

HISTORIC PRESERVATION BOARD

MINUTES

DECEMBER 1, 2016

3:30 P.M.

Ms. Welden, Planner II, informed the board members that the Chair and Vice Chair would not be present for the meeting and that the board would have to vote for a member to chair the meeting.

Member Douglass made a motion that Ingrid Jacobus serve as chair of the meeting today. The motion was seconded by Member Weymouth.

Ms. Welden asked Member Jacobus if she would accept, and Ingrid Jacobus agreed to serve as chair.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Tina Douglass, Member
Ingrid Jacobus, Member
Yann Weymouth, Member

ABSENT:

Chris Marone, Chairman
Sean Hurley, Vice Chair

ALSO PRESENT:

Jennifer Bryla, Community Development Director
Chelsey S. Welden, Planner II
Mary Jo Murphy, Deputy City Clerk

1. Changes to the Agenda

There were no changes to the agenda.

2. Audience Comments

There were no audience comments.

3. Minutes for Acceptance – 10/6/2016

Member Douglass made a motion to accept the minutes of the Historic Preservation Board for October 6, 2016 as presented. The motion was seconded by Member Weymouth and unanimously approved by a voice vote.

4. Public Hearing

There was no public hearing.

5. Discussion Items

A. Historic Preservation Informational Pamphlet

Ms. Welden presented a pamphlet entitled "Historic Preservation, The Local Designation Process and Benefits" and reviewed the following topics: brief background of Pass-A-Grille Historic District, Benefits of Local Historic Designation, FEMA Variance, Ad Valorem Tax Exemption, Relief from Certain Building Code Requirements, providing Professional Technical Assistance to applicants for renovations, and steps for locally designating a property.

Member Douglass suggested enlarging the font for the following verbiage: "The Local Designation Process and Benefits."

Ms. Welden updated the board in regard to the following:

- 1801 Pass-A-Grille Way, Certificate of Appropriateness for demolition
- Stay imposed for 30 days expired
- Applicant has filed for demolition permit and building permit

B. CLG Annual Report

Ms. Welden updated the board in regard to the Certified Local Government Annual Report and gave an overview of the following items:

- Certificate of Appropriateness issued (7)
- Local designations approved (4)
- Changes to rules and procedures
- Processed tax exemptions (one in process)

Ms. Welden instructed the board that the State requests updates on any new members and meeting minutes.

- Resumes are needed from Member Weymouth and Member Hurley

Ms. Bryla, Community Development Director, distributed an updated document entitled "Division 20 – PAG Overlay District 11/23/2016." Ms. Bryla asked the board members

to review the document and stated she would be asking for a recommendation during the January Historic Preservation Board meeting.

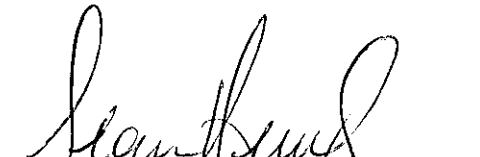
There was board discussion in regard to the Pass-A-Grille Way construction project and the street ends.

6. Adjournment

There being no further business to come before the board, the meeting was adjourned at 3:56 p.m.

Attest:


Rebecca C. Haynes, City Clerk


Sean Hurley, Vice Chair

Minutes approved on: 1/5/17