

# **GENERAL PENSION BOARD**

## **MINUTES**

**September 15, 2011**

**10:30 a.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:**

Bill Schroeder, Chairman  
John Kretzer, Member  
Mike Cohen, Member  
Don Pellegrino, Member  
Ivette Ramos, Member

**ALSO PRESENT:**

Pamala Prell, Deputy City Clerk

**1. Introductions**

Chairman Schroeder introduced new Trustee John Kretzer and welcomed him to the board.

**2. Election of Officers**

**Member Cohen nominated Member Ramos as Secretary. The nomination was seconded by Member Pellegrino and approved by a unanimous voice vote.**

**Member Cohen nominated Member Pellegrino as Vice Chairman. The nomination was seconded by Secretary Ramos and approved by a unanimous voice vote.**

**3. Approval of Minutes of April 21, 2011 Regular Meeting and April 21, 2011 Joint Meeting**

**Member Cohen made a motion to approve the minutes of the April 21, 2011 regular meeting and the April 21, 2011 joint meeting. The**

**motion was seconded by Don Pellegrino and approved by a unanimous voice vote.**

**4. Payment of Invoices**

During discussion, it was determined that Tim Nash of Bogdahn Consulting reviewed the invoices of Dana Investment, Inc., Cutwater, Rockwood and Salem Trust and found them to be accurate.

All members agreed that Secretary Ramos will review all invoices before they are presented to the board.

**Member Pellegrino made a motion to approve the invoices, as submitted. The motion was seconded by Member Cohen and approved by a unanimous voice vote.**

**5. Reports**

Tim Nash, Bogdahn Consulting, presented the quarterly report.

Chairman Schroeder suggested that a special meeting be held to discuss the board becoming more actively involved in designing their portfolio.

Upon request, Deputy City Clerk Prell will schedule a training session for the trustees of all three pension boards.

After discussion, it was decided to wait until after the special meeting to consider the recommendations of Bogdahn Consulting.

Mr. Nash suggested American Real Estate for investing in real estate and advised that he will provide more information at the special meeting.

Mr. Nash stated that he received a report from Foster & Foster ranking pension plans for 2010. One being the best, St. Pete Beach Police Officers' Pension Plan ranked 13<sup>th</sup> and St. Pete Beach General Employees' Pension Plan 14<sup>th</sup>.

Ms. Lynn Skinner, Salem Trust, explained that they are the custodians for the plan, they hold the assets, make the benefit payments, and pay the invoices.

Ms. Skinner presented a new authorization form to be signed by Secretary Ramos, Chairman Schroeder and Member John Kretzer.

Ms. Skinner advised that she is sending out two mailings one form regarding retiree's benefits end dates for pension payments and another

form for retirees change dates, that needs to be verification by the Secretary and returned to her.

Mr. Dehner advised the board that they must have a motion to certify the election result.

**Member Pellegrino made a motion to certify the election results for Trustee Kretzer. The motion was seconded by Member Cohen and approved by a unanimous voice vote.**

**6. New/Old Business**

- a. Approval of payment of \$5,774.84, renewal of fiduciary insurance (already paid – policy expired 07-31-11).

**Member Cohen made a motion to ratify payment of the fiduciary insurance premium in the amount of \$5,774.84. The motion was seconded by Member Pellegrino and approved by a unanimous voice vote.**

- b. Authorization for COLA increase for retirees.

**Member Cohen made a motion to authorize the COLA increase for retirees. The motion was seconded by Secretary Ramos and approved by a unanimous voice vote.**

- c. Overpayment to Phil Thorne, Retiree

Ms. Skinner explained what occurred and due to the overpayment of \$7,000, Foster & Foster recommended stopping all payments to the retiree until all of the money is returned to the plan.

Attorney Dehner advised that, when an error is made, it is the board's responsibility to correct it, whether it was an underpayment or overpayment.

**Member Cohen made a motion to reduce the payment to retiree Phil Thorne to the correct amount. The motion was seconded and approved by a unanimous voice vote.**

Ms. Skinner advised that she would contact her office immediately and advise them to reduce the payment to the correct amount.

- d. Chairman Schroeder's request to discuss the Pension Plan underfunding and other related matters.

Chairman Schroeder cited an article in the Paradise News and asked Attorney Dehner if the board has any fiduciary responsibility to address the article.

Mr. Dehner briefly advised the board of their fiduciary responsibilities.

Chairman Schroeder asked if the board would like to discuss the issue of consolidating all three pension boards.

Member Pellegrino brought up the unfunded liability that the plan has as of 2010 and asked that the following statement to be made part of the official record; "As citizens, we have concern for the police and fire but our interest is for general employees. But really, there is not too much we can do about this under funding except try to make the plan perform as well as it can. We don't have neither in my opinion, the authority nor the responsibility to solve this under funding.

**7. New Members/Return of Contributions Report**

There was no report given.

**8. Attorney Report**

**9. Miscellaneous Correspondence (no action necessary)**

- a. Foster & Foster
- b. Bogdahn
- c. Attorney

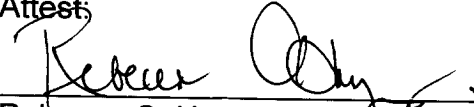
**10. Audience Comments**

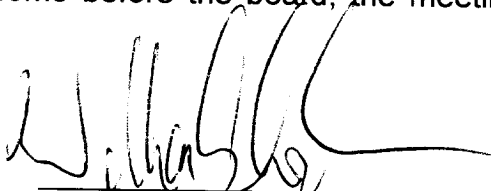
There were no audience comments.

**11. Adjournment**

There being no further business to come before the board, the meeting was adjourned at 12:15 p.m.

Attest:

  
Rebecca C. Haynes, City Clerk

  
Bill Schroeder, Chairman

Minutes approved on: 1-19-12