



**Library Advisory Committee
Meeting
155 Corey Avenue**

**Wednesday, August 18, 2010
2:00 pm**

**Call to Order
Pledge of Allegiance
Roll Call**

AGENDA

- 1. Changes to the Agenda**
- 2. Approval of Minutes from May 19, 2010**
- 3. Election of a Vice-Chairman (postponed from previous mtg.)**
- 4. Budget Update <Elaine Edmunds>**
- 5. Library Hours; follow-up on Saturday usage data <Phyllis Ruscella>**
- 6. What's New <Phyllis Ruscella>**
 - a. Wireless network, Reservation Station, DVD reorg**
 - b. PPLC; possible standardization of fine charges**
 - c. Fall Programming <in progress>**
- 7. Open Discussion**
- 10. Reports**
- 11. Adjournment**

APPEALS

If a person decides to appeal any decision made at this Meeting, they will need a record of the proceeding and, for such purpose, may need to ensure that a verbatim record of Meeting is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105) the city does not furnish verbatim transcripts; interested parties should make the necessary arrangements for verbatim transcripts.

Agenda Material is available for review at City Hall on the Friday preceding the Meeting. In accordance with the American's with disabilities Act and F.S. 286.26, persons with disabilities needing special accommodations to participate in this Meeting should contact Ed Pickhardt at (727) 363-9243 no later than four (4) days prior to the Meeting for assistance.

LIBRARY ADVISORY COMMITTEE

MINUTES

**August 18, 2010
2:00 PM**

CALL TO ORDER

The Meeting was called to order by Chairman Jean Andrews.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mimi Gewanter
Barbara Mooney
Jean Andrews, Chairman

NOT PRESENT

Judy Cohen
John "Ken" Hurley

ALSO PRESENT

Elaine Edmunds, Finance Director
Phyllis Ruscella, Library Administrator
Pamala Prell, Deputy City Clerk

1. Changes to the Agenda

Chairman Andrews announced that since there are only three members present, the appointment of Vice Chairman will be postponed to the next Library Committee Meeting. Everyone was in agreement.

2. Approval of Meeting Minutes of May 19, 2008

Ms. Mooney moved to approve the Minutes of the May 19, 2010 Meeting. Ms. Gewanter seconded the motion.

The motion was unanimously approved by voice roll call vote.

3. Budget Update

Finance Director Elaine Edmunds presented the budget update for FY 2010-2011. The City Commission and the Finance and Budget Committee have had several workshops regarding the City's budget and it is the recommendation of the Finance and Budget Committee, currently based on the recommendation of the Library Committee, that the Library be open on Mondays and hire a part time position for approximately \$10,400. This was recommended to the Commission. The Commission has agreed to add \$10,400 to the Library budget for a part time position. Ms. Edmunds noted that even with this additional amount to the budget, there is a reduction in overall personnel costs.

Ms. Edmunds noted changes in the PPLC moneys, EMS adjustment, the book budget, operating costs, reserves, etc. Overall, the City Commission has decided to propose the roll back rate.

4. Library Hours; follow-up on Saturday usage data (Phyllis Ruscella).

Ms. Ruscella presented updated information regarding Saturday usage for off-season vs. in-season. She explained the chart and her proposal noting that all activities increase about 25% in season. She explained that if Mondays were added, Saturdays as well as other days may be shortened. Discussion ensued.

5. What's New (Phyllis Ruscella)

Ms. Ruscella presented the following report:

- (a) Wireless network, Reservation Station, DVD reorganization
- (b) PPLC; possible standardization of fine charges
- (c) Fall Programming (in progress)

Ms. Ruscella queried late fines charged for books and DVDs. There was considerable discussion with regard to differences charged by the libraries. She would support all libraries charging the same late fines of \$.15 for books, and DVD late fines of \$1.00 and \$2.00.

Ms. Ruscella and Mary Jane have decided to not plan any program on Mondays, during the fall, because it is not yet known whether the library will be open on Mondays, but may start up again in January. She also spoke of hours being shortened on Saturdays and not having any programming on Tuesday evenings. There was discussion regarding some of the different programs.

6. Open Discussion

None.

7. Reports

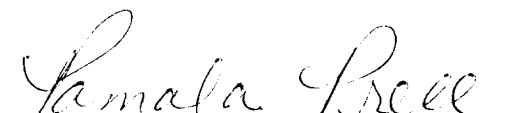
Friends is planning events (e.g. Flag Racing) for the fall.

Ms. Ruscella is planning an exhibit and program for the first week in November about the Mexican artist and the history of Mexico. There will be a presentation on a Saturday.

8. Adjournment

Time being 2:35 p.m., it was moved and seconded that this Meeting be adjourned.

The next Meeting is scheduled for November 17, 2010.


Pamala Prell, Deputy City Clerk


Jean Andrews, Chairman

Minutes approved on: 2/17/11