

FINANCE & BUDGET REVIEW COMMITTEE MEETING

MINUTES

July 16, 2019

9:00 A.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Mary Hacker, Chairwoman
Rebecca Lyons, Member
Joanne Melodayo, Vice Chair
Harold Hale, Member
Jack Samorajczyk, Member

ALSO PRESENT:

Alex Rey, City Manager
Vince Tenaglia, Assistant City Manager
Wesley Wright, Community Development Director
Mike Clarke, Public Works Director
Jennifer McMahon, Parks and Recreation Director
Jim Kilpatrick, Fire Chief
Ginny Keeter-Bodkin, Deputy City Clerk

1. Changes to the Agenda

There were no changes to the agenda.

2. Audience Comments

There were no audience comments.

3. Action Items

- a. FY 2020 Proposed Budget Review

Assistant City Manager Vince Tenaglia reviewed a presentation titled the "City of St. Pete Proposed Budget Fiscal Year 2020" to the Committee, which included the Millage Rate Adoption Process, General Fund Revenue and Expenditures, Building, Fleet, Capital, Wastewater, Reclaimed Water and Stormwater Funds, and Capital Improvement Plan.

During the review of the Summary section, Mr. Tenaglia reviewed budget priorities and City Manager Alex Rey joined in the discussion of some of those items.

Following the review, Chair Hacker led the Committee through each section of the budget in detail beginning with department level reviews as follows:

City Commission – Page 40

Rebecca Haynes, City Clerk, provided updates and answered questions posed by the committee.

Member Samorajczyk made a motion to accept the City Commission budget for Fiscal Year 2020 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote, (5 yeses – 0 nos).

City Clerk – Page 46

Member Samorajczyk made a motion to accept the City Clerk budget for Fiscal Year 2020 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote, (5 yeses – 0 nos).

City Manager – Page 51

Alex Rey, City Manager, provided updates, including the addition of a PIO position, and answered questions posed by the committee.

Member Samorajczyk made a motion to accept the City Manager budget for Fiscal Year 2020 as presented. The motion was seconded by Member Lyons and unanimously approved by a voice vote, (5 yeses – 0 nos).

City Attorney – Page 54

Member Samorajczyk made a motion to accept the City Attorney budget for Fiscal Year 2020 as presented. The motion was seconded by Member Lyons and unanimously approved by a voice vote, (5 yeses – 0 nos).

Community Development: Planning – Page 59

Wesley Wright, Community Development Director, summarized and answered questions posed by the committee.

Member Samorajczyk made a motion to accept the Community Development: Planning budget for Fiscal Year 2020 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote, (5 yeses – 0 nos).

Community Development Code Enforcement – Page 63

Chair Hacker made a motion to accept the Community Development: Code Enforcement budget for Fiscal Year 2020 as presented. The motion was seconded by Member Samorajczyk and unanimously approved by a voice vote, (5 yeses – 0 nos).

Administrative Services: Finance – Page 68

Vince Tenaglia, Assistant City Manager, answered questions posed by the committee.

Member Lyons made a motion to accept the Administrative Services: Finance budget for Fiscal Year 2020 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote, (5 yeses – 0 nos).

Administrative Services: Information Technology – Page 73

Member Samorajczyk made a motion to accept the Administrative Services: Information Technology budget for Fiscal Year 2020 as presented. The motion was seconded by Member Lyons and unanimously approved by a voice vote, (5 yeses – 0 nos).

Administrative Services: Library – Page 77

Member Samorajczyk made a motion to accept the Administrative Services: Library budget for Fiscal Year 2020 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote, (5 yeses – 0 nos).

Administrative Services: Parking Enforcement – Page 82

Member Melodayo made a motion to accept the Administrative Services: Parking Enforcement budget for Fiscal Year 2020 as presented. The motion was seconded by Member Samorajczyk and unanimously approved by a voice vote, (5 yeses – 0 nos).

Law Enforcement – Page 85

Vince Tenaglia, Assistant City Manager, answered questions posed by the committee.

Member Samorajczyk made a motion to accept the Law Enforcement budget for Fiscal Year 2020 as presented. The motion was seconded by Member Lyons and unanimously approved by a voice vote, (5 yeses – 0 nos).

Fire Department: Fire Suppression – Page 91

Jim Kilpatrick, Fire Chief, answered questions and provided information to the committee.

Member Samorajczyk made a motion to accept the Fire Department: Fire Suppression budget for Fiscal Year 2020 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Fire Department: Emergency Medical Services – Page 95

Member Samorajczyk made a motion to accept the Fire Department: Emergency Medical Services budget for Fiscal Year 2020 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote, (5 yeses – 0 nos).

Chair Hacker adjourned the meeting for a short break at 10:55 AM. The meeting resumed at 11:10 AM.

Public Works: Administration – Page 101

Mike Clarke, Public Works Director, provided information and answered questions from the committee.

Member Melodayo made a motion to accept the Public Works: Administration budget for Fiscal Year 2020 as presented. The motion was seconded by Member Hale and unanimously approved by a voice vote, (5 yeses – 0 nos).

Public Works: Facilities Maintenance – Page 107

Member Samorajczyk made a motion to accept the Public Works: Facilities Maintenance budget for Fiscal Year 2020 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote, (5 yeses – 0 nos).

Public Works: Streets Maintenance – Page 111

Member Lyons made a motion to accept the Public Works: Facilities Maintenance budget for Fiscal Year 2020 as presented. The motion was seconded by Member Samorajczyk and unanimously approved by a voice vote, (5 yeses – 0 nos).

Public Works: Beaches and Coastal Facilities – Page 115

Member Samorajczyk made a motion to accept the Public Works: Beaches and Coastal Facilities budget for Fiscal Year 2020 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote, (5 yeses – 0 nos).

Parks and Recreation: Recreation and Aquatics – Page 119

Jennifer McMahon, Parks and Recreation Director answered questions from the committee.

Member Lyons made a motion to accept the Recreation and Aquatics budget for Fiscal Year 2020 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote, (5 yeses – 0 nos).

Parks and Recreation: Parks and Grounds Maintenance – Page 125

Member Samorajczyk made a motion to accept the Parks and Grounds Maintenance budget for Fiscal Year 2020 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote, (5 yeses – 0 nos).

Non-Departmental – Page 128

This budget consisted of only transfers between funds and there was no action taken.

Building Fund – Page 133

Vince Tenaglia, Assistant City Manager, answered questions posed by the committee.

Member Samorajczyk made a motion to accept the Building Fund budget for Fiscal Year 2020 as presented. The motion was seconded by Member Lyons and unanimously approved by a voice vote, (5 yeses – 0 nos).

Fleet Fund – Page 137

Member Lyons made a motion to accept the Fleet Fund budget for Fiscal Year 2020 as presented. The motion was seconded by Member Samorajczyk and unanimously approved by a voice vote, (5 yeses – 0 nos).

Capital Fund – Page 143

Member Samorajczyk made a motion to accept the Capital Fund budget for Fiscal Year 2020 as presented. The motion was seconded by Member Lyons and unanimously approved by a voice vote, (5 yeses – 0 nos).

Wastewater Fund – Page 150

Member Samorajczyk made a motion to accept the Wastewater Fund budget for Fiscal Year 2020 as presented. The motion was seconded by Member Lyons and unanimously approved by a voice vote, (5 yeses – 0 nos).

Chair Hacker adjourned the meeting for a lunch break at 11:45 AM. The meeting reconvened at 12:15 PM.

Reclaimed Water Fund – Page 155

Member Samorajczyk made a motion to accept the Reclaimed Water Fund budget for Fiscal Year 2020 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote, (5 yeses – 0 nos).

Vince Tenaglia, Assistant City Manager, answered questions posed by the committee.

Stormwater Fund – Page 160

Member Lyons made a motion to accept the Stormwater Fund budget for Fiscal Year 2020 as presented. The motion was seconded by Member Samorajczyk and unanimously approved by a voice vote, (5 yeses – 0 nos).

Capital Improvement Plan – Page 166-169

Vince Tenaglia, Assistant City Manager, had reviewed the plan during his presentation and at last month's meeting.

Member Samorajczyk made a motion to accept the Capital Improvement Plan for Fiscal Year 2020 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote, (5 yeses – 0 nos).

A discussion followed on the Millage Rate. There will be some increases in utility rates and taxes overall. City Manager Alex Rey stated that he had recommended to the City Commission that as a fiscal discipline practice, any surplus funds should go toward capital.

Member Melodayo made a motion to keep the Millage Rate at 3.15% for Fiscal Year 2020. The motion was seconded by Member Hale and unanimously approved by a voice vote, (5 yeses – 0 nos).

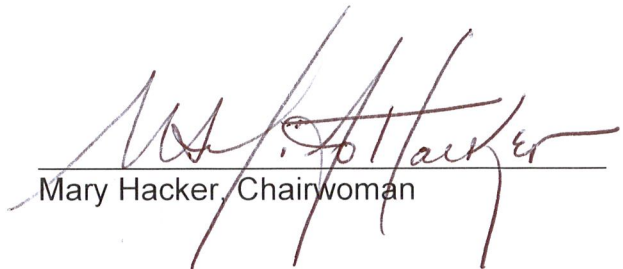
4. Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:55 p.m.

Attest:



Rebecca C. Haynes, City Clerk



Mary Hacker, Chairwoman

Minutes approved on: 8/7/19