

HISTORIC PRESERVATION BOARD

MINUTES

MAY 3, 2018

3:30 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Chris Marone, Chairman
Sean Hurley, Vice Chair
Tom DeYampert, Member
William Loughery, Member
Holly Young, Member

ALSO PRESENT:

Rebecca Haynes, City Clerk
Catherine Porter, Senior Planner

1. Changes to the Agenda

Chairman Marone requested to add an item to the agenda as follows:

- Item No. 4, "Agenda Items," D., General Discussion - request for a photo

There were no objections from the board members.

2. Audience Comments

There were no audience comments.

3. Minutes for Acceptance – 4/5/2018

Member Loughery made a motion to accept the minutes. The motion was seconded by Member Young and unanimously approved by a roll call vote (5 yeses - 0 nos).

4. Agenda Items

A. Election of Officers

Chairman Marone asked for a motion of a person to serve as Chair and stated he was willing to be Chair.

Member Loughery made a motion that Mr. Marone remain as Chair. The motion was seconded by Member DeYampert and unanimously approved by a roll call vote (5 yeses - 0 nos).

Chairman Marone asked for a motion of a person to serve as Vice Chair, and Vice Chair Hurley stated he was willing to maintain the position of Vice Chair.

Member Loughery made a motion to approve Vice Chair Hurley as the next Vice Chair. The motion was seconded by Member DeYampert and unanimously approved by a roll call vote (5 yeses - 0 nos).

B. Street Ends and Public Realm Elements

1. Questions and Answers from Mike Clarke, Director of Public Works

Ms. Porter, Senior Planner, informed the board that Mr. Clarke, Director of Public Works, and Brett Warner, City Engineer, were unavailable to attend the meeting due to a conflict in their schedule. However, Mr. Clarke provided written answers to the questions posed by the Historic Preservation Board, as delineated in the agenda packet, for the 5/3/18 Historic Preservation Board meeting.

There was board discussion in regard to the street ends. After board discussion, the board requested Ms. Porter present to the City Commission the following:

- The Historic Preservation Board is requesting the City Commission to consider an enactment of an ordinance generally regulating street ends throughout the City, and, more specifically, an ordinance that involves designation of parks, involves consistency in the appearance of the street ends, involves the usage of the street ends, and involves the designation of the usage and maintenance.

Ms. Porter will present a draft in regard to the aforementioned topic for the next meeting, and the board will make adjustments during the meeting and vote on the final version.

2. Discuss Objectives

The board discussed that Mr. Hurley's photographs and comments will be used as photographic evidence for different uses, different looks, maintenance discrepancies, etc. Ms. Porter also commented that they can be used during presentations.

3. Street signs – Recommendation to City Commission

The board reviewed the proofs presented in the agenda packet from Lake Shore Industries.

After board discussion, Chairman Marone asked for a motion in regard to one of the street signs presented.

Member Loughery made a motion to approve No. 2. The motion was seconded by Member DeYampert and unanimously approved by a roll call vote (5 yeses - 0 nos).

C. Historic Markers Update

Ms. Porter updated the board that the paperwork was submitted to the State in regard to Merry Pier, and the paperwork is still being processed in regard to the district sign.

D. General Discussion

Chairman Marone stated that the added item addressed during Item No. 1, "Changes to the Agenda," is an email from Megan McDonald, CLG Coordinator, regarding photos for the local preservation programs from the National Alliance of Preservation Commissions (NAPC) and the Iowa State Historic Preservation Office.

Ms. Porter informed the group that the request is in regard to a NAPC Forum and the slideshow they are putting together. They are requesting photos of the Historic Preservation Board members standing in front of a local historic landmark in their communities.

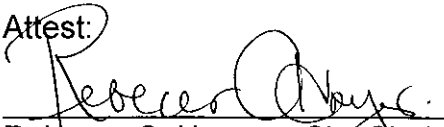
After board discussion, the board asked Ms. Porter to contact the Don Cesar in regard to taking the picture there and using the hotel as the local historic landmark destination.

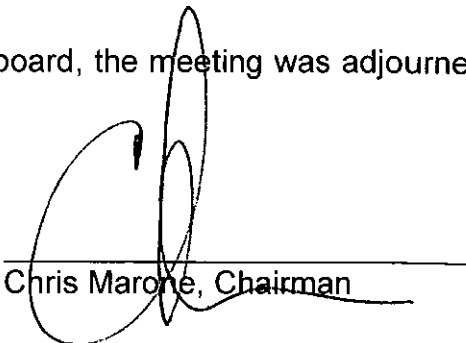
Chairman Marone suggested meeting at 3:00 p.m. on June 7, 2018 for taking the picture before the next Historic Preservation Board meeting at 3:30 p.m. on June 7, 2018. There were no objections from the board.

5. Adjournment

There being no further business to come before the board, the meeting was adjourned at 4:15 p.m.

Attest:


Rebecca C. Haynes, City Clerk


Chris Marone, Chairman

Minutes approved on: 6/7/18