GENERAL PENSION BOARD

MINUTES

JULY 18, 2013

8:30 A.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Bill Schroeder, Chairman
Don Pellegrino, Vice Chairman
Bill Palmer, Member
Mike Cohen, Member
John Kretzer, Member

ALSO PRESENT

Mary Jo Murphy, Recording Secretary
Scott Owens, Graystone Consulting Tampa
Charles H. Mulfinger, II, Graystone Consulting Tampa
Lynn Skinner, Salem Trust
Lee Dehner, Christensen & Dehner

1. <u>Approval of Minutes</u>

Member Cohen made a motion to approve the minutes of April 18, 2013, as written. The motion was seconded by Member Palmer and unanimously approved by a voice vote.

2. <u>Payment of Invoices</u>

Christiansen & Dehner, P.A.	Inv# 20486, 06-30-13	$ 760.49
Anchor Capital Advisors	12-31-12 to 03-31-13	$ 1,948.17
Cutwater	01-01-12 to 03-31-13	$ 3,076.22
Salem Trust	04-01-13 to 06-31-13	$ 2,700.00
MorganStanley	01-01-13 to 03-31-13	$ 3,625.00
Morgan Stanley	10-01-12 to 12-31-12	$ 3,625.00

Member Cohen made a motion to approve the invoices, as presented. The motion was seconded by Member Pellegrino and unanimously approved by a voice vote.

3. <u>Reports</u>

Graystone Consulting

Mr. Mulfinger, representing Graystone Consulting, informed the Board about the managers, the quarterly report and reviewed the fees that are being paid. Mr. Mulfinger commented on Mr. Schroeder asking for the Graystone reports in advance. Mr. Mulfinger stated that Salem Trust is going through a conversion and their June custodial statement is still not available. Therefore, when producing their report, Mr. Mulfinger explained the calculations for June are estimations.

Scott Owens, representing Graystone Consulting, reported the second quarter did not do as well as the first quarter. Mr. Owens commented that some economists believe there is a disconnect between the economy and the market and that the market is driven by Federal policy.

In reference to Cutwater, Member Cohen suggested looking at a 2-year shorter term. Mr. Mulfinger stated that he would contact Cutwater and also find out what other fixed income short duration managers are out there and report back to the Board.

Salem Trust Company

Ms. Skinner, representing Salem Trust, informed the Board that Salem Trust has experienced some problems with their conversion and has caused a delay in their statements.

Ms. Skinner commented that there is a pensioner that receives his DROP payment on a quarterly basis. He received a payment for 3/1, 4/1, and 5/1, which should not have happened. Salem Trust stopped the payment for 6/1 and will not issue the 9/1 payment so that the pensioner will return to a quarterly basis.

4. New/Old Business

a. Approval of fiduciary liability coverage with Gibson & Wirt Inc., $6,574.37

Member Pellegrino made a motion to approve the fiduciary liability coverage with Gibson & Wirt, Inc. for $6,574.37. The motion was seconded by Member Cohen and unanimously approved by a voice vote.

b. Review/Discuss Attorney new summary plan

In an effort to save time, Chairman Schroeder suggested to Attorney Dehner to combine Item 4b, Review/Discuss Attorney new summary plan, and Item 5, Attorney Report. Attorney Dehner agreed.

5. Attorney Report

a. **Attorney to present board with a new summary plan description for the pension plan which outlines the significant changes and current provisions for distribution to employee members of pension.**

Attorney Dehner stated the three focuses of the summary plan description are: ensure that the statutory requirements in Chapter 112 are included, accuracy, and to have it understandable to members of the plan. Attorney Dehner stated that he did make one change for clarity on page 5 under the new ordinances.

Member Palmer pointed out a discrepancy in Item 2a and 2b to Attorney Dehner. Attorney Dehner commented that he would review it again and would change the language if needed.

Member Pellegrino made a motion to approve the City of St. Pete Beach General Employees' Retirement System summary plan description as presented by Attorney Dehner, according to the City Commission's ordinances, and it will be conditioned upon Attorney Dehner making the change on page 5 regarding the DROP plan eligibility and Bill Palmer being satisfied as to the determination of the employee vesting with the particular notation on Item 2. The motion was seconded by Member Kretzer and unanimously approved by a voice vote.

Attorney Dehner advised Chairman Schroeder that he would send the new summary plan to him after rewriting it.

Attorney Dehner amended the ordinance to incorporate the Internal Revenue Code provisions for compliance purposes and qualification purposes and recommended that he send it directly to Mr. Schroeder or Mr. Bonfield and ask that it be set for first reading and adoption as it is a qualification requirement. Chairman Schroeder directed Attorney Dehner to proceed.

Attorney Dehner informed the Board of legislative updates. Attorney Dehner explained that Senate Bill 534 is the bill that imposes additional filing and disclosure requirements on every defined benefit plan in the state and that the governor signed it into law.

Attorney Dehner reiterated that everyone on the Board file their financial disclosures.

6. Audience Comments

There were no comments from the audience.

8. Adjournment

There being no further business before the Board, the meeting was adjourned at 10:30 a.m.

Attest:

Rebecca C. Haynes, City Clerk

Bill Schroeder, Chairman

Minutes approved on: 10/17/13