

**POLICE PENSION BOARD**

**MINUTES**

**OCTOBER 15, 2015**

**1:30 P.M.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:**

Bob Rogers, Chairman  
Tom Lange, Secretary  
Jerry Gorup, Member  
Robert Micklitsch, Member

**ABSENT:**

Alan Slakis, Member

**ALSO PRESENT:**

Lee Dehner, Christiansen & Dehner  
Tyler Grumbles, Bogdahn Consulting  
Mark Rhein, Salem Trust  
Lynn Skinner, Salem Trust  
Mary Jo Murphy, Deputy City Clerk

**1. Changes to the Agenda**

The following changes were made to the agenda:

- Member Lange stated there was a typographical error in the agenda under Item No. 3, "Approval of Minutes." The date should be July 16, 2015 instead of July 17, 2015.
- Chairman Rogers stated a proposed budget needed to be added under No. 9, "Other Business."

**4. Authorization of Payments**

Member Lange read the following payments to the Board:

- (Attachment "A") Anchor Capital Invoice dated October 1, 2015 for services Apr 30-Sep 15 in the amount of \$3,582.44. (Note that this amount is for two quarters.)
- (Attachment "B") Bogdahn Group invoice (12793) dated 9/15/2015 for services through 9/30/15 in the amount of \$3,800.00
- (Attachment "C") Christiansen & Dehner Invoice (24672) dated August 31, 2015 for services through that date in the amount of \$906.54
- (Attachment "D") Cutwater Asset Management Invoice (790-ISC-TRSA) dated July 22, 2015 for services April – June 2015 in the amount of \$3,569.40
- (Attachment "E") Salem Trust fee advice dated July 15, 2015 for service Apr 30-Jun 15 in the amount of \$2,875

**Member Gorup made a motion to pay the following invoices stated by Member Lange: A, Anchor Capital; B, Bogdahn Group; C, Christiansen & Dehner; D, Cutwater Asset Management; and E, Salem Trust. The motion was seconded by Member Micklitsch and unanimously approved by a voice vote.**

#### **5. Actuarial Valuation Report**

There was no Actuarial Valuation Report presented. Member Lange stated the 2015 Actuarial Valuation Report will be included on the January 21, 2016 agenda and an item in regard to having a discussion as to when the Actuarial Valuation Report should be placed on the agenda in the future.

#### **8. Correspondence or Actions Since Last Meeting**

Member Lange stated he received the liability insurance policy and e-mailed copies to Police Pension Board members and associates. At this time, Member Lange gave the original document entitled "The Euclid Vanguard Fiduciary Liability Insurance Policy Certificate" to the Deputy City Clerk, Mary Jo Murphy.

#### **6. Presentations**

##### **Bogdahn Group**

Tyler Grumbles, Bogdahn Consultant, reviewed with the Board reports entitled: "City of St. Pete Beach Police Officers' Retirement System, Investment Performance Review, September 30, 2015" and "Core Real Estate Asset Class Primer as of June 30, 2015."

**Member Gorup made a motion to take no action on the Core Real Estate investment. The motion was seconded by Member Micklitsch and unanimously approved by a voice vote.**

### Salem Trust

Lynn Skinner, Salem Trust, distributed and reviewed with the Board a report entitled: "Confirmation of Statement Recipients Prepared for St. Pete Beach Police."

Mark Rhein, Chief Operating Officer, updated the Board of the following information:

- A clean audit was received from the SSAE 16 report.
- Updated the Board as to how Salem Trust is proceeding with the situation of the fraud involved with Pennant Management.

Attorney Dehner commented that he will continue to monitor the situation with the fraud involved with Pennant Management and the litigation.

At this time, Item No. 7, Pension Fund Custodial Services, was discussed.

### **7. Pension Fund Custodial Services**

**Member Lange made a motion to continue the custodial relationship with Salem Trust. The motion was seconded by Member Gorup and unanimously approved by a voice vote.**

### **6. Presentations continued**

#### Christiansen & Dehner

Attorney Dehner discussed the following with the Board:

- Required posting of 60T on the City website
- House Bill 1309: use mortality tables and assumptions that are being utilized by FRS, Florida Retirement System. January 1, 2016 it becomes effective, and it will be reflected in the 10/1/16 valuation report if not successfully challenged.
- Division of Retirement fall conference on November 17, 18 and 19, 2015

### **9. Other Business**

Chairman Rogers distributed a document entitled "St. Pete Beach Police Pension – Fiscal Year 2015-16 Budget" and asked the board to approve the budget.

**Member Lange made a motion to approve the budget as presented by Chairman Rogers and to add to the agenda as Attachment F and be adopted as the Board's Fiscal 2015-16 Budget. The motion was seconded by Member Gorup and unanimously approved by a voice vote.**

3. **Approval of Minutes**

**Member Gorup made a motion to approve the minutes of April 16, 2015 and July 16, 2015 as written. The motion was seconded by Member Micklitsch and unanimously approved by a voice vote.**

Chairman Rogers added that the Police Pension Board had approved the revised actuarial report that was provided in the January meeting of 2015. Attorney Dehner recommended notifying the actuarial to confirm that the report had been approved and Chairman Rogers agreed to do so.

Attorney Dehner commented that the 2015-16 budget needs to be filed with the Commission and the Department of Management Services. Attorney Dehner suggested that it be sent with a cover letter from Chairman Rogers.

**Member Lange moved to authorize Chairman Rogers to submit the budget to the Department of Management Services as required. The motion was seconded by Member Gorup and unanimously approved by a voice vote.**

Attorney Dehner noted that no action is required by the Commission in regard to the above-mentioned 2015-16 Police Pension Board budget.

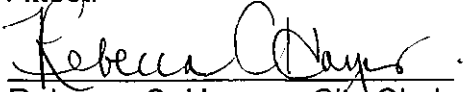
2. **Audience Comments**

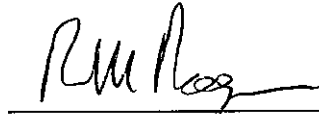
Chairman Rogers asked for audience comments. There were no audience comments.

10. **Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 3:02 p.m.

Attest:

  
Rebecca C. Haynes, City Clerk

  
Bob Rogers, Chairman

Minutes approved on: 1/21/16

1/21/2016