

FINANCE & BUDGET REVIEW COMMITTEE MEETING

MINUTES

JULY 8, 2015

1:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENT:

Al Johnson, Chairman
Mary Hacker, Vice-Chairwoman
Deborah Schechner, Member
Jack Samorajczyk, Member
Joanne Melodayo, Member

ALSO PRESENT:

Wayne Saunders, City Manager
Elaine Edmunds, Administrative Services Director
Rebecca Haynes, City Clerk
Jennifer Bryla, Community Development Director
Jennifer McMahon, Recreation Director
John Kretzer, Interim Public Services Director
Phyllis Ruscella, Library Administrator

1. Changes to the Agenda

There were no changes to the agenda.

2. Audience Comments

There were no audience comments.

3. Approval of Minutes

There were no minutes presented for approval.

4. Fiscal Year 2016 Budget Discussion

Administrative Services Director Elaine Edmunds reviewed the budget process and noted the two public hearings will be conducted on September 9, 2015 and on September 22, 2015 to adopt the budget and the millage rate.

a. General Fund Revenues

- The General Fund Revenue maintains the current millage rate of 3.15 which will generate approximately \$520,000 in additional revenue with the projected 7.9% increase in property values.
- Franchise/Utility tax revenue increase of \$84,000
- Building permit revenue increase of \$75,000
- Parking revenue decrease of \$240,000
- Recreation revenue increase of \$26,000
- Rent revenue and income increase of \$18,000
- Recreation donations increase of \$20,000

General Fund Expenditures

- Proposed salary increase of 2.5%
- Pay plan study of \$20,000
- Potential salary increase based on pay plan results
- Projected increase in health and liability insurance plans
- Impact fee study of \$15,000
- Computer software purchase for Community Development Department of \$86,000 and Recreation Department of \$47,888
- Initiation of vehicle replacement plan for \$158,750
- Initiation of fire equipment replacement for \$99,594
- Increase of transfer to the CIP to \$1,975,000

b. Charter Offices

Member Melodayo moved to approve the City Commission budget as presented. The motion was seconded by Member Samorajczyk and unanimously approved by a voice vote.

Member Samorajczyk moved to approve the City Clerk budget as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Member Samorajczyk moved to approve the City Attorney budget as presented. The motion was seconded by Member Schechner and unanimously approved by a voice vote.

Member Schechner moved to approve the City Manager budget as presented. The motion was seconded by Member Samorajczyk and unanimously approved by a voice vote.

c. Community Development Department

Member Samorajczyk moved to approve the Planning Division budget as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Member Samorajczyk moved to approve the Building Services budget as presented. The motion was seconded by Vice Chairwoman Hacker and unanimously approved by a voice vote.

Member Samorajczyk moved to approve the Code Enforcement Division budget as presented. The motion was seconded by Member Schechner and unanimously approved by a voice vote.

d. Administrative Services Department

Member Melodayo moved to approve the IT Division budget as presented. The motion was seconded by Member Schechner and unanimously approved by a voice vote.

Member Melodayo moved to approve the Finance Division budget as presented. The motion was seconded by Member Samorajczyk and unanimously approved by a voice vote.

Member Melodayo moved to approve the Parking Division budget as presented. The motion was seconded by Member Samorajczyk and unanimously approved by a voice vote.

e. Law Enforcement

Member Samorajczyk moved to approve the Law Enforcement budget as presented. The motion was seconded by Vice Chairwoman Hacker and unanimously approved by a voice vote.

f. Fire Department

Member Samorajczyk moved to approve the Suppression Division budget as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Member Melodayo moved to approve the EMS Division budget as presented. The motion was seconded by Member Samorajczyk and unanimously approved by a voice vote.

g. Recreation Department

Member Schechner moved to approve the Recreation Division budget as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Member Melodayo moved to approve the Aquatics Division budget as presented. The motion was seconded by Member Samorajczyk and unanimously approved by a voice vote.

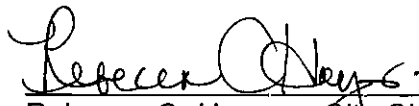
5. Event Co-Sponsorship

Member Samorajczyk moved to support Beach Goes Pops and St. Pete Beach Classic for an additional amount of \$24,953. The motion was seconded by Vice Chairwoman Hacker and unanimously approved by a voice vote.

6. Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 4:20 p.m.

Attest:


Rebecca C. Haynes, City Clerk


Al Johnson, Chairman

Minutes approved on: 12/10/2015