machine	0.20
	Print-outs from the public computers, per page	0.20
	Chapter 58. Parks and Recreation	
	Fees and Memberships:	
	Resident daily use (visitor) fees for multi-facilities (gym, arts studio, fitness room)	1.00
	Non-resident daily use (visitor) fees for multi-facilities (gym arts studio, fitness room)	2.00
	Warren Webster	60.00
	Park/pool pavilion	25.00
	All Don Vista Rooms: Mary Nabors, Mary Tracy, Don Vista "A", "B" and "C"	25.00
	Gymnasium	75.00
	Raymond Room	75.00
	Boca Ciega Room (entire floor)	200.00
	½ Boca Ciega Room	100.00
	Balcony Room and Board Room	20.00
	Under the CC Building and Courtyard	60.00
	Friday/Saturday/Sunday rental of Community Center	
	4 hours	

	Standard (Friday & Sunday)	1,000.00
	Premium (Saturday)	1,500.00
	6 hours	
	Standard (Friday & Sunday)	1,500.00
	Premium (Saturday)	2,000.00
	8 hours	
	Standard (Friday & Sunday)	2,000.00
	Premium (Saturday)	2,500.00
	10 or more	
	Standard (Friday & Sunday)	2,500.00
	Premium (Saturday)	3,000.00
	Additional Rental Charges:	
	Pool umbrella—Party rental	25.00
	Staff Cost:	
	Staff (min. two hours)	20.00
	Staff holiday pay (min. two hours)	45.00
	Rental of park property based on the number of anticipated attendees:	
	Residents:	
	50—100	150.00
	101—250	250.00
	251—500	350.00
	Nonresidents:	
	50—100	250.00
	101—250	350.00
	251—500	400.00
	Deposit	50.00—500.00
	Rental deposit for facilities:	
	Under 50 people	100.00
	Over 50 people	500.00
	The resident hourly and time block room rental fees will be ten percent less than the standard fee schedule.	

	Pool (151—180 guest)	200.00
	Additional Rental Charges:	
	Pool Umbrella - Party Rental	25.00
	Staff Cost:	
	Staff (Min. 2 hrs)	20.00
	Staff Holiday pay (Min. 2 hrs)	45.00
	Chapter 62. Peddlers and Solicitors	
	Article II. Commercial Solicitations	
	Solicitation permit fee, per individual, yearly	100.00
	Chapter 78. Taxation	
	Article IV. Business License Tax	
	Business tax license application fee	10.00
	Transfer of business tax license to another person:	
	Transfer of business tax license from one location to another:	
	Not less than	3.00
	Not more than	25.00
	Chapter 82. Traffic and Vehicles	
	Parking decals:	
	Employees of businesses operated on premises only in Pass-a-Grille area and south of 31st Avenue, employees of businesses operated on premises having frontage on Beach Plaza.	25.00
	City resident or nonresident owning property within city	20.00
	Parking permits:	
	Gulf Way and Eighth Avenue area:	Below
	Houses and apartments having street addresses on Gulf Way from First Avenue to 22nd Avenue and Eighth Avenue:	Below

	"A" Permit purchase by record title owner of each unit.	20.00
	On-premises businesses in Pass-a-Grille:	Below
	One-day permits for operators of commercial watersports businesses at Merry Pier, for resale at same price to legitimate customers	4.00
	Gulfwinds Condominium, Friendly Native Condominium and Ramar Apartments and Starlight Towers Condominium:	Below
	"E" Permit Purchase by record title owner of unit, each	20.00
	Hanging meter permits for Pass-a-Grille business owners to be used by customers	35.00 per yr.
	Parking meter rates for coin operated parking meters per hour	2.00
	Parking meter rates for parking pay stations.	2.25 per hour
	Parking meter rates County Park Beach Access parking pay stations.	2.25 per hour
	"C" and "D" Controlled parking residential parking annual permit,	5.00
	"C" and "D" Controlled parking residential temporary parking permit	3.00 per mo.
	Daily parking permits	
	Daily B permit for city metered parking spaces and non-metered city streets requiring, parks and lots requiring B permit (other than County Park)	\$27.00 per day
	Temporary non metered B permit—Must provide proof of owning or residing at an address fronting a city non metered B Permit only zone.	\$3.00 per month
	Temporary one-day non-metered B permit—Must provide proof of owning or residing at an address fronting a city non metered B permit only zone. Cannot be consecutive days.	Up to 20 one-day permits \$3.00
	Storage charge for impounded motor vehicle, per day	35.00
	Chapter 86. Utilities	
	Identification or location of sanitary sewer tap-in	25.00
	Fats Oils and Grease annual inspection fee	100.00
	Fats Oils and Grease re-inspection fee	50.00
	Chapter 90. Vehicles for Hire	
	Permit fees for taxicabs and public conveyances:	

	Each vehicle	50.00
	Each driver	10.00
	Driver's permit fee	10.00
	Chapter 94. Waterways	
	Article IV. Water Taxis	
	Fee for water taxi permit, per year	100.00
	Renewal fee, per year	100.00
	Chapter 98. Buildings and Building Regulations	
	General site development/Site plan review-Fire:	
	Plan review (developments less than 15,000 sq. ft. and no higher than three stories in height)	250.00
	Plan review for buildings greater than 15,000 sq. ft. or three stories in height.	350.00
	Re-submittals	100.00
	Building construction:	
	Plan review (developments less than 15,000 sq. ft. and no higher than three stories in height)	250.00
	Plan review for buildings greater than 15,000 sq. ft. or greater than three stories in height.	350.00
	Building four stories or higher add additional fee per floor.	50.00
	Re-submittals	100.00
	Fire protection/Life safety systems:	
	Plan review, inspections and acceptance test	250.00
	Re-submittals	100.00
	Re-inspections and Red tag	50.00

	Fire prevention inspections:	
	Certificate of occupancy inspection	No charge
	Periodic-inspection	50.00
	Business tax inspection (For fire inspection of new occupancy)	50.00
	Hotels	
	- Small (< 15,000 sq. ft.)	100.00
	- Large (> 15,000 sq. ft.)	150.00
	Restaurants (each restaurant within a hotel or business will be charged individually in addition to hotel or business inspection fee)	75.00 (Less than 50) 150.00 (More than 50)
	Apartments, condominiums and transient occupancies buildings	50.00 per floor
	Apartments, condominiums hotels and transient occupancies building four stories or higher add additional fee per floor.	25.00
	Assisted living facilities—Per floor	50.00
	Foster homes	50.00
	Daycares	50.00
	Other (Specialty facilities: [Marina], boat repair, auto repair type facilities and other facilities/business types not covered)	150.00
	Special events—Fire-Permits and inspections:	
	Temporary structure permit	25.00
	Beach fire permit	25.00
	Outdoor cooking permit	25.00
	Fireworks permit—Application fee and site inspection	150.00
	Special events/Temporary use	100.00
	Chapter 106. Flood Control	
	Planning and Zoning Fees	
	<u>Mobile Food Establishment Permit</u>	<u>170.00</u>
	<u>Renewal of Mobile Food Permit</u>	<u>85.00</u>
	Site Plan Review (initial and one revision)	
	Not located In CRD Lot less than 5,000 sq. ft.	\$500.00

	Lot greater than 5,000 sq. ft.	\$1,000.00 plus \$100 for each additional 5,000 sq. ft. or portion thereof
	Each re-submittal review	250.00
	Within CRD:	
	Lot less than 5,000 sq. ft.	\$1,200.00
	Lot greater than 5,000 sq. ft.	\$1,200.00 plus \$125 for each additional 5,000 sq. ft. or portion thereof
	Each re-submittal review	\$350.00
	Zoning Review (where no building permit is required)	\$50.00
	Preliminary Plat	\$500.00 plus direct costs for review
	Final Plat	\$300.00 plus any direct costs and recording fees
	Required Mailing	\$.20 per piece plus associated mailing costs
	Planned Development Review	\$1000.00
	Each re-submittal review	\$125.00
	Temporary Use approval	\$100.00 plus direct mailing costs
	Vacation of Easement/ROW request	\$375.00 plus direct mailing costs

	Conditional Use Permit	\$500.00 plus direct mailing costs
	Conditional Use Permit with Variance Request	\$700.00 plus direct mailing costs
	Conditional Use Permit with Planning Board Review	\$1000.00 plus direct mailing costs
	Administrative Appeal to City Manager	\$250.00
	Administrative Appeal to Special Magistrate	\$500.00
	Concurrency Review	\$75.00 plus Direct costs (includes consulting engineer charges for review of utility capacity, transportation analysis and other required concurrency issues)
	Variance Request	\$500.00 plus direct mailing cost
	Certificate of Appropriateness	\$50.00
	With FEMA Variance	\$100.00 plus direct mailing costs
	Land Development Code Text change	\$800.00 plus direct mailing costs
	Land Development Code Map change	\$2000 plus direct mailing costs
	Comprehensive Plan Amendment (not in CRD)	\$2,500.00 plus direct mailing costs
	Comprehensive Plan Amendment (in CRD)	\$3,000.00 plus direct mailing costs
	Sign Permit	\$25.00 plus building permit fee

	Building Permit Fees	
	Plan Review	½ of Building Permit Fee
	Building Permit Base fee	\$50.00 plus \$16.00 per \$1,000 of project valuation
	Plan Revisions	\$15.00 per sheet
	Certificate of Occupancy	\$100.00
	Conditional Certificate of Occupancy	\$100.00 for each 30 days of portion thereof
	Certificate of Completion	\$100.00
	Permit placard replacement	\$15.00
	Penalty fee for failure to post permit card	\$50.00
	Re-inspection fee	\$50.00
	Stop Work Order	\$100.00
	Permit Extension	\$50.00
	Permit Reinstatement	50% of original permit fee applied to remaining work to be completed
	Transfer of Permit	\$15.00 or 10% of original permit fee whichever is greater
	Commencement of work without permit	3 times permit fee
	Chapter 130. Vegetation	
	Tree removal permit application filing fee	25.00
	Tree removal permit appeal fee	20.00

WASTEWATER CONNECTION FEES

Residential: Single-family, single condominium or single apartment \$2,668

Commercial: Fee for commercial structures (other than units) will be based on water meter size.

5/8" or 3/4"	\$2,668
1"	\$6,670
1½"	\$13,340
2"	\$21,344
3"	\$42,688
4"	\$66,700
6"	\$133,400
8"	\$213,440

WASTEWATER USER FEES

Monthly wastewater (sewer) rates shall be charged to all customers using the wastewater (sewer) utility system of the city. The rate is based on a base component, flow component (3,000 gallons), rate for usage (1,000 gallons) over flow component, purchased wastewater (sewer) treatment pass-through, and annual index adjustment. Each wastewater (sewer) customer shall be billed as follows:

Residential base rate: \$31.33 for the first 3,000 gallons, or fraction thereof, of potable water used per residential unit.

Residential excess rate: \$10.34 for each 1,000 gallons, or fraction thereof, of potable water used by the customer in excess of the residential base rate.

Commercial base rate: \$31.33 for the first 3,000 gallons, or fraction thereof, of potable water used by the customer.

Commercial excess rate: \$10.34 for each 1,000 gallons, or fraction thereof, of potable water used by the customer in excess of the commercial base rate.

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Conditional Use 17-00006, authorization for commercial non-motorized watersport rental in an existing business.

Date: August 22, 2017

Prepared By: Jennifer Bryla– Community Development Director

Through: Wayne Saunders, City Manager

Summary of Issue The applicant desires to add commercial non-motorized watersport rentals to an existing business located on the east side of Gulf Boulevard at 4211. The purpose of the project is to provide a place for patrons of the neighboring hotels to be able to partake in the recreational activity of stand up paddle boarding in the adjacent McPherson Bayou. The current business rents paddle boards and other non-motorized water sports equipment.

The proposed would not increase the existing square footage of the building nor the retail space. There exist four other retail businesses in this strip center. There currently exists a floating dock in the rear of the property that may be utilized for patron launching.

As a conditional use the Technical Review Committee recommends approval with the following conditions placed on the project:

- 1) Customers renting paddleboards shall “put-in” either at the seawall to the rear of the property (at the property owners’ risk) or use the designated crosswalks if crossing Gulf Blvd.
- 2) Any launching of paddleboards off the east side of property must be visually and/or physically under the direction of staff at all times.
- 3) A floating ladder or similar device shall be installed on the seawall to allow ease of access/egress from the water for staff and customers.
- 4) Parking shall be marked as “no parking” by striping and signage in the area between the rear door and the seawall.

Requested Motion: “I move to approve Resolution 2017-05 for Conditional Use #2017-00006 with the conditions as outlined.”(read title)

Attachment:

Staff Report, Relevant Code Provisions, Application, Site
Plan/Survey and Site Photographs

**Reviewed by the
City Manager**

WS

RESOLUTION 2017-05

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH, FLORIDA, AUTHORIZING COMMERCIAL NON-MOTORIZED WATERSPORT RENTAL USE AT AN EXISTING BUSINESS LOCATED AT 4211 GULF BOULEVARD; INCORPORATING THE CONDITIONS OUTLINED HEREIN; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of St. Pete Beach Land Development Code, Sec. 4.7, requires that all conditional use permits shall be in the form of a resolution; and

WHEREAS, Karen Marriott with North Beach Windsurfing has filed an application with the City to permit commercial rental of non-motorized watersport equipment business located at 4211 Gulf Boulevard, which is a location where the proposed use may only be permitted by a conditional use permit; and

WHEREAS, the City's Land Development Code, Division 4, Section 4.4 prescribes the review criteria for a conditional use permit; and

WHEREAS, based upon the staff report issued by the City's Community Development Director, expert testimony, exhibits and public comment at the duly noticed public hearing on August 22, 2017, the City Commission does approve the conditional use permit application with the listed conditions below.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH, THAT:

SECTION 1. Recitals. The above recitals ("Whereas" clauses) are true and correct and adopted hereby as findings, purpose and intent of the City Commission.

SECTION 2. The City Commission hereby incorporates the following conditions into the Conditional Use Permit:

- A. Customers renting paddleboards shall "put-in" either at the seawall to the rear of the property (at the property owners' risk) or use the designated crosswalks if crossing Gulf Blvd to go west to the sand beach.
- B. Any launching of paddleboards off the east side of the property must, at all times, be visually and/or physically under the direction of the business staff.
- C. A floating ladder or similar device shall be installed on the seawall to allow ease of access from the water for staff and customers.
- D. Vehicular areas shall be marked as "no parking" through striping and signage in the area between the rear door and the seawall on the east side of the property.
- E. There shall be no amplification of any kind on the east side of the business.

SECTION 3. Effective Date. This resolution shall take effect immediately upon adoption

* * * * *

Passed this ____ day of _____, by the City Commission of the City of St. Pete Beach, Florida.

CITY COMMISSION, CITY OF ST. PETE
BEACH, FLORIDA.

Alan Johnson, Mayor

ATTEST:

Rebecca C. Haynes, City Clerk

APPROVED AS TO LEGAL FORM AND CORRECTNESS:

Andrew Dickman, City Attorney



St. Pete Beach City Commission

155 Corey Avenue
St. Pete Beach, FL 33706
727-367-2735

8/22/17

**Conditional Use
Case
#17-00006
(Commercial Non-
Motorized
Watersport Rental)**

Owner/Agent
Pauline E. Holland
Trust, Owner/
Karen Marriott, Agent

Location
4211 Gulf Boulevard

**Commission
District**
District 3

Staff Representative
Jennifer Bryla,
Community
Development

Findings

In its review of the
proposed application,
staff has determined:

1. The proposed application is consistent with Division 42 of the St. Pete Beach Land Development Code and the City's Comprehensive Plan.



ITEM SUMMARY:

Applicant requests conditional use approval for a commercial non-motorized watersports rental use, pursuant to Section 42.4 of the City's Land Development Code (LDC).

Existing Use: Commercial Non-Motorized Watersports Sales
Proposed Use: Commercial Non-Motorized Watersports Sales & Rentals
Adjacent Uses:
North: Transient Lodging
South: Mixed Use (Office & Residential)
East: Water
West: Infrastructure (Gulf Blvd.)

PUBLIC NOTICE:

Notice of public hearing has been advertised and notice has been provided as required by State Statutes. As of the date of this report, staff has received

2. The proposed application has provided adequate information as to the intent of the business. 3. Staff has reviewed the proposed design and layout of development and is recommending conditions that will mitigate impacts to accommodate. 4. The proposed plans will not have a negative impact on off-street parking or transportation. 5. The proposed plans will not negatively affect public health, safety, or welfare. 6. The applicant has demonstrated the financial and technical capacity to complete the improvements. Staff Recommendation Approval with conditions	four letters of opposition and two letters of support have been received. Oral and written comments may be presented at the public hearing. COMPREHENSIVE PLAN/LAND DEVELOPMENT CODE: The subject property is zoned BR (Bayou Residential), which allows for the commercial rental of non-motorized watersports equipment as a conditional use. The subject property has a future land use designation of BR (Bayou Residential) in the Comprehensive Plan, which does not specifically list commercial non-motorized watersports as a permitted use; they are not prohibited. This use would serve as a recreational amenity to our transient lodging facilities City-wide. This fact is further supported by: <i>Goal 1:</i> <i>The City shall ensure the provision, protection, and maintenance of a coordinated, efficient and accessible system of public and private recreational parks and facilities which shall meet the needs of the city's current and future residents, visitors, and tourists.</i> Objective 1.2 <i>In accordance with this Comprehensive Plan the City shall attempt to coordinate public and private recreation resources.</i> Policy 1.1.3 <i>Park and recreation lands will be planned for multiple uses and located in areas most suitable to satisfy the needs of the permanent and seasonal population, visitors, and tourists.</i> PROJECT DESCRIPTION: The existing business is a commercial non-motorized watersports (paddleboards) sales shop with access to a seawall in the rear. The business owner wishes to provide customers the ability to allow customers the ability to launch paddleboards. The business owner is anticipating that the customers will launch from the seawall in the rear of the property on the bayou side or they may take the board with them or have it delivered, to launch elsewhere. JUSTIFICATION / TECHNICAL REVIEW: The proposed conditional use application is in compliance with the regulations set forth in Section 42.4 of the LDC, which pertains to allowable conditional uses in the Bayou Residential District as well as Division 4 of the LDC which pertains to conditional use permits. The property has less parking than required by Code requirements (LDC 23.5); however, the Code considers existing non-conforming parking vested until the property use is expanded or changed (LDC 23.4.n). Staff opines that the proposed use is neither an expansion nor change of use, and
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therefore would not require improvements to the existing off-street parking situation. The primary target audience for the proposed use is nearby hotel guests located within walking distance, decreasing the anticipated need for on-site parking.

The Technical Review Committee reviewed the application on June 7th, 2017 and had the following departmental comments:

- 1) Recreation: No Comment.
- 2) Building: No Comment.
- 3) Fire: If back exit is utilized by customers, a 3ft clear path for egress shall be provided and maintained at all times free from all obstructions or impediments to full instant use in case of fire or other emergency. (NFPA 101 2012ed Section 7.1.10.1)
- 4) Public Works: No Comment.
- 5) Code Enforcement: No Comment.
- 6) Planning & Zoning: It should be noted that parking for the property is greatly deficient pursuant to Code. However, since there is no expansion of square footage or change in use, an increase in parking is not required per Code.

STAFF RECOMMENDATION:

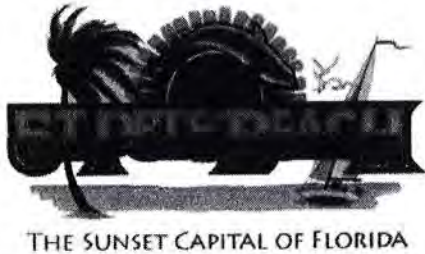
Staff recommends approval with the following conditions:

- 1) Customers renting paddleboards shall “put-in” either at the seawall to the rear of the property (at the property owners’ risk) or use the designated crosswalks if crossing Gulf Blvd.
- 2) Any launching of paddleboards off the east side of the property must be visually and/or physically under the direction of staff at all times.
- 3) A floating ladder or similar device shall be installed on the seawall to allow ease of access/egress from the water for staff and customers.
- 4) Vehicular areas shall be marked as “no parking” through striping and signage in the area between the rear door and the seawall on the east side of the property.
- 5) There shall be no amplification of any kind on the east side of the business.

Attachments:

- Exhibit A. – Land Development Code Sections
- Exhibit B. – Conditional Use Application
- Exhibit C. – Site Plan/Survey
- Exhibit D. – Photographs
- Exhibit E – Letters of Support/Objection

Conditional Use Application



City of St. Pete Beach
Community Development Department
155 Corey Avenue
St. Pete Beach, Florida 33706
(727) 367-2135
www.stpetebeach.org

Case Number: PLN 17-00006

PROPERTY OWNER:

Name: PAULINE E. HOLLAND TRUST
CAROL H. SHERBURNE - CO TRUSTEE
Address: 2991 ALTON DRIVE
City: ST PETE BEACH State: FL
Zip: 33706 Telephone: 727-367-7035

Email: CAROL.SHERBURNE@GMAIL.COM

APPLICANT/AGENT (Attach agent authorization form):

Name: KAREN MARRIOTT
Address: 4227 GULF BLVD. (4211 Gulf Blvd.)
City: ST PETE BEACH State: FL
Zip: 33706 Telephone: 727-650-6569

Email: KAREN@NEWWINDSURFING.COM

SUBJECT PROPERTY:

Address: 4227 GULF BLVD (4211 Gulf Blvd.) Current Name of Business: NORTH BEACH WINDSURFING
Parcel ID: 07-39-16-07398-001-0070 Name of Project: _____

DETAILS OF THE REQUEST, INCLUDING APPLICABLE CODE SECTIONS AND ANY ASSOCIATED CASES (Add additional sheets if necessary):

WE ARE REQUESTING CONDITIONAL USE APPROVAL TO ENABLE THE RENTAL OF NON-MOTORIZED WATERCRAFT, LESS THAN 16' LONG (KAYAKS, WINDSURFERS, AND STAND-UP-PADDLEBOARDS) FROM OUR RETAIL STOREFRONT AT 4227 GULF BLVD. NO CHANGES WILL BE MADE TO ANY STRUCTURES.



Signature of Applicant / Agent

Karen Marriott
Carol H. Sherburne
OWNER

5/10/17

Date

5/10/17

DATE

In order for an application for a conditional use to be approved or approved with conditions, the City Commission must make a positive finding with regard to each of the provisions below, pursuant to Division 4 of the City's Land Development Code (LDC). The applicant has the burden of proof demonstrating that the application for the conditional use complies with each of the requirements. Please explain in detail how your case meets these requirements (attach additional sheets if necessary):

1. LDC Sec. 4.4(a)(1) Whether the conditional use is consistent with the goals, objectives, and policies of the Comprehensive Plan and any adopted special area plan.

CONDITIONAL USE IS CONSISTANT WITH COMP. PLAN, SPECIFICALLY SECTION 1, PRINCIPAL GOALS "... encourage out door fitness", AND SECTION 2, GOAL 2, "maximize the potential for economic benefit resulting from tourist trade and the enjoyment of natural and man made resources by residents and visitors",

2. LDC Sec. 4.4(a)(2)a-d Whether the proposed use will be compatible with the character of the existing area, including existing structures and structures under construction, existing public facilities and public facilities under construction, and residential commercial and/or service facilities available within the existing area. More specifically:

- a. Whether the overall appearance and function of the area will be significantly affected consideration shall be given to the existence of other uses in the area, based on the number, size, and location of the uses and the intensity and scale of the proposed and existing uses in the area; APPEARANCE AND FUNCTION WILL BE UNCHANGED. NO STRUCTURES ARE BEING ALTERED. ~~OR~~ AREAS WHERE NON-MOTORIZED WATERCRAFT ARE CURRENTLY ALLOWED WILL BE UTILIZED.

- b. Whether the application will preserve any city, state, or federally designated historic, scenic, archaeological, or cultural resources (check with Community Development to determine historic resource status); N/A

- c. Whether the application will be compatible with adjacent development, if any, based on characteristics such as size, building style and scale, or whether such incompatibilities are mitigated through such means as screening, landscaping, setbacks, and other design features; NO CHANGE TO STRUCTURES

9. For temporary lodging uses taller than 50 feet in height or a density greater than 30 units per acre, the following additional issues shall be considered:
- a. The amount of separation provided between the proposed temporary lodging use and any existing buildings on adjoining properties and resulting impact on sunlight and views; and
 - b. The proximity of any adjacent residential building to the Florida Coastal Construction Control Line and the degree to which the proposed temporary lodging use and/or any accessory use or structure maintains an open view of the waterfront from neighboring properties.



Owner's Authorization for Agent
Community Development Department
City of St. Pete Beach, Florida

I/WE Carol H. Sherburne, Co-Trustee Pauline E Holland Trust
(print name of property owner)
hereby authorize Karen Marriott, North Beach Windsurfing
(print name of agent)
to represent me/us in an application for Watersports Conditional Use Application #17-00006
(type of application: variance, conditional use, zoning, etc.)

Carol H. Sherburne
Signature of Owner

Signature of Owner

Carol H. Sherburne
Print Name of Owner

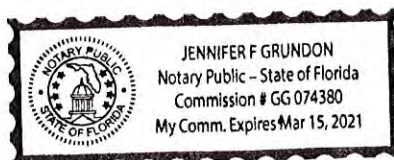
Print Name of Owner

The forgoing instrument was acknowledged before me this 25 day of May
2017, by or Carol H. Sherburne who is personally known personally known
produced _____ as identification.

[Signature]
(Notary Signature)

5/25/17
(Date)

My Commission Expires 3/15/21





THE SUNSET CAPITAL OF FLORIDA

PUBLIC HEARING SIGN POSTING AFFIDAVIT

Applicant, KAREN MARRIOTT, agrees to post the sign(s) in a conspicuous place, at the principal access to the property, in full view of the public, and not more than five (5) feet from the nearest street right of way or easement a minimum of seven (7) days in advance of the Public Hearing and remain in place until the requested action has been heard and decided. Multiple sign postings shall not be more than three hundred (300) feet apart. If the subject parcel(s) abut more than one (1) street, notices shall be posted along each street. When the subject parcel(s) does not front a public road, the sign shall be posted at the point on a public road by which the property is, or can be, reached.

The sign shall be maintained in good readable condition by the applicant. If the said sign is destroyed, lost, or becomes unreadable, the applicant or applicant's representative shall obtain a replacement sign. Any sign posted in accordance with these requirements shall be removed from the property and disposed of by the applicant or applicant's agent not later than 24 hours following the final decision.

Applicant/Agent (must fill out agent authorization form):

Name(print): Karen Marriott

Address: 4227 GOLF BLVD.

Karen J. Marriott 5/12/2017
Signature Date

STATE OF FLORIDA)
PINELLAS COUNTY) SS:

The foregoing instrument was acknowledged before me this 12 day of May, 2017 by PLOL, who appeared before me, and is personally known to me, or has produced M 630-510-71-84-0 as identification, and did take an oath.

My commission Expires:

NOTARY:

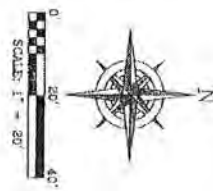
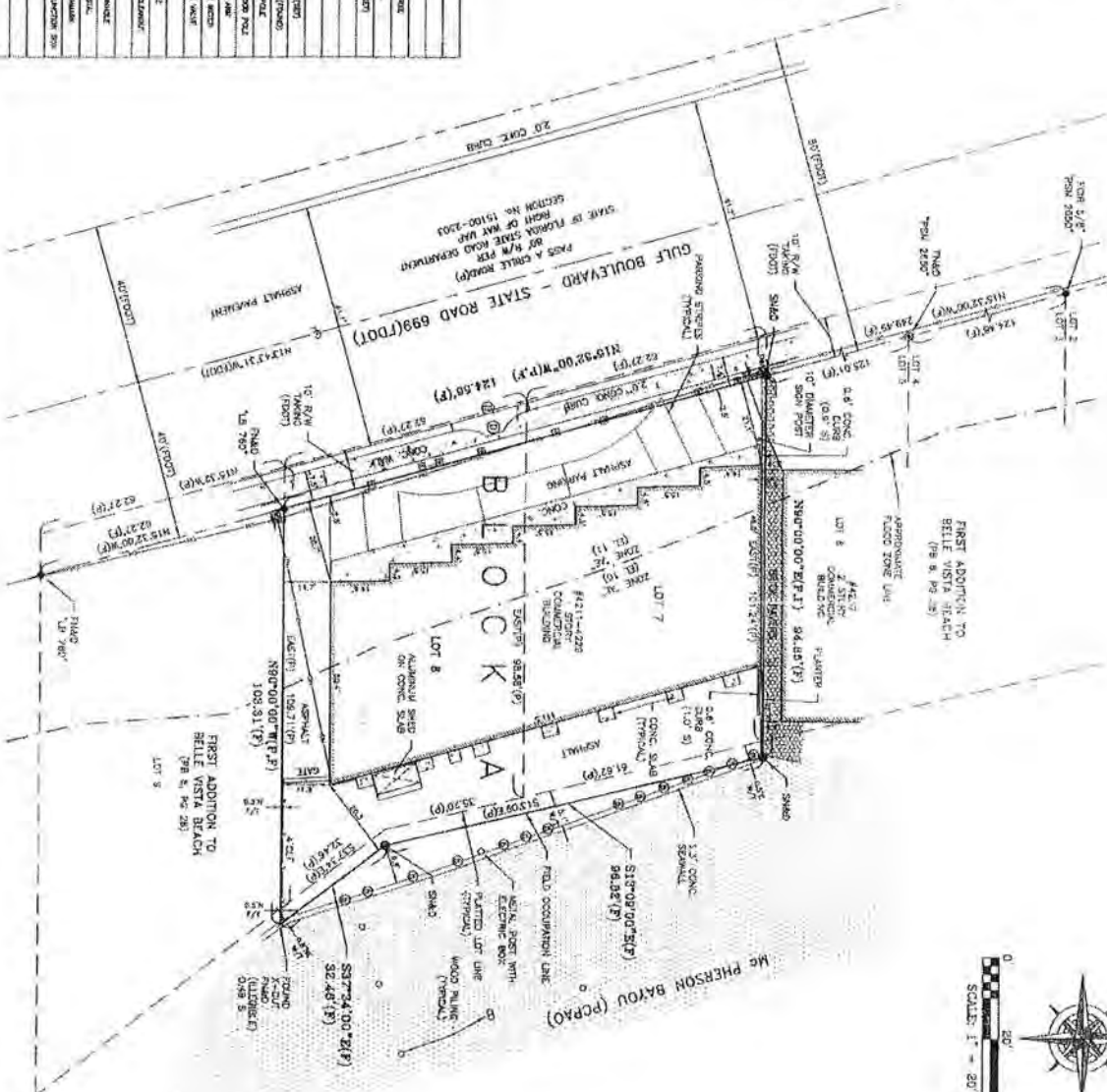
Print Name: Dorinda Beltrami-Hurst

Notary Public, State of Florida

(Notarial Seal)

DORINDA BELTRAMI-HURST
Notary Public, State of Florida
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No. FF 989457

170

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DESCRIPTION: (PDR CR 10226, PG 113)
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OF SPINNAKER COUNTY, FLORIDA.

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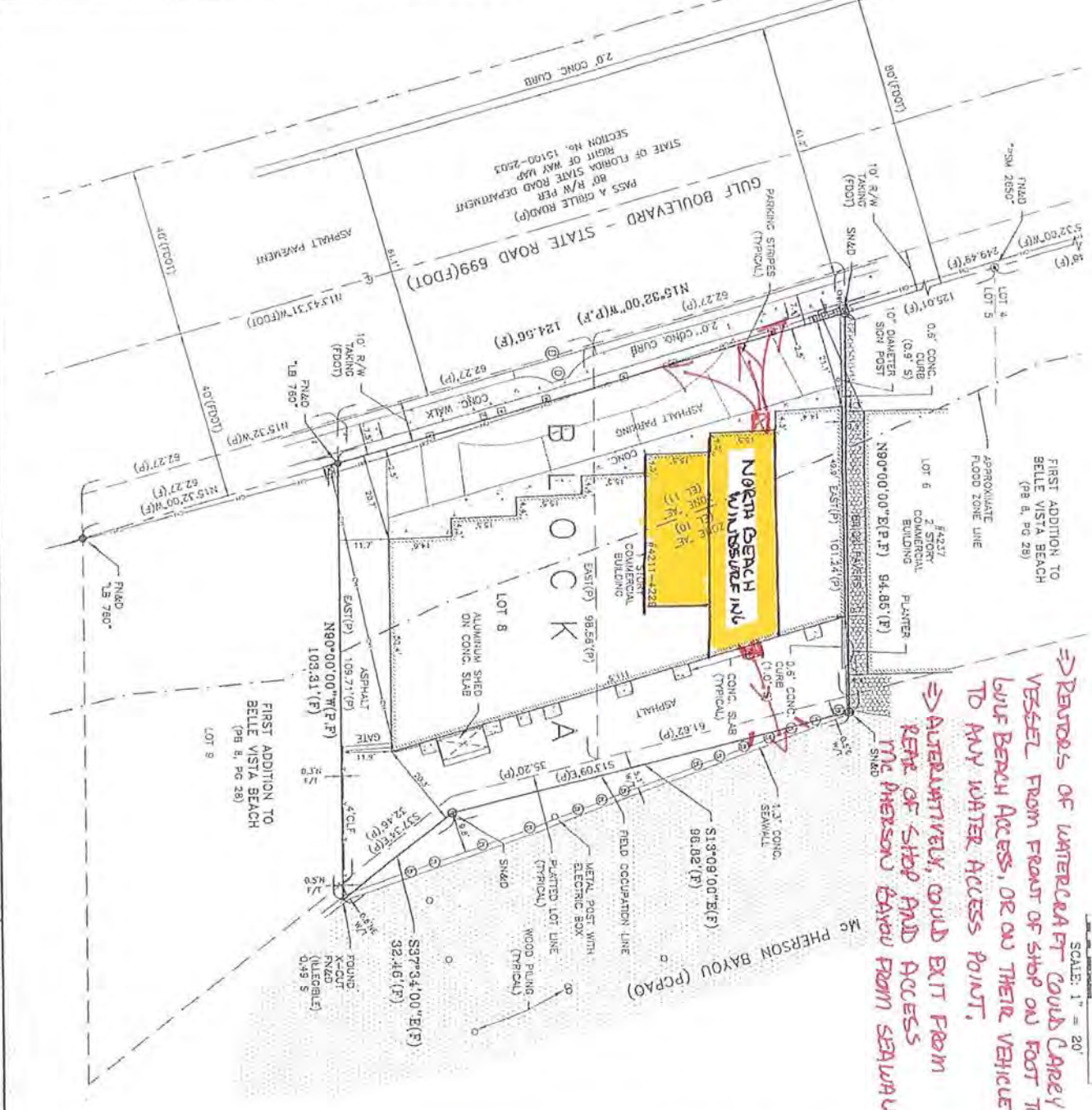
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14. FIELD NOTES FOR THIS BOOK 159, PAGES 79-
15. THE SUBJECT PARCEL 0.258 ACRE MORE OR

4/1/74

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SYMBOL	LEGEND
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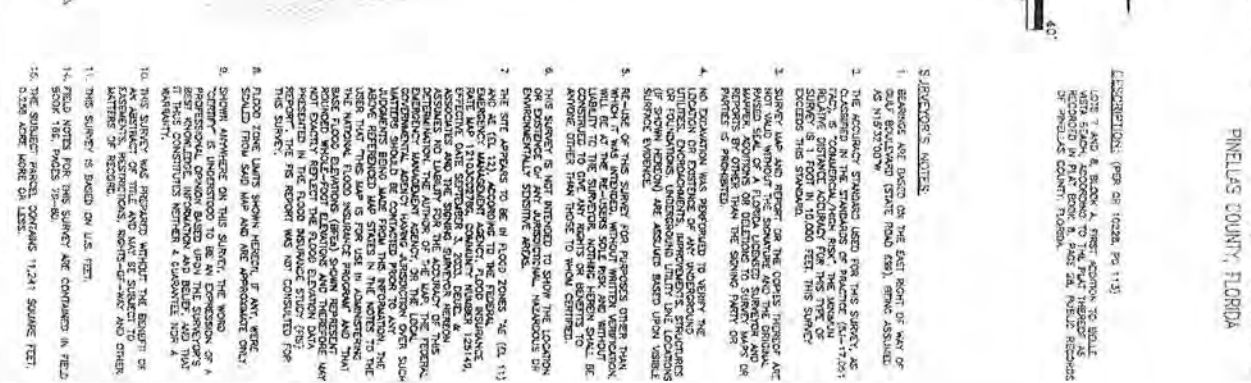
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12. FIELD NOTES FOR THIS SURV
BOOK 159, PAGES 79-80.

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175





Jennifer Bryla

From: Jeanette Perkins <jeanette.perkins1@gmail.com>
Sent: Wednesday, August 09, 2017 5:50 AM
To: Jennifer Bryla
Subject: North Beach Windsurfing proposal

I am writing to say I am in support of this business' plans to rent paddle boards and kayaks. I am unable to attend the Aug 22 meeting as I will be out of town. I believe we need to support this small business in St Pete Beach. There will be no motorized rentals and it is a great opportunity for people in the Bella Vista neighborhood to try out these sports.

Sincerely,
Jeanette Perkins
245 42nd Avenue

Jennifer Bryla

From: Don Anderson <donanderson64@icloud.com>
Sent: Tuesday, August 08, 2017 9:49 PM
To: Jennifer Bryla
Subject: Re: North beach petition

Thank you.

You and your team do an outstanding job and thankful to live in St Pete Beach.

It is not paradise but darn close.

Don Anderson

Sent from my iPhone

> On Aug 8, 2017, at 4:56 PM, Jennifer Bryla <jbryla@stpetebeach.org> wrote:

>

> Mr. Anderson,

>

> Good Afternoon. Thank you for your comments regarding this case. I will enter them into the record.

>

> Also, I wanted to let you know you will receive another notice regarding this case. The case is exactly the same it was just the way we process it. It will now be heard by the Commission on August 22nd at 6:00 pm and NOT AUGUST 8TH as the previous notice indicated. I apologize for any confusion this may have caused and will certainly provide your comments for the 22nd hearing.

>

> Kind Regards,

>

>

> Jennifer C. Bryla, AICP

> Community Development Director

>

> City of St. Pete Beach

> Sunset Capital of Florida

> 155 Corey Avenue

> St. Pete Beach Florida 33706

> jbryla@stpetebeach.org

> 727.363.9265 - voice

> 727.363.9222 - fax

>

> Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

>

>

> -----Original Message-----

> From: Don Anderson [<mailto:donanderson64@icloud.com>]

Jennifer Bryla

From: Barbara Bertucci <barbarawellness@gmail.com>
Sent: Tuesday, August 08, 2017 4:29 PM
To: Jennifer Bryla
Subject: 17-00006 - Non Motorized Water equipment

To whom it may concern:

We live on Belle Vista directly across from this store. We have concerns about this being in our backyards. We have dogs and so do our neighbors and once one starts barking they all will chime in. I know this happens with fishermen but that isn't all day long, nor numerous people.

Another concern is where they are going and how or who will help them if they are injured or tired out.

Protection from our dock entry and again for safety reasons, this isn't advisable. What waiver will cover all of us and our property?

What are the hours of operation?

Trash and debris to be considered, as well as a natural spot for them to take a break, with water and the like That isn't our neighbors property.

I did think they might consider requesting a spot on the beach to put a rack and launch between the Hotel and the Condos.

I am not able to attend tonight. Please let me know what occurs and when will we know on the decision.

Thank you,
Barbara Bertucci
727-480-1242 cell
Barbarawellness@gmail.com

Sent from my iPad

Jennifer Bryla

From: Temple Hayes <temple@templehayes.com>
Sent: Monday, August 07, 2017 10:15 PM
To: Jennifer Bryla; BB Bertucci
Subject: Case # 17-00006 - non motorized water sports

To Whom It May concern:

At one time we lived in Vina Del Mar directly across from the Marina, Restaurants and bars. The area was great, the noise and backyard activity was not. Moving was our only option since we were in our 40's and did not want a life of boozing and drama.

Belle Vista was ideal for us because we are at the end of the cove and it is quite. Our home would be one of the ones mostly impacted by the new business.

Though we are advocates for change and for the good of St Pete Beach, we already have so many boaters coming through that do not honor the wake, they are guests who do not honor any regulations. The ideas of growth are enticing yet who is going to oversee them. Our manatees rely on good choices as well as our dolphins. It has changed here a lot in the past few years. Many fisherman think nothing of coming right up on our dock.

Yet it is odd that we pay the taxes to live here while others pay rent to do 'whatever.'

I understand as a council, you seek change and tourism yet at what cost to the long term plans.

We benefit from a peaceful backyard without partying and intrusion. We would like to keep it this way.

We do not get this choice in our front yard where the 20 mile speed limit is considered a joke and anyone corrected who is speeding calls us names you do not want to know.

So yes change is great but like our speed limit, who is going to enforce the security and regulations to go with the changes.

Sincerely, Temple Hayes

Sent from my iPad

Jennifer Bryla

From: KetchDogTraining.com <ketchdogtraining@gmail.com>
Sent: Monday, August 07, 2017 11:49 AM
To: Jennifer Bryla
Subject: OBJECTION TO CASE @ 17-00006

Hello

To whom this may concern: Case # 17-00006

This business will not be good for Mc Phearson Bay, St Pete Beach or belle vista

This business venture Would open up access to more robbery, easily scout where to go (how many of us have left a rod on the dock and not worry about it) and certainly this business will invade privacy in the back yards. Property values will certainly go down. The grass flats have been really damaged since the "restaurant" has put in boat slips-Has increased traffic a 100 percent--- at least on boat is tearing up the grass too shallow for their boat--ripping motor lines in the grass that will never grow back.

Jet ski are coming thru more too and not respecting the no wake zone.

I believe more traffic on this waterway will not benefit the wildlife filled cove which is already taking abuse.

Safety We have rescued stranded kayaks in the cove multiple times

(they were renting a house with use of kayaks-) they could not win against the current, could not stay upright and/or were too tired to make it back. The waters seem calm in the cove most of the time, tides still flow and if the "st pete visitors" venture near the bridge the currents rip in and out and lots boat traffic in inter coastal ---this business will not be safe, someone will be lost. This is not a good addition to this community, belle vista, Mc Phearson Bay or St. Pete Beach

Best to find another location.

Wendy Pape
3976 Belle Vista Dr E

Jennifer Bryla

From: Lori Miller <freddie1515@gmail.com>
Sent: Thursday, July 27, 2017 3:45 PM
To: Jennifer Bryla
Subject: Public Hearing 17-00006
Attachments: Electric Shock Drowning_ A Silent Killer.html; Electric-Shock-Drowning-Unknown-Danger-Lurking-in-the-Water-BE01 (1).pdf

Dear City Commissioners,

I have a couple of objections with regards to the resolution to allow commercial rental of non-motorized watersports equipment at 4211 Gulf Blvd, **if the equipment is to be used on the channel behind the rental facility.**

1. Rental of the equipment may draw a lot of people to the area, creating loud noises, disturbing the peace. At present, the area is in a very quiet residential zone near the end of a channel. Also, my husband and I would not enjoy a bunch of people looking in our windows from paddle boarders on the water. Granted, you might see residents on paddle boards, or like equipment, but their numbers would be minimal.

2. Has anyone considered the safety factor? Please see the attached article about ESD (Electric Shock Drowning). Although salt water may slow electricity down, if a paddle board renter was to fall into electrified water and grab a metal dock, ladder or boat propeller, they could be shocked. I am also concerned that paddle board renters could be in danger from being hit by motorized vehicles (boats, jet skis) or large, aggressive marine life. What would happen if a boarder fell into the water while a shark was nearby?

If the non-motorized water sports equipment will be rented to customers who take it over to the beach or to areas away from the channel, I would not have any objections to it.

Sincerely,
Lori Miller
4103 Gulf Blvd.
Sun Harbor Units 105 & 110
St. Pete Beach, FL 33706

695 Heron Bay
Avon Lake, OH 44012
330-607-3686
freddie1515@gmail.com

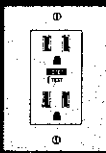
ELECTRIC SHOCK DROWNING

UNKNOWN DANGER LURKING IN THE WATER

Docks and boats carry sources of electricity. Faulty wiring or the use of damaged electrical cords and other devices can cause the surrounding water to become energized. NEVER swim near a marina or a boat while it's running.



There is ~~no visible~~ warning to electrified water.



The 2017 NEC now requires marinas and boatyards to have ground-fault protection to help prevent water electrification. Check to see if your marina, and the boats in the marina, have proper GFCI protection.



Electric current in the water causes the paralysis of muscles which results in drowning.



As little as 10 milliamperes, 1/50th the amount used by a 60 watt light bulb, can cause paralysis and drowning.



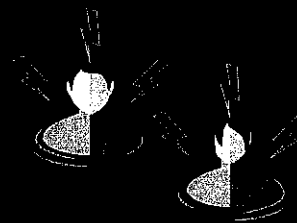
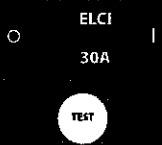
WHAT TO DO IF YOU SEE ELECTRIC SHOCK DROWNING TAKING PLACE

Turn power off

Throw a life ring

Call 911

NEVER enter the water



You could become a victim too.

WARNING – POTENTIAL SHOCK HAZARD: ELECTRICAL CURRENTS MAY BE PRESENT IN THE WATER

The 2017 National Electrical Code requires marinas and boat docks to post electric shock warning signs where electricity is used near water.

ESFi.org

MAY IS NATIONAL ELECTRICAL SAFETY MONTH



www.facebook.com/ESFi.org



www.twitter.com/ESFIdotorg



www.youtube.com/ESFIdotorg



- [Fitness & Exercise](#)
- [News](#)

WebMD Health News

Electric Shock Drowning: A Silent Killer

By [Kathleen Doheny](#)

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June 15, 2017 -- Many swimmers and boaters make water safety a priority, but one danger that's still often overlooked is electric-shock drowning.

Electric-shock drowning occurs when an electric current, typically low-level AC current from boats, docks or lights, "escapes" and shocks nearby swimmers. The shock paralyzes them so they can't swim or help themselves.

Officials believe electric shock caused the April drowning deaths of two women at Lake Tuscaloosa in Alabama who may have been swimming near a pier that had an electric current. The incident occurred about a year after the electric shock drowning death of Alabama 15-year-old Carmen Johnson made national headlines. Earlier this month, four people swimming at a hotel pool in Palm Desert, Ca., were hospitalized after they received electric shocks. Their injuries were minor, according to press reports.

About 10 people a day, or about 3,800 annually, die from unintentional drownings, according to the CDC. Statistics about electric shock drownings are more difficult to come by.

Capt. David Rifkin, the cofounder of the Electric Shock Drowning Prevention Association, says the group has received 88 reports of electric shock drownings, some involving multiple people, and some dating back to 1986. In addition, they have numerous reports of "near misses." Rifkin says the group has not verified or confirmed all of the reports.

"It's not something anyone thinks about," says Kevin Ritz, the other cofounder, who in 1999 lost his son, then 8, to the tragedy. Yet, the risk is widespread.

Fresh Water Has Shock Potential

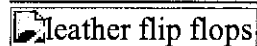
These tragedies are more common in fresh water, experts say. In fresh water, the body conducts electricity better than the water itself, according to the Electric Shock Drowning Prevention Association. Even so, salt water environments are not risk-free.

"The risk exists wherever there is water and electricity," Ritz says.

Slideshow

13 Summer Health Hazards to Avoid

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leather flip flops

1 / 13

Your Feet Waited All Winter

We get it: It's too hot for other shoes. But if you can bend your flip-flop in half, it's too flimsy to support your foot. The best ones are sturdy and made of high-quality leather.

Flip-flops are fine for the beach, the pool, and the locker room, where they can stomp out athlete's foot. But don't run, walk long distances, or play sports in them. You could sprain an ankle.

In many cases, electricity from docks, marinas, boats near marinas and from home swimming pools or jacuzzis escapes due to faulty wiring or other equipment. The electricity overwhelms your body, says Donald Burke, PhD, assistant professor of mechanical engineering at the University of Alabama Birmingham. "You become part of that electrical path."

Depending on the level of the electric current, you can feel tingling or lose control of your muscles, he says. The current can also trigger a fatal heart rhythm. Or you can become so weak you can't move, and you drown. And it can happen quickly, Burke says.

There is no visual warning or other clue that water may be electrified, experts say. And it doesn't take much electricity to cause drowning. According to the association, as little as 1/50th the current in a 60-watt lightbulb can be fatal to a swimmer.

Electric Shock Drowning Prevention

Awareness of the danger is the first step, experts agree. Ritz and Burke offer these precautions:

- Don't swim near marinas. Stay at least 50 yards (half a football field) away, Ritz says. Burke cautions swimmers to stay 100 yards away from docks.
- If someone in the water appears to be shocked, don't try to jump in and save them—you will probably be shocked, too. Instead, turn off the power, call for help, throw a preserver in the water and warn others in the area to get away.

- Have your home swimming pool, jacuzzi, boat and dock inspected annually. "These need to be properly wired with a ground fault circuit interrupter (GFCI)," Ritz says. The devices are designed to turn off the power when electricity escapes into places where it can be dangerous.
- Make sure your electrician is certified. Burke suggests hiring one certified by the American Boat & Yacht Council. Examine your equipment between inspections; call an electrician if you see damaged wiring, Burke says.
- Boaters who rent a slip should be sure the marina manager or owner schedules annual inspections by a certified electrician to be sure the power system on the dock is safe, Burke says. "You can also have an electrician come out and inspect your boat every year," Burke says.
- If you swim in a neighborhood or community pool, talk to the homeowner's association representative or pool manager to be sure they do regular inspections.
- "Green light" devices, which alert people to the presence of electricity in the water, get a thumbs-down from the Electric Shock Drowning Prevention Association. Although they can tell you of danger at that time, they can't warn you of impending danger. Sometimes water can initially be safe, but then become electrified when someone on land turns on a switch.

If you are in the water and feel a tingling sensation, try to swim away from anything that could possibly be energized, Ritz says.

WebMD Article Reviewed by Brunilda Nazario, MD on June 15, 2017

Sources

Electric Shock Drowning Prevention Association.

Donald Burke, PhD, assistant professor of mechanical engineering and director of advanced safety engineering and management, University of Alabama at Birmingham.

Kevin Ritz, cofounder, Electric Shock Drowning Association.

Capt. David Rifkin, cofounder, Electric Shock Drowning Association.

CDC: "Unintentional Drowning: Get the Facts." April 28, 2016.

Al.com

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Top Picks

- [5 Steps to Get You Motivated to Exercise](#)
- [3 Rules of Weight Loss for Busy Families](#)
- [What Is Ankylosing Spondylitis?](#)
- [What Does Your Blood Type Say About You?](#)

Exhibit A.

Sec. 42.4. – BR allowable conditional uses.

- g) Commercial rental of non-motorized water sports equipment.

Sec. 4.4. – Conditional use application standards for review.

- a) *Standards applicable to all conditional uses.* When considering an application for approval of a conditional use, the city commission review shall consider the following standards:

- (1) Whether the conditional use is consistent with the goals, objectives, and policies of the Comprehensive Plan, any adopted special area plan and these regulations;
- (2) Whether the proposed use will be compatible with the character of the existing area, including existing structures and structures under construction, existing public facilities and public facilities under construction, and residential, commercial and/or service facilities available within the existing area. More specifically:
 - a. Whether the overall appearance and function of the area will be significantly affected consideration shall be given to the existence of other uses in the area, based on the number, size, and location of the uses and the intensity and scale of the proposed and existing uses in the area;
 - b. Whether the application will preserve any city, state or federally designated historic, scenic, archaeological, or cultural resources;
 - c. Whether the application will be compatible with adjacent development, if any, based on characteristics such as size, building style and scale; or whether such incompatibilities are mitigated through such means as screening, landscaping, setbacks, and other design features; and
 - d. Whether the application will have significant adverse impacts on the livability and usability of nearby land due to noise, dust, fumes, smoke, glare from lights, late-night operations, odors, vehicular traffic, truck and other delivery trips, the amount, location, and nature of any outside activities, potential for increased litter, or privacy and safety issues.
- (3) Whether the transportation system is capable of adequately supporting the proposed use in addition to the existing uses in the area. Evaluation factors include street capacity and level of service, access to arterials, transit availability, on-street parking impacts, if any, site access requirements, neighborhood impacts, and pedestrian safety;
- (4) Whether the minimum off-street parking area required and the amount of space needed for the loading and unloading of trucks, if applicable, will be provided and will function properly and safely;
- (5) Whether generally, the public health, safety and welfare will be preserved, and any reasonable conditions necessary for such preservation have been made;
- (6) Whether the applicant has demonstrated the financial and technical capacity to complete any improvements and mitigation necessitated by the development as

proposed and has made adequate legal provision to guarantee the provision such improvements and mitigation; and

(7) Whether the proposed use complies with all additional standards imposed on it by the particular provision of these regulations authorizing such use and by all other applicable requirements of the regulations of the City of St. Pete Beach.

Sec. 23.4. - General parking requirements.

All off-street parking shall be provided in accordance with the following general requirements:

n) Notwithstanding any other provisions or restrictions contained in this Code, all parking lots, that have been permitted in accordance with this Code and in place at the time of adoption of this Ordinance, are considered vested until such time as the owner of the lot chooses to expand or change use of the property.