

LIBRARY ADVISORY COMMITTEE – SPECIAL MEETING

MINUTES

JANUARY 25, 2018

2:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Judy Cohan, Chairwoman
Steve Traiman, Vice Chair
Wendy Holmes, Member
Lance Peterson, Member

ALSO PRESENT:

Vincent Tenaglia, Administrative Services Director
Betcinda Kettells, Library Administrator
Mary Jo Murphy, Deputy City Clerk

1. Changes to the Agenda

There were no changes to the agenda.

2. Audience Comments

There were no audience comments.

3. Review the minutes of June 15, 2017

Vice Chairman Traiman made a motion to approve the minutes. The motion was seconded by Member Holmes and unanimously approved by a voice vote.

4. Election of Chair and Vice Chair

There was committee discussion in regard to Ms. Cohan remaining Chairwoman and Mr. Traiman remaining Vice Chair, and both members agreed.

Member Peterson made a motion to keep the present Chair and Vice Chair. The motion was seconded by Member Holmes and unanimously approved by a voice vote.

5. Upcoming Library Programs

Betinda Kettells, Library Administrator, provided a general update to the committee as follows:

- programs for January and February 2018
- Library Statistics, January 2018
- Library programs: in house, internet, external outlets and media outlets

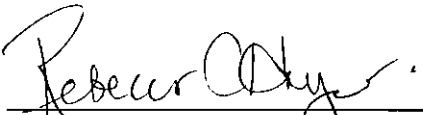
Vincent Tenaglia, Administrative Services Director, updated the committee on improvements to the library as follows:

- kickoff meeting in regard to restroom renovations
- carpeting
- furniture replacement
- Public Works staff is managing the exterior and structural components of the project
- an engineering firm is under contract to evaluate the roofing and HVAC systems

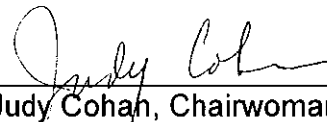
6. Adjournment

There being no further business to come before the committee, the meeting was adjourned at 2:16 p.m.

Attest:



Rebecca C. Haynes, City Clerk



Judy Cohan, Chairwoman

Minutes approved on: 3/15/18