

PLANNING BOARD MINUTES

DECEMBER 8, 2015

4:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Tiffany Secka, Chairwoman
Ward Friszolowski, Vice Chairman
Jack Ohlhaber, Member
Ron Holehouse, Member

ABSENT:

Michael Lehman, Member (excused)

ALSO PRESENT:

Andrew Dickman, City Attorney
Jennifer Bryla, Community Development Director
Mary Jo Murphy, Deputy City Clerk

1. Changes to the Agenda

City Attorney Dickman requested to give a brief presentation about general information in regard to the board's jurisdiction under the code after Ms. Bryla's Comprehensive Plan Information presentation.

2. Audience Comments

There were no audience comments.

3. Minutes for Acceptance

There were no minutes presented.

4. Public Hearing

There was no public hearing.

5. Other Action Items

There were no action items.

6. Discussion Items

Comprehensive Plan Information

Ms. Bryla, Community Development Director, gave a presentation about comprehensive planning to the Planning Board.

City Attorney Dickman presented a one-page document to the Planning Board entitled "St. Pete Beach, FL Code of Ordinances, Article VIII. – Planning Board." Attorney Dickman discussed the following topics with the board in regard to the Planning Board's powers and duties:

- prepare a Comprehensive Plan
- maintain liaisons with public and private agencies of public and private projects
- planning function of major streets
- undertake any special study or project assigned by the City Commission
- hold public hearings and make recommendations
- analyze, interpret and project trends with regard to data analysis
- recommend projects, plans, codes and ordinances in regard to the Land Development Code and Zoning
- powers and duties as Land Planning Agency
- review applications for zoning map and text amendments
- perform duties as assigned by the City Commission or required by an ordinance
- adopt rules and procedures to conduct regular and special meetings

City Attorney Dickman stated that Ms. Bryla and Attorney Dickman will develop a draft form in regard to how the Planning Board should operate as a board to conduct business for the City.

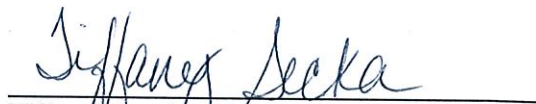
Further, City Attorney Dickman informed the Planning Board that on February 16, 2016, after the Planning Board meeting, Attorney Dickman and Rebecca Haynes, City Clerk, will review the public hearing process, voting conflicts and Sunshine Law issues with the board.

7. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 5:15 p.m.

Attest:


Rebecca C. Haynes, City Clerk


Tiffany Secka, Chairwoman

Minutes approved on: 1/19/16