

GENERAL PENSION BOARD

MINUTES

JANUARY 19, 2017

1:30 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

William Schroeder, Chairman
William Palmer, Secretary
Ray Gallant, Member

ALSO PRESENT:

Scott Owens, Graystone Consulting Tampa
Lee Dehner, Christensen & Dehner
Lynn Skinner, Salem Trust
Mary Jo Murphy, Deputy City Clerk

1. Changes to the Agenda

Under Item No. 6, "New/Old Business," Chairman Schroeder added the name Samantha Brem to the agenda.

2. Audience Comments

There were no comments from the audience.

3. Approval of Minutes

- a. October 20, 2016 – Quarterly Meeting
- b. October 24, 2016 – Special Meeting

Secretary Palmer made a motion to approve the minutes for October 20, 2016 and October 24, 2016. The motion was seconded by Member Gallant and unanimously approved by a voice vote.

4. Payment of Invoices

There was board discussion in regard to two invoices received from the following entities: Christiansen & Dehner, P.A., \$3,615.32, and Anchor Capital Advisors, \$2,312.80.

Secretary Palmer made a motion to approve both invoices. The motion was seconded by Member Gallant and unanimously approved by a voice vote.

5. Reports

Graystone (Morgan Stanley) Consultant – Quarterly Report

Scott Owens, Graystone Consulting, gave a presentation to the board in regard to the following topics:

- allocation changes
- economic review
- performance review

Chairman Schroeder requested Mr. Owens to compare Anchor against two passive strategies and have a discussion in regard to the results during a future meeting. Mr. Owens acknowledged Chairman Schroeder's request.

Mr. Owens informed Chairman Schroeder that Graystone's three-year contract is up for renewal. The current price is \$14,500 per year, and the increase is for \$17,500 per year for a minimum of three years. Chairman Schroeder stated that the contract renewal will be placed on the agenda for the next meeting and asked Mr. Owens to send the renewal notice to Secretary Palmer so Mr. Palmer could include it with the agenda.

Salem Trust Company

Lynn Skinner, Salem Trust, reviewed and/or submitted the following items:

- a letter addressed to "Clients and financial service partners of Salem Trust Company" from Mark F. Rhein, Chief Operating Officer
- a four-page document entitled "Salem Trust Service Report Summary"
- Mark F. Rhein, new Chief Operating Officer
- followed up on the fee addendum; Ms. Skinner will call and speak with Kristin Hill, Legal Assistant to Lee Dehner

- Ms. Skinner asked to attend two meetings annually versus attending four meetings

Foster & Foster

Patrick Donlan, Foster & Foster, submitted and reviewed a report entitled "City of St. Pete Beach, General Employees' Retirement System, Actuarial Valuation as of October 1, 2016" with the board.

Mr. Owens spoke to the board in regard to assumption changes.

Secretary Palmer made a motion to approve the 2016 actuarial review. The motion was seconded by Member Gallant and unanimously approved by a voice vote.

Attorney Dehner instructed the board to make a motion to determine the total expected annual rate of return for the current year, the next several and the long-term thereafter based on Scott Owens' recommendation.

Mr. Owens recommended the current assumption rate is a reasonable assumption for the short, intermediate and long-term.

Secretary Palmer made a motion to keep the assumption rate at 7.65 percent for this year, next year and the year thereafter. The motion was seconded by Member Gallant and unanimously approved by a voice vote.

Attorney Dehner instructed the board to perform the following:

- Pursuant to Senate Bill 534, Mr. Donlan will do additional calculations that are required and will file them electronically with the Division of Retirement and send a copy to the General Pension Board. The calculations will need to be placed on the City's website within 60 days of today.
- Under Administrative Rule 60T, Mr. Owens needs to provide calculations to the General Pension Board. The calculations will need to be placed on the City's website within 60 days of today.

6. New/Old Business

General Pension Board Member Appointment

Chairman Schroeder reviewed the appointment of Samantha Brem and recommended that the board approve Ms. Brem's application to become a board member.

Member Gallant made a motion for Samantha Brem to be on the board. The motion was seconded by Secretary Palmer and unanimously approved by a voice vote.

7. Attorney Report

Attorney Dehner gave a report to the board in regard to the following topics:

- General Pension Board special meeting and hearing on 2/3/17
- Legislation: session commences 3/7/17, Senate Bill 306
- financial disclosures

8. Adjournment

There being no further business, the meeting was adjourned at 2:46 p.m.

Attest:


Rebecca C. Haynes, City Clerk


William Schroeder, Chairman

Minutes approved on: 3/17/17