

PLANNING BOARD MINUTES

FEBRUARY 16, 2016

4:00 P.M.

Ms. Welden stated at 4:00 p.m. that a quorum was not present and the meeting would be delayed until 4:30 p.m. The meeting went into recess at this time.

The meeting reconvened at 4:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Ward Friszolowski, Vice Chairman
Michael Lehman, Member
Jack Ohlhaber, Member
Ron Holehouse, Member

ABSENT:

Tiffany Secka, Chairwoman (excused)

ALSO PRESENT:

Andrew Dickman, City Attorney
Jennifer Bryla, Community Development Director (entered meeting at 4:34 p.m.)
Chelsey S. Welden, Planner II
Mary Jo Murphy, Deputy City Clerk

1. Changes to the Agenda

Ms. Welden, Planner II, announced that Ms. Bryla, Community Development Director, had requested to pull Item 3. b., "Planning Board Procedures," from the agenda. City Attorney Dickman requested that if the board members had any suggestions, additions, or deletions to the Planning Board Procedures, to please forward them to Chelsey Welden. City Attorney Dickman stated he would work with Staff to edit the Planning Board Procedures and will present them to be finalized during the next meeting.

Vice Chairman Friszolowski noted the following actions to take place:

- Item 3. b., "Planning Board Procedures," will be pulled from the agenda
- Item 3. c., "Ordinance 2016-04," will become 3 b.
- Item 3. d., "Project Updates," will become 3 c.

2. Audience Comments

There were no audience comments.

3. Agenda Items

a. Minutes for Acceptance: January 19, 2016

Member Holehouse made a motion to accept the 1/19/16 minutes. The motion was seconded by Member Ohlhaber and unanimously approved by a roll call vote (4 yeses – 0 nos).

b. Planning Board Procedures

This item was pulled from the agenda. Please refer to Item 1, "Changes to the Agenda."

b. Ordinance 2016-04 - an ordinance amending Chapter 82 – Code of Ordinances

Ms. Welden, Planner II, updated the Planning Board in regard to Staff's direction from the City Commission to perform the following actions in regard to Ordinance 2016-04:

- posted parking signs: make consistent throughout the city
- permits: create application requirements
- parking ordinance: define types of parking permits and assign letter decals

Vice Chairman Friszolowski suggested putting forth a good will effort by sending Ordinance 2016-04 to the president of associations in the Don Cesar and Vina area.

Member Holehouse suggested researching cutting the curb and installing parking meters on the side streets for businesses on the 60 block. Ms. Bryla agreed that it should be examined.

Member Holehouse stated that the special event permits are creating parking problems for residents. Ms. Bryla informed the board that the special event permits are issued from the Recreation Department. Ms. Bryla stated she had a discussion with the Recreation Department Director, Jennifer McMahon, in regard to the special event permits and the problem has been recognized. Ms. Bryla was informed that steps are being put into place to include listing if outside entities will be present during the special event permits application process. Member Holehouse suggested there should be a designated space for commercial parking which would not be in front of residential homes. Ms. Bryla stated she would relay the suggestion to Ms. McMahon.

Ms. Welden reviewed Ordinance 2009-28, Exhibit B, with the board. Member Holehouse informed the board that some residential homes on Gulf Way have a side street address opposed to a Gulf Way address. Therefore, Exhibit B does not reflect a

complete list of addresses. Ms. Welden stated Staff would research the properties.

Member Ohlhaber asked if the people issuing the tickets were notified. Ms. Welden stated she did not know if they were conferred with but stated Staff would pass the information along for them to review.

In regard to Page 4, Sec. 82-61 Speed Limits, (b), Vice Chairman Friszolowski recommended and stated the following:

- Eliminate the following three streets listed in the table for 20 miles an hour: 44th Avenue, 41st Avenue and Belle Vista Drive. Vice Chairman Friszolowski suggested changing the streets to 25 miles per hour. Ms Bryla stated she would make that recommendation to the City Commission.
- Vice Chairman Friszolowski also commented there is an error as to the name of "Belle Vista Drive" in the table. The correct name should be: Belle Vista Drive East.

In regard to the above-mentioned policy decision, City Attorney Dickman advised Vice Chairman Friszolowski that Staff will research it to see if it is geographically accurate and for Vice Chairman Friszolowski to speak with his Commissioner about the speed limits being re-opened for review.

Member Holehouse posed a question to Ms. Welden as to the following: Page 14 (p), "Pass-A-Grille Way between 7th Avenue and 12th Avenue unless otherwise posted..." Member Holehouse inquired why it was cut off at 7th and 12th. Ms. Welden replied that she would research this issue.

Member Holehouse suggested adding more parking on 9th and 10th near the park. Ms. Bryla responded that Staff would relay his suggestion to the City Commission.

Member Ohlhaber made a motion to recommend approval of Ordinance 2016-04 to the City Commission with the technical changes being made.

Member Ohlhaber withdrew his motion.

Member Lehman made a motion to recommend approval of Ordinance 2016-04 with the removal of the section in regard to "C" stickers until a time that communities, through neighborhood associations, can respond, and to make any technical changes. The motion was seconded by Member Ohlhaber.

At 5:35 p.m. Ms. Welden exited the meeting.

Member Lehman withdrew his motion, and Member Ohlhaber withdrew his second.

Member Ohlhaber made a motion to approve Ordinance 2016-04 with the approval of the definitions; approval of the requirements for permits; approval of the signage; an exception to the permit types; and a requirement to perform a complete study of parking issues in regard to

permits throughout the city. The motion was seconded by Member Lehman and unanimously approved by a roll call vote (4 yeases – 0 nos).

Vice Chairman Friszolowski suggested for the board to review Section 39 individually and to decide whether to address certain issues. Ms. Bryla responded affirmatively.

In regard to Boca Ciega Drive's streetscape, Member Lehman requested the opportunity to have a conversation about the possibilities for the street before it goes to the planning of design. Ms. Bryla stated she would speak with the City Manager and the Public Services Director in regard to Mr. Lehman's request. City Attorney Dickman replied to Member Lehman that he would research and interpret the provisions and then advise the Planning Board about their purview and scope of duty in regard to the issue.

After board discussion in regard to powers and duties required of the Planning Board, City Attorney Dickman advised the Board that he would work with Ms. Bryla before the next meeting to determine the powers and duties assigned to the Planning Board.

c. Project Updates – Pass-A-Grille design work

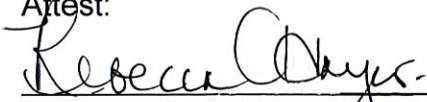
Member Holehouse exited the meeting at 6:15 p.m.

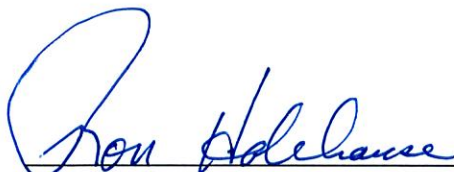
Ms. Bryla informed the board members that a joint meeting on March 15, 2016 at 3:30 p.m. was agreeable with the Historic Preservation Board. There was board discussion as to having the joint meeting on March 3, 2016 at 3:30 p.m. Ms. Bryla stated she would confirm the date with the Historic Preservation Board, the consultant and the Clerk and would contact the board members as to the date.

4. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 6:21 p.m.

Attest:


Rebecca C. Haynes, City Clerk


Ron Holehouse, Chairman Pro Tem

Minutes approved on: 3/15/16