

LIBRARY ADVISORY COMMITTEE

MINUTES

JANUARY 26, 2017

2:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRESENT:

Wendy Holmes, Member
Lance Peterson, Member
John Phillips, Sr., Member

ABSENT:

Judy Cohan, Chairwoman
Steve Traidman, Vice Chair

ALSO PRESENT:

Betinda Kettells, Library Administrator
Mary Jo Murphy, Deputy City Clerk

Betinda Kettells, Library Administrator, advised the committee that the Chairwoman and Vice Chair would be absent; therefore, the committee needed to vote for a chairperson to chair the meeting.

Member Holmes made a motion to select Member Peterson. The motion was seconded by Member Phillips and unanimously approved by a voice vote.

1. Changes to the Agenda

There were no changes to the agenda.

2. Audience Comments

There were no audience comments.

4. Review the minutes of November 17, 2016

Member Holmes made a motion to approve the minutes. The motion was seconded by Member Phillips and unanimously approved by a voice vote.

5. Update on Roof and A/C Project

Member Peterson suggested reviewing Item No. 5 later on the agenda and moved on to Item No. 6, "New Librarian Hire."

6. New Librarian Hire

Ms. Kettells, Library Administrator, updated the Library Advisory Committee members about Walter Critzer, the new Public Services Coordinator.

7. New Website Statistics for December 2016

Ms. Kettells gave a general update to the board in regard to the following items:

- New library logo
- Library's new website: spblibrary.com
- 4600 visitors in the first 30 days of the website's launch in December 2016

8. Report on Food for Fines Program

Ms. Kettells updated the board in regard to the following items:

- The program ran from December 5th through December 23rd
- 150 food items were collected and donated to a food pantry

5. Update on Roof and A/C Project

Ms. Kettells updated the board in regard to the following items:

- Roof needs to be replaced
- AC – scope of work needs to be determined
- Out to bid in February
- Projected to award bids during the second Commission meeting in March

9. Upcoming Library Programs

Ms. Kettells gave a general update in regard to the following programs:

- E-reader tech help
- Movie night for adults
- Movies for children
- AARP - preparing taxes for free, 2/23-4/14
- Display - Blind Date with a Book
- Therapy dogs - four Thursdays each month
- AARP - Safe Driving course, 3/8/17
- Florida Department of Financial Services - Florida Treasure Hunt program for unclaimed property, 3/13/17
- Holocaust Survivor presentation, 3/6/17
- Ikebana International - loaning the library a flower display
- Wendy Wax - book talk and signing
- IRS forms

- Friends of the Library – 60th Anniversary celebration, possible event with an author

10. Schedule for future meetings

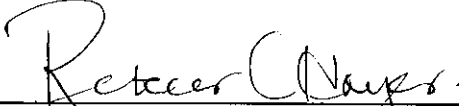
Ms. Kettells suggested a motion be made to return to quarterly meetings.

Member Holmes made a motion to return to quarterly meetings. The motion was seconded by Member Peterson and unanimously approved by a voice vote.

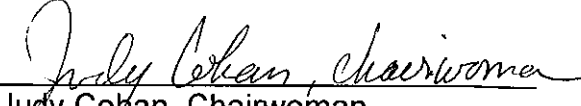
11. Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:23 p.m.

Attest:



Rebecca C. Haynes, City Clerk



Judy Cohan, Chairwoman

Minutes approved on: 3/16/17