PLANNING BOARD MINUTES

MARCH 15, 2016

4:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Member Holehouse stated that the board needed to elect a Chairman Pro Tem due to the absence of the Chair and Vice Chair.

ROLL CALL

PRESENT:

Michael Lehman, Member
Jack Ohlhaber, Member
Ron Holehouse, Member

ABSENT:

Tiffany Secka, Chairwoman (excused)
Ward Friszolowski, Vice Chairman (excused)

ALSO PRESENT:

Andrew Dickman, City Attorney
Jennifer Bryla, Community Development Director (entered meeting at 4:34 p.m.)
Chelsey S. Welden, Planner II
Mary Jo Murphy, Deputy City Clerk

For the record City Attorney Dickman asked for a vote to be taken in regard to Member Holehouse sitting as Chairman Pro Tem for the 3/15/16 Planning Board meeting.

Member Ohlhaber made a motion to select Member Holehouse to serve as Chairman Pro Tem. The motion was seconded by Member Lehman and unanimously approved by a roll call vote (3 yeses – 0 nos).

1. <u>Changes to the Agenda</u>

City Attorney Dickman announced that Chairwoman Secka had requested to table Item 3.b., "Planning Board Procedures," to the April agenda.

Member Lehman suggested the following:

- Asked Staff to develop an annual schedule for items to be addressed

- Asked Staff for a presentation in regard to the background of the Comprehensive Plan amendment for transportation
- Asked Staff to try to better engage the community through the Planning Board by having workshop environments with open discussion following presentations and having experts available to answer questions
- Asked Staff to have a workshop on Euclidean zoning, performance zoning and form-based code
- Requested to place on a future agenda the Planning Board's role in reviewing CIP's, Capital Improvement Programs

Member Ohlhaber suggested the following:

- Asked Staff to have more advanced notice of items to be reviewed

Member Holehouse suggested that the Planning Board have a workshop to discuss asking the City Commission for more involvement in CIP's, street planning, etc., and let the City Commission respond with their top priorities for the Planning Board to participate in, if any.

Member Lehman suggested that everyone read the documentation that establishes the Planning Board – "Comprehensive Plan Conformance, Planning Board Review Process for City Projects" and "Part II – Code of Ordinances, Chapter 22 – Boards, Committees, Commissions, Article VIII. – Planning Board." Member Holehouse asked Member Lehman to send the documentation to Ms. Bryla and also asked Ms. Bryla to forward the information to the Planning Board members. Ms. Bryla responded affirmatively.

2. Audience Comments

There were no audience comments.

3. Agenda Items

Community Development Director Bryla commented that the board had not voted on the Changes to the Agenda. City Attorney Dickman informed the board that they needed to vote on accepting the agenda as amended, tabling Item 3.b., Planning Board Procedures, until the April 2016 agenda.

b. Planning Board Procedures

Member Lehman made a motion to move Planning Board Procedures, Item 3.b, to the next regularly scheduled meeting. The motion was seconded by Member Ohlhaber and unanimously approved by a roll call vote (3 yeses – 0 nos).

a. Minutes for Acceptance: February 16, 2016

Member Lehman made a motion to accept the February 16, 2016 minutes. The motion was seconded by Member Ohlhaber and unanimously approved by a roll call vote (3 yeses – 0 nos).

c. CPA 01-16 - an amendment to the Transportation Element of the City of St. Pete Beach Comprehensive Plan

Ms. Bryla reviewed the CPA 01-16 with the Planning Board. The following changes were recommended to take place in regard to the CPA 01-16:

- Goal 1: Member Lehman requested to delete the words "shall be available."
- Policy 1.1.1.: Member Lehman commented the language weakens the conversation about Level of Service.
- Policy 1.1.2: Member Lehman stated there is inconsistent language between "b. ii." and "c. ii." Member Lehman suggested changing the language to read as stated in c. ii.
- Objective 1.3: Member Lehman requested to change the word "strive to" to "shall." Ms. Bryla commented she could change it to "may." City Attorney Dickman added to change the word "regulations" to "codes."
- Policy 1.4.1: Member Lehman asked to change the word "encourage" to "require."
- Policy 1.4.3: Member Lehman stated this is good information to have and suggested not striking through. Member Holehouse suggested having an annual meeting to review Land Development Regulations and develop projections for the next year.
- Policy 1.1.2: City Attorney Dickman stated to correct "ploicies" and "polocies" to the word "policies."

Member Lehman made a motion to approve CPA 01-16 as amended. The motion was seconded by Member Ohlhaber and unanimously approved by a roll call vote (3 yeses – 0 nos).

In regard to Plaza Beach being redeveloped, Ms. Bryla informed the board members that Staff anticipates an applicant-initiated Comprehensive Plan amendment being presented to the Planning Board.

4. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 5:08 p.m.

Attest:

Rebecca C. Haynes

Rebecca C. Haynes, City Clerk

Ron Holehouse

Ron Holehouse, Chairman Pro Tem

Minutes approved on: 4/19/16