

LIBRARY ADVISORY COMMITTEE

MINUTES

November 17, 2011

2:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Jean Andrews, Chairman
John Phillips, Member
Ron Waters, Member

NOT PRESENT:

Ken Hurley, Member
Judy Cohen, Member

ALSO PRESENT:

Phyllis Ruscella, Library Administrator
Elaine Edmunds, Finance Director
Pamala Prell, Deputy City Clerk

1. Changes to the Agenda

There were no changes to the agenda.

2. Approval of Minutes of August 25, 2011

Chairman Andrews asked that the word "online" be added before newsletter under Item 2. Chairman Andrews called for approval. The minutes were approved by a unanimous voice vote.

3. Budget Update

Finance Director Edmunds reported the FY 2012 budget was approved as submitted, with a \$5,000 reduction for materials and the preliminary statement for FY 2011 shows the library being under budget by only \$138.

4. Updates on Programming & Services

Library Administrator Ruscella reported on the self-checkout station, the new book cart, new copier, CD cleaning machine and DVD display cases. She advised that the part-time Library Page position was filled and they have five new volunteers.

Administrator Ruscella reported on the major revision to the Library's web pages on the new City web site, success of series of computer classes, initiating an iPad user group, programs on Medicare information, the Kilowatt Energy Efficiency Program, Mother Goose Story Time, Snapshot Day and the Library's story time booth at the community's Annual Fish Broil.

5. Open Discussion

Administrator Ruscella asked if the Board might consider doing something in remembrance of Mimi Gewanter, a former board member and unwavering Library supporter who passed away recently. Chairman Anderson volunteered to draft a proclamation for the next meeting.

Chairman Andrews stated she was pleased that the City Commission did not drastically reduce the library budget.

Administrator Ruscella reported on the Food for Fines Holiday Program that will be from December 1, 2011 to December 17, 2011 in conjunction with other PPLC Libraries.

There was a general discussion regarding cell phone use and Administrator Ruscella stated she will put up signage restricting cell phone use especially in the public computer area.

Chairman Andrews announced the next meeting for February 16, 2012 at 2 p.m.

6. Reports

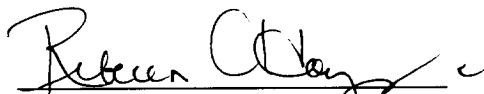
There were no reports.

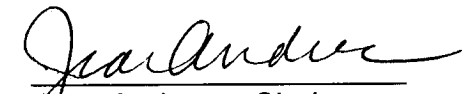
7. Adjournment

Being no further business to come before the board, the meeting was adjourned at 2:40 p.m.

Attest:

Attest:


Rebecca C. Haynes, City Clerk


Jean Andrews, Chairman

Minutes approved on: 5-17-12