

LIBRARY ADVISORY COMMITTEE

MINUTES

MAY 19, 2016

2:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESENT:

Judy Cohan, Chairwoman
Steve Traiman, Vice Chair
Wendy Holmes, Member
John Phillips, Sr., Member

ABSENT:

Lance Peterson, Member (excused)

ALSO PRESENT:

Elaine Edmunds, Administrative Services Director
Phyllis Ruscella, Library Administrator
Mary Jo Murphy, Deputy City Clerk

1. Approval of Minutes – 3/17/16

Vice Chairman Traiman made a motion to approve the March 17, 2016 minutes as written. The motion was seconded by Member Phillips and unanimously approved by a voice vote, (4 yeses – 0 nos).

2. Changes to the Agenda

There were no changes to the agenda.

3. Audience Comments

There were no audience comments.

4. Selection of Chair/Vice Chair

Vice Chairman Traiman made a motion to nominate Judy Cohan as Chairwoman. The motion was seconded by Member Holmes and unanimously approved by a voice vote, (4 yeses – 0 nos).

Chairwoman Cohan made a motion to nominate Steve Traiman to continue as the Vice Chairman. The motion was seconded by Member Holmes and unanimously approved by a voice vote, (4 yeses – 0 nos).

5. Financial Update & FY2017 Budget Proposal

Ms. Edmunds, Administrative Services Director, updated the Library Advisory Committee in regard to the 2017 Budget Proposal.

Ms. Ruscella explained to the Library Advisory Committee a proposal to obtain an iPad rental station for a year. If approved, the cost would be \$7,000.00 a year.

Vice Chairman Traiman made a motion for the Library Advisory Committee to approve the inclusion of the rental laptop equipment for a year in the budget. The motion was seconded by Member Holmes and unanimously approved by a voice vote, (4 yeses – 0 nos).

6. Library Staff Area Remodeling Project

Ms. Ruscella updated the Library Advisory Committee in regard to the remodeling project.

7. Update on Negotiations with Fleishman & Garcia

Ms. Edmunds informed the Library Advisory Committee that City Manager Saunders did meet with the architects, and negotiations are still ongoing at this time.

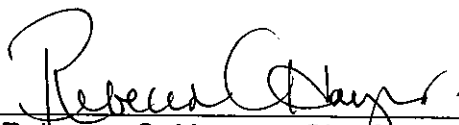
8. Library Activities Update

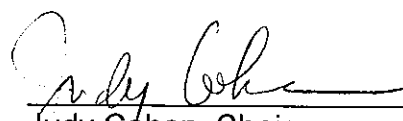
Ms. Phyllis Ruscella, Library Administrator, gave a general update to the board on current development in the Library.

9. Adjournment

There being no further business to come before the committee, the meeting was adjourned at 2:53 p.m.

Attest:


Rebecca C. Haynes, City Clerk


Judy Cohan, Chairwoman

Minutes approved on: 9/22/14