

HISTORIC PRESERVATION BOARD

MINUTES

APRIL 5, 2018

3:30 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Chris Marone, Chairman
Sean Hurley, Vice Chair
William Loughery, Member
Holly Young, Member

ABSENT:

Tom DeYampert, Member

ALSO PRESENT:

Catherine Porter, Planner II
Mary Jo Murphy, Deputy City Clerk

1. Changes to the Agenda

There were no changes to the agenda.

2. Audience Comments

There were no audience comments.

3. Minutes for Acceptance – 2/1/2018

Vice Chair Hurley made a motion to approve the February 1, 2018 Historic Preservation Board minutes as presented. The motion was seconded by Member Young and unanimously approved by a roll call vote (4 yeses - 0 nos).

4. Public Hearing

- A. Case: 18-00005
Address: 103 7th Avenue

Request: Applicant requests a modification to previously-approved Certificates of Appropriateness (cases #2015-0030, #2016-0007; and #17-00013 all approved) to change exterior materials from cypress to yellow pine, change length of roof overhang from two feet to three feet, change the profile of the chimney, enlarge windows to permit emergency egress and decrease size of two windows.

Ms. Porter gave a staff presentation for Case No. 18-00005 and recommended approval of the proposed Certificate of Appropriateness.

Chairman Marone asked the applicant if he would like to speak.

Alan Stalb, 28 Stinson Place, Windsor, CT, owner, thanked the board for their help in regard to the Certificate of Appropriateness.

Chairman Marone asked for board discussion. Hearing none, Chairman Marone asked for a motion.

Member Young made a motion to approve the Certificate of Appropriateness, Case No. 18-00005, as proposed. The motion was seconded by Member Loughery and was unanimously approved by a roll call vote (4 yeses - 0 nos).

B. Historic Markers Update

Ms. Porter gave an update to the board in regard to the document entitled "MERRY PIER-EIGHTH AVENUE, (Staff Edit)."

Chairman Marone suggested making the following edit:

"Wilson Hubbard took over the pier's lease in the 1950s, where he chartered boats for fishing parties. The pier was known as Hubbard's Pier, until it was re-dedicated in 1981 as the Merry Pier, and remains a popular fishing destination."

Chairman Marone made a motion to adopt the language in this Staff Edit with the edits that were just articulated. The motion was seconded by Member Loughery and was unanimously approved by a roll call vote (4 yeses - 0 nos).

C. Plaques Project Update

Ms. Porter reviewed with the board a letter that was mailed to 41 property owners of Locally-Designated historic structures. The letter inquired if the owners wished to purchase a plaque. Ms. Porter reported that some owners requested more information and some stated they were definitely going to purchase plaques.

D. Street Ends and Public Realm Elements

1. Discuss Objectives

There was board discussion in regard to maintaining the street ends in a presentable condition.

Chairman Marone asked Ms. Porter to reach out to the Public Works Director or the City Engineer and ask if they could attend a Historic Preservation Board meeting to discuss the above-mentioned topic. Ms. Porter will contact Staff with the questions posed during the meeting and asked the board members to contact her within the next few days by email if they have any further questions for Mr. Clarke, Public Works Director, or Mr. Warner, City Engineer.

2. Street Signs – Recommendation to City Commission

Ms. Porter reiterated with the board that a recommendation be made to the City Commission for this year's budget in regard to distinctive signage in the Pass-A-Grille area.

After board discussion, Member Young volunteered to do research in regard to the street signs and report back to the board in May.

Chairman Marone asked Ms. Porter to place the aforementioned item of street signs on the agenda in May.

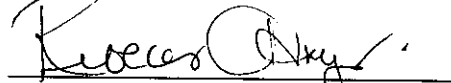
E. General Discussion

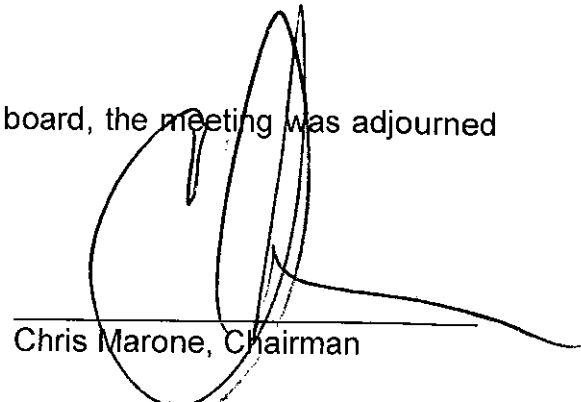
Ms. Porter informed the board that electing Chair and Vice Chair will be on the May agenda.

5. Adjournment

There being no further business to come before the board, the meeting was adjourned at 4:10 p.m.

Attest:


Rebecca C. Haynes, City Clerk


Chris Marone, Chairman

Minutes approved on: 5/3/18