

HISTORIC PRESERVATION BOARD

MINUTES

September 6, 2011

3:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

**Frank T. Hurley, Jr., Member
Ingrid Jacobus, Member
Glenn Hanna, Member**

ALSO PRESENT:

**Catherine Hartley, Senior Planner
Pamala Prell, Deputy City Clerk**

ABSENT:

**Melinda Pletcher, Chairman (Excused)
Martin Lott, Vice Chairman (Excused)**

Due to the absence of the Chairman and Vice Chairman, Member Jacobus agreed to preside over the meeting.

1. Approval of Minutes

- a. Regular meetings of January 10, 2009, January 14, 2010 and June 2, 2011.

Member Hurley made a motion to approve the minutes as submitted. The motion was seconded by Member Hanna and approved by a unanimous voice vote.

2. Discussion Items

- 1) Pass-a-Grille Overlay Design Guidelines

Senior Planner Hartley presented the draft Pass-a-Grille Overlay Design Guidelines Booklet dated August 2011, and asked the members if they had any questions or concerns about the guidelines.

Member Hanna complimented Ms. Hartley on her work regarding the guidelines. He stated that his concern was imposing restrictions on property owners that they may challenge.

Members Jacobus and Hurley both stated that they thought the Guidelines Booklet was a great tool for property owners to reference if they intended to remodel their historic properties.

After a general discussion of the Guideline Booklet, the Board agreed to review the entire document and present their changes and/or suggestions at the November meeting.

3. General Discussion

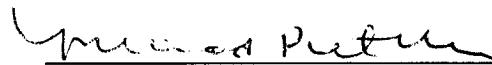
Ms. Hartley advised that the next meeting will be on October 4, 2011 and the following meeting will be on November 1, 2011.

4. Adjournment

Being no further business, the meeting was adjourned at 4:00 p.m.



Rebecca C. Haynes, City Clerk



Melinda Pletcher, Chairman

Minutes approved on: 10-4-11