

FIRE PENSION BOARD

MINUTES

JANUARY 17, 2019

1:30 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Ryan Holt, Chairman
Mark Keenan, Secretary (entered the meeting at approximately 1:36 p.m.)
Keith Beattie, Member
Marilyn Terry, Member

ABSENT:

Bruno Falkenstein, Member

ALSO PRESENT:

Vince Tenaglia, Assistant City Manager
Mary Jo Murphy, Deputy City Clerk
Lee Dehner, Christiansen & Dehner
Patrick Donlan, Foster & Foster
Kerry Richardville, AndCo Consulting

1. Changes to the Agenda

Chairman Holt commented that an invoice from Foster & Foster arrived after the publishing of the agenda and that the invoice will be placed on the April 18, 2019 agenda.

Chairman Holt introduced and welcomed the new member to the board, Member Marilyn Terry.

2. Audience Comments

There were no audience comments.

3. Approval of Minutes

a. October 18, 2018 meeting

Member Beattie made a motion to approve the minutes from the October 18, 2018 meeting. The motion was seconded by Member Terry and unanimously approved by a roll call vote, (4 yeses – 0 nos).

4. Payment of Invoices

- AndCo Consulting
- Anchor
- Christiansen and Dehner
- Foster & Foster
- Salem Trust

Member Beattie made a motion to approve the invoices. The motion was seconded by Member Terry and unanimously approved by a roll call vote, (4 yeses – 0 nos).

5. Presentations

- a. Consultant Report and Itemization of Asset Holdings: Kerry Richardville, AndCo

Kerry Richardville, AndCo Consulting, gave a presentation to the Fire Pension Board and reviewed a document entitled, "Investment Performance Review, Period Ending December 31, 2018, St. Pete Beach Firefighters' Retirement System."

Assistant City Manager Tenaglia suggested giving consideration as to whether active management might be where the board should orient moving forward.

It was a consensus of the board that Ms. Richardville bring different scenarios to review during the next meeting in regard to active management.

- b. Legal Report: Lee Dehner – Christiansen & Dehner

Attorney Dehner discussed the following with the Board:

- Revised ordinance and Operating Rules and Procedures
- IRS guidelines for the procedure if a retiree or beneficiary, who is in pay status, cannot be found
- Action for the board on the ordinance is to recommend, by motion, its adoption by the City
- Review actual administrative expenses that occurred through September 30, 2018, which need to be approved by the board; file with the City and file with the Division of Retirement
- Ms. Richardville shall provide an itemization of investments to the City of St. Pete Beach
- Legislative session

Chairman Holt stated the following items will be placed on the April 18, 2019 meeting agenda:

- Revised ordinance
- Addendum to the Operating Rules and Procedures
- Letter of "No Impact" from Foster & Foster

c. Actuarial/Valuation Report: Patrick Donlan – Foster & Foster

Patrick Donlan, Foster & Foster, gave a presentation and reviewed the Actuarial Valuation Report with the board.

Member Beattie made a motion to approve the Actuarial Valuation Report from Mr. Donlan. The motion was seconded by Secretary Keenan and unanimously approved by a voice vote, (4 yeases – 0 nos).

6. Action Items

a. Establish Fiscal year 2019-2020 Earnings Assumption/Valuation approval

Attorney Dehner instructed the board, by motion, to determine the total expected annual rate of return for the current year, the next several years and the long-term thereafter based on recommendations from Kerry Richardville and Patrick Donlan.

Ms. Richardville and Mr. Donlan recommended that 7.6 was a reasonable expected rate of return.

Secretary Keenan made a motion that based on the current asset allocation for the St. Pete Beach Fire Fighters' Plan, we believe that 7.6 percent is a reasonable expected rate of return over the next year, next several years and long-term thereafter. The motion was seconded by Member Beattie and unanimously approved by a voice vote, (4 yeases – 0 nos).

b. Letter of "No Impact" from Foster & Foster – Ordinance changes

Attorney Dehner instructed the board to implement the following procedures in regard to the ordinance:

- The ordinance needs to be recommended to the City Commission for adoption
- The letter of "No Impact" and the ordinance needs to be in the mail to the Division of Retirement before the second reading of the ordinance
- When adopted on second reading, a signed copy needs to be sent to the Division of Retirement

Having approved the Actuarial Valuation Report, Attorney Dehner instructed the board to perform the following actions:

- Mr. Donlan shall provide additional calculations, within 60 days, to the Division of Retirement and the City of St. Pete Beach
- Ms. Richardville shall provide investment information, the 60 T report, within 60 days to the City of St. Pete Beach

7. Discussion Items

a. Old Business

- Cost analysis of "frozen" buyback by Foster & Foster

In regard to the "frozen" buyback, Mr. Donlan stated that he will provide a list of each employee and what the lump sum amount would be.

- Cost analysis of beneficiary election by Foster & Foster

Mr. Donlan stated he would send Attorney Dehner the proposed language for the death benefit and send the Fire Pension Board the individual cost for buying up their average final compensation.

- Form 1F for Mike Terry

Attorney Dehner instructed Member Terry to complete a Form 1F- Final Statement of Financial Interests, 2019 - for Michael Terry and to include the dates of financial information for 1/1/18 to 8/2/18.

b. New Business – Review of Fiscal Year 9-30-18 Expenses

It was a consensus of the board to place the above-mentioned item on the April 2019 agenda.

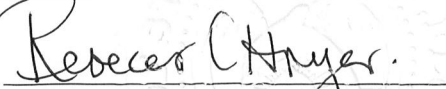
8. Adjournment – Next Meeting: 4/18/2019 at 8:30 a.m.

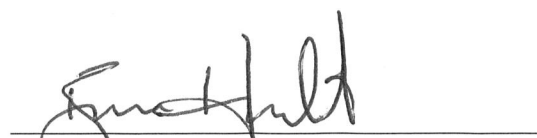
Mr. Tenaglia informed the board that there had been a suggestion from the Police Pension Board to consider combining the Police and Fire pensions.

Chairman Holt stated that he would place the possibility of combining the Fire and Police pension plans on the April agenda as an action item.

There being no further business to come before the Board, the meeting was adjourned at 3:01 p.m.

Attest:


Rebecca C. Haynes, City Clerk


Ryan Holt, Chairman

Minutes approved on: 4-18-2019