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COMMISSION MEETING CITY OF ST. PETE BEACH

155 Corey Avenue
St. Pete Beach, FL 33706

Tuesday, December 11, 2018
6:00 PM

Call to Order
Pledge of Allegiance
Good of the Order
Roll Call

REGULAR MEETING

1. **Presentations** - Presentations shall be limited to 5 minutes for non-city government related items.
2. **Changes to the Agenda** - Any agenda items to be added, moved, or deleted will be addressed at this time. Added items will be assigned agenda item numbers and moved items should remain with the same item numbers. Notation will be made that those items will be taken out of order. Consent items may be removed for discussion, changes, and/or anticipation of a non-unanimous vote and considered separately on the request of anyone on the Commission or by a majority vote of the City Commission upon request of an audience member.
3. **Audience Comments** - Comments shall be limited to 3 minutes per person to issues not on the agenda, 21 minutes in total.
4. **Consent**
 - a. **Request approval for street closures, wet zone and special event application for The St Pete Beach Seafood and Music Festival by the Corey Area Business Association for February 1-3, 2019**
 - b. **Request approval of Change Order #1 to the services agreement with Newton Remodeling, Inc. for the Fire Station 23 Kitchen Remodel in the amount of \$11,680.00.**
 - c. **Request approval of the Task Order under the Continuing Engineering Services Contract with George**

- F. Young, Inc., in the amount of \$13,995.00 for the concept design for Corey Avenue Street Rehabilitation.**
- d. Request approval of the quote from Athletic Turf Care Solutions in the amount of \$15,863.40 for Bermuda Turf Maintenance for Egan and Horan Parks.**
- e. Request approval of the quote from Charter Communication in the amount of \$21,837.00 for the material, engineering, placing and splicing labor associated with Blind Pass Road Reconstruction from 75th Avenue to Gulf Boulevard.**

5. Action Items

- a. Appointment to the Firefighters' Pension Board of Trustees.**
- b. Request approval of the CIAC invoice from Duke Energy Florida, in the amount of \$49,754.72 for the Contribution In Aid of Construction for Pass-a-Grille Way Reconstruction from 19th Avenue to 1st Avenue Street Light installation.**

6. Ordinances – No items submitted at this time.

7. Resolutions – No items submitted at this time.

8. Items for Discussion – No items submitted at this time.

9. Audience Comments 2 - Comments shall be limited to 3 minutes per person to issues not on the agenda, 21 minutes in total.

10. City Clerk, City Manager, City Attorney and City Commission Reports

11. Adjournment

APPEAL: In accordance with 286.0105, Florida Statute (Notices of meetings and hearings must advise that a record is required to appeal), if a person decides to appeal any decision made by this committee, board, agency, or commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

AMERICANS WITH DISABILITIES ACT (ADA): In accordance with the Americans with Disabilities Act and Florida Statutes, if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact City Hall at (727) 367-2735.

**The public is cordially invited to attend this meeting.
All agenda material is available for review at City Hall.**

St. Pete Beach City Commission Agenda Report

Issue Considered: Request approval for street closures, wet zone and special event application for The St Pete Beach Seafood and Music Festival by the Corey Area Business Association for February 1-3, 2019

Date: December 11, 2018

Prepared By: Jennifer McMahon, Recreation Director

Through: Wayne Saunders, City Manager

Summary of Issue: The Corey Area Business Association requests permission for street closure on Friday, February 1 at 6am through to Sunday, February 3 at midnight. Street closures would be Corey Ave from just east of Gulf Blvd to just east of Boca Ciega and Blind Pass Road from 73rd Avenues to alleys between 75th and Corey Ave for the second annual St Pete Beach Seafood and Music Festival. City staff and sheriff's office have met with the applicant to review the event plans. They are also requesting permission to put a banner over 75th Ave from January 22 – February 4, 2019. The Fire Marshal is requiring the event organizers provide 12 ft. clear lane on the blocked off street for fire truck access. All exposed electrical cords need to be covered as well as the exhaust hole (port hole) for any generator on premise. All food vendors must have fire extinguishers on site. Any food truck at the event must be permitted with the City of St Pete Beach. Off-site parking is also required for the event to be permitted. Off-Duty Sheriff Officers for the entire event is required at the cost of the event organizers. They are requesting for the closed off area be a wet zone for beer and wine sales. All street closures, over the street banners and alcohol on public property need the permission of the commission.

Requested Motion: "I move to approve street closures, wet zone and special event application for The St Pete Beach Seafood and Music Festival by the Corey Area Business Association for February 1-3, 2019"

Funding: n/a

Attachments: Event Application and information

**Reviewed by
City Manager:** 

City of St. Pete Beach Recreation
Department

Event Application

Applicant

Name of Applicant: YVONNE MARCUS Title (if applicable): PRESIDENT
Name of Organization (if applicable): COREY AREA BUSINESS ASSOCIATION
Tax Exempt? ☒ Yes ☐ No Non-Profit? ☒ Yes ☐ NO If yes on either, please provide documentation
Mailing Address: BOX 67393 ST. PETE BEACH FL 33736
Cell Phone: (727) 580-8331 Email: artexpogallery@tampabay.rr.com

Event Information

Event Title: ST PETE BEACH SEAFOOD * MUSIC FEST Event/Organization Web Address: seafoodfestivals.com or coreyave.com
Event Location(s): COREY AVE 300 + 400 blk (partial 200 blk)
If location is private property, a letter giving permission for the event to take place on the property must be included with the application.

Event Date(s) & Time(s)

Date	Day of the Week	Start Time	End Time
<u>FEB 1, 2019</u>	<u>FRIDAY</u>	<u>12 - 1pm</u>	<u>10 - 1pm 4pm</u>
<u>FEB 2</u>	<u>SATURDAY</u>	<u>11 AM - 1pm</u>	<u>10 pm.</u>
<u>FEB 3</u>	<u>SUNDAY</u>	<u>10 AM</u>	<u>6 pm</u>

Set Up Date(s): February 1 Time(s) 6 AM to 12 pm
Cleanup Date(s): February 3 Time(s) 6 pm to 12 ~~pm~~ AM

Description of Event: LIVE MUSIC / STAGE, SEAFOOD,
CRAFT VENDORS

Will this be an Annual Event? ☒ Yes ☐ No If yes, next year's date(s): _____

Event Logistics

Estimated Attendance

(includes event crew, participants, and spectators)

This Year

Last Year (if Applicable)

List all event activities: _____

Electricity Needed ☒ Yes ☐ No Source: generators

Will portable restrooms be used? ☒ Yes ☐ No If yes (include on site plan): One ADA compliant toilet for every 10 per location

Will Dumpsters be used? ☒ Yes ☐ No If yes (include on site plan)
How Many? _____ Size: _____ Installation Date: _____ Removal Date: _____

Entertainment (Detail type, bands, DJs, dancers, clowns, etc) LIVE MUSIC - AREA BANDS
ON STAGE

Parking Plan (please be detailed and include on site map):

Food and Beverage:

Will alcohol be served or sold? ☒ Served ☒ Sold ☐ No Alcohol
Will there be food trucks? ☒ Yes ☐ No

All food trucks must be registered with the city.
If yes, please list the truck/trailer vendors

- 1. _____ St Pete Beach Food Truck Permit # _____
- 2. _____ St Pete Beach Food Truck Permit # _____
- 3. _____ St Pete Beach Food Truck Permit # _____
- 4. _____ St Pete Beach Food Truck Permit # _____
- 5. _____ St Pete Beach Food Truck Permit # _____

If you need additional space to list more food trucks please attached an additional sheet listing name of truck and the permit number.

Other Food Vendors that are not a truck or trailer:

List all other vendors (art, crafts, clothes, etc) _____

Event Equipment – All equipment below other than a 10x10 tent requires a temporary structure permit. Please include the temporary structure permit for each piece of equipment listed below with the event application.

Tents
STAGE, TENTS, BOOTHS, BEER TRUCK

Stage/Platforms: Please list dimensions, scaffolding, etc and include location on the site plan

Vehicle on the Beach Permits
Do you need to have a vehicle on the beach for your event? ☐ Yes ☐ No

Street Closures

Does Event require any Road or Sidewalk Closures?

☐

Yes

☐

No

If yes, you must include **all the details** in the **site plan** including streets and times

Road	Start Intersection	End Intersection	Date	Times
COREY AVENUE	WEST END OF 200 BLK	GULF BLVD	FRI-SUN	FRI 6 AM - SUN 12 AM
BLIND PASS	73rd to AVEY BRUN		"	"
BOCA CIEGA	COREY & 75th	73rd to mid way	"	"
		turn Corey & 75th		

Signage/Banners -

City Equipment

☒ Barricades

☒ Cones

☐ Trash Bins

As the Applicant, I hereby accept and understand the responsibility to oversee all contractors, vendors, or parties affiliated with the event and to insure compliance with the special event guide, the event rules guidelines, requirements for tents and all policies, rules, regulations, and code provisions of the City of St. Pete Beach. I understand that any violations may result in immediate cancellation and revocation of the Event permits. I further certify that all the facts contained in this request are accurate.

No advertising for the event shall occur until this Special Event permit has been approved by City staff and Commission.

If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site conditions or code violation as identified by City Staff will result in revocation of the permit and/or code enforcement fines.

For events on Public property, I agree to obtain and furnish the City of St. Pete Beach with a certificate of general liability insurance in the amount of at least one million dollars (\$1,000,000) or greater as deemed satisfactory by the city. The insurance must name the City of St. Pete Beach as an additional insured.

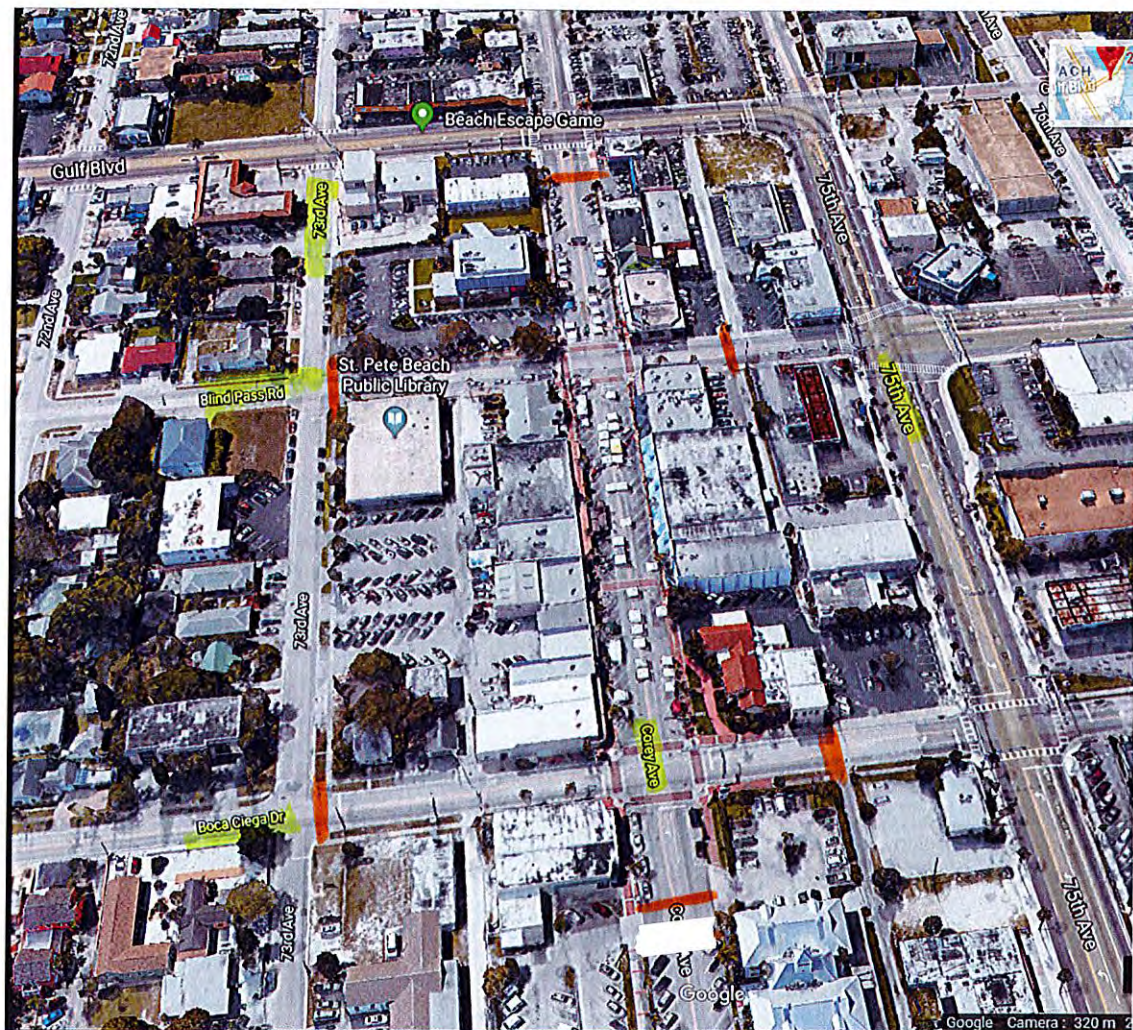
I understand incomplete application or any outstanding financial obligations with any department with in the City of St. Pete Beach may result in a denial of my request.

Yvonne Marcus
Print Name

Yvonne Marcus
Signature

Corey Area Business Assoc.
Corporation Name (if applicable)

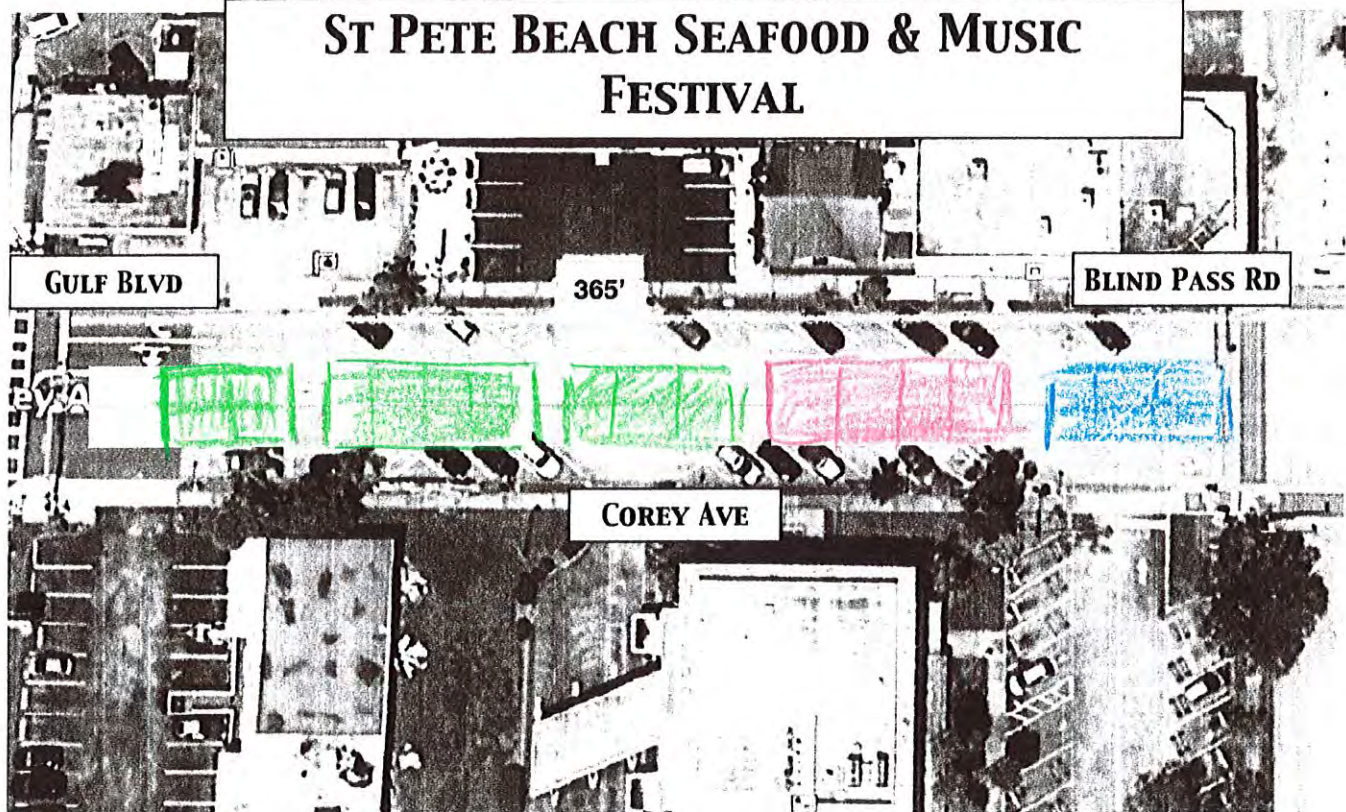
10/28/2018
Date



= barricades
 = Street + names

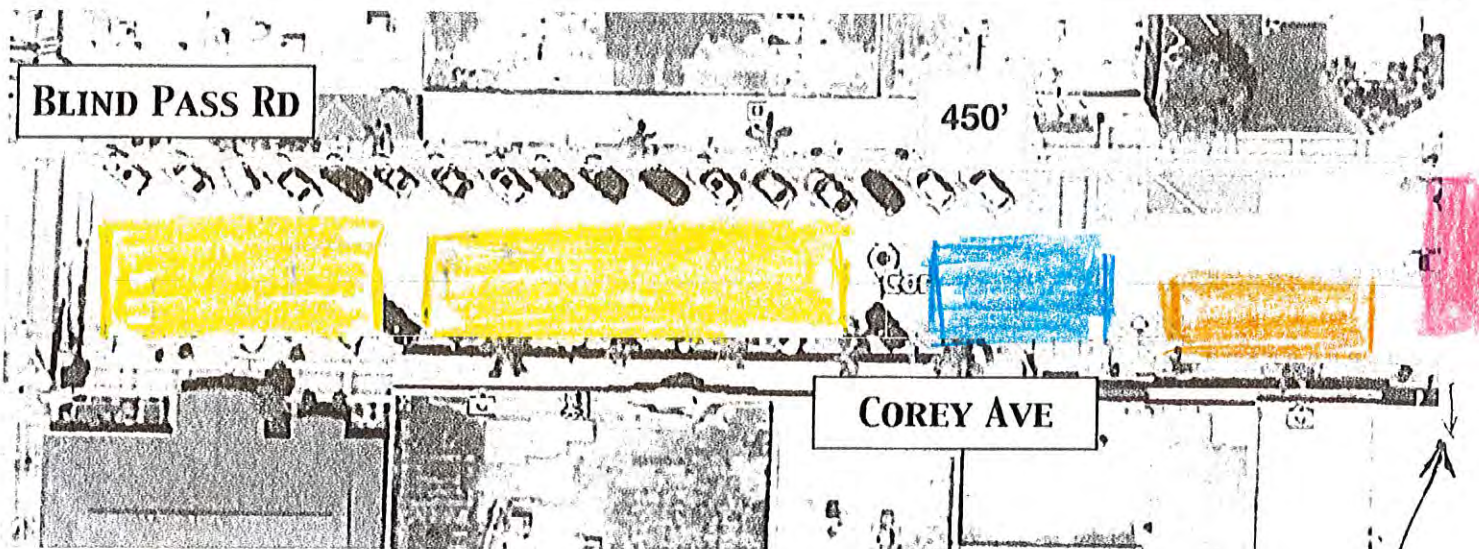
Street Closures - Corey Ave - just west of entrance into the post office to (200 block) to just east of entrance into Shops on corner of Gulf Blvd + Corey Ave
Blind Pass + Boca Ciega - from 73rd to Alley between Corey + 75th

ST PETE BEACH SEAFOOD & MUSIC FESTIVAL



-  ARTS AND CRAFT
-  SPONSORS
-  BEER GARDEN (BAR 1)

ST PETE BEACH SEAFOOD & MUSIC FESTIVAL



FOOD



BEER GARDEN (BAR 2)



VIP TENT - 120' X 10' WITH A 10' FENCE



STAGE (DIMENSIONS: LENGTH 31' 4" - 34' 9")



BOCA
CLEGA

ICE
TRAILER

portolets

post office

Boca Ciega

7th

stage

Corey Ave

private driveway

security
trailer

Blend Pass

portolets

Traffic and Parking Plan
St. Pete Beach Seafood Festival
Feb 1 – 3, 2019

We are contacting Palms of Pasadena Hospital and the Pasadena Community Church (staff seemed very positive). If not available, we will contract with SPCC and provide shuttle service.

We will also attempt to contact the owners of the property at the east end of Corey Avenue for vendor and employee parking, and, of course, ask permission for City Hall and the Recreation Center parking if available.

St. Pete Beach Seafood & Music Festival
Feb. 3-4, 2018

1. Bobby Poole – **100 ft.**
2. Gary Bailey – **40 ft.**
3. Banana Cabana Tropical Drinks – **10 x 10**
4. Maui Wowi – **10 x 10 -needs water**
 - a. Fresh-made fruit smoothies - \$5/\$7
 - b. Tiki Smoothie - \$10
 - c. Pineapple smoothie - \$12
 - d. Hot & iced coffee - \$4
 - e. Frozen coffee frappes \$5/\$7/\$10
5. Katie's Ice Cream– **10 x 20 trailer-requests 220v and water**
 - a. Banana Split - \$7
 - b. Flurry - \$6
 - c. Hot Fudge Sundae - \$6
 - d. Vanilla Ice cream cone - \$5
6. FL Roasted Corn – **16 x 16 – tent and roaster -water**
 - a. Roasted corn on the cob - \$4
 - b. Mexican style street corn - \$5
 - c. Loaded baked potato - \$6
 - d. Loaded sweet potato - \$6
 - e. Corn chowder - \$6
 - f. Drinks - \$2
7. Sattler's Tea – **10 x 10 trailer- requests 110v and water**
 - a. Fresh brewed tea, lemonade, Arnold Palmer - \$5 - \$15
 - b. Frozen tea, lemonade, Arnold Palmer - \$5
8. Gypsy Fish, LLC – **10 x 30 booth- requests 110v and water**
 - a. Lobster bisque - \$12 or 2 for \$20
 - b. Seafood gumbo- \$12 or 2 for \$20
 - c. Alligator chili- \$12 or 2 for \$20
 - d. Crab/Lobster mac-n-cheese- \$12 or 2 for \$20
 - e. Southern style Lobster roll- \$12 or 2 for \$20
 - f. Signature Sea Salad- \$12 or 2 for \$20
 - g. Crab cake sliders- \$12 or 2 for \$20
 - h. Ahi Tuna tacos- \$12 or 2 for \$20
 - i. Shrimp-n-grits- \$12 or 2 for \$20
 - j. Hush puppies \$3/\$6 half/full dozen
 - k. Tempura Cheesecake - \$8
9. Cousins Maine Lobster – **10 x 30 truck 50 amp**
 - a. Maine Lobster Roll - \$20
 - b. Lobster Quesadilla - \$18
 - c. Lobster Tail & Tots - \$16
 - d. Lobster Tots - \$15
 - e. Tater Tots - \$5
 - f. Lobster Bisque/Clam Chowder - \$8/\$11
 - g. Connecticut Lobster Roll - \$20
 - h. Lobster Tacos (3) - \$18
 - i. Shrimp Tacos (3) - \$13
 - j. Lobster Grilled Cheese & Tots - \$15
 - k. Cape Cod Chips - \$2
 - l. Whoopie Pies - \$4

10. Lisa Renee's Shrimp Po-Boys-**10 x 20- requests 220v and water**

- a. Shrimp Po-Boy - \$10
- b. Roast Beef Debris Po-Boy - \$8
- c. Blackened Fish Po-Boy - \$9
- d. Fried Shrimp Platter - \$11
- e. Blackened Fish Platter - \$10
- f. Seafood Gumbo - \$8
- g. Crawfish Etouffee - \$9
- h. Jambalaya - \$7
- i. Creole Plantain - \$3
- j. French Fries - Sm/Lg - \$2/\$3
- k. Deep Fried Chocolate Chip Cookie Dough - \$5
- l. Lemonade/Strawberry Lemonade - \$5/\$3 refill
- m. Sweet Tea - \$1

11. Tasty Creations - **10 x 10-water**

- a. Maryland Style Crab Cake - \$9
- b. Crab Quesadilla - \$9
- c. Chesapeake Burger with Crab Dip - \$8
- d. Gyro - \$6

12. Cajun Cuisine Food Truck - **24 ft. -requests 220v and water**

- a. Crawfish - half/full pound - \$14/\$22
- b. Shrimp/Catfish Po-boy - \$10/\$12
- c. Muffuletta - \$11
- d. Etouffee - \$12
- e. Gumbo - \$9
- f. Red Beans & Rice - \$6
- g. Cornbread - \$3
- h. Jalapeno Cornbread - \$4
- i. French Fries - \$4
- j. Sodas/Water - \$2

13. Tropical Tribe Acai Bowls - **10 x 10 -water**

- a. Local bowl - served in a pineapple - \$14
- b. Sunrise bowl - \$12
- c. Nutella bowl - \$8

14. The Shiver Shack - **10 ft trailer-no requests**

- a. Hawaiian Shaved Ice - Sm/Lg - \$5/\$7

15. Tallie's Tasty Kettle Corn - **10 x 10-no requests**

- a. Kettle Corn - \$5
- b. Bottled Water - \$2

16. Curbing Your Appetite - **10 x 20 trailer - 220v and water**

- a. Crab Bisque - \$12
- b. Baked Brie Bombs - 1 for \$5/2 for \$9
- c. Blackened Wild Alaskan Salmon (Salad) - \$14
- d. Fish and Chips - \$12
- e. Smoked Fish Spread - Sm/Lg \$8/\$14
- f. Crab Cakes - 1 for \$8/2 for \$14
- g. Conch Ceviche - \$12
- h. Steamed Crawfish Bucket - \$12
- i. Salmon Poke - \$14
- j. Steamer Clams - \$12

17. Grandma's Cookies- **20 ft. trailer-has own generator**

- a. One dozen chocolate chip cookies - \$6
- b. Bucket - approximately 4 dozen cookies - \$17
- c. Milk/Water/Coffee - \$2

18. Laughing Crab Catering - **24 ft. trailer-needs 220v and water**

- a. Crab Cake Sandwich - \$12
- b. Shrimp Puppies - \$9
- c. Grilled Shrimp - \$10
- d. Maryland Softshell Sandwich - \$16
- e. Shrimp Salad Sandwich - \$12
- f. Crab Stuffed Hush puppies 1/\$2 - 5/\$9
- g. Crab Soup \$7

19. Good Ones Cheese Curds-**20 ft. trailer-110v or has own quiet generator**

- a. Royal Red Shrimp - \$8
- b. Wisconsin Cheese Curds - \$8
- c. Shrimp and Curds Combo- \$14
- d. Shrimp & Curds with Fries - \$16
- e. French fries - \$4

Total 434 FT.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/27/18

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Specialty Insurance, LTD. P.O. Box 16901 West Haven, CT 06516 http://specialtyinsuranceltd.com	CONTACT NAME: Thomas Plouffe / Michael Plouffe PHONE (A/C, No, Ext): 203-931-7095 FAX (A/C, No): 203-931-0682 E-MAIL ADDRESS: certificates@specialtyinsuranceltd.com														
INSURED Paragon Fine Arts Festivals, Inc; Paragon Festivals Inc 1625 Keely Lane Sarasota, FL 34236	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A : United States Fire Insurance</td><td>21113</td></tr><tr><td>INSURER B :</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : United States Fire Insurance	21113	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	X	USS397003	12/7/18	12/7/19	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY		SRPGAPML-101-0718	12/7/18	12/7/19	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☐ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$	X	USX103767	12/7/18	12/7/19	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability		USL306052	12/7/18	12/7/19	Gen Aggregate 1,000,000 Per Occurrence 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of St. Pete Beach 155 Corey Avenue, St. Pete Beach, FL 33706 is added as an additional insured but only with the respects to the operations of the named insured during the policy period.

Event: St Pete Beach Seafood & Music Festival

Location: Downtown St Pete Beach

Event Dates: February 1-3, 2019

CERTIFICATE HOLDER

CANCELLATION

Corey Avenue Business Association
350 Corey Avenue
St. Pete Beach, FL 33706

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Thomas Plouffe

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APPLICATION TO PLACE BANNERS ON NON LIMITED ACCESS RIGHT OF WAY

FOR FDOT USE ONLY
Permit No.:

APPLICANT INFORMATION

Name of Applicant/Organization: COREY AREA BUSINESS ASSOCIATION
 Address: P.O. BOX 67393, ST. PETE BEACH, FL 33706
 Telephone #: 727 360 2953 Fax #: _____ E-Mail: artexpogallery@tampabay.rr.com
 Contact person (This person will serve as the contact person for all questions concerning the banner application and placement): Yvonne Marcus
 Address (if different from above): N/A
 Telephone #: 727 360-2953 Fax #: _____ E-Mail: artexpogallery@tampabay.rr.com
 Date of Request: _____

LOCATION AND DISPLAY PERIOD

This is a request to place ☐ pole banners ☒ street banners ☐ on the right of way of:

Highway name & number: 75th Ave and Boca Ciega Dr (SR 693 Section 15110)

From (south or west limits): 0.096

To (north or east limits): _____

Highway name & number: _____

From (south or west limits): _____

To (north or east limits): _____

Highway name & number: _____

From (south or west limits): _____

To (north or east limits): _____

Highway name & number: _____

From (south or west limits): _____

To (north or east limits): _____

Projected installation date: JAN 21, 2019

Banners will be removed on or before (if applicable): FEB 4 2019

Signature of Applicant or Contact Person: Yvonne Marcus Date: 11/27/2018

LOCAL GOVERNMENTAL ENTITY APPROVAL

Name of Local Governmental Entity: City of St Pete Beach

Name of signing official (please print): Wayne Saunders, City Manager

Telephone #: 727-363-9231

Fax #: 727-363-9249

E-Mail: wsaunders@stpetebeach.org

Signature of local official: _____

Date: _____

CONDITIONS AND STIPULATIONS AGREED TO BY THE APPLICANT

1. Pole banners must be at least 14 ½ feet above the pavement elevation. Street banners must be a minimum of eighteen (18) feet above the pavement elevation.
2. Pole banners will clear the face of the curb (if present) by at least two (2) feet.
3. The applicant (or applicant's designee) will maintain the banners as permitted.
4. The installation of the banners will not require the installation of poles or other support devices on the right of way.
5. The applicant and sponsoring organization will hold the Florida Department of Transportation harmless to the extent allowed by the laws of Florida in all matters concerning the banners and bear all expenses for defense of claims against the Florida Department of Transportation.
6. The applicant is responsible for any damages to public property resulting from the materials or the work of this permit.
7. A sketch of the proposed banners is attached.
8. View of traffic control devices is not impeded to those served by the erection of these permitted banners.

Signature of District Permits
Engineer (or designee): _____

Date: _____

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**APPLICATION TO PLACE BANNERS ON NON LIMITED ACCESS
RIGHT OF WAY****APPLICATION FOR BANNER**

AGREEMENT: By signing the reverse of this form, each applicant agrees to the provisions of Section 14-43.001(5)(d), Florida Administrative Code:

1. To the extent provided by law, the Applicant shall indemnify, defend, and hold harmless the Department and all of its officers, agents, and employees from any claim, loss, damage, cost, charge, or expense arising out of any act, error, omission, or negligent act by the Applicant(s), its agents or employees arising from activities under this permit.
2. When the Department receives a notice of claim for damages that may have been caused by the Applicant in the performance of activities that arise under this permit, the Department will forward the claim to the Applicant. The Applicant and the Department will evaluate the claim and report their findings to each other within 14 working days and will discuss options in defending the claim. The Applicant shall bear all expenses for defense of claims against the Department.

REQUIRED ATTACHMENTS:

- A sketch or drawing of the banner(s), drawn to scale, including any message, logo, or emblem that will appear on the banner.
- A sketch of the specific location(s) of the banner(s), including height, location of supports, proximity to utility poles.
- Sketches, photographs, or specific descriptions of the method used to affix the banner to the support structure.
- Load rating analysis (or photocopy of previously-submitted analysis) bearing the seal of a professional engineer.

COREY SEAFOOD FEST FEB 1-3

02
SEAFOOD FEST ON COREY FEB 1-3

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Request approval of Change Order #1 to the services agreement with Newton Remodeling, Inc. for the Fire Station 23 Kitchen Remodel in the amount of \$11,680.00.

Date: December 11, 2018

Prepared By: Mike Clarke, Public Works Director

Through: Wayne Saunders, City Manager

Summary of Issue: The City approved the quote for the Fire Station 23 Kitchen Remodel project from Newton Remodeling, Inc. on July 10, 2018. The Architectural plans for this project, prepared by Aha! Architecture and Design Company, LLC, included an island in the kitchen to provide a larger food preparation area than the previous kitchen design allowed. This island area was intentionally removed from Newton's original scope, in order to meet the original budget for this project.

During construction, additional funds were identified in the City's General Facility Improvements budget, and the City requested a change order proposal from Newton to add this island area back into the scope of work for this project. Adding the island back to Newton's scope of work will offer significant cost savings for the island installation, versus soliciting quotations at a later date, resulting in additional mobilization fees and overhead. Also, performing this work simultaneously will ensure that the quality of work and material selections are consistent throughout the kitchen.

Funding: CIP – General Facility Improvements
301-8000-590-0003

Requested Motion: "I move to approve Change Order #1 to the services agreement with Newton Remodeling, Inc. for the Fire Station 23 Kitchen Remodel in the amount of \$11,680.00."

Attachment: Change Order #1

**Reviewed by the
City Manager:**

WS

Change Order

Date: November 29, 2018



Newton Remodeling Inc.

12897 62nd Street, Largo,
FL 33773
727-423-0336

State Certified Building Contractor
License #CBC1259055

Customer: Fire Station #23

7301 Gulf Blvd.
St. Pete, Beach, FL 33706
727-363-9254

PROJECT DESCRIPTION: Island and additional electrical to the original contract

SCOPE OF WORK

Add the Island back into the project. Enlarge the island based on previous discussion.
Please approve the email with the updated renderings. We will need to have all updated and
Signed off on with Josh and Jim. Total island is going to be 84 inches by 36 inches of cabinets
Counter top with and overhang will be 84 inches by 48 inches with a 10 to 12 inch overhang.
See design and confirm updated changes.

Project is to update all of the Electrical for the fire station kitchen is included in this CO.
Replace kitchenette sink and cabinet/counter in 1st floor training room.

Previous Project Total= \$22,180.00

Change Order Total= \$11,680.00

Total Project New Total= \$33,860.00

The total cost for the scope of work shown above:

**Looking forward to completing this project for you. You can reach me by email
at Jdarland2@yahoo.com or at (727)423-0336.**

Jim Kilpatrick Brett Warner Nancy Kammerer

**Thank You,
Josh Darland**

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Request approval of the Task Order under the Continuing Engineering Services Contract with George F. Young, Inc., in the amount of \$13,995.00 for the concept design for Corey Avenue Street Rehabilitation.

Date: December 11, 2018

Prepared By: Mike Clarke, Public Works Director

Through: Wayne Saunders, City Manager

Summary of Issue: The City requested that George F. Young, Inc. provide a Task Order to develop a conceptual design for the Corey Avenue streetscape from Boca Ciega Drive to Gulf Boulevard. Using this conceptual design, the City will issue Task Orders to its' annual paving and concrete contractor for the installation of the streetscape elements within the design, eliminating the need to solicit external contractors for bids.

The projected changes to Corey Avenue include, but are not limited to, resurfacing the roadway, realigning crosswalks and resetting bricks within these crosswalks, new ADA compliant crosswalk ramps, new street signage, and new curbed landscape areas.

Funding: CIP – Corey Ave. Street Rehabilitation
301-8000-590-0016

Requested Motion: “I move to approve the Task Order under the Continuing Engineering Services Contract with George F. Young, Inc., in the amount of \$13,995.00 for the concept design for Corey Avenue Street Rehabilitation.”

Attachment: Task Order from George F. Young, Inc.

**Reviewed by the
City Manager:** WS



Exhibit "B"

**TASK ORDER FORM - CONTINUING CONTRACT FOR
PROFESSIONAL DESIGN SERVICES**

<i>Date of Task Order Request</i>	11/13/2018
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<i>Firm Selected for Task</i>	George F. Young, Inc.
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<i>Task (Project) Name</i>	Corey Avenue Complete Streets
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<i>Task Description (and other relevant details)</i>	Complete Streets Concept (1), for a 900' portion of Corey Avenue, bounded by Boca Ciega Drive to the east and 100 feet west of Gulf Boulevard. Included one workshop and one commission approval meeting. Concepts to tie in outside the new crosswalk construction with the construction project at Blind Pass Road and Corey. Update ADA ramps, bulb-outs, parking space dimensions/angles/ landscape concepts within the 900' portion excluding the Boca Ciega Drive intersection, electrical tie-in designed by others, consider new access, curb to curb concepts, consider specialty items such as arches as the theme.
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<i>Task Budget</i>	\$13,995
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<i>Task Proposal Due Date</i>	10/23/2018
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Thank you for your efforts on behalf of the City of St. Pete Beach. If there are any questions or additional information needed, please contact the City Public Services Department at 727.363.9243.

Acknowledgement of Task Order:

Wayne Saunders, City Manager, City of St. Pete Beach

Jerry Dabkowski, P.E.
George F. Young, Inc.

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Request approval of the quote from Athletic Turf Care Solutions in the amount of \$15,863.40 for Bermuda Turf Maintenance for Egan and Horan Parks.

Date: December 11, 2018

Prepared By: Mike Clarke, Public Works Director

Through: Wayne Saunders, City Manager

Summary of Issue: In December of 2017, the City selected Athletic Turf Care Solutions for maintaining the Bermuda Turf at Egan Park and Horan Park. The City is satisfied with the work performed, and both parties are amenable to extending this work and utilize the previous pricing for FY19. The City will re-solicit this scope of work for FY20.

The previous award was for calendar year 2018, which is not lined up with the City's fiscal year budget. In order to line this award up with FY19, this award will be based on 9 calendar months of work at the monthly rate stated in the quote from Athletic Turf Care Solutions, \$1,762.60 per month.

Funding: Parks – Professional & Contractual
(001-6104-572-5310)

Requested Motion: “I move to approve the quote from Athletic Turf Care Solutions in the amount of \$15,863.40 for Bermuda Turf Maintenance for Egan and Horan Parks.”

Attachment: Quote Tabulation
Athletic Turf Care Solutions Quote

**Reviewed by the
City Manager:**

WS



Quote Results - Annual Bermuda Turf Maintenance of Egan Park and Horan Park

Plumbing	Athletic Turf Care Solutions	Central Services	Primescape Services
Quote Amount	\$ 21,151.20	\$ 99,600.00	\$ 59,760.00

**Athletic Turf Care Solutions
P.O. Box 340392
Tampa, Fl 33694**

**City St. Pete Beach
DATE: November 29, 2018
Submitted To: Brett Warner
PROJECT: Annual Bermuda Grass Maintenance for Egan and Moran Parks**

PROPOSAL

- 1. Follow existing contract scope of work for 9 calendar months 1/1/19- 9/30/2019.**
- 2. Cost per month- \$1,762.60 for 9 months or \$15,863.40 for above period.**

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Request approval of the quote from Charter Communication in the amount of \$21,837.00 for the material, engineering, placing and splicing labor associated with Blind Pass Road Reconstruction from 75th Avenue to Gulf Boulevard.

Date: December 11, 2018

Prepared By: Mike Clarke, Public Works Director

Through: Wayne Saunders, City Manager

Summary of Issue: In order to provide the City of St. Pete Beach with an estimated cost to perform the stated work related to the reconstruction of Blind Pass Road, Charter Communications provided the City with the attached quote. The cost of this effort is \$21,837.00. Upon receipt of the approved quote for the estimated amount, Charter Communications can generate an internal Work Order and begin to schedule the work necessary to complete the installation of the underground wiring.

Funding: Blind Pass Road
301-8000-590-0031

Requested Motion: “I move to approve the quote from Charter Communication in the amount of \$21,837.00 for the material, engineering, placing and splicing labor associated with Blind Pass Road Reconstruction from 75th Avenue to Gulf Boulevard.”

Attachment: Charter Communications Quote

Reviewed by the City Manager: WS

11-14-2018

Attention: Brett warner

Good morning Brett

Please see quote to underground Bright House Networks/Spectrum facilities from aerial to underground for beatification along Blinds pass road from 75th Ave to 68th Ave.

Quote 21,837.00

With approval of the quote. I can then start the process of invoicing.

Any questions please feel free to contact me.

Theodore Bingham

Construction coordinator

727-329-2847

727-224-2031



**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Appointment to the Firefighters' Pension Board of Trustees

Date: December 11, 2018

Prepared By: Rebecca C. Haynes, City Clerk

Prepared Through: Wayne Saunders, City Manager

Summary of Issue: Due to the passing of Member Michael Terry, there is a vacancy on the Firefighters' Pension Board for one of the two Resident Trustees seats.

The specific seat is for a Commission-appointed member and the term limit is for two years. Per the Operating Rules and Procedures for the City of St. Pete Beach Firefighters' Retirement System, 1.7, ELECTION PROCEDURES, the criteria is as follows: "The two (2) resident Trustees shall be legal residents of the municipality and shall be appointed by the City Commission in November or December prior to the expiration of a Trustee's term."

The seat will expire in May of 2019 at which time the Commission will either re-appoint the same person or select someone else to serve the two-year term.

Requested Motion: "I move to appoint ____ (name) ____ to serve on the Firefighters' Pension Board for a two-year term expiring in May of 2019."

Attachments: Fire Employees Pension Board membership list

**Reviewed by
City Manager:** _____ WS _____

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Request approval of the CIAC invoice from Duke Energy Florida, in the amount of \$49,754.72 for the Contribution In Aid of Construction for Pass-a-Grille Way Reconstruction from 19th Avenue to 1st Avenue Street Light installation.

Date: December 11, 2018

Prepared By: Mike Clarke, Public Works Director

Through: Wayne Saunders, City Manager

Summary of Issue: This invoice from Duke Energy contains the Contribution in Aid of Construction fee required by Duke to perform the street light installation along Pass-a-Grille Way for the second phase of the reconstruction project. Payment of this fee is necessary prior to Duke performing the work.

Funding: CIP – Pass-A-Grille Way Reconstruction Project
301-8000-590-5650

Requested Motion: “I move to approve the CIAC invoice from Duke Energy Florida, in the amount of \$49,754.72 for the Contribution In Aid of Construction for Pass-a-Grille Way Reconstruction from 19th Avenue to 1st Avenue Street Light installation.”

Attachment: Duke Streetlight CIAC Invoice

**Reviewed by the
City Manager:** WS



INVOICE

Invoice: F2877434601
Invoice Date: 11/10/2018
Page: 1 of 1

Email sent to customer on 11/12/2018

Bill to: CITY OF ST PETE BEACH
CITY OF ST PETE BEACH
155 COREY AVENUE
BRETT WARNER
ST PETE BEACH FL 33706

Customer ID: 000140569
PO / Contract No:
Payment Terms: Net 30
Due Date: 12/10/2018

Amount Due: \$49,754.72

Invoice for work or services performed at: 0901 GULF-BEACHES STREET LIGHTING
LITE ST PETE BCH FL

For billing questions, please call Matthew Glen Svede at 727-562-3820

Line	Date of Charge	Description	Net Amount
1	11/09/2018	Customer contribution	\$49,754.72
Amount Due:			\$49,754.72

To pay electronically, please allow 24 hours from the time this invoice is received and use website <https://www.e-billexpress.com/ebpp/DukeEnergy>. Enter your customer ID and billing zip code from above.

TO AVOID SERVICE INTERRUPTION, PLEASE DO NOT SEND MONTHLY UTILITY ACCOUNT PAYMENTS TO THIS ADDRESS

↓ Please detach and return with your payment. Please indicate invoice number on check.

Payment Coupon

Please make check payable to:

Duke Energy
PO Box 602880
Charlotte NC 28260-2880

ACH Instructions:

Wells Fargo - Florida
121000248
Duke Energy
002062640508238

Invoice Number: F2877434601

Corporation Code: 50226
Please Pay By: 12/10/2018
Customer ID: 000140569
Total Amount Due: **\$49,754.72**

Fed Tax ID # 56-2155481

CITY OF ST PETE BEACH
CITY OF ST PETE BEACH
155 COREY AVENUE
BRETT WARNER
ST PETE BEACH FL 33706

Amount Enclosed

