Table of Contents

COMMISSION MEETING
CITY OF ST. PETE BEACH

155 Corey Avenue
St. Pete Beach, FL 33706

Tuesday, January 08, 2019
6:00 PM

Call to Order
Pledge of Allegiance
Good of the Order
Roll Call

REGULAR MEETING

1. **Presentations** - Presentations shall be limited to 5 minutes for non-city government related items.
   a. **Gulf Beaches Historical Museum - Donation**

2. **Changes to the Agenda** - Any agenda items to be added, moved, or deleted will be addressed at this time. Added items will be assigned agenda item numbers and moved items should remain with the same item numbers. Notation will be made that those items will be taken out of order. Consent items may be removed for discussion, changes, and/or anticipation of a non-unanimous vote and considered separately on the request of anyone on the Commission or by a majority vote of the City Commission upon request of an audience member.

3. **Audience Comments** - Comments shall be limited to 3 minutes per person to issues not on the agenda, 21 minutes in total.

4. **Consent**
   a. **Approval of minutes from the following City Commission meetings: October 23, 2018; November 13, 2018; November 27, 2018; December 4, 2018 and December 11, 2018.**
   b. **Request authorization to approve the application for banner installation over 75th Avenue at Boca Ciega**

Drive for Suntan's Art Splash Show held the weekend of February 23 & 24 2019.

c. **Request authorization to approve street closures and wet zone for Island Festival on March 2, 2019.**
d. **Request authorization to approve a special event application, street closure and wet zone for Pieces of Eighth Block Parties scheduled for January 12, May 11, and October 12, 2019.**
e. **Request authorization to approve the task order under the Continuing Engineering Services Contract with Cardno, in the amount of $21,900.00 for the asbestos abatement of the structures at 627 78th Avenue and 305 73rd Avenue.**
f. **Request approval of the task orders under the Continuing Engineering Services Contract with Kimley-Horn and Associates, Inc., in the amount $23,000.00, for I&I Pipeline Rehabilitation Evaluation and Services during construction for the four sanitary sewer service laterals servicing the hotel district and for Gulf Blvd from 37th Avenue to Gulf Winds Drive and there to 87th Avenue, in coordination with the new Sanitary Sewer North and South projects.**

5. **Action Items**
   a. **Appointment to the Firefighters' Pension Board.**
   b. **Request approval of the task order under the Continuing Engineering Services Contract with George F. Young, Inc., in the amount of $27,750.00, for Tidal Influenced Intersection design at five locations.**

6. **Ordinances**
   a. **Ordinance 2019-05: First Reading and Public Hearing. An Ordinance of the City of St. Pete Beach, Florida providing for supplemental appropriations to the General, Capital Improvement, Wastewater, Reclaimed Water, and Stormwater Funds**

7. **Appointment of Interim Commissioner and Oath of Office, District 2**

8. **Resolutions – No items submitted at this time.**

9. **Items for Discussion**
   a. **Lobbyist issue**

10. Audience Comments 2 - Comments shall be limited to 3 minutes per person to issues not on the agenda, 21 minutes in total.

11. City Clerk, City Manager, City Attorney and City Commission Reports

12. Adjournment

APPEAL: In accordance with 286.0105, Florida Statute (Notices of meetings and hearings must advise that a record is required to appeal), if a person decides to appeal any decision made by this committee, board, agency, or commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

AMERICANS WITH DISABILITIES ACT (ADA): In accordance with the Americans with Disabilities Act and Florida Statutes, if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact City Hall at (727) 367-2735.

The public is cordially invited to attend this meeting.
All agenda material is available for review at City Hall.

CITY COMMISSION MEETING

MINUTES

OCTOBER 23, 2018

6:00 P.M.

CALL TO ORDER

Mayor Johnson called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENT:

Al Johnson, Mayor
Melinda Pletcher, Vice Mayor
Terri Finnerty, Commissioner
Rick Falkenstein, Commissioner
Ward Friszolowski, Commissioner

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Rebecca C. Haynes, City Clerk
Mike Clarke, Public Works Director
Jennifer McMahon, Recreation Director
Vince Tenaglia, Administrative Services Director
Wesley Wright, Community Development Director
Colette Graston, Human Resources Administrator

1. <u>Presentations</u>

a. Presentations - Senator Jeff Brandes

Senator Brandes gave a presentation in regard to the following topics:

- Tourist Development Tax
- Redevelopment opportunities
- Funding of a project for the sewer system: performing an independent study by a third party, obtaining approval from the Tourist Development Council and the Board of County Commissioners
- Job Growth Grant Fund

- Short-term rentals
- Red Tide

2. Changes to the Agenda

Mayor Johnson requested that Item No. 4.b., Consent, be moved to Action Items.

3. Audience Comments

Mayor Johnson asked for audience comments.

Lindsay Cross, Florida State Senate District 24 candidate, spoke about her background as an environmental scientist, Red Tide, tourist economy, restoring home rule, short-term rentals, and addressing the aging infrastructure.

Ray Blacklidge, House District 69 candidate, spoke about his background, short-term rentals, state legislation, offshore drilling, and environmental issues.

Doug Izzo, Tampa Bay Beaches Chamber of Commerce, updated everyone in regard to a community event, Small Business Saturday, on November 24, 2018.

4. Consent

a. Approval of City Commission minutes from the September 25, 2018, meeting.

b. ~~Request to approve street closures for the St. Pete Beach Christmas Parade scheduled for Saturday, December 8, 2018~~. (This item was pulled and moved to Action Items.)

c. Request approval of the invoice from Everglades Farm Equipment Group in the amount of $12,873.35 for the repair of the City's front-end loader.

d. Request approval of the Second Amendment to the Pass-a-Grille Way Phase II grant agreement with the Southwest Florida Water Management District.

e. Request approval of the Second Amendment to the Blind Pass Road grant agreement with the Southwest Florida Water Management District.

f. Request approval of the Incode financial system proposal from Tyler Technologies, in the amount of $33,595.71.

g. Request approval of Amendment #1 to the Interlocal Agreement with Pinellas County for Construction Replacement of Dune Walkovers at Public Beach Access Sites.

Mike Clarke, Public Works Director, explained the repairs that were performed on the front-end loader described in Item No. 4.c.

Mayor Johnson asked for a motion and a roll call vote.

Commissioner Friszolowski moved to approve the Consent Items, as amended, 4(a), (c), (d), (e), (f), and (g). The motion was seconded by Commissioner Falkenstein and unanimously approved by an individual roll call vote.

5. <u>Action Items</u>

a. Selection of Executive Search Firms for the City Manager Position.

After City Commission discussion, Mayor Johnson asked for a motion and a roll call vote.

Commissioner Finnerty moved to enter into an agreement with Colin Baenziger to conduct a search for the City Manager. The motion was seconded by Commissioner Falkenstein and unanimously approved by an individual roll call vote.

b. Request approval to enter into a purchasing agreement with iWorQ Systems in the amount of $16,500 for permitting and parking software for implementation in the Community Development Department.

Wesley Wright, Community Development Director, spoke to the City Commission about the current vendor and the issues with the software and the implementation. Mr. Wright also commented on his prior favorable work experience with iWorQ Systems.

Hearing no audience comments, Mayor Johnson asked for a motion and a roll call vote.

Commissioner Falkenstein moved to approve to enter into a purchasing agreement with iWorQ Systems in the amount of $16,500 for permitting software and implementation for the Community Development Department. The motion was seconded by Commissioner Finnerty and unanimously approved by an individual roll call vote.

c. Approve Change Order #10 to the purchase agreement with Gibbs & Register, Inc. for the Pass-A-Grille Way Reconstruction from 1st Avenue to 19th Avenue in the amount of $113,339.87.

City Manager Saunders explained that this item was in regard to issues with the seawalls such as seawall tiebacks, seawall repairs, and concrete changes.

Mr. Clarke spoke about the details of the concrete mix design, seawall repairs, seawall tieback system, and the replacement of the pump.

Hearing no audience comments, Mayor Johnson asked for a motion and a roll call vote.

> **Vice Mayor Pletcher moved to approve Change Order No. 10 to the purchase agreement with Gibbs & Register, Inc. for the Pass-A-Grille Way Reconstruction from 1st Avenue to 19th Avenue in the amount of $113,339.87. The motion was seconded by Commissioner Falkenstein and unanimously approved by an individual roll call vote.**

d. Request approval of the Task Order under the Continuing Engineering Services Contract with Kimley-Horn and Associates, Inc., in the amount of $39,480.00 for FY19 Pipeline and Manhole Rehabilitation Services during construction.

City Manager Saunders spoke about Kimley-Horn's I & I Study, Inflow and Infiltration, of the sewer system which prioritized projects for completion such as pipe lining, manhole repairs and point repairs. This request is for Kimley Horn to provide the detailed construction packages to the selected firms to continue with the I & I repair program.

> **Commissioner Friszolowski moved to approve the Task Order under the Continuing Engineering Services Contract with Kimley-Horn and Associates, Inc., in the amount of $39,480.00 for FY19 Pipeline and Manhole Rehabilitation Services During Construction. The motion was seconded by Commissioner Finnerty and unanimously approved by an individual roll call vote.**

e. City Clerk's Annual Review.

Mayor Johnson recommended increasing the City Clerk's annual salary from $74,160.00 to $78,000.00.

Hearing no audience comments, Mayor Johnson asked for a motion and a roll call vote.

> **Commissioner Friszolowski made a motion to approve the salary increase to $78,000.00. The motion was seconded by Vice Mayor Pletcher and unanimously approved by an individual roll call vote.**

f. City Manager's Annual Review

It was the consensus of the City Commission to increase City Manager Saunders' annual salary from $164,430.00 to $173,000.00.

Vice Mayor Pletcher made a motion to approve the City Manager's compensation for the next contract at $173,000.00. The motion was seconded by Commissioner Falkenstein.

Mayor Johnson asked for audience comments.

An unidentified speaker commended in favor of the City Manager's salary increase.

Mayor Johnson asked for a roll call vote.

The motion was unanimously approved by an individual roll call vote.

4. Consent

b. Request to approve street closures for the St. Pete Beach Christmas Parade scheduled for Saturday, December 8, 2018.

The City Commission discussed route alternatives for the St. Pete Beach Christmas Parade.

Ms. Jennifer McMahon, Recreation Director, spoke about the following topics:

- road construction and the parade
- events on the day of the parade occurring at the following locations: Corey Avenue, the Fire Station, and the library
- the possibility of expanding the parade in the future.

Mayor Johnson asked for a motion and a roll call vote.

Commissioner Friszolowski made a motion to approve street closures for the St. Pete Beach Christmas Parade on Saturday, December 8, 2018. The motion was seconded by Commissioner Finnerty.

Mayor Johnson asked for audience comments.

An unidentified speaker commented about cyclists, pedestrians, and the Gulf Winds sidewalk closure.

Mayor Johnson asked for a roll call vote.

The motion was unanimously approved by an individual roll call vote.

6. Ordinances

a. Ordinance 2018-08: (Recommended for postponement until 11/13/18) First Reading and Public Hearing of an Ordinance of the City of St. Pete Beach, Florida, amending Chapter 98 of the City Code to adopt procedures and criteria for development in flood hazard areas, and for other purposes; to format existing provisions to be consistent with the Florida Building Code; to make technical and administrative amendments to the Florida Building Code; providing for severability; and providing for an effective date.

City Manager Saunders recommended the following in regard to Ordinance 2018-08:

- Ask Jake Holehouse to give a presentation in regard to Ordinance 2018-08 and the new FEMA, Federal Emergency Management Agency, rules on December 4, 2018
- Send Ordinance 2018-08 to the Planning Board for review on November 5, 2018
- Table Ordinance 2018-08 until a date certain of November 13, 2018.

Mayor Johnson made a motion to table the ordinance until November 13, 2018. The motion was seconded by Commissioner Finnerty.

After City Commission discussion, it was the consensus of the City Commission that the first reading should be December 11, 2018.

Mayor Johnson withdrew his motion and Commissioner Finnerty withdrew the second.

Mayor Johnson made a motion to table the ordinance until December 11, 2018. The motion was seconded by Commissioner Finnerty and unanimously approved by an individual roll call vote.

7. Resolutions

a. Resolution 2018-16: A Resolution of the City Commission of the City of St. Pete Beach, Florida, authorizing a Conditional Use for a commercial parking lot located at 5090 Gulf Boulevard; Incorporating the conditions outlined herein and providing for an effective date.

City Manager Saunders stated this is a request for a conditional use permit to establish a commercial parking lot located at 5090 Gulf Boulevard.

Mayor Johnson stated this was a Quasi-Judicial proceeding, and the City Commission disclosed their ex parte communications with the applicant as follows:

Commissioner Finnerty: no discussions
Mayor Johnson: a discussion with the applicant at the library
Commissioner Friszolowski: discussions with the applicant
Commissioner Falkenstein: no discussions
Vice Mayor Pletcher: no discussions

City Clerk Haynes administered the oath to individuals that would speak during the Quasi-Judicial proceeding.

Wesley Wright, Community Development Director, gave a Power Point presentation in regard to Resolution 2018-16.

Mayor Johnson asked the applicants to come forward and speak.

Cathie Taktikos, Vina del Mar, owner of the subject property, spoke about the history of the property and plans for developing the property.

Mayor Johnson asked for audience comments.

The following people spoke in regard to Resolution 2018-16:

Kathy Collins, Manager of the Gulf Beach Resort

Steve Beaulieu, on the Board of Directors at the Gulf Beach Resort

> **Commissioner Friszolowski made a motion to approve Resolution 2018-16, a Resolution of the City Commission of the City of St. Pete Beach, Florida, authorizing a conditional use for the commercial parking lot located at 5090 Gulf Boulevard; incorporating the conditions outlined herein and providing for an effective date. However, under the conditions, eliminate Condition No. 4, the sidewalk issue, but add conditions to clarify signage that the signage for parking be up and visible at the time of operation, that there be a sign, if they're in operation, stating that the lot is full, and there be a time limit duration for this to sunset in 3 years from the date of action, October 23, 2018. The motion was seconded by Commissioner Finnerty and unanimously approved by an individual roll call vote.**

City Attorney Dickman asked the City Commission to vote on the variance that is postured as a companion item with the subject conditional use permit.

> **Commissioner Friszolowski moved for approval of the variance for the sidewalk. The motion was seconded by Vice Mayor Pletcher and unanimously approved by an individual roll call vote.**

8. Items for Discussion

a. Waiver of parking fees

After City Commission discussion, Mayor Johnson asked for a motion.

Commissioner Falkenstein made a motion that the meters stay shut down until October 31, 2018. The motion was seconded by Vice Mayor Pletcher and unanimously approved by an individual roll call vote.

9. Audience Comments 2

Mayor Johnson asked for audience comments.

Steve Beaulieu, on the Board of Directors at the Gulf Beach Resort, spoke about the letters of opposition in regard to Resolution 2018-16.

10. City Clerk, City Manager, City Attorney and City Commission Reports

City Clerk Haynes reported on the following item:

- Early voting began October 22, 2018 and will continue through November 4, 2018, 7:00 a.m. to 7:00 p.m., at the three Pinellas County Supervisor of Election sites, Palm Harbor and the Gulfport Neighborhood Center

City Manager Saunders did not submit a report.

City Attorney Dickman did not submit a report.

Vice Mayor Pletcher reported on the following item:

- Boat Parade

Commissioner Finnerty reported on the following items:

- St. Pete Beach logo
- Introduce new employees
- Octoberfest
- Mail in ballots and early voting

Commissioner Falkenstein reported on the following items:

- Early voting
- Trick or treating
- Sewer system

Commissioner Friszolowski reported on the following items:

- Additional election signage for District 3 and 4
- Concerts in the Park

Mayor Johnson reported on the following items:

- Red Tide
- Retirement party for Mark Woodard, Pinellas County Administrator, on Thursday, October 25, 2018
- Silver Sands signage

- 70^{th} and Blind Pass Road construction

11. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 8:50 p.m.

Attest:

_______________________________	_______________________________
Rebecca C. Haynes, City Clerk	Alan Johnson, Mayor

Minutes approved on: ___________

CITY COMMISSION MEETING

MINUTES

NOVEMBER 13, 2018

6:00 P.M.

CALL TO ORDER

Mayor Johnson called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

GOOD OF THE ORDER

PRESENT:

Al Johnson, Mayor
Melinda Pletcher, Vice Mayor
Terri Finnerty, Commissioner
Rick Falkenstein, Commissioner

ABSENT:

Ward Friszolowski, Commissioner

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Vince Tenaglia, Assistant City Manager/Administrative Services Director
Jennifer McMahon, Recreation Director
Brett Warner, City Engineer
Mary Jo Murphy, Deputy City Clerk

1. <u>Presentations</u>

There were no presentations.

2. <u>Changes to the Agenda</u>

In regard to Item No. 4(i), Tree Trimming, Commissioner Falkenstein mentioned to consider a program of self-pruning in the future.

3. <u>Audience Comments</u>

Mayor Johnson asked for audience comments.

Craig Batchelor, spoke in regard to the following topics: a previous variance granted to a neighbor for a dock.

Hearing no further comments, Mayor Johnson closed audience comments.

4. Consent

a. Approval of minutes from the following City Commission meetings: October 9, 2018; October 16, 2018 Workshop; October 23, 2018 Workshop.

b. Request approval of the special event application from the Pass-A-Grille Community Association for a beach fire on Pass-A-Grille beach on December 13, 2018.

c. Request to approve the special event application and street closure for the St. Pete Beach Classic for January 18-20, 2019. Closures, as indicated on SPB Classic race routes, would be in effect on January 19th and 20th from 6 am – 10 am.

d. Request approval to purchase library circulation materials from Baker and Taylor, Inc., in the estimated amount of $40,000, utilizing State of Florida contract no. 55101500-ACS-17-1.

e. Request approval of the Letter of Intent with Frontier Communications in the amount of $22,503.10 for the material, engineering, placing and splicing labor associated with Blind Pass Road Reconstruction form 75th Avenue to Gulf Boulevard.

f. Request approval of the Task Order under the Continuing Engineering Services Contract with CPWG, in the amount of $22,670.00, for design and construction documents for 93rd Avenue Baffle Box Project.

g. Request approval of the services agreement with TLC Diversified, Inc. in the amount of $44,000 for Lift Station R&R.

h. Request approval of the services agreement with USA Services of Florida, Inc. in the amount of $33,210.00 for FY19 street sweeping services.

i. Request approval to utilize the Services Agreement with Blades of Green, Inc. for Tree Trimming in an amount not to exceed the FY19 budget of $81,600.00.

Mayor Johnson asked for a motion for the consent agenda.

> **Commissioner Finnerty moved to approve the Consent Items 4(a), (b), (c), (d), (e), (f), (g), (h), and (i). The motion was seconded by Commissioner Falkenstein and unanimously approved by an individual roll call vote.**

5. Action Items

a. Request to approve an agreement for weekend markets on the patio at Pass-A-Grille Beach with Suntan Art Center, Inc.

City Manager Saunders spoke to the Commission in regard to entering into an agreement with Suntan Art Center and commented on the possible following changes to the agreement:

3) EVENT. The Art Mart will be held every Saturday, Sunday, holiday Mondays, and Fridays during season (January through April). During the off season (May through December), the Art Mart will be held every Saturday, Sunday and occasional holiday Mondays. The set-up time will be from 8:00 a.m. to 9:00 a.m. The Art Mart will be held from 9:00 a.m. to 2:00 p.m. with the tear-down and clean-up will be from 2:00 p.m. to 3:00 p.m. The Vendor agrees to not hold any events under this Agreement if the City gives Vendor reasonable notice that the City, at its sole discretion, needs to use the Patio.

5) PAYMENT. In consideration of the temporary license granted herein, Licensee shall pay during season to City for the months of January through April $140.00 per day, in addition to any applicable taxes. During the off-season for the months of May through December, Licensee shall pay to City $120.00 per day, in addition to any applicable taxes. Payments will be remitted by the Licensee to the City monthly, no later than the 5th day of the following month after the commencement date of this Agreement. Effective October 1, 2019 and for each successive calendar year through the remaining term of this Agreement, annual payment shall be the sum of twelve (12) monthly installments as provided above, plus an annual compounding increase. The annual compounding increase shall take effect each year, and shall be the greater of:

a. Three percent (3%) increase, or

b. The cost of living increase as measured by the United States Department of Labor Consumer Price Index All Urban Consumers (CPI-U), South Urban Area, for the preceding December through November 12-month period.

c. In the event the United States Department of Labor ceases to publish the above-mentioned Consumer Price Index, City and Licensee shall agree on a substitute index within forty-five (45) days after either party has notified the other that said index is no longer published. In the event the Parties fail to agree upon a substitute index, City shall substitute an index recognized by the United States Government of equal quality, which gathers economic information, and which is published as an index reflecting increases or decreases in the cost of living in the United States.

.
Attorney Dickman, City Attorney, stated that the motion would include the aforementioned amendments.

Beverly Jackson, 2804 Sunset Way, spoke in regard to the Suntan Art Center and the weekend markets on the patio at Pass-A-Grille Beach.

In regard to use of the patio, Commissioner Falkenstein suggested considering, as an option, to offer the artists the use of the park between 9th and 10th when the patio was in use by the City.

City Manager Saunders agreed that the park could be considered as an option.

Hearing no further comments, Mayor Johnson called for a motion with the two above-mentioned modifications and asked for verification of the language.

City Manager Saunders stated that the motion would refer to the two changes explained by City Attorney Dickman.

Vice Mayor Pletcher moved to approve an agreement for weekend markets on the patio at Pass-A-Grille Beach with Suntan Art Center, including the amended changes City Attorney Dickman recommended in Paragraph 3 concerning when there's a commitment with the City, and Paragraph 5, an escalation of 3 percent or the CPI, whichever's highest. The motion was seconded by Commissioner Falkenstein.

Mayor Johnson asked for audience comments.

Hearing none, Mayor Johnson asked for a roll call vote.

The motion was unanimously approved by an individual roll call vote.

b. Request approval of Amendment #3 to Task Order #1 under the Continuing Engineering Services Contract with Cardno in the amount of $15,470.00 for design and construction documents for Library Improvements.

City Manager Saunders informed the Commission that this is for additional services needed to complete the construction documents for the library improvements.

Mayor Johnson asked for comments from the City Commission.

Hearing no comments, Mayor Johnson asked for comments from the audience.

Hearing none, Mayor Johnson called for a motion and the vote.

> **Commissioner Finnerty moved to approve Amendment #3 to Task Order #1 under the Continuing Engineering Services Contract with Cardno in the amount of $15,470.00 for design and construction documents for Library Improvements. The motion was seconded by Commissioner Falkenstein.**

Mayor Johnson asked for a roll call vote.

> **The motion was unanimously approved by an individual roll call vote.**

c. Request approval of Change Order 26 and Change Order 29 to the purchase agreement with Nelson Construction for the Pass-A-Grille Way Phase I project

Mr. Saunders informed the Commission that this would be additional paperwork that needed to be completed and was not formally approved in regard to the Pass-A-Grille Way Phase I project.

Brett Warner, City Engineer, spoke to the City Commission about increases in material costs, direct purchasing and sales tax.

Mayor Johnson asked for audience comments.

Hearing no audience comments, Mayor Johnson asked for City Commission discussion.

Hearing none, Mayor Johnson asked for a motion.

> **Commissioner Falkenstein moved to approve Change Order 26 and Change Order 29 to the purchase agreement with Nelson Construction for the Pass-A-Grille Way Phase I project. The motion was seconded by Vice Mayor Pletcher.**

Mayor Johnson asked for a roll call vote.

> **The motion was unanimously approved by an individual roll call vote.**

d. Request approval of the Task Order under the Continuing Engineering Services Contract with Cardno, in the amount of $141,388.74 for the design and construction documents for Vina del Mar and Boca Ciega Bridge Repairs.

Mr. Saunders reported that FDOT, Florida Department of Transportation, performs bridge inspections biannually and found that significant work needs to be done on the two subject bridges - Vina del Mar Bridge and Boca Ciega Bridge.

Mayor Johnson asked for City Commission comments.

Hearing no comments from the Commission, Mayor Johnson asked for audience comments.

Hearing none, Mayor Johnson called for a motion.

Vice Mayor Pletcher moved to approve the Task Order under the Continuing Engineering Services Contract with Cardno, in the amount of $141,388.74 for the design and construction documents for Vina del Mar and Boca Ciega Bridge Repairs. The motion was seconded by Commissioner Finnerty.

Mayor Johnson called for a roll call vote.

The motion was unanimously approved by an individual roll call vote.

Vice Mayor Pletcher asked for information on the timeline.

City Manager Saunders replied there was not a timeline, but he would do research and supply the information.

e. Request approval of Change Order #1, #2, and #3 to the purchase agreement with Kamminga & Roodvoets, Inc. for the Valve & Valve Replacement project in the amount of $117,902.28.

City Manager Saunders spoke of a previously Commission-approved valve vault replacement that is in regard to a joint valve box, joined with Treasure Island, where sewage is taken off the island. The decision was made to install a brand new valve and a brand new vault box, which will not be a shared box any longer. As the project progressed, there were issues found with undergrounding in regard to pipes, and the change order is for the resizing of the pipes for the project.
Mayor Johnson asked for Commission comments.

Hearing no comments from the Commission, Mayor Johnson asked for audience comments.

Hearing none, Mayor Johnson asked for a motion and a second.

Commissioner Falkenstein moved to approve Change Order #1, #2, and #3 to the purchase agreement with Kamminga & Roodvoets, Inc. for the Valve & Valve Replacement project in the amount of $117,902.28. The motion was seconded by Commissioner Finnerty.

Mayor Johnson asked for a roll call vote.

The motion was unanimously approved by an individual roll call vote.

6. Ordinances

There were no ordinances submitted.

7. Resolutions

a. Approval of Resolution 2018-17, confirming the 2019 election date, establishing the date for the 2019 runoff election (if necessary), and establishing the Qualification Period for District 2 and District 4 Commissioners.

Mr. Saunders explained that the resolution established an election date, the runoff election date, if necessary, and the qualification period.

Mayor Johnson asked for audience comments.

Hearing no comments from the audience, Mayor Johnson asked for Commission comments.

Hearing none, Mayor Johnson asked for a motion and a second.

Commissioner Finnerty moved to approve Resolution No. 2018-17, a resolution of the City Commission of the City of St. Pete Beach, Florida, confirming the 2019 election date; establishing the date for the 2019 runoff election, if necessary; establishing the qualification period for Commissioners in Districts 2 and 4; and providing for an effective date. The motion was seconded by Commissioner Falkenstein.

Mayor Johnson asked for a roll call vote.

The motion was unanimously approved by an individual roll call vote.

b. Approval of Resolution 2018-18, reappointing the Parking Citation Hearing Officer, Administrative Appeals Officer and the Special Magistrate.

Mr. Saunders explained that Resolution 2018-18 reappoints Amber Ashton as the City's Parking Citation Hearing Officer, Administrative Appeals Hearing Officer and Special Magistrate.

Mayor Johnson asked for audience comments.

Hearing no comments from the audience, Mayor Johnson asked for Commission comments.

Hearing none, Mayor Johnson asked for a motion and a second.

Vice Mayor Pletcher moved to approve Resolution No. 2018-18, a resolution of the City of St. Pete Beach, Pinellas County, Florida, re-appointing Amber E. Ashton as the Parking Citation Hearing Officer, Administrative Appeals Hearing Officer and Special Magistrate and to authorize the City Manager to execute the Special Magistrate engagement letter, effective December 1, 2018. The motion was seconded by Commissioner Falkenstein.

Mayor Johnson asked for a roll call vote.

The motion was unanimously approved by an individual roll call vote.

8. Items for Discussion

There were no items submitted for discussion.

9. Audience Comments 2

There were no audience comments.

10. City Clerk, City Manager, City Attorney and City Commission Reports

Deputy City Clerk Murphy reported on the following item:

- The new chairs for the dais had been ordered and the expected delivery is 6 to 8 weeks.

City Manager Saunders reported on the following item:

- Requested the City Commission to consider Christmas Eve - Monday, December 24, 2018 - to be an additional holiday for City employees this year due to Christmas falling on a Tuesday.

Commissioner Falkenstein made a motion that on December 24, 2018 that City Hall be closed and an additional holiday for all City employees. The motion was seconded by Commissioner Finnerty.

Mayor Johnson asked for audience comments.

Mayor Johnson asked for a roll call vote.

The motion was unanimously approved by an individual roll call vote.

City Attorney Dickman did not submit a report.

Commissioner Finnerty reported on the following items:
- Pass-A-Grille Woman's Club: Chowder Challenge 5
- Military Writers of America: Jackie Minniti authored a book entitled *Jacqueline* and was awarded a gold medal
- Praying for World Peace/one-mile beach walk: Thursday, November 15, 2018, 5:30 p.m., walk will begin at the concession stand on Upham Beach
- Attending Florida League of Cities three-day conference for the advocacy meeting to prepare for the legislative session in January

Vice Mayor Pletcher reported on the following items:
- Pass-a-Grille will hold the first annual lighted golf cart parade on December 1, 2018 at 6:00 p.m.
- Beach bonfire, Christmas carols, Santa appearance, hot chocolate and cider in Pass-A-Grille on Thursday, December 13, 2018 at 7:00 p.m.
- St. Pete Beach boat parade: will head south going through the Pass-A-Grille back channel

Commissioner Falkenstein reported on the following items:
- Ray Radvilavicius retirement: thanked Mr. Radvilavicius for the work that he performed while being employed for the City of St. Pete Beach
- Marcus Winters, operating partner with Caddy's Group: read a letter stating that Caddy's will not request an expansion of the dock or outdoor eating area
- Election: qualification period is noon, November 29, 2018 until noon, December 7, 2018
- Commissioner Falkenstein stated he will not run for re-election in March 2019

Mayor Johnson reported on the following items:
- Cleanup for Red Tide/broken reclaimed waterline behind Oyster Shucker: Receiving good feedback and thanked the Public Works department employees and County employees for their hard work

- Will attend the TDC, Tourist Development Council, meeting in Clearwater on November 14, 2018 to obtain information about bed tax
- Consider issuing monthly parking passes
- Upham Beach: schedule for rebuilding parking area

11. <u>Adjournment</u>

There being no further business to come before the Commission, the meeting was adjourned at 7:18 p.m.

Attest:

______________________________ ________________________________

Rebecca C. Haynes, City Clerk Alan Johnson, Mayor

Minutes approved on: ___________

CITY COMMISSION MEETING

MINUTES

NOVEMBER 27, 2018

6:00 P.M.

CALL TO ORDER

Mayor Johnson called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENT:

Al Johnson, Mayor
Melinda Pletcher, Vice Mayor
Terri Finnerty, Commissioner
Rick Falkenstein, Commissioner
Ward Friszolowski, Commissioner

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Rebecca C. Haynes, City Clerk
Vince Tenaglia, Administrative Services Director
Jennifer McMahon, Recreation Director
Wesley Wright, Community Development Director

1. <u>Presentations</u>

a. Swearing in of District Chief John Schmidt

Chief Jim Kilpatrick introduced Mr. Schmidt and presented a brief overview of his qualifications and experience.

City Clerk Rebecca Haynes provided the Oath of Office to District Chief John Schmidt.

b. Recognition of life saving actions by Crabby Bill's employee Mr. Everette Clarke on September 14, 2018.

Chief Kilpatrick recognized Mr. Clarke for his actions in helping to save a restaurant patron.

c. Recognition of life saving actions by City employee Ms. Ayako Ruckdeschel on October 2, 2018.

Jennifer McMahon, Recreation Director, recognized Ayako Ruckdeschel, Aquatics Supervisor and trainer for CPR and first aid, for her actions in helping to save the life of a Pickle Ball participant.

2. Changes to the Agenda

City Manager Saunders requested to pull Consent Item 4(b) from the agenda.

3. Audience Comments

There were no audience comments.

4. Consent

a. Request approval of the Guardian proposal for calendar year 2019 for dental insurance.

~~*b. Request approval to execute a purchase agreement with Duval Ford Fleet Sales in the amount of $38,419.50 utilizing the Florida Sherriff's Bid to replace the 2000 Ford F-250 Special Rescue vehicle located at fire station 23.*~~ Item 4(b) previously pulled from the agenda.

c. Request approval of the Task Order under the Continuing Engineering Services Contract with CPWG, in an amount not to exceed $20,000.00 for Design, Construction Management and Inspection Services for Restroom Renovations at McKenney Park and Vina Del Mar Park.

d. Request approval to utilize Goodwill Industries- Suncoast, Inc. for temporary staffing services on an as needed basis in excess of $10,000.00.

e. Request approval of the repair quotation from Everglades Equipment Group in the amount of $11,025.39 for the repair of the Public Works front end loader.

Mayor Johnson called for a motion and the vote.

Vice Mayor Pletcher moved to approve Consent Items 4(a), (c), (d), and (e) as presented. The motion was seconded by Commissioner Friszolowski and unanimously approved by an individual roll call vote.

5. Action Items

a. Request approval of the Cigna proposal for the calendar year 2019 health insurance.

Vince Tenaglia, Assistant City Manager/Administrative Services Director, noted the change in health insurance will result in a net savings of $150,000 to the City.

Hearing no additional comments, Mayor Johnson called for a motion and the vote.

Commissioner Falkenstein moved to approve Item 5(a), to approve the employee health insurance contract with Cigna for the calendar year 2019. The motion was seconded by Commissioner Finnerty and unanimously approved by an individual roll call vote.

b. Request approval of the Task Order under the Continuing Engineering Services Contract with CPWG, in the amount of $68,500.00 for design and construction documents for Upham Beach Area & Park Facilities Improvements.

Mayor Johnson requested clarification on the correct dollar amount which is $68,000.00.

Hearing no additional comments, Mayor Johnson called for a motion and the vote.

Commissioner Falkenstein moved to approve Item 5(b), to approve the Task Order under the continuing engineering services contract with CPWG, Inc., in the amount of $68,000 for design and construction documents for Upham Beach Area & Park Facilities Improvements. The motion was seconded by Commissioner Finnerty and unanimously approved by an individual roll call vote.

c. Request approval of the proposal from Kimley-Horn and Associates, Inc. in the amount of $381,180.00 for Design and Permitting for the Sanitary Sewer Force Main North project.

City Manager Saunders explained that the Conditional Use Permit and Development Order previously approved for the development of Sugar Sands, that included plans to build the north sewer project, are now invalid; subsequently, the City will move forward with funding the project through budget amendments.

City Attorney Andrew Dickman proposed the following modifications:

Section 7.2. Insurance: (d). Professional Liability Insurance: Professional Liability Insurance. Annual Professional Liability Insurance must be maintained with coverage in ~~an~~ the amount of $2,000,000.00. ~~as detailed in the City of St. Pete Beach Request for Qualifications (RFQ) titled "Engineering and Consulting~~

~~Services". Said Professional Liability Insurance shall provide for all sums which the CONSULTANT shall be obligated to pay as damages for claims arising out of negligent performance by the CONSULTANT, or any person or Subconsultant employed by the CONSULTANT, in conjunction with this Contract. This insurance shall also be maintained for a minimum of three (3) years after completion of the CONSULTANT's services and/or construction and acceptance of the facilities designed by the CONSULTANT under the scope of this Contract including any amendment thereto.~~

Mr. Dickman also amended the recommended motion as follows:

"…<u>and authorize the City Manager to execute the contract as amended</u>."

Hearing no additional comments, Mayor Johnson called for a motion and the vote.

Commissioner Friszolowski moved to approve Item 5(c), to approve the proposal from Kimley-Horn and Associates, Inc., in the amount of $381,180.00 for Design and Permitting for the Sanitary Sewer Force Main North project and authorize the City Manager to execute the contract as amended. The motion was seconded by Commissioner Finnerty and unanimously approved by an individual roll call vote.

d. Request approval of the proposal from Stanley Consultants, Inc. in the amount of $286,095.00 for Design and Permitting for the Sanitary Sewer Force Main South project.

City Attorney Andrew Dickman proposed the following amendment:

Section 7.2. Insurance: (d). Professional Liability Insurance: Professional Liability Insurance. Annual Professional Liability Insurance must be maintained with coverage in ~~an~~ <u>the</u> amount <u>of $2,000,000.00.</u> ~~as detailed in the City of St. Pete Beach Request for Qualifications (RFQ) titled "Engineering and Consulting Services". Said Professional Liability Insurance shall provide for all sums which the CONSULTANT shall be obligated to pay as damages for claims arising out of negligent performance by the CONSULTANT, or any person or Subconsultant employed by the CONSULTANT, in conjunction with this Contract. This insurance shall also be maintained for a minimum of three (3) years after completion of the CONSULTANT's services and/or construction and acceptance of the facilities designed by the CONSULTANT under the scope of this Contract including any amendment thereto.~~

Mr. Dickman also amended the recommended motion as follows:

"…<u>and authorize the City Manager to execute the contract as amended</u>."

Hearing no additional comments, Mayor Johnson called for a motion and the vote.

Commissioner Finnerty moved to approve Item 5(d), to approve the proposal from Stanley Consultants, Inc., in the amount of $288,102.00 for Design and Permitting for the Sanitary Sewer Force Main South project. The motion was seconded by Commissioner Falkenstein and unanimously approved by an individual roll call vote.

6. Ordinances

There were no ordinances submitted.

7. Resolutions

There were no resolutions submitted.

8. Items for Discussion

There were no items for discussion submitted.

9. Audience Comments 2

There were no additional audience comments.

10. City Clerk, City Manager, City Attorney and City Commission Reports

City Clerk Haynes reported on the following items:

- The Salvation Army Angel Tree Program is sponsored by the Clerk's Office this year
- Firefighters' Pension Board appointment at December 11, 2018 meeting
- Suncoast League of Cities meeting will be held December 10, 2018 at Largo Public Library
- The Qualification for the March 12, 2019 Municipal Election is November 29 through December 7, 2018; noon to noon

City Manager Saunders did not submit a report.

City Attorney Dickman reported on the following item:

- Submitted Quarterly Report

Commissioner Falkenstein reported on the following item:

- Library events

Commissioner Finnerty reported on the following items:

- Boat Parade is December 7, 2018
- Land Parade is December 8, 2018

- Florida League of Cities priority items
- Volunteer committee for Beach Theatre

Vice Mayor Pletcher reported on the following items:
- National Flood Insurance Program presentation
- Pass-a-Grille Community Association Dinner on November 28, 2018
- Pass-a-Grille Golf Cart Parade is December 1, 2018
- Pass-a-Grille Beach Bonfire is December 13, 2018
- Vina del Mar Homeowners Association Annual Dinner is December 13, 2018
- Intention to run in the March 12, 2019 election

Commissioner Friszolowski reported on the following items:
- December Commission meetings are the 4th and the 11th
- Beach Theatre

Mayor Johnson reported on the following items:
- Library events
- Florida League of Cities elected officials conference in March of 2019
- “Nickle Ride” e-vehicles
- Will hold Meet with the Mayor events at the Library the next two Monday evenings
- 25th Anniversary of Paradise News
- Short-term rentals organization formed
- Ribbon cutting event at Coastal Cottage

11. <u>Adjournment</u>

There being no further business to come before the Commission, the meeting was adjourned at 7:35 p.m.

Attest:

____________________________ ____________________________

Rebecca C. Haynes, City Clerk   Alan Johnson, Mayor

Minutes approved on: ____________

CITY COMMISSION MEETING

MINUTES

DECEMBER 4, 2018

6:00 P.M.

CALL TO ORDER

Mayor Johnson called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENT:

Al Johnson, Mayor
Melinda Pletcher, Vice Mayor
Terri Finnerty, Commissioner
Rick Falkenstein, Commissioner
Ward Friszolowski, Commissioner

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Rebecca C. Haynes, City Clerk
Vince Tenaglia, Assistant City Manager/Administrative Services Director
Wesley Wright, Community Development Director
Brett Warner, City Engineer
Bill Palmer, Building Official

1. Presentations

a. Jake Holehouse, H.H. Insurance, Flood Insurance Advocate for Pinellas County – Flood Map Changes

Jake Holehouse, MS-RMI, Holehouse Insurance, reviewed the National Flood Insurance Program (NFIP) renewal update and summarized that the Districts 1, 3 and 4 will benefit from the updated flood maps.

The report was received and filed by the Commission.

b. Jerry Dabkowski, George F. Young – Corey Avenue Street Rehabilitation Concept

Jerry Dabkowski, representative from George F. Young, Inc., presented an updated concept for Corey Avenue improvements between Boca Ciega Avenue and Gulf Boulevard to include updated ADA ramps, parking dimensions, landscape concepts, electrical tie-in locations, curb to curb concepts, irrigation and specialty items.

The report was received and filed by the Commission.

2. Changes to the Agenda

There were no changes to the agenda.

3. Audience Comments

Francis Finnan, former City employee, presented documents to the City Clerk.

4. Audience Comments 2

There were no additional comments from the audience.

5. City Clerk, City Manager, City Attorney and City Commission Reports

City Clerk Haynes reported on the following items:

- The Qualification Period for the March 2019 election ends Friday, December 7, 2018

City Manager Saunders reported on the following items:

- Annual Boat Parade Friday, December 7, 2018
- Annual Land Parade Saturday, December 8, 2018

City Attorney Dickman did not submit a report.

Commissioner Finnerty reported on the following items:

- Beach Theatre Task Force will meet on Wednesday, December 12^{th} at 4:00 p.m.
- Florida League of Cities Roundtable rescheduled to January 18, 2019
- Feeding birds on private property
- Corey Avenue stored construction equipment

Commissioner Falkenstein reported on the following items:

- Water and traffic conditions along Gulf Winds Drive

Commissioner Friszolowski did not submit a report.

Vice Mayor Pletcher reported on the following items:

- Pass-a-Grille first annual Lighted Golf Cart Parade

Mayor Johnson reported on the following items:

- Big C Meeting at 9:00 a.m. on Wednesday, December 5, 2018
- Mayors' Council meeting at 12:00 p.m. on Wednesday, December 5, 2018
- Save Our Rentals website.

6. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 7:20 p.m.

Attest:

______________________________ ______________________________

Rebecca C. Haynes, City Clerk Alan Johnson, Mayor

Minutes approved on: ___________

CITY COMMISSION MEETING

MINUTES

DECEMBER 11, 2018

6:00 P.M.

CALL TO ORDER

Mayor Johnson called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

PRESENT:

Al Johnson, Mayor
Melinda Pletcher, Vice Mayor
Terri Finnerty, Commissioner
Rick Falkenstein, Commissioner
Ward Friszolowski, Commissioner

ALSO PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Mike Clarke, Public Works Director
Jennifer McMahon, Recreation Director
Vince Tenaglia, Administrative Services Director
Kelly Intzes, Fire Marshal
Mary Jo Murphy, Deputy City Clerk

1. Presentations

a. Proclamation – Paradise News

Mayor Johnson read and presented a proclamation to Peter & Renee Roos, owners of Paradise News, a community news magazine celebrating its 25th anniversary.

2. Changes to the Agenda

Commissioner Falkenstein announced his resignation and requested to add Item No. 8, Items for Discussion, in regard to the replacement of his seat.

3. Audience Comments

Mayor Johnson asked for audience comments.

Francis Finnan, former employee of the City of St. Pete Beach, spoke about a hydraulic spill and presented a two-page document and 15 photographs.

Theresa Rodriguez, 509 70th Avenue, spoke about a parking issue on 70th Avenue, St. Pete Beach, between Gulf Boulevard and Sunset Way and presented a petition signed by 22 individuals requesting to allow E Pass Parking on both sides of the subject address.

Janet Paarlberg, 70th Avenue, St. Pete Beach, spoke about Paradise Grille and discussed the desire to have amplified music at Upham Beach such as it is being performed in Pass-A-Grille to ensure commonality.

4. Consent

a. Request approval for street closures, wet zone and special event application for the St. Pete Beach Seafood and Music Festival by the Corey Area Business Association for February 1-3, 2019

b. Request approval of Change Order No. 1 to the services agreement with Newton Remodeling, Inc. for the Fire Station 23 Kitchen Remodel in the amount of $11,680.00.

c. Request approval of the Task Order under the Continuing Engineering Services Contract with George F. Young, Inc., in the amount of $13, 995.00 for the concept design for Corey Avenue Street Rehabilitation.

d. Request approval of the quote from Athletic Turf Care Solutions in the amount of $15,863.40 for Bermuda Turf Maintenance for Egan and Horan Parks.

e. Request approval of the quote from Charter Communication in the amount of $21,837.00 for the material, engineering, placing and splicing labor associated with Blind Pass Road Reconstruction from 75th Avenue to Gulf Boulevard.

Mayor Johnson asked for a motion and a roll call vote.

Commissioner Falkenstein moved to approve the Consent Items 4(a), (b), (c), (d), and (e) as presented. The motion was seconded by Vice Mayor Pletcher and unanimously approved by an individual roll call vote.

5. Action Items

a. Appointment to the Firefighters' Pension Board of Trustees

After City Commission discussion, Mayor Johnson asked for a motion and a roll call vote.

Commissioner Finnerty made a motion to table the appointment of the Firefighters' Pension Board of Trustees. The motion was seconded by Commissioner Falkenstein and unanimously approved by an individual roll call vote.

b. Request approval of the CIAC invoice from Duke Energy Florida, in the amount of $49,754.72, for the Contribution in Aid of Construction for Pass-A-Grille Way Reconstruction from 19th Avenue to 1st Avenue Street Light installation

City Manager Saunders explained the details of the Pass-A-Grille, Phase II, street light installation cost for new street lights.

Mayor Johnson asked for audience comments.

Hearing none, Mayor Johnson asked for a motion and a roll call vote.

Commissioner Falkenstein moved to approve the CIAC invoice from Duke Energy Florida in the amount of $49,754.72 for the Contribution in Aid of Construction for Pass-A-Grille Way Reconstruction from 19th Avenue to 1st Avenue Street Light installation. The motion was seconded by Vice Mayor Pletcher and unanimously approved by an individual roll call vote.

6. Ordinances

No items were submitted.

7. Resolutions

No items were submitted.

8. Items for Discussion

a. Commissioner Falkenstein's resignation

The City Commission directed City Staff to take the following steps in regard to replacing Commissioner Falkenstein's seat:

- Written resignation from Commissioner Falkenstein
- The date of the written resignation is the date when the seat becomes vacant

- The City Commission has the authority to appoint an individual to complete the term
- City Clerk will collect names of individuals interested in filling the seat, ensure qualification, and advertise the vacant seat
- Interested individuals must submit their documentation by close of business on December 27, 2018
- Submit the selection of the interim commissioner as an Action Item on the January 8, 2018 City Commission agenda

9. Audience Comments 2

Mayor Johnson asked for audience comments.

An unidentified speaker thanked Commissioner Falkenstein for his service, spoke about Florida political history and Governor Kirk.

10. City Clerk, City Manager, City Attorney and City Commission Reports

Deputy City Clerk did not submit a report.

City Manager Saunders reported on the following items:

- Wished everyone happy holidays
- City employee luncheon

City Attorney Dickman reported on the following items:

- Wished everyone happy holidays
- City employee luncheon

Vice Mayor Pletcher reported on the following items:

- Wished everyone happy holidays
- Extension of the boat parade
- Ran unopposed for the election and will serve another two years as City Commissioner

Commissioner Finnerty reported on the following items:

- Blind Pass Road – issue of huge puddles of water and mud
- Ordinance in place for the feeding of birds - contact code enforcement
- Land parade – work on expanding to Gulf Boulevard
- Thanked Commissioner Falkenstein for his service as a City Commissioner
- City employee luncheon

Commissioner Friszolowski reported on the following items:

- Wished everyone happy holidays
- Congratulated Vice Mayor Pletcher for her re-election
- Thanked Commissioner Falkenstein for his service

- Belle Vista holiday party on Thursday night, December 13, 2018
- Dolphin village – pedestrian crossing light not working

Mayor Johnson reported on the following items:

- Acquiring a lobbyist
- Funding of sewer projects
- Wished everyone happy holidays
- Thanked Commissioner Falkenstein for his service

Commissioner Falkenstein reported on the following items:

- Thanked several individuals for mentoring and helping during his time of occupying a seat on the City Commission
- City employee luncheon
- Wished everyone happy holidays

11. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 7:10 p.m.

Attest:

_____________________________ _____________________________

Rebecca C. Haynes, City Clerk Alan Johnson, Mayor

Minutes approved on: ___________

St. Pete Beach City Commission
Agenda Report

Issue Considered:	Request authorization to approve the application for banner installation over 75th Avenue at Boca Ciega Drive for Suntan's Art Splash Show held the weekend of February 23 & 24 2019.
Date:	January 8, 2019
Prepared By:	Jennifer McMahon, Recreation Director
Through:	Wayne Saunders, City Manager
Summary of Issue:	The Recreation Department requests permission to have a banner erected over 75th Ave announcing the Suntan's Art Splash Show. The City Commission must approve their request prior to receiving permission from FDOT to erect the banners. If approved, the banners will be installed on Monday, February 11, 2019 and removed on Monday, February 25, 2019. The Art Splash is replacing the 100 Artist Show that is held from 10-5pm each day in Horan Park.
Requested Motion:	"I move to approve the application for banner installation over 75th Avenue for Suntan's Art Splash Show held the weekend of February 23 & 24, 2019."
Funding:	N/A
Attachments:	Banner application
Reviewed by City Manager:	WS

APPLICATION TO PLACE BANNERS ON NON LIMITED ACCESS RIGHT OF WAY

FOR FDOT USE ONLY
Permit No.:

APPLICANT INFORMATION

Name of Applicant/Organization: Suntan Art Center

Address: 3300 Gulf Blvd St Pete Beach, FL 33706

Telephone #: 727-367-3818 Fax #: 727-363-9246 E-Mail: suntanart@gmail.com

Contact person (This person will serve as the contact person for all questions concerning the banner application and placement): Jennifer McMahon

Address (if different from above): 155 Corey Ave St Pete Beach, FL 33706

Telephone #: 727-363-9245 Fax #: 727-363-9246 E-Mail: rddirector@stpetebeach.rog

Date of Request: 1/8/2019

LOCATION AND DISPLAY PERIOD

This is a request to place ☒ pole banners ☐ street banners ☐ on the right of way of:

Highway name & number: 75th Avenue and Boca Ciega Dr (SR693 section 15110)

From (south or west limits): 0.096 To (north or east limits):

Highway name & number:

From (south or west limits): To (north or east limits):

Highway name & number:

From (south or west limits): To (north or east limits):

Highway name & number:

From (south or west limits): To (north or east limits):

Projected installation date: 2/11/2019

Banners will be removed on or before (if applicable): 2/25/2019

Signature of Applicant or Contact Person: Jennifer McMahon Date: 12/5/18

LOCAL GOVERNMENTAL ENTITY APPROVAL

Name of Local Governmental Entity: City of St Pete Beach

Name of signing official (please print): Wayne Saunders, City Manager

Telephone #: 727-363-9231 Fax #: 727-3639249 E-Mail: wsaunders@stpetebeach.org

Signature of local official: Date:

CONDITIONS AND STIPULATIONS AGREED TO BY THE APPLICANT

1. Pole banners must be at least 14 ½ feet above the pavement elevation. Street banners must be a minimum of eighteen (18) feet above the pavement elevation.
2. Pole banners will clear the face of the curb (if present) by at least two (2) feet.
3. The applicant (or applicant's designee) will maintain the banners as permitted.
4. The installation of the banners will not require the installation of poles or other support devices on the right of way.
5. The applicant and sponsoring organization will hold the Florida Department of Transportation harmless to the extent allowed by the laws of Florida in all matters concerning the banners and bear all expenses for defense of claims against the Florida Department of Transportation.
6. The applicant is responsible for any damages to public property resulting from the materials or the work of this permit.
7. A sketch of the proposed banners is attached.
8. View of traffic control devices is not impeded to those served by the erection of these permitted banners.

Signature of District Permits

APPLICATION TO PLACE BANNERS ON NON LIMITED ACCESS RIGHT OF WAY

Engineer (or designee): ______________________________	Date: ____________

APPLICATION TO PLACE BANNERS ON NON LIMITED ACCESS RIGHT OF WAY

APPLICATION FOR BANNER

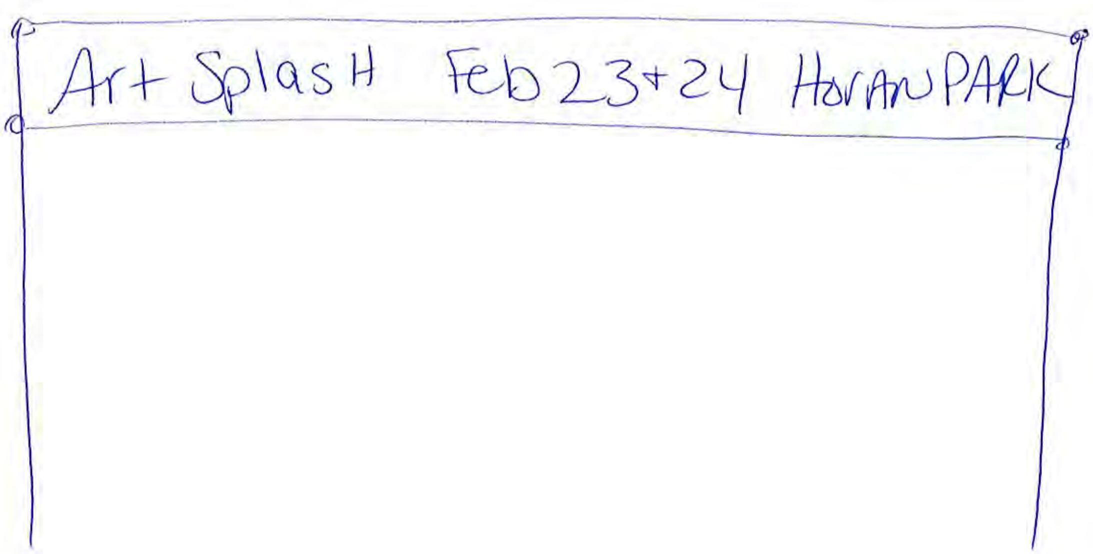
AGREEMENT: By signing the reverse of this form, each applicant agrees to the provisions of Section 14-43.001(5)(d), Florida Administrative Code:

1. To the extent provided by law, the Applicant shall indemnify, defend, and hold harmless the Department and all of its officers, agents, and employees from any claim, loss, damage, cost, charge, or expense arising out of any act, error, omission, or negligent act by the Applicant(s), its agents or employees arising from activities under this permit.

2. When the Department receives a notice of claim for damages that may have been caused by the Applicant in the performance of activities that arise under this permit, the Department will forward the claim to the Applicant. The Applicant and the Department will evaluate the claim and report their findings to each other within 14 working days and will discuss options in defending the claim. The Applicant shall bear all expenses for defense of claims against the Department.

REQUIRED ATTACHMENTS:

- A sketch or drawing of the banner(s), drawn to scale, including any message, logo, or emblem that will appear on the banner.
- A sketch of the specific location(s) of the banner(s), including height, location of supports, proximity to utility poles.
- Sketches, photographs, or specific descriptions of the method used to affix the banner to the support structure.
- Load rating analysis (or photocopy of previously-submitted analysis) bearing the seal of a professional engineer.



St. Pete Beach City Commission
Agenda Report

Issue Considered:	Request authorization to approve street closures and wet zone for Island Festival on March 2, 2019.
Date:	January 8, 2019
Prepared By:	Jennifer McMahon, Recreation Director
Through:	Wayne Saunders, City Manager
Summary of Issue:	The event is being organized by the Friends of Gulf Beaches Historical Museum and it benefits the museum's non-profit organization. The event will include museum tours, antique car show, live music, show vendors, food, beer and wine sales. The event is from 10am-4pm on March 2, 2019. The event requests that 9th and 10th Avenues be closed from Pass-a-Grille Way to Gulf Way from 7am – 5pm on March 2, 2019 and the barricades area be approved for a wet zone for beer and wine sales. Street closures and alcohol consumption on public streets need the approval by commission.
Funding:	N/A
Requested Motion:	"I move to approve street closures and wet zone for Island Festival on March 2, 2019."
Attachments:	Application & Map
Reviewed by City Manager:	WS

City of St. Pete Beach Recreation Department

Event Application

Applicant

Name of Applicant: Gulf Beach Historical Museum Title(If applicable): ____________

Name of Organization (if applicable): Friends of Gulf Beaches Historical Museum

Tax Exempt? ☑ Yes ☐ No Non-Profit? ☑ Yes ☐ NO *If yes on either, please provide documentation*

Mailing Address: 115 10th Ave. St Pete Beach, FL 33706

Cell Phone: ____________ Email: gbhm2012@aol.com

Event Information

Event Title: Island Festival Event/Organization Web Address: gulfbeachesmuseum.com

Event Location(s): 9th and 10th Ave - PAG

If location is private property, a letter giving permission for the event to take place on the property must be included with the application.

Event Date(s) & Time(s)

Date	Day of the Week	Start Time	End Time
3/2/19	Saturday	10am	4pm

Set Up Date(s): 3/2/19 Time(s) 7am to 10am

Cleanup Date(s): 3/2/19 Time(s) 4pm to 5pm

Description of Event: Community Event for museum awareness, games, food, raffles, live music and tours of the museum.

Will this be an Annual Event? ☑ Yes ☐ No If yes, next year's date(s): 3/7/20

Event Logistics

Estimated Attendance *(includes event crew, participants, and spectators)*

1000 throughout the day (This Year) ____________ (Last Year (if Applicable))

List all event activities: Live music, car show, face painting, crafts, food and refreshments. Museum Tours also available.

Electricity Needed ☑ Yes ☐ No Source: Outlet on the corner of 10th and Gulf and from the museum

Will portable restrooms be used? ☐ Yes ☑ No If yes (include on **site plan**): One ADA compliant toilet for every 10 per location

Will Dumpsters be used? ☐ Yes ☑ No If yes *(include on **site plan**)*

How Many?_____ Size:______ Installation Date:__________ Removal Date:__________

Entertainment (Detail type, bands, DJs, dancers, clowns, etc) Live Music

Parking Plan *(please be detailed and include on site map):* Street parking

Food and Beverage:

Will alcohol be served or sold? ☐ Served ☑ Sold ☐ No Alcohol
Will there be food trucks? ☐ Yes ☑ No

All food trucks must be registered with the city.

If yes, please list the truck/trailer vendors

1. ______________ St Pete Beach Food Truck Permit #__________
2. ______________ St Pete Beach Food Truck Permit #__________
3. ______________ St Pete Beach Food Truck Permit #__________
4. ______________ St Pete Beach Food Truck Permit #__________
5. ______________ St Pete Beach Food Truck Permit #__________

If you need additional space to list more food trucks please attached an additional sheet listing name of truck and the permit number.

Other Food Vendors that are not a truck or trailer: an outdoor cooking permit is required for those listed below. Please include the outdoor cooking permit application/s with the event permit

St Pete Beach Fire Department and other local restaurants

List all other vendors (art, crafts, clothes, etc) art and craft vendors

Event Equipment – All equipment below other than a 10x10 tent requires a temporary structure permit. Please include the temporary structure permit for each piece of equipment listed below with the event application.

Tents: *Please list number of tents and size of each and include location on the site plan.*

Stage/Platforms: Please list dimensions, scaffolding, etc and include location on the site plan

Stage for band/s. Size to be determined

Vehicle on the Beach Permits

Do you need to have a vehicle on the beach for your event? ☐ Yes ☑ No

If Yes, please include a vehicle on the beach permit application with the event application

Street Closures

Does Event require any Road or Sidewalk Closures? ☑ Yes ☐ No

If yes, you must include **all the details** in the **site plan** including streets and times

Road	Start Intersection	End Intersection	Date	Times
9th Ave	PAG Way	Gulf Way	03/02/19	7am-5pm
10th Ave	PAG Way	Gulf Way	03/02/19	7am-5pm

Signage/Banners – Please list number, size and placement of each banner that you plan to use to promote the event. If requesting to hang a banner over 75th Ave, a FDOT permit is required and request must be made at least 90 days before the event.

Banner at the end of the Bayway bridge and in Horan Park (3x9)

City Equipment – Please indicate the number needed for your event, if none, please put a zero (0).

8 Barricades

8 Cones

6 Trash Bins

As the Applicant, I hereby accept and understand the responsibility to oversee all contractors, vendors, or parties affiliated with the event and to insure compliance with the special event guide, the event rules guidelines, requirements for tents and all policies, rules, regulations, and code provisions of the City of St. Pete Beach. I understand that any violations may result in immediate cancellation and revocation of the Event permits. I further certify that all the facts contained in this request are accurate.

No advertising for the event shall occur until this Special Event permit has been approved by City staff and Commission.

If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site conditions or code violation as identified by City Staff will result in revocation of the permit and/or code enforcement fines.

For events on Public property, I agree to obtain and furnish the City of St. Pete Beach with a certificate of general liability insurance in the amount of at least one million dollars ($1,000,000) or greater as deemed satisfactory by the city. The insurance must name the City of St. Pete Beach as an additional insured.

I understand incomplete application or any outstanding financial obligations with any department with in the City of St. Pete Beach may result in a denial of my request.

Lance Peterson / Jen McMahon

Print Name

Signature

12/14/18

Corporation Name (if applicable)

Date

bing maps

Notes

Island Festival. Street Closures would be 9th and 10th Ave from Gulf Way to Pass-a-Grille Way from 7am - 5pm March ~~4, 2017~~ 2, 2019

https://www.bing.com/mapspreview?&ty=18&q=Gulf%20Beaches%20Historical%20Mus... 1/10/2017

St. Pete Beach City Commission
Agenda Report

Issue Considered:	Request authorization to approve a special event application, street closure and wet zone for Pieces of Eighth Block Parties scheduled for January 12, May 11, and October 12, 2019.
Date:	January 8, 2019
Prepared By:	Jennifer McMahon, Recreation Director
Through:	Wayne Saunders, City Manager
Summary of Issue:	Pieces of Eighth is a non-profit that puts on a block party 3 times a year as a fundraiser for their organization. The event is on 8th Avenue in Pass-a-Grille and they are requesting street closures on 8th Ave from Pass-a-Grille Way to Gulf Way. The street closure would be on the date of the event from 8am – 11pm. They are also requesting the alcohol be allowed in the closed off area for the event from 4-10pm. This event is an approved co-sponsored event where the city provides trash bins, barricades and the cost of the 2 off duty officers at each event.
Funding:	001-5701-521-5325
Requested Motion:	"I move to approve the special event application, street closure and wet zone for Pieces of Eighth Block Parties scheduled for January 12, May 11 and October 12, 2019."
Attachments:	Event application and map
Reviewed by City Manager:	WS

City of St. Pete Beach Recreation Department

Event Application

St. Pete Beach Recreation Department

Applicant

Name of Applicant: Bill Hepsoe Title(If applicable): ______

Name of Organization (if applicable): Pieces of Eighth Assn.

Tax Exempt? ☐ Yes ☐ No   Non-Profit? ☑ Yes ☐ NO   *If yes on either, please provide documentation*

Mailing Address: 130 N Tessier, St Pete Beach, FL 33706

Cell Phone: ______   Email: billhepsoe@yahoo.com

Event Information

Event Title: 8th Ave Block Party   Event/Organization Web Address: ______

Event Location(s): 8th Ave - PAG

If location is private property, a letter giving permission for the event to take place on the property must be included with the application.

Event Date(s) & Time(s)

Date	Day of the Week	Start Time	End Time
1/12/19	Saturday	4pm	10pm
5/11/19	Saturday	4pm	10pm
10/12/19	Saturday	4pm	10pm

Set Up Date(s): Date of the event   Time(s) 7am to 4pm

Cleanup Date(s): Date of the event   Time(s) 10pm to midnight

Description of Event: Neighborhood Block Party

Will this be an Annual Event? ☑ Yes ☐ No   If yes, next year's date(s): ______

Event Logistics

Estimated Attendance   300 (This Year)   ______ (Last Year (if Applicable))

(includes event crew, participants, and spectators)

List all event activities: Live music, crafts, market vending, food and refreshments.

Electricity Needed ☑ Yes ☐ No   Source: Shadracks (Band)

Will portable restrooms be used? ☑ Yes ☐ No   If yes (include on **site plan**): One ADA compliant toilet for every 10 per location

Will Dumpsters be used? ☐ Yes ☑ No   If yes *(include on **site plan**)*

How Many?_____ Size:_______ Installation Date:__________ Removal Date:__________

Entertainment (Detail type, bands, DJs, dancers, clowns, etc) Live Music

Parking Plan *(please be detailed and include on site map):* Street parking

Food and Beverage:

Will alcohol be served or sold? ☐ Served ☑ Sold ☐ No Alcohol
Will there be food trucks? ☐ Yes ☑ No

All food trucks must be registered with the city.

If yes, please list the truck/trailer vendors

1. ______________________ St Pete Beach Food Truck Permit #__________
2. ______________________ St Pete Beach Food Truck Permit #__________
3. ______________________ St Pete Beach Food Truck Permit #__________
4. ______________________ St Pete Beach Food Truck Permit #__________
5. ______________________ St Pete Beach Food Truck Permit #__________

If you need additional space to list more food trucks please attached an additional sheet listing name of truck and the permit number.

Other Food Vendors that are not a truck or trailer: an outdoor cooking permit is required for those listed below. Please include the outdoor cooking permit application/s with the event permit

local restaurants

List all other vendors (art, crafts, clothes, etc) art and craft vendors

Event Equipment – All equipment below other than a 10x10 tent requires a temporary structure permit. Please include the temporary structure permit for each piece of equipment listed below with the event application.

Tents: *Please list number of tents and size of each and include location on the site plan.*

Stage/Platforms: Please list dimensions, scaffolding, etc and include location on the site plan

Vehicle on the Beach Permits

Do you need to have a vehicle on the beach for your event? ☐ Yes ☑ No

If Yes, please include a vehicle on the beach permit application with the event application

Street Closures

Does Event require any Road or Sidewalk Closures? ☑ Yes ☐ No

If yes, you must include **all the details** in the **site plan** including streets and times

Road	Start Intersection	End Intersection	Date	Times
8th Ave	PAG Way	Gulf Way	01/12/19	7am - midnight
8th Ave	PAG Way	Gulf Way	05/11/19	7am midnight
8th ave	PAG Way	Gulf Way	10/12/19	7am-midnight

Signage/Banners – Please list number, size and placement of each banner that you plan to use to promote the event. If requesting to hang a banner over 75th Ave, a FDOT permit is required and request must be made at least 90 days before the event.

Banner at the end of the Bayway bridge and in Horan Park (3x9)

City Equipment – Please indicate the number needed for your event, if none, please put a zero (0).

6 Barricades

8 Cones

6 Trash Bins

As the Applicant, I hereby accept and understand the responsibility to oversee all contractors, vendors, or parties affiliated with the event and to insure compliance with the special event guide, the event rules guidelines, requirements for tents and all policies, rules, regulations, and code provisions of the City of St. Pete Beach. I understand that any violations may result in immediate cancellation and revocation of the Event permits. I further certify that all the facts contained in this request are accurate.

No advertising for the event shall occur until this Special Event permit has been approved by City staff and Commission.

If any information is found to be false, incomplete or misrepresented, such fact is just cause for the immediate revocation of any permit issued. In addition, failure to correct any on-site conditions or code violation as identified by City Staff will result in revocation of the permit and/or code enforcement fines.

For events on Public property, I agree to obtain and furnish the City of St. Pete Beach with a certificate of general liability insurance in the amount of at least one million dollars ($1,000,000) or greater as deemed satisfactory by the city. The insurance must name the City of St. Pete Beach as an additional insured.

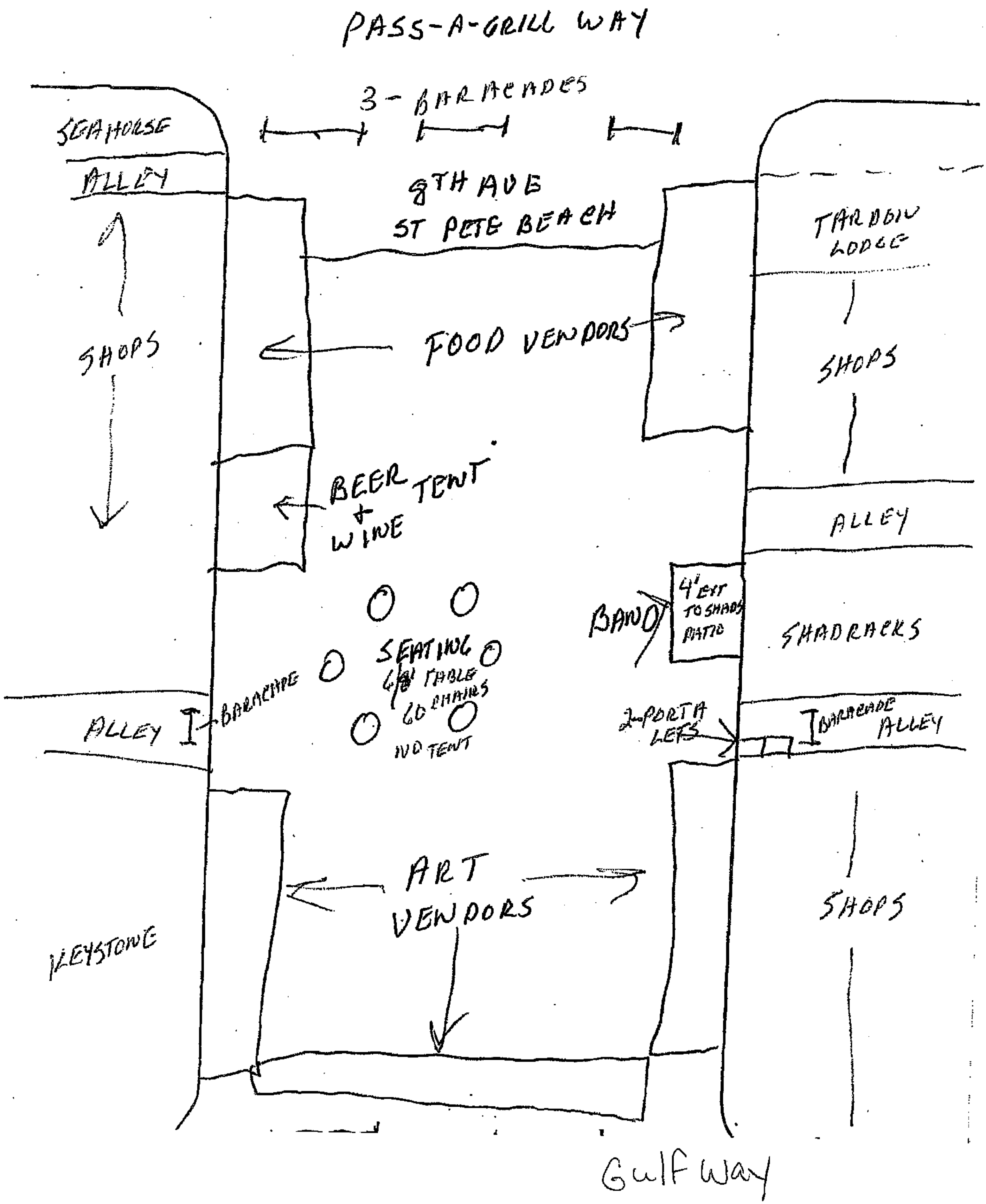
I understand incomplete application or any outstanding financial obligations with any department with in the City of St. Pete Beach may result in a denial of my request.

Bill Hepsoe
Print Name

Bill Hepsoe
Signature

Corporation Name (if applicable)

Date


PASS-A-GRILL WAY
3 - BARRACADES
SEAHORSE
ALLEY
8TH AVE
ST PETE BEACH
SHOPS
FOOD VENDORS
SHOPS
BEER + WINE TENT
ALLEY
4' EXT TO SHADS PATIO
BAND
SHADRACKS
SEATING
4/8' TABLE
60 CHAIRS
NO TENT
ALLEY
BARACADE
2-PORTA LETS
BARRACADE
ALLEY
ART VENDORS
KEYSTONE
SHOPS
Gulf Way

St. Pete Beach City Commission
Agenda Report

Issue Considered:	Request authorization to approve the task order under the Continuing Engineering Services Contract with Cardno, in the amount of $21,900.00 for the asbestos abatement of the structures at 627 78th Avenue and 305 73rd Avenue.
Date:	January 8, 2019
Prepared By:	Mike Clarke, Public Works Director
Through:	Wayne Saunders, City Manager
Summary of Issue:	These City owned properties located at 627 78th Avenue (Birmingham property) and 305 73rd Avenue (Bunns property) are scheduled to be demolished due to abandonment and public health/safety concerns. Prior to demolition, an evaluation of Asbestos-Containing Materials (ACM) was performed. Based on the results of this sampling effort, both structures will need an asbestos abatement to properly remove and dispose of all ACM. The City requested a task order from Cardno to perform the asbestos abatement at the two properties, perform required air monitoring during the abatement, and prepare a final report of the abating activities to ensure compliance with applicable regulations.
Funding:	Funding is Contingent on the final approval of Ordinance 2019-05
Requested Motion:	"I move to approve the task order under the Continuing Engineering Services Contract with Cardno, in the amount of $21,900.00 for the asbestos abatement of the structures at 627 78th Avenue and 305 73rd Avenue."
Attachment:	Task Order from Cardno
Reviewed by the City Manager:	WS

Exhibit "B"

TASK ORDER FORM - CONTINUING CONTRACT FOR PROFESSIONAL DESIGN SERVICES

Date of Task Order Request	12/18/2018

Firm Selected for Task	Cardno

Task (Project) Name	Asbestos Abatement Services

Task Description (and other relevant details)	Asbestos abatement services for the structures located at 627 78th Avenue and 305 73rd Avenue, based on the asbestos surveys conducted in October.

Task Budget	$ 21,900.00

Task Proposal Due Date	12/18/2018

Thank you for your efforts on behalf of the City of St. Pete Beach. If there are any questions or additional information needed, please contact the Public Works Department at 727-363-9243.

Acknowledgement of Task Order:

Rick Hagberg

Brett E. Warner, PE
City Engineer
City of St. Pete Beach

Rick Hagberg, PG (Name)

Cardno (Firm)

December 18, 2018

380 Park Place Blvd
Suite 300
Clearwater, FL 33759
USA
Phone 727 531 3505
Phone 800 861 8314
Fax 727 539 1294

www.Cardno.com

Brett E. Warner, PE
City Engineer
City of St. Pete Beach

RE: Revised Proposal for Demolition Asbestos Abatement Services for the properties located at 627 78th and 305 73rd Avenue St. Pete Beach, FL.

Dear Brett:

Please find the attached proposal for asbestos abatement, monitoring and reporting for the above sites.

Scope of Services

Cardno is pleased to submit the following technical and cost proposal for completing asbestos abatement services at the above referenced properties. The following outlines our proposed scope of services.

Asbestos Abatement and Air Monitoring/Reporting Services:

The following outlines the work plan/activities associated with the removal and proper disposal of all asbestos containing materials located onsite.

SCOPE OF WORK

Task I: ASBESTOS ABATEMENT (627 78th Ave)

Cardno and Greenfield Environmental (GE) will prepare a work plan for the proper remediation of the asbestos containing materials at the above referenced structure. These materials were identified in the September 2018 NESHAP Demolition Survey, Sampling and Evaluation of Asbestos-Containing Materials Report. The work plan document will outline the technical requirements for the preparation, removal, cleanup and disposal of the following identified materials. Simson Environmental Services, a licensed Asbestos Abatement Contractor will conduct the following activities:

- Removal and disposal of transite siding on the exterior of the residence and the shed/garage
- Removal of white caulking material over the black roofing seams on residential structure
- Removal of black mastic on chimney penetrations
- Removal of transite roofing shingles on shed roof
- Removal of various window seam caulking

Task IA: ASBESTOS ABATEMENT (305 73rd Ave)

Cardno and Greenfield Environmental (GE) will prepare a work plan for the proper remediation of the asbestos containing materials at the above referenced structure. These materials were identified in the September 2018 NESHAP Demolition Survey, Sampling and Evaluation of Asbestos-

Containing Materials Report. The work plan document will outline the technical requirements for the preparation, removal, cleanup and disposal of the following identified materials. Simson Environmental Services, a licensed Asbestos Abatement Contractor will conduct the following activities:

- Removal and disposal of rolled roofing material
- Removal of vinyl flooring and cove molding material
- Removal of grey cementitious pipe material
- Removal of chimney flashing
- Removal of various window seam caulking

Task II: AIR MONITORING SERVICES

With Cardno oversight, GE will conduct air sampling in and around the work areas in order to document airborne fiber levels. This will include daily Phase Contrast Microscopy (PCM) air monitoring in order to determine the existing airborne fiber concentrations during the actual asbestos abatement process and after the cleaning phase is complete. Airborne fiber concentrations will be compared to the current OSHA permissible exposure limits (PEL) and applicable federal and state regulations. Final clearance samples will be collected following the removal of all asbestos containing materials.

The on-site industrial hygienist/scientist will:

- Maintain on-site records consisting of project progress, number of workmen employed, visitors to the project, problems encountered and changes authorized by the building owner's representative;
- Keep daily abatement progress reports;
- Maintain the daily reports by providing written independent documentation verifying air monitoring, abatement conditions and abatement procedures and techniques;
- Ensure proper abatement procedures and safety compliance by the licensed abatement contractor (Simpson Environmental Services Inc.). The industrial hygienist's schedule will be coordinated to coincide with the environmental contractor's schedule;
- Document air sampling activities;

In addition to the above, the air monitoring results will be posted on-site for client review

Task III: FINAL REPORTING

This step will include the assembly and evaluation of all data obtained during the project. Included will be a daily chronology of work observations as well as a summary of samples analyzed during the project. All asbestos analytical results will be included in the final report for each project site.

COMPENSATION

Work Plan Development..$1,000.00

Asbestos Abatement $15,000.00

Asbestos Compliance Sampling and Daily Reporting $5,900.00

We appreciate your consideration of our firm for this work and look forward to working with you on this project. If you have any questions or need any additional information, please do not hesitate to call.

Sincerely,

Rick Hagberg, PG
Southeast Environmental Practice Group Leader

Accepted by:

____
Wayne Saunders, City Manager St. Pete Beach

St. Pete Beach City Commission
Agenda Report

Issue Considered:	Request approval of the task orders under the Continuing Engineering Services Contract with Kimley-Horn and Associates, Inc., in the amount $23,000.00, for I&I Pipeline Rehabilitation Evaluation and Services during construction for the four sanitary sewer service laterals servicing the hotel district and for Gulf Blvd from 37th Avenue to Gulf Winds Drive and there to 87th Avenue, in coordination with the new Sanitary Sewer North and South projects.
Date:	January 8, 2019
Prepared By:	Mike Clarke, Public Works Director
Through:	Wayne Saunders, City Manager
Summary of Issue:	The City requested task orders from Kimley-Horn and Associates, Inc. to provide evaluation, design, and engineering during construction services for the sanitary sewer gravity systems that serve the hotel district along Gulf Boulevard and the 24-inch sanitary sewer gravity main that runs from 37th Avenue to Gulf Winds Drive along Gulf Boulevard, and then to 87th Avenue along Gulf Winds Drive/Boca Ciega Drive. The existing four gravity main crossovers, which convey wastewater from the hotels on the west side of Gulf Boulevard, are currently under design to be replaced with lift stations and forcemain crossovers. The existing 24-inch gravity main conveys the majority of the City's sanitary wastewater to Pump Station #1. These task orders will evaluate these gravity systems and will identify the repairs needed in coordination with the new Sanitary Sewer North and South projects.
Funding:	CIP - Inflow & Infiltration Repairs 001-6107-535-5633
Requested Motion:	"I move to approve the task orders under the Continuing Engineering Services Contract with Kimley-Horn and Associates, Inc., in the amount $23,000.00, for I&I Pipeline Rehabilitation Evaluation and Services during construction for the four sanitary sewer service laterals servicing the hotel district and for Gulf Blvd from 37th Avenue to Gulf Winds Drive and there to 87th Avenue, in coordination with the new Sanitary Sewer North and South projects."
Attachment:	Task Orders from Kimley-Horn and Associates, Inc.
Reviewed by the City Manager:	WS

INDIVIDUAL PROJECT ORDER
December 20, 2018

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Engineer), and the City of St. Pete Beach (the City) in accordance with the terms of the Master Agreement for Continuing Professional Services dated in 2017, which is incorporated herein by reference.

IDENTIFICATION OF PROJECT

Gulf Blvd. Pipeline Rehabilitation Evaluation and Services During Construction

GENERAL CATEGORY OF SERVICES:

Under this IPO, the Engineer will provide general engineering services in connection with two wastewater collection system rehabilitation construction contracts for the City of St. Pete Beach over fiscal year 2019. The contracts are as follows:

- Wastewater System Pipe Lining (Lining Project)
- Wastewater System Point Repairs (Point Repair Project)

These contracts will be referred to as projects for the remainder of the proposal. Under these Projects, Individual Purchase Orders (IPOs) will be issued to the contractor to release a number pipe lining repairs or pipe point repairs. The Engineer will provide general engineering services for these IPOs as described in the specific scope listed in Task 1 and Task 2 below.

SPECIFIC SCOPE OF SERVICES:

Task 1 – Construction Packages

A. The Engineer will evaluate the 24-inch Gravity Main from MH-256 to Pump Station 1 (Approximately 60 Pipes) and provide a construction package for each of the rehabilitation contracts required for a complete repair of the gravity pipe. The evaluation will identify which pipe segments will require point repairs and which pipe segments are candidates for pipe lining.

B. Construction packages will include the following:

  1. Exhibits showing the location and designation of each asset that needs to be rehabilitated (Asset being pipe lining or pipe point repair required).

  2. Tabular list of assets released for rehabilitation within the IPO, with a general description of the repair necessary.

  3. Construction packages for the Point Repair Project will also include the pipeline inspection report, a general description of the deficiencies and a recommended repair per the line items in the Wastewater System Point Repairs contract.

FDOT permitting will be addressed by the Contractor. Any permit application fees are not included in this Work Assignment and shall be paid for by the City or Contractor.

Task 2 – Services During Construction

A. Engineer shall provide construction observation services that include the following:

  1. Engineer will conduct a pre-construction conference, prepare an agenda for each meeting, and prepare minutes of meeting to be distributed to the Contractor and City.

2. Engineer will conduct one project site visit and prepare punch list items to be corrected or completed at the substantial completion stage of the work.

3. Engineer will provide recommendations of changes, if necessary, which may be required within the scope of the project during construction. Engineer will prepare discretionary items for a maximum of three work directive changes or change orders per IPO, if required, for City approval.

4. Engineer will update ArcGIS database for the assets that have been repaired, listing the repair type, date, and issues or comments that are related to the completion of the repair.

PROJECT DELIVERABLES

1. The deliverables to be provided for this project include:
   - Construction meeting minutes – electronically submitted,
   - Electronic copy of each construction package
2. The City shall provide and complete the following:
   - Existing information and drawings as needed and available,
   - Review and comment on the deliverables,
   - Attend and participate in project meetings.

ADDITIONAL SERVICES (if required):

Services requested that are not specifically included will be provided under a new and separate IPO agreement.

FEE AND BILLING

Kimley-Horn will accomplish the services outlined in Task 1-2 for a Lump Sum fee of $13,500.00. Invoicing and payment will be in accordance with the terms and conditions of the Design Services Contract between the City of St. Pete Beach and Kimley-Horn and Associates, Inc. (Kimley-Horn) dated, dated in 2017.

The following task items represent a breakdown of the lump sum amount for reference:

Task 1 – Construction Packages	$9,500.00
Task 2 – Services During Construction	$4,000.00
TOTAL	**$13,500.00**

METHOD OF COMPENSATION:

Services under this IPO will be provided as a lump sum basis. Invoices will be prepared based on a percentage completion of the design of the project.

OTHER SPECIAL TERMS OF IPO:

Services provided under this will be invoiced on a monthly basis. All invoices will include a description of services provided.

ACCEPTED: THE CITY OF ST. PETE BEACH, FLORIDA	KIMLEY-HORN AND ASSOCIATES, INC.
BY:__________	BY:
TITLE:__________	TITLE: VICE PRESIDENT
DATE:__________	DATE: 12/20/2018

INDIVIDUAL PROJECT ORDER
December 20, 2018

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Engineer), and the City of St. Pete Beach (the City) in accordance with the terms of the Master Agreement for Continuing Professional Services dated in 2017, which is incorporated herein by reference.

IDENTIFICATION OF PROJECT

Hotel District LS Pipeline Rehabilitation Evaluation and Services During Construction

GENERAL CATEGORY OF SERVICES:

Under this IPO, the Engineer will provide general engineering services in connection with two wastewater collection system rehabilitation construction contracts for the City of St. Pete Beach over fiscal year 2019. The contracts are as follows:

- Wastewater System Pipe Lining (Lining Project)
- Wastewater System Point Repairs (Point Repair Project)

These contracts will be referred to as projects for the remainder of the proposal. Under these Projects, Individual Purchase Orders (IPOs) will be issued to the contractor to release a number pipe lining repairs or pipe point repairs. The Engineer will provide general engineering services for these IPOs as described in the specific scope listed in Task 1 and Task 2 below.

SPECIFIC SCOPE OF SERVICES:

<u>Task 1 – Construction Packages</u>

A. The Engineer will evaluate the collection system for each of the (4) proposed Hotel District Lift Stations (Approximately 30 Pipes) and provide a construction package for each of the rehabilitation contracts required for a complete repair of the gravity systems. The evaluation will identify which pipe segments will require point repairs and which pipe segments are candidates for pipe lining.

B. Construction packages will include the following:

    1. Exhibits showing the location and designation of each asset that needs to be rehabilitated (Asset being pipe lining, or pipe point repair required).

    2. Tabular list of assets released for rehabilitation within the IPO, with a general description of the repair necessary.

    3. Construction packages for the Point Repair Project will also include the pipeline inspection report, a general description of the deficiencies and a recommended repair per the line items in the Wastewater System Point Repairs contract.

FDOT permitting will be addressed by the Contractor. Any permit application fees are not included in this Work Assignment and shall be paid for by the City or Contractor.

<u>Task 2 – Services During Construction</u>

A. Engineer shall provide construction observation services that include the following:

    1. Engineer will conduct a pre-construction conference, prepare an agenda for each meeting, and prepare minutes of meeting to be distributed to the Contractor and City.

2. Engineer will conduct one project site visit and prepare punch list items to be corrected or completed at the substantial completion stage of the work.

3. Engineer will provide recommendations of changes, if necessary, which may be required within the scope of the project during construction. Engineer will prepare discretionary items for a maximum of three work directive changes or change orders per IPO, if required, for City approval.

4. Engineer will update ArcGIS database for the assets that have been repaired, listing the repair type, date, and issues or comments that are related to the completion of the repair.

PROJECT DELIVERABLES

1. The deliverables to be provided for this project include:
   - Construction meeting minutes – electronically submitted,
   - Electronic copy of each construction package
2. The City shall provide and complete the following:
   - Existing information and drawings as needed and available,
   - Review and comment on the deliverables,
   - Attend and participate in project meetings.

ADDITIONAL SERVICES (if required):

Services requested that are not specifically included will be provided under a new and separate IPO agreement.

FEE AND BILLING

Kimley-Horn will accomplish the services outlined in Task 1-2 for a Lump Sum fee of $9,500.00. Invoicing and payment will be in accordance with the terms and conditions of the Design Services Contract between the City of St. Pete Beach and Kimley-Horn and Associates, Inc. (Kimley-Horn) dated, dated in 2017.

The following task items represent a breakdown of the lump sum amount for reference:

Task 1 – Construction Packages	$5,500.00
Task 2 – Services During Construction	$4,000.00
TOTAL	**$9,500.00**

METHOD OF COMPENSATION:

Services under this IPO will be provided as a lump sum basis. Invoices will be prepared based on a percentage completion of the design of the project.

OTHER SPECIAL TERMS OF IPO:

Services provided under this will be invoiced on a monthly basis. All invoices will include a description of services provided.

ACCEPTED: THE CITY OF ST. PETE BEACH, FLORIDA	KIMLEY-HORN AND ASSOCIATES, INC.
BY:________________________	BY:________________________
TITLE:________________________	TITLE: VICE PRESIDENT
DATE:________________________	DATE: 12/20/2018

St. Pete Beach City Commission
Agenda Report

Issue Considered:	Appointment to the Firefighters' Pension Board of Trustees
Date:	January 9, 2019
Prepared By:	Rebecca C. Haynes, City Clerk
Prepared Through:	Wayne Saunders, City Manager
Summary of Issue:	Due to the passing of Member Michael Terry, there is a vacancy on the Firefighters' Pension Board for one of the two Resident Trustees seats. The specific seat is for a Commission-appointed member and the term limit is for two years. Per the Operating Rules and Procedures for the City of St. Pete Beach Firefighters' Retirement System, 1.7, ELECTION PROCEDURES, the criteria is as follows: "The two (2) resident Trustees shall be legal residents of the municipality and shall be appointed by the City Commission in November or December prior to the expiration of a Trustee's term." The seat will expire in May of 2019 at which time the Commission will either re-appoint the same person or select someone else to serve the two-year term.
Requested Motion:	"I move to appoint ____(name)______ to serve on the Firefighters' Pension Board for a two-year term expiring in May of 2019."
Attachments:	Fire Employees Pension Board membership list
Reviewed by City Manager:	__WS__

St. Pete Beach
The Sunset Capital of Florida

RECEIVED
DEC 31 2018
CITY CLERK'S OFFICE

CITIZEN'S TALENT BANK APPLICATION
CITY OF ST. PETE BEACH

If you are interested in serving the City either as a Board or Committee member, a poll worker or a volunteer, please select any of the following options. You MUST be a registered voter in Pinellas County, Florida, in order to serve as a Board or Committee member.

If you need information on voter registration, please call: 727-464-8683

My preferences are:

___ Board of Adjustment
___ Planning Board
___ Historic Preservation Board
___ Finance and Budget Review Committee
___ Recreation Advisory Committee
___ City Volunteer
___ Election Poll Worker: Call 464-6110

___ Beach Stewardship Committee
___ General Pension Board
_X_ Fire Pension Board
___ Police Pension Board
___ Library Advisory Committee
___
___

Other: ______________________________

Explain: ______________________________

____

Please fill in the following information:

Name: MARILYN M. TERRY

Street Address: 6330 4th PALM POINT

St. Pete Beach, Florida 33706

Phone #: (727)-432-3556

Fax #: (727)-363-1325

Mailing Address (if different): ______________________________

____

E-mail.: terry121@aol.com

Work No.: N/A

Please return this form to:

Rebecca Haynes, City Clerk
155 Corey Avenue
St. Pete Beach, FL 33706
(727) 363-9220 Office
(727) 363-9236 Fax

Email: cityclerk@stpetebeach.org

THE SUNSET CAPITAL OF FLORIDA

VOLUNTEER CONSENT

I, MARILYN MERCER TERRY, intend to volunteer my services to the City of St. Pete Beach without expectation of monetary compensation. I offer my services freely and without coercion from any individual(s) employed by the City of St. Pete Beach. I certify that the City of St. Pete Beach does not employ me in any capacity.

Furthermore, as a condition of volunteering with the City of St. Pete Beach, I understand that a Florida Department of Law Enforcement (FDLE) background check will be performed. My signature below indicates my understanding and consent to this check. I also understand that if the result of the background check is unsatisfactory to the management of City of St. Pete Beach, my volunteer service will be discontinued.

Please complete the other side of this page.

My signature below acknowledges that I have read and that I fully understand the foregoing statements and this consent was freely and knowingly given.

Marilyn M. Terry
Signature

12-30-2018
Date

Please complete the following information (part of which is necessary for the FDLE background check):

Full Name (first, middle, last): MARILYN MERCER TERRY

Full Address: 6330 4TH PALM POINT

ST. PETE BEACH, FL 33706

Telephone Number: 727-432-3556

Email Address: Terry121@aol.com

Social Security Number: [redacted]

Date of Birth: [redacted]

Emergency Contact: CHRISTOPHER TERRY

727-420-6516

Days and hours you are interested in volunteering: MON THROUGH FRI

ANY HOURS NEEDED

* SEE ATTACHED BIO

What is your experience with general office responsibilities? WAS GENERAL MANAGER FOR A DIVISION OF BAXTER TRAVENOL LABORATORIES WAS SENIOR LOCATION MANAGER FOR IBM FOR THE CITY OF ROCHESTER, NY

Describe your computer skills: B.A, M.S IN MATHEMATICS, COMPUTER PROGRAMMER ANALYST, WORKED FOR IBM FOR 10 YEARS

Applicant's initials: MMT

Date: 12-30-2018

Employee initials: ______

THE SUNSET CAPITAL OF FLORIDA

[redacted]

Marilyn Mercer Terry graduated from St. Xavier College in 1968 with a B.A. in Mathematics. She later earned an M.S. in Mathematics from California State University at Northridge.

In her Senior year at SXC she served as Student Body President. Prior she was Student Body Treasurer, and earlier both Sophomore and Freshman Class President.

Marilyn began her career as a management trainee at Peoples Gas Company in Chicago. After moving to Los Angeles, she worked for the Walt Disney Corporation as a Computer Programmer and Systems Analyst. She then joined IBM as a Marketing Representative in the large computer Data Processing Division. At IBM she held several management positions and lastly was Senior Location Manager for Rochester, NY. She then was President of the Systems Division of Baxter which sold computer hardware and software to hospitals and medical clinics. Marilyn then became a partner in Ward Howell International Executive Search firm and later started her own Recruiting Firm, Terry Associates Inc.

After moving to St. Pete Beach, Florida, Marilyn became an active member of the Pass-A-Grille Woman's Club where she served in various officer positions including President for two years. She and her husband also belonged to the Pasadena Yacht & Country Club where she served two terms as Commodore of the Cruising Fleet.

Marilyn was married for 35 years to Michael S. Terry who is recently deceased. They have a son, Christopher married to his lovely wife Amanda, and a daughter Kimberly.

St. Pete Beach City Commission
Agenda Report

Issue Considered:	Request approval of the task order under the Continuing Engineering Services Contract with George F. Young, Inc., in the amount of $27,750.00, for Tidal Influenced Intersection design at five locations.
Date:	January 8, 2019
Prepared By:	Mike Clarke, Public Works Director
Through:	Wayne Saunders, City Manager
Summary of Issue:	The City requested that George F. Young (GFY) prepare a task order to investigate and prepare design documents for five (5) intersections throughout the City that are highly tidally influenced. During normal high tides, these intersections are submerged by water from the Gulf of Mexico & Boca Ciega Bay, causing expedited degradation of the asphalt pavement roadway surface. By repaving these intersections with a salt tolerant surface, the effects of the saltwater environment can be minimized, extending the useable life of the roadway's surface in these areas.
Funding:	CIP – Tidal Influenced Intersection Improvements
Requested Motion:	"I move to approve task order under the Continuing Engineering Services Contract with George F. Young, Inc., in the amount of $27,750.00, for Tidal Influenced Intersection design at five locations."
Attachment:	Task Order from George F. Young
Reviewed by the City Manager:	WS

Exhibit "B"

TASK ORDER FORM - CONTINUING CONTRACT FOR PROFESSIONAL DESIGN SERVICES

Date of Task Order Request	8/28/2018

Firm Selected for Task	George F. Young, Inc.

Task (Project) Name	Tidal Influenced Inspection Design

Task Description (and other relevant details)	Perform a laser scan survey at each location to determine the existing conditions as it relates to both the elevations of the existing roadway improvements as well as the elevation of the existing mean high tide elevation at 4 cul-de-sacs and one boat ramp. Evaluate the conditions at each location to determine the limits of construction.

Task Budget	$27,750

Task Proposal Due Date	8/28/2018

Thank you for your efforts on behalf of the City of St. Pete Beach. If there are any questions or additional information needed, please contact the City Public Services Department at 727.363.9243.

Acknowledgement of Task Order:

____

Wayne Saunders
City Manager
City of St. Pete Beach

____

Jerry Dabkowski, P.E. (Name)

George F. Young, Inc. (Firm)

St. Pete Beach City Commission
Agenda Report

Issue Considered: Ordinance 2019-05: First Reading and Public Hearing. An Ordinance of the City of St. Pete Beach, Florida providing for supplemental appropriations to the General, Capital Improvement, Wastewater, Reclaimed Water, and Stormwater Funds.

Date: January 8, 2019

Prepared By: Vincent Tenaglia, Assistant City Manager

Through: Wayne Saunders, City Manager

Summary of Issue: Ordinance 2019-05 requests to maintain funding for pending projects and services that would otherwise be impacted by the fiscal year closing process. The FY 2019 budget will be adjusted to incorporate available funds carried forward from FY 2018 that have either been encumbered but not yet expended, or which remain available based on project implementation schedules. Staff recommends the following re-appropriations from the General, Capital Improvement, Wastewater, Reclaimed Water, and Stormwater Funds:

1. Increase funding for capital projects by $25,887,218:
   a. General Fund: $101,991
   b. Capital Improvement Fund: $20,356,783
   c. Wastewater Fund: $4,538,941
   d. Stormwater Fund: $889,503
2. Increase funding for operating expenditures by $181,794:
   a. General Fund: $160,344
   b. Wastewater Fund: $2,300
   c. Reclaimed Water Fund: $8,640
   d. Stormwater Fund: $10,510
3. Increase revenue estimates by $12,298,935:
   a. Capital Improvement Fund: $9,530,096
   b. Wastewater Fund: $1,000,000
   c. Stormwater Fund: $1,768,839

The ordinance also incorporates funding to complete the property acquisition at 305 73rd Avenue, and the estimated funding required for asbestos abatement and demolition of the structures located at 305 73rd Avenue and 627 78th Avenue. Staff recommends the following General Fund appropriations:

4. Increase expenditures by $682,000, utilizing the following reserve balances:

a. Library donation: $112,821
b. Lawsuit settlement: $349,523
c. Unassigned balance: $219,656

Funding: Appendix A specifies line item allocations and fund summaries.

Requested Motion: "I move to approve Ordinance 2019-05 on first reading (read title)."

Attachment: Ordinance 2019-05
Appendix A

Reviewed by the City Manager: WS

Ordinance 2019-05

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS TO THE GENERAL, CAPITAL IMPROVEMENT, WASTEWATER, RECLAIMED WATER, AND STORMWATER FUNDS; PROVIDING FOR CONFLICTS, SEVERABILITY, CONSTRUCTION, PUBLICATION, AND AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of St. Pete Beach desires to amend the fiscal year 2019 budget; and

WHEREAS, notice of this ordinance has been provided in accordance with applicable law; and

WHEREAS, the fiscal year 2019 budget includes revenue and expenditures as adopted by Ordinance 2018-12; and

WHEREAS, Article III, Section 3.13(a) of the City Charter provides authority for appropriation amendments; and

WHEREAS, the City Commission of the City of St. Pete Beach desires to appropriate revenue and expenditures derived from fiscal year 2018 outstanding encumbrances and available balances.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH FLORIDA, HEREBY ORDAINS:

SECTION 1. Recitals. The above recitals ("Whereas" clauses) are hereby adopted as legislative findings, purpose and intent of the City Commission.

SECTION 2. The City of St. Pete Beach fiscal year 2019 budget shall be amended per Appendix A, attached and made part of this Ordinance.

SECTION 3. Conflicts. All ordinances or parts of ordinances, in conflict herewith are hereby repealed to the extent of any conflict with the Ordinance.

SECTION 4. Severability. The provisions of this Ordinance are declared to be severable, and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 5. Construction. This Ordinance is to be liberally construed to accomplish its objectives.

SECTION 6. Publication**.** This Ordinance shall be published in accordance with the requirements of law.

SECTION 7. Effective Date. This ordinance shall take effect immediately upon adoption.

FIRST READING: ____________
PUBLISHED: ____________
SECOND READING: ____________
PUBLIC HEARING: ____________

CITY COMMISSION, CITY OF ST. PETE BEACH, FLORIDA.

____
Alan Johnson, Mayor

I, Rebecca C. Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this ________ day of ________, 2019.

____
Rebecca C. Haynes, City Clerk

APPROVED AS TO LEGAL FORM AND CORRECTNESS:

____
Andrew Dickman, City Attorney

Appendix A

Description	Account		Amount
Re-appropriated capital projects:			
IT server replacement	001.5501.513.5649		25,000
Fire Station 23 Kitchen Improvements	001.5801.522.5621		26,991
Entrance Signs	001.6103.541.5650		50,000
General Fund total		**$**	**101,991**
Blind Pass Road	301.8000.590.5650		9,019,542
Library Interior Service Enhancements	301.8000.590.5650		186,182
Library Structural Repairs	301.8000.590.5650		344,355
Pass-a-Grille Way Reconstruction, Phase II	301.8000.590.5650		4,426,623
Gulf Blvd. Electric Undergrounding (FY17)	301.8000.590.5310		818,891
Gulf Blvd. Electric Undergrounding (FY18)	301.8000.590.5650		4,489,624
Dune Walkovers	301.8000.590.5650		103,900
Egan Park	301.8000.590.5650		84,750
Fire Station 22 Facility Improvements	301.8000.590.5650		43,280
Pass-a-Grille Restrooms	301.8000.590.5650		110,778
Place Making Improvements	301.8000.590.5650		75,000
Playground Equipment Replacement	301.8000.590.5650		88,000
Public Property Beautification	301.8000.590.5650		95,596
Street Rehabilitation	301.8000.590.5650		414,410
FDOT Highway Landscape	301.8000.590.5650		55,852
Capital Improvement Fund total		**$**	**20,356,783**
Valve Vault Repair	101.6107.535.5638		29,169
Inflow and Infiltration Program	101.6107.535.5633		417,868
South Sewer Expansion (FY17)	101.6107.535.5640		343,691
South Sewer Expansion (FY18)	101.6107.535.5640		3,000,000
North Sewer Expansion (FY17)	101.6107.535.5639		387,725
North Sewer Expansion (FY18)	101.6107.535.5639		100,000
Lift Station Repair & Replacement	101.6107.535.5632		260,488
Wastewater Fund total		**$**	**4,538,941**

Appendix A

Description	Account		Amount
Alley Improvements	103.6108.537.5655		100,000
Boca Ciega Isle Dr. Stormwater Project	103.6108.537.5655		316,215
Stormwater Improvements	103.6108.537.5655		473,288
Stormwater Fund total		$	**889,503**
Capital projects total		$	**25,887,218**
Re-appropriated operating expenditures:			
GIS professional services (PO 18-00409)	001.5401.515.5310		27,570
Environmental assessment (PO 18-00389)	001.5403.524.5310		4,500
Library newspaper database (PO 18-00303)	001.5602.571.5310		1,325
Staff uniforms (PO 18-00426)	001.5801.522.5521		550
Generator power evaluation (PO 18-00145)	001.6101.519.5312		3,000
Vehicle replacement (PO 18-00213)	001.6102.519.5641		20,639
Concrete repair (PO 18-00391)	001.6103.541.5469		24,555
MOT cones (PO 18-00417)	001.6103.541.5469		2,440
Staff uniforms and supplies (PO 18-00317)	001.6103.541.5529		1,134
Staff uniforms and supplies (PO 18-00365)	001.6103.541.5529		1,814
John Deere skid steer (PO 18-00407)	001.6103.541.5641		22,109
Park turf maintenance (PO 18-00101)	001.6104.572.5310		1,763
Stormwater drainage engineering (PO 18-00135)	001.6104.572.5310		4,975
District three lawn service (PO 18-00257)	001.6104.572.5310		28,601
Aluminum flag pole and installation (PO 18-00318)	001.6104.572.5529		1,650
Deck lumber for beach walkovers (PO 18-00418)	001.6105.572.5461		1,819
Smart charging solar station (PO 18-00443)	001.6106.572.5649		4,200
Environmental assessment (PO 18-00390)	001.9618.581.6000		7,700
General Fund total		$	**160,344**
Gas detector with internal pump (PO 18-00251)	101.6107.535.5529		2,300
Wastewater Fund total		$	**2,300**
Utility system valuation (PO 18-00357)	102.6108.537.5310		8,640
Reclaimed Water Fund total		$	**8,640**

Appendix A

Description	Account		Amount
NPDES permitting support (PO 18-00023)	103.6108.537.5313		10,510
Stormwater Fund total		$	**10,510**
Operating expenditures total		$	**181,794**
Re-appropriated revenue:			
Gulf Blvd. beautification	301.312.101		5,496,901
Blind Pass Road (FDOT)	301.334.390		1,000,000
Blind Pass Road (FDEP)	301.334.390		500,000
Highway landscaping (FDOT)	301.334.400		90,000
Dune walkovers (Pinellas County)	301.337.000		120,000
County contributions - PAG Way Phase II	301.337.300		675,007
County contributions - Blind Pass Road	301.337.300		1,648,188
Capital Improvement Fund total		$	**9,530,096**
State appropriation	101.369.005		1,000,000
Wastewater Fund total		$	**1,000,000**
Pass-a-Grille Way phase II (SWFWMD N712)	103.334.620		1,457,105
Blind Pass Road (SWFWMD N607)	103.334.620		311,734
Stormwater Fund total		$	**1,768,839**
Grant/interlocal revenue total		$	**12,298,935**
Additional expenditures:			
Property acquisition, abatement, demolition	001.9618.581.6000		682,000
General Fund total		$	**682,000**
Additional expenditures total		$	**682,000**

St. Pete Beach City Commission
Agenda Report

Issue Considered:	Appointment of Interim Commissioner, District 2
Date:	January 8, 2019
Prepared By:	Rebecca Haynes, City Clerk
Thru:	Wayne Saunders, City Manager
Summary of Issue:	At the December 11, 2018 meeting, Commissioners accepted Commissioner Falkenstein's resignation effective 12/27/2018. It was the consensus to advertise the vacancy on interim basis through Commissioner Falkenstein's term, which ends March 12, 2019. The City Clerk's Office advertised the interim vacancy and received one application, Mr. Doug Izzo. Mr. Izzo is also the sole qualified candidate for the District 2 seat which negates the necessity of conducting an election on March 12, 2019.
Funding:	N/A
Requested Motion:	"I move to appoint Mr. Doug Izzo to serve as Interim Commissioner for District 2 until the end of the current term, March 12, 2019.
Attachments:	E-Mail Communication Letter of Interest Resume'
Reviewed by City Manager:	__WS__

Rebecca Haynes

From:	Doug Izzo <dougspb@gmail.com>
Sent:	Tuesday, December 18, 2018 11:59 AM
To:	Rebecca Haynes
Subject:	St. Pete Beach Appointment
Attachments:	DOC121818.pdf; Resume_DougIzzo.pdf
Follow Up Flag:	Follow up
Flag Status:	Flagged

Hi Rebecca,

I would like to apply for the appointment to St. Pete Beach Commissioner, District 2 seat. Attached please find my supporting documentation.

12/18/2018

City Clerk
City of St. Pete Beach
155 Corey Avenue
St. Pete Beach, FL 33706

To whom it may concern,

I am submitting this letter of interest to be considered as an appointment to the St. Pete Beach City Commission. The interest is based on the following reasons.

I love the sense of community we have here in St. Pete Beach. I will work to support and enhance our local community. I have always held an interest in politics and studied political science at Eckerd College. I think the political bug bit me in middle school when I attend my first "rally" for a presidential candidate. With the recent passing of George H.W. Bush, my desire to serve the people as a true public servant has never been more passionate than it is now. So many times, I hear elected officials providing their opinion on an issue or explaining what they think needs to be done. I do not think elected officials should make decisions based on their opinion. If I am appointed, I will make decisions based on feedback from constituents.

I currently work with elected officials at the municipal, county, state and federal levels. I attend municipal commission meetings all along the beaches regularly. I have attended St. Pete Beach Commission Meetings for five years. I have been on the St. Pete Beach Planning Board from June 2017 to December 2018. I am up to date on city issues and familiar city staff. While working with 14 different municipalities, I am in tune with best practices and how to overcome challenges that may arise. I also, have exemplary professional relationships with our county, state and federal counterparts and can work with them in the best interest of the city.

I ran for commission unopposed and will become the commissioner in March 2019. It makes sense to appoint the incoming commissioner during this short gap to ensure a smooth transition. Should I be appointed, I will continue to conduct city business in a well thought out and professional manner.

Thank you,

Doug Izzo

Doug Izzo
Resident/Commissioner Elect

Douglas P. Izzo

7050 Sunset Way #33
St. Pete Beach, FL 33706
941.626.2392
dpizzo@eckerd.edu

EDUCATION Bachelor of Arts, Eckerd College, St. Petersburg, FL — May 2013
Major: Communication
Minor: Political Science & Business Management

STUDY ABROAD

United Nations/Embassies, Manhattan, NY — January 2010

Enhanced conduct of United Nations procedures and operations. Participated in briefings by NGO representatives at the U.N and attended meetings with diplomats in Manhattan based Embassies for France, China and Russia to better understand their goals and approach to securing safety and peacekeeping globally.

Marketing Tourism and Hospitality, Tampa/St. Petersburg, FL — January 2013

Participated in behind the scenes operations while visiting The Port of Tampa, The Tampa Electric Company, Tampa Bay & Company Convention & Visitor Bureau, The Florida Aquarium, and The Vinoy Renaissance Resort & Golf Club. Met with various Presidents, Vice Presidents, Marketing Directors, and Director of Environmental Programs to learn their strategies and gain knowledge for operating, marketing, and maintaining successful, thriving companies.

WORK EXPERIENCE

Project Consultant, CATECOMM, St. Petersbug, FL — September - October 2016

- Liaison between CATECOMM and the municipalities along the Tampa Bay Beaches.
- Energize residents and businesses to voice support for a local transit project.
- Work with leaders in the community to spread the message.
- Organize a grassroots campaign.

Government Affairs, Tampa Bay Beaches Chamber of Commerce, St. Pete Beach, FL — April 2013- Present

- Liaison between the Chamber and the municipalities we serve.
- Attend Commission meetings and beach affiliate meetings.
- Attend Florida Chamber & U.S. Chamber meetings and events.
- Meet with city managers and engage to assist their business.
- Engage with Florida Chamber & U.S. Chamber to discuss their annual political agenda.
- Assist in the creation and implementation of community leadership program.
- Assist in the creation and implementation of Pinellas County Chamber Days at the State Capitol.
- Head the Community Advocacy Committee.
- Execute communications regarding political items to membership and community leaders.
- Aggressively markets items when the Chamber resolves to stand on particular issues.
- Develops an annual political agenda based on the needs of the business community.
- Represents Chamber memberships in local, county, state and federal governmental issues.

Member Support, Tampa Bay Beaches Chamber of Commerce, St. Pete Beach, FL — June 2012- April 2013

- Promoted to Government Affairs in April 2013.
- Attended, help set-up and ran networking mixers, business workshops and luncheons.
- Maintained relationships and worked closely with Government agencies and officials.
- Organized and updated membership database.
- Liaison between the main Chamber office on St. Pete Beach and the Chamber kiosk in John's Pass, reporting new member info, tourist traffic, and interest.
- Communicate with members on various topics that include upcoming or past events, membership, billing, and local issues such as tourism and economic development.

Realtor Assistant, Coldwell Banker, St. Pete Beach, FL — September 2010- May 2012

- Created ads for the duPont Registry Magazine and the Homes and Land Magazine.
- Marketed visual tours, brochures, postcards, flyers, calendar inserts, etc.
- Wrote descriptions, photographed properties, uploaded, edited photos and listed properties on websites & magazines.
- Established a record of leads through referrals, cold calling, face to face networking, direct mail, and email.
- Held Open Houses and Brokers Opens as well as assisted with staging homes.
- Called agents to inquire feedback on our listings that they've viewed.
- Attended webinars for marketing and graphic design. Completed listing agreements and MLS sheets.

Intern, Tampa Bay Beaches Chamber of Commerce, St. Pete Beach, FL — August 2009- August 2010

- Promoted to Membership Support, 2012.
- Sold tickets for Busch Gardens as well as other local attractions and managed the chamber kiosk in John's Pass.
- Researched local data for processing, communicated with members on various issues that included upcoming or past events, membership, billing, and local issues.

Campaign Manager, Robert Skidmore for County Commissioner, Englewood, FL — 2008

- Organized and set up fundraisers and campaign events.
- Provided campaign awareness to district constituents and assisted with mass mailings.
- Discussed local issues with constituents and forwarded to candidate if deemed a priority.
- Delivered campaign materials house to house.

Intern, Englewood - Cape Haze Chamber of Commerce, Englewood, FL — August 2008- August 2009

- Designed and implemented electronic news letters.
- Gathered local data for processing and communicated with members on various issues that included upcoming or past events, membership, billing, and local issues.

Manager, Rotonda Pizza and Subs, Englewood, FL — August 2006- August 2009

- Handled financial transactions.
- Managed conflict, implemented troubleshooting skills.
- Ensured a clean and safe environment for staff and patrons.
- Supervised a team of 15 staff members and trained them on basic customer service skills to ensure the face of the establishment/first impression was positive.
- Conducted walkthroughs of dining room and communicated with customers face to face to make sure the experience and service was beyond their expectations.

Owner, Tropical Breeze Property Management, Englewood, FL — August 2003- August 2008

- Managed housing maintenance for seasonal and year-round residents.
- Hired contractors for key projects, maintained yards.
- Conducted monthly walkthroughs to ensure rules and regulations were being met by renters.

BOARDS

Planning Board, City of St. Pete Beach, St. Pete Beach, FL — June 2017- December 2018

AWARDS

Advocate of the Year Award, Tampa Bay Vacation Rental Alliance, Tampa Bay, FL — December 2016

ACTIVITIES & COMMUNITY

- Eckerd College Newspaper, Writer
- Romney Victory Headquarters , Intern
- Founder/President, Young Republicans Club
- Eckerd Kids, Volunteer
- Taste of the Beaches, Volunteer
- Rick Scott for Governor, Volunteer
- Gulf Beaches Rotary, Volunteer
- St. Pete Beach Classic, Volunteer
- Lemon Bay Summer Youth Golf Program, Volunteer
- Fort DeSoto Beach Cleanup, Volunteer
- Pam Bondi for Attorney General, Volunteer
- Kathleen Peters for House of Representatives, Volunteer

TECHNICAL

- Windows XP / Vista / 8 / 10
- MS Word, Excel, PowerPoint
- Apple / Macintosh / IPad / IPhone / Square
- Touchpoint, Weblink, Constant Contact

THE SUNSET CAPITAL OF FLORIDA

OATH OF OFFICE

I, **Doug Izzo**, a citizen of the State of Florida, and of the United States of America, and a full-time resident of the district from which I was selected, and being an officer of the City of St. Pete Beach, Florida, and a recipient of public funds as such officer, do hereby solemnly swear or affirm that I will support the Constitution and laws of the United States and the Constitution and laws of the State of Florida.

I further swear or affirm that I will, in all respects, observe the provisions of the Charter and Ordinances of the City of St. Pete Beach, Florida, and will faithfully discharge the duties of the office of City Commissioner to the best of my ability.

SEAL:

____

Doug Izzo, Commissioner/District 2

STATE OF FLORIDA
COUNTY OF PINELLAS

Sworn to and subscribed before me this **8th day of January**, by **Doug Izzo**, who is personally known to me or (___) produced ___NA______________________________________ as identification.

____

Rebecca C. Haynes, Notary Public
My commission expires: 11/22/2019