

LIBRARY ADVISORY COMMITTEE

MINUTES

SEPTEMBER 20, 2018

2:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRESENT:

Judy Cohan, Chairwoman
Steve Traiman, Vice Chair
Kathleen Kennedy, Member
Lance Peterson, Member

ABSENT:

Wendy Holmes, Member

ALSO PRESENT:

Vincent Tenaglia, Administrative Services Director
Betcinda Kettells, Library Administrator
Mary Jo Murphy, Deputy City Clerk

1. Changes to the Agenda

Chairwoman Cohan explained to the committee members the procedure for a topic to be presented to the City Commission.

Rebecca Haynes, City Clerk, spoke to the Library Advisory Committee in regard to action only minutes, motions and contacting elected officials to communicate the committee members' objectives for the library.

2. Audience Comments

There were no audience comments.

3. Action Items

A.) Approval of the Minutes of the June 21, 2018 Meeting

Vice Chairman Traiman made a motion to accept the minutes. The motion was seconded by Member Peterson and unanimously approved by a voice vote, (4 yeases – 0 nos).

4. Agenda Items

A.) Performers' Showcase to be attended by Librarian

Betcinda Kettells, Library Administrator, spoke to the members about the opportunity to attend a performers' showcase by the Tampa Bay Library Consortium on November 5, 2018. The Public Services Librarian, Walter Critzer, will attend the showcase and provide names and prices from the showcase to be perused for the possibility of hiring performers.

B.) New Equipment for Improved Program Capabilities

Ms. Kettells updated the committee about the following new equipment in the library:

- Self-service iPad kiosk
- Multifunction whiteboard

C.) Upcoming Library Programs

Ms. Betcinda Kettells gave a general update in regard to the following programs:

- Movie trivia
- Meet the Candidates: Ray Blacklidge and Jennifer Webb
- Voter Registration Drive
- National Wildlife Refuges
- Miniatures 101
- Online Genealogy 101
- Make a monster treat (Halloween)
- Pictionary (using smartboard)
- Dessert swap
- Music Appreciation
- How to Make History
- Movies
- Friends Holiday Basket Silent Auction
- Pearl Harbor program by David Busch

5. Discussion Items

A.) Library Renovation Progress Report

Mr. Tenaglia, Administrative Services Director, gave a background of the past year's library renovations to the committee members addressing the following topics.

- Awarded Phase 1 of the design services for a roof repair project
- Amendment No. 1 was to perform testing on the roof structure
- Amendment No. 2 incorporated roof deck restructuring and City Staff is currently waiting for the results
- Final product will be 90 percent design plans
- Once plans are received, there will be an evaluation of the cost for the project

- Additional \$400,000 was approved for this project but not expected to be sufficient for the scope of the project

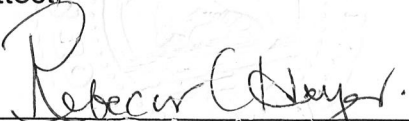
Mr. Tenaglia also updated the committee on the following items:

- City Commission did approve the property acquisition adjacent to the library
- If the roof deck is removed, it will include replacing all of the associated HVAC, electrical and lighting fixtures

6. Adjournment

There being no further business to come before the committee, the meeting was adjourned at 2:29 p.m.

Attest:



Rebecca C. Haynes, City Clerk



Judy Cohan, Chairwoman

Minutes approved on: 12/13/2019