ST. PETE BEACH PLANNING BOARD MEETING
MINUTES

Wednesday, April 15, 2009 at 4:00 p.m.

Pledge of Allegiance

Roll Call:

THOSE PRESENT:

Ms. Chaney
Mr. Lott
Mr. Breitweiser
Mr. Holehouse
Chairman Jacoby

ALSO PRESENT:

Community Development Director Karl Holley
City Clerk Theresa McMaster

CONSIDERATION OF MINUTES

Minutes of February 3, 2009 Workshop Meeting and March 18, 2009 Regular Meeting.

Mr. Lott moved to approve the Workshop Meeting Minutes of February 3, 2009 and the March 18, 2009 Regular Meeting. Ms. Chaney seconded the motion.

The motion was unanimously approved by voice roll call vote.

Chairman Jacoby explained that after a City election, this Board is required to appoint a Chairman and a Vice Chairman.

Mr. Lott nominated Mr. Jacoby to serve as Chairman to the Planning Board. Ms. Chaney nominated Mr. Lott [to serve as Chairman of the Planning Board].

Mr. Jacoby closed the nominations.

Since Mr. Lott rejected his nomination, Ms. Chaney withdrew her nomination.

The motion to appoint Mr. Jacoby to serve as Chairman to the Planning Board was unanimously approved by individual roll call vote.

Mr. Holehouse nominated Mr. Lott to serve as Vice Chairman to the Planning Board. Mr. Jacoby seconded the motion.

Mr. Jacoby closed the nominations.

The motion was unanimously approved by individual roll call vote.

DISCUSSION ITEMS

Quorum for Board Meetings

Mr. Holley referred to issues that need to be addressed concerning rules and procedures for this Board. Typically, with a five member Board, the quorum would be three members. He explained the modification to the standards regarding a quorum. Staff's suggestion is that this Board approve modification of the standard regarding a quorum from four members to three members.

Mr. Lott moved to change the requirement for a quorum from four members to three members. Mr. Holehouse seconded the motion.

The motion was unanimously approved by voice roll call vote.

Planning Board Meeting Times

Mr. Holley noted that the Rules and Procedures referenced this Board's Regular Meeting time being the third Wednesday of each month at 7:00 p.m. That time was modified a few months back to 4:00 p.m. If this Board desires to continue its Regular Meeting time of 4:00 p.m., that should be reflected in the Rules and Procedures. Discussion followed.

Mr. Holehouse moved that the Regular Meeting time stay at 4:00 p.m. Mr. Lott seconded the motion.

The motion was approved by individual roll call vote of four to one (4-1) with Ms. Chaney voting no.

Attendance at Meetings

There was discussion regarding a Board member's absence. When that member expects to be absent, that member should notify the City Clerk or the Community Development Department and not the Chairman.

With regard to attendance at any Meeting, the consensus of the Board was that the last sentence of Part 1, Article 4, be modified to change from 48 hours to 24 hours.

Mr. Holehouse moved to change 48 hours to 24 hours. Mr. Lott seconded the motion. [No vote was taken.]

This matter applies to any Meeting. After discussion the Board was in agreement to leave the 48 hour notice as it is.

There was discussion relating to the rules and procedures for handling the subject of excused and unexcused absence. Currently, the Board member is required to give a five day notice if he knows he will be absent from a Meeting.

Mr. Holehouse moved to change the five day notice requirement to one day notice. Mr. Lott seconded the motion.

The motion was unanimously approved by voice roll call vote.

That member should notify the City Clerk or the Community Development Department of this absence.

Planning Board Rules of Procedure and Quasi-Judicial Hearing Procedures

Mr. Holley spoke to the Standards for Hearings. He noted that the only quasi-judicial action that this Board takes is making a recommendation on a rezoning request. This Board is asked if it wants to reference the standards for quasi-judicial hearings and indicate that they shall only be used when considering a recommendation on a rezoning, or would they like to adopt those standards and use them for all public hearings and voted recommendations.

Mr. Holley recommends that this Board adhere to those quasi-judicial hearing standards adopted by the Commission at an absolute minimum for when it considers rezonings, which is a quasi-judicial action. There was considerable discussion regarding the amount of time to allow each side to present their argument.

Mr. Holley suggested that this Board revise the current rules and procedures to add a paragraph that references Resolution 2001-05 that specifies those procedures be followed when rezoning requests are being considered by the Board. The Board members can review this at their next Meeting and vote to include it in their rules and procedures.

Mr. Holehouse moved that this Board may extend the time for debate by a majority vote. Mr. Breitweiser seconded the motion.

The motion was unanimously approved by voice roll call vote.

Discussion of How to Recognize Former Board Member Service

The current Board members spoke briefly with regard to their backgrounds.

Possible Scheduling of a Joint Meeting with the Historic Preservation Board to Discuss 8th Avenue and Pass-a-Grille Overlay Regulations

Mr. Holley noted that currently, there is an approved amendment to the Comprehensive Plan that establishes a Community Redevelopment District for the north and south sides of 8th Avenue and the south side of 9th Avenue in Pass-a-Grille. What is approved in the Comprehensive Plan is changes to the density limitations for commercial and residential development. Mr. Holley spoke to the remaining steps of the implementation.

It was suggested that the Planning Board and the Historic Preservation Board meet jointly to discuss the draft regulations that staff is putting together to identify the issues that the Board members believe are of critical importance. The Historic Preservation Board is scheduled to meet with property owners on Thursday, May 7 at 6:30 p.m.

> **There was considerable discussion regarding a time when the Planning Board could meet with the Historic Preservation Board. Mr. Holley will coordinate a time when both Boards can meet.**
>
> **There was discussion of doing something to recognize the City's residents who volunteer their time to serve on the Planning Board. Mr. Holley will invite them to come to the May 20 Meeting.**

GENERAL DISCUSSION

There was discussion regarding projects that need to be done, guidelines regarding what needs to be done, etc. Chairman Jacoby suggested talking to residents regarding what is on the lists and go over the list at the next Meeting. There was considerable review and discussion regarding the lists of projects the Board members are concerned about, e.g. stormwater, infrastructure, parking, concurrency management. Ms. Chaney spoke to having a walkable community seminar done jointly with other communities and potential sponsors. A walkable community might be how Gulf Boulevard could be a more enjoyable street.

Mr. Holley noted that Ms. Hartley asked if this Board would consent to serve as the Requisite Committee for the Waterfront Florida Partnership Grant that this Board is seeking. If awarded, this grant would be a $25,000 per year grant for two years. This grant could be for e.g. a feasibility study for a downtown parking garage.

Chairman Jacoby encouraged those residents who are at home television viewers to notify Mr. Holley as to any suggestions they think the Planning Board should work on.

ADJOURNMENT

Time being 6:09 p.m. and no further business, this Meeting was adjourned.

ATTEST:

Theresa McMaster

Theresa B. McMaster,
City Clerk

William Jacoby

Will Jacoby, Chairman