

PLANNING BOARD MINUTES

MAY 17, 2016

4:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Tiffany Secka, Chairwoman
Jack Ohlhaber, Member
Martin Lott, Member
Ron Holehouse, Member

ABSENT:

Michael Lehman, Vice Chairman (excused)

ALSO PRESENT:

Andrew Dickman, City Attorney
Jennifer Bryla, Community Development Director
Mary Jo Murphy, Deputy City Clerk

1. Changes to the Agenda

The following changes were made to the agenda:

- 3b, Planning Board Procedures: updated and amended
- 3c, CPA 16-02 – an amendment to the Future Land Use Element amending the Boutique Hotel District of the City of St. Pete Beach Comprehensive Plan: applicant requesting a continuance
- 3d, Ordinance 2016-05 – an amendment to Section 46, the Boutique Hotel/Condo District, of the City of St. Pete Beach Land Development Code: applicant requesting a continuance

Katie Cole, Hill Ward Henderson, 600 Cleveland Street, Suite 800, Clearwater, Florida, attorney representing the applicant, Plaza Beach Resort, requested a continuance until the next Planning Board meeting.

Ms. Bryla stated the next Planning Board meeting would be on June 21, 2016.

Member Holehouse made a motion to continue Items 3c and 3d to the next Planning Board meeting. The motion was seconded by Member Lott. The motion was unanimously approved by a voice vote (4 yeses – 0 nos).

At this time Chairwoman Secka asked for public comments in regard to continuing Items 3c and 3d to the next Planning Board meeting. There were no audience comments.

2. Audience Comments

There were no audience comments.

3. Agenda Items

a. Minutes for Acceptance: April 19, 2016

Ms. Bryla stated that there was a correction made to Page 2 of 4, "c. Planning Board Procedures," third bullet point, last sentence. The words "Historic Preservation Board" were corrected to "Planning Board."

Member Ohlhaber made a motion to accept the April 19, 2016 joint meeting minutes with the above-mentioned revision. The motion was seconded by Member Holehouse and unanimously approved by a roll call vote (4 yeses – 0 nos).

b. Planning Board Procedures

City Attorney Dickman distributed and reviewed a document entitled "City of St. Pete Beach, Planning Board Procedures" with the Planning Board members. The following changes were made:

- **Page 2, SECTION SEVEN, No. 4 and No. 5:** Corrected No. 4, "Minutes," to read as: "Audience Comments on non-agenda items." Corrected No. 5, "Audience Comments on non-agenda items," to read as: "Minutes."
- **Page 3, SECTION EIGHT, (d), INTERRUPTIONS, second sentence:** Corrected "If a member of the Board..." to read as: "If a member of the Board..."
- **Page 3, SECTION EIGHT, (i), VOTING CONFLICT:** Attorney Dickman inserted the procedure for Planning Board members to follow in regard to voting conflicts.
- **Page 4, SECTION NINE, (h), DECORUM:** Attorney Dickman inserted the Pinellas County Commission decorum procedure for Planning Board members to follow in regard to decorum.
- **Page 4, SECTION NINE, (e), TIME LIMIT:** Attorney Dickman included language in regard to late arrivals and speakers out of order.

- **Page 5, SECTION TEN, PUBLIC HEARINGS:** Attorney Dickman included language in regard to Legislative and Quasi-Judicial proceedings and ex-parte communication.

Member Lott made a motion to adopt the procedures as outlined. The motion was seconded by Member Ohlhaber and unanimously approved by a roll call vote (4 yeses – 0 nos).

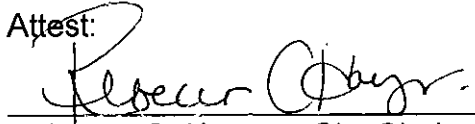
Ms. Bryla gave a general update to the board on current development in the City.

Member Holehouse made a request that a representative from the Public Services Department attend a Planning Board meeting to update the board with a report in regard to the road construction and sewer system in the City. Ms. Bryla responded that she would relay the request to the Public Services Department.

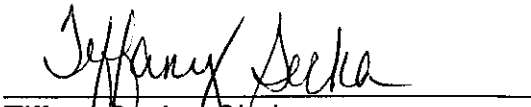
4. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 4:28 p.m.

Attest:



Rebecca C. Haynes, City Clerk



Tiffany Secka, Chairwoman

Minutes approved on: 6/21/16