HISTORIC PRESERVATION BOARD

MINUTES

SEPTEMBER 3, 2015

3:30 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Martin Lott, Chairman
Ingrid Jacobus, Vice Chairwoman
Sean Hurley, Member
Tina Douglass, Member
Chris Marone, Member

ALSO PRESENT:

Jennifer Bryla, Community Development Director
Chelsey S. Welden, Planner II
Mary Jo Murphy, Deputy City Clerk

1. **Changes to the Agenda**

There were no changes to the agenda.

2. **Audience Comments**

There were no audience comments.

3. **Minutes for Acceptance, 8/6/2015**

Member Douglass made a motion to approve the August 6, 2015 minutes as submitted. The motion was seconded by Member Jacobus and unanimously approved by a roll call vote (5 yeses – 0 nos).

4. **Public Hearings**

A. Case #2015-0055
Address: 113 11th Avenue
Request: Application for Local Historic Designation

Ms. Chelsey Welden, Planner II, gave the Board an overview of Case No. 2015-0055. Staff recommended approval of local designation for the 2 structures located on Lot 17 of 113 11th Avenue, as it meets all requirements pursuant to Section 28. The accessory structures – gazebos, covered patios, etc. - do not meet the criteria, due to their age. Staff recommended excluding Lot 11 from the motion.

Member Douglass made a motion to approve local historic designation Case #2015-0055 to include only the 2 structures located on Lot No. 17. The motion was seconded by Member Jacobus and unanimously approved by a roll call vote (5 yeses – 0 nos).

5. **Other Items**

Update on Pass-a-Grille Design Guidelines

Ms. Welden informed the Board the Request for Qualifications produced two applicants. A consulting firm was selected by Staff, and Ms. Bryla will be taking the recommendation to the City Commission on the September 9, 2015.

Ms. Welden advised the Board that she has started researching locally designating Pass-A-Grille. Ms. Welden will be crafting a letter to the residents, and the letter will be mailed out 30 days before the Historic Preservation Board makes a recommendation to the City Commission.

The Community Development Department has a new Zoning Tech, Mike Larimore.

6. **Adjournment**

The next Historic Preservation Board meeting will be October 1, 2015.

There being no further business to come before the Board, the meeting was adjourned at 3:50 p.m.

Attest:

Rebecca C. Haynes, City Clerk

Martin Lott, Chairman

Minutes approved on: 10/1/15