



THE SUNSET CAPITAL OF FLORIDA

Police Pension Board MEETING

CITY OF ST. PETE BEACH

155 Corey Avenue

Thursday, October 20, 2016

8:30 AM

Call to Order

Pledge of Allegiance

Roll Call

REGULAR MEETING

1. **Changes to the Agenda** – Agenda items to be added, moved or deleted will be addressed at this time. Added items will be assigned agenda item numbers and moved items should remain with the same item numbers. Notation will be made that those items will be taken out of order.
2. **Audience Comments** – Comments shall be limited to three minutes per person to issues not on the agenda.
3. **Approval of Minutes** – Regular Meeting of July 21, 2016.
4. **Authorization of Payments:**
 - [Attachment "A"] Anchor Capital Advisors transmitted by cover e-mail noting it as "final fee" in the amount of \$932.12.
 - [Attachment "B"] Invoice from Bogdahn Group for services through September 30, 2016 in the amount of \$3,800.

Continued On Next page

- [Attachment "C"] Invoice#29565 from Christiansen & Dehner for services through September 30, 2016 in the amount of \$2,492.24. Also included are previous invoices to explain the cumulative fee amount.
- [Attachment "D"] An invoice from Foster & Foster that was authorized for payment in error at the last meeting of the board, along with the e-mail chain that redirected the invoice to the General Pension Plan officials for payment.
- Anticipating an invoice from Insight (formerly Cutwater). If it arrives prior to the meeting, it will be brought before the board for action.

5. Actuarial Valuation Report - Foster & Foster

6. Presentations

- Bogdahn Group
- Salem Trust
- Christiansen & Dehner - [Attachment "E"] Draft of a proposed ordinance amending the pension plan to comply with state statute and Internal Revenue Code, as transmitted by a cover letter dated August 31, 2016.]

7. Correspondence or actions since last meeting

- July 25, 2016 e-mail from Regions Insurance stating that there is no premium for Waiver of Recourse in the fiduciary policy provided to the pension plan. [Attachment "F"].
- August 15, 2016 e-mail from Board Secretary Lange transmitting the signed forms prepared Tyler Grumbles of Bogdahn Group, to execute the board's decision redirecting domestic equities to Vanguard Total Stock index. [Attachment "G"]
- Copy of August 31, 2016 letter sent to Municipal Police Officers and Firefighters Retirement Trust Funds by Foster & Foster to reconcile the Audit and Annual Report. [Attachment "H"]
- September 23, 2016 letter transmitting the 2015 Premium Tax Distribution in the amount of \$86,942.48 from the Florida Department of Management Services to Mayor Schechner in the interest of the pension plan. [Attachment "I"]
- September 29, 2016 letter from Chairman Rogers to beneficiary Kimberly Bentley to clarify a question on Cost of Living Adjustment (COLA). [Attachment "J"]

8. Other Business

9. Adjournment

APPEAL

If a person decides to appeal any decision made at this meeting, he or she will need a record of the proceeding and, for such purpose, may need to ensure that a verbatim record of the meeting is made, which record includes the testimony and evidence upon which the

appeal is to be based (F.S. 286.0105). The City does not furnish verbatim transcripts; interested parties should make the necessary arrangements for verbatim transcripts.

AMERICANS WITH DISABILITIES ACT

In Accordance with the Americans with Disabilities Act and F.S. 286.26, persons with disabilities needing special accommodations to participate in this meeting should contact City Hall at (727) 367-2735 no later than four days prior to the meeting for assistance. The public is cordially invited to attend. All agenda material is available for review at City Hall.



Anchor Capital Advisors LLC
One Post Office Square
Boston, MA 02109-2103
Tel: (617) 338-3800 | Fax: (617) 426-6871
www.anchorcapital.com

ATTACHMENT "A"
1/2

July 1, 2016

Cust: Salem Trust Company
Acct: XXXXXX9564

Thomas Lange
City of St. Pete Police Retirement Plan
155 Corey Ave
St. Pete Beach, FL 33706

MANAGEMENT FEE:

**City of St. Pete Beach Police Officers' Retirement System
3213**

For the Period 7/1/2016 through 9/30/2016

8/14/2016 Portfolio Value: \$ 1,016,356.54

Quarterly Fee Based On:

All Assets

\$ 1,016,357 @ 0.75% per annum \$ 1,905.67

Quarterly Fee: \$ 1,905.67

'3213' prorated for 47 days not managed from 8/15/2016 through 9/30/2016 -\$ 973.55

Net Fee: \$ 932.12

Paid by Debit Direct (\$ 0.00)
Please Remit \$ 932.12

2/2

tlange@tampabay.rr.com

From: "Nancy Tran" <ntran@anchorcapital.com>
Date: Tuesday, August 16, 2016 9:08 AM
To: <tlange@tampabay.rr.com>
Cc: "Nancy Tran" <ntran@anchorcapital.com>
Attach: City of St. Pete Beach P.O- Final fee (3213).pdf
Subject: City of St. Pete Beach Police Officers' Retirement System (aca# 3213)- FINAL FEE

Hello Thomas,

Please view attachment and let me know if you have any questions

Thank You & Best Regards!

Nancy Tran

Anchor Capital Advisors, LLC
One Post Office Square, Ste 3850
Boston, MA 02109
ntran@anchorcapital.com
P: 617-338-3800
F: 617-426-6871

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10/7/2016



THE
**BOGDAHN
GROUP**

4901 Vineland Rd Suite 600 Orlando, FL 32811

ATTACHMENT "B"

Invoice

1/1

Date	Invoice #
9/25/2016	19607

Bill To

St. Pete Beach Police
Officers' Retirement System

Description	Amount
Consulting services and performance evaluation billed quarterly (July, 2016)	1,266.67
Consulting services and performance evaluation billed quarterly (August, 2016)	1,266.67
Consulting services and performance evaluation billed quarterly (September, 2016)	1,266.66
It is our pleasure to provide 100% independent investment consulting advice!	
Balance Due	\$3,800.00

ATTACHMENT "C"

1/4

Christiansen & Dehner, P. A.

63 Sarasota Center Boulevard
Suite 107
Sarasota, FL 34240-

941-377-2200
Phone

941-377-4848
Fax

September 30, 2016

City of St. Pete Beach Police
Officers' Pension Fund
155 Corey Avenue
St. Pete Beach, FL 33706
Thomas Lange

Invoice Number

In Reference To: Police Pension Fund

8926

29565

Professional Services

	<u>Hours</u>	<u>Amount</u>
9/6/2016 Review of correspondence.	0.10	39.40
9/23/2016 Review of e-mail correspondence.	0.10	39.40
For professional services rendered	0.20	\$78.80
Previous balance		\$2,413.44
Balance due		<u>\$2,492.24</u>

** Please note that the "Balance Due" figure at the end of this bill reflects both "Total New Charges - Current Period" and any previous balances due. In most cases, if the previous balance(s) have already been approved for payment but not yet received in our office, you should be paying only the "Total New Charges - for services and/or expenses". Thank you.

<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>120+ Days</u>
\$1,507.85	\$984.38	\$0.00	\$0.00	\$0.00

Please indicate account number(s) with payment.
(Please Deduct any payments not reflected in Balance due)

Christiansen & Dehner, P. A.

2/4

63 Sarasota Center Boulevard
Suite 107
Sarasota, FL 34240-

941-377-2200
Phone

941-377-4848
Fax

August 31, 2016

City of St. Pete Beach Police
Officers' Pension Fund
155 Corey Avenue
St. Pete Beach, FL 33706
Thomas Lange

Invoice Number

In Reference To: Police Pension Fund

8926

29412

Professional Services

	<u>Hours</u>	<u>Amount</u>
8/30/2016 Preparation of ordinance amending pension plan to incorporate all required changes and updates to the Internal Revenue Code and the addition of a Share Plan; correspondence to Board transmitting and explaining ordinance.	3.60	1,418.40
For professional services rendered	3.60	\$1,418.40
Additional Charges :		
	<u>Qty</u>	
8/31/2016 Copies	32	8.00
Postage	1	2.65
Total additional charges		\$10.65
Total amount of this bill		\$1,429.05
Previous balance		\$984.39
Balance due		\$2,413.44

** Please note that the "Balance Due" figure at the end of this bill reflects both "Total New Charges - Current Period" and any previous balances due. In most cases, if the previous balance(s) have already been approved for payment but not yet received in our office, you should be paying only the "Total New Charges - for services and/or expenses". Thank you.

Please indicate account number(s) with payment.
(Please Deduct any payments not reflected in Balance due)

Christiansen & Dehner, P. A.

63 Sarasota Center Boulevard
Suite 107
Sarasota, FL 34240-

941-377-2200
Phone

941-377-4848
Fax

3/4

July 31, 2016

City of St. Pete Beach Police
Officers' Pension Fund
155 Corey Avenue
St. Pete Beach, FL 33706
Thomas Lange

Invoice Number

In Reference To: Police Pension Fund	8926	28772
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Professional Services

	Hours	Amount
7/21/2016 Travel Time	0.70	137.90
Preparation and attendance at Board Meeting.	2.10	827.40
For professional services rendered	2.80	\$965.30

Additional Charges :

	Qty	
7/19/2016 Food Expense	1	3.67
7/21/2016 Car Expense	1	14.58
Tolls	1	0.84
Total additional charges		\$19.09

Total amount of this bill	\$984.39
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Previous balance	\$653.11
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Accounts receivable transactions

8/8/2016 Payment - thank you. Check No. 25153	(\$653.11)
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Total payments and adjustments	(\$653.11)
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City of St. Pete Beach Police

July 31, 2016

4/4

Amount

Balance due

\$984.39

** Please note that the "Balance Due" figure at the end of this bill reflects both "Total New Charges - Current Period" and any previous balances due. In most cases, if the previous balance(s) have already been approved for payment but not yet received in our office, you should be paying only the "Total New Charges - for services and/or expenses". Thank you.

**Please indicate account number(s) with payment.
(Please Deduct any payments not reflected in Balance due)**

ATTACHMENT "D"
1/3



FOSTER & FOSTER

Invoice

Phone: (239) 433-5500
Fax: (239) 481-0634
data@foster-foster.com
www.foster-foster.com

7/11/2016	8955
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*AUTHORIZED FOR PAYMENT
AT THE 21 JUL 16 MEETING
OF THE BOARD.*

[Signature]
SECRETARY

City of St. Pete Beach General
Employees' Retirement System
155 Corey Avenue
St. Pete Beach, FL 33706

Net 30	8/10/2016
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Description	Amount
Revised October 1, 2015 Actuarial Valuation and Report; preparation of member certificates.	1,500.00
Preparation of the 2015 Chapter 112.664 compliance disclosure.	3,500.00
<i>28 JUL 16</i> <i>RECEIVED AND AUTHORIZED BY THE ST. PETE BEACH POLICE OFFICERS PENSION PLAN IN ERROR. PLEASE FORWARD TO THE GENERAL EMPLOYEES RETIREMENT SYSTEM FOR PAYMENT.</i> <i>[Signature]</i>	

Balance Due \$5,000.00

Thank you for your business!

Please make all checks payable to:
Foster & Foster, Inc.
13420 Parker Commons Blvd, Suite 104
Fort Myers, FL 33912

Law Offices

Christiansen & Dehner, P.A.

63 Sarasota Center Blvd. Suite 107 Sarasota, Florida 34240 • 941-377-2200 • Fax 941-377-4848

ATTACHMENT "E"
(16 PAGES)

August 31, 2016

Mr. Bob Rogers
St. Pete Beach Police Officers' Retirement System
155 Corey Avenue
St. Pete Beach, Florida 33706

Re: City of St. Pete Beach Police Officers' Retirement System - Proposed Ordinance

Dear Bob:

Enclosed please find a proposed ordinance amending the City of St. Pete Beach Police Officers' Retirement System. With the adoption by the Florida Legislature of Chapter 2015-39, Laws of Florida, and changes to the Internal Revenue Code (IRC) and its associated Regulations, as well as guidance from the Internal Revenue Service (IRS), the following amendments to the pension plan are proposed:

1. Section 66-141, Definitions, is being amended for IRC changes and requirements, to amend the definitions of:
 - a. Actuarial Equivalent - to amend the definition to incorporate the Mortality Table and interest rate currently being used by the plan's actuary
 - b. Credited Service - to clarify IRC regulations on leave conversions
 - c. Spouse - To clarify the definition in accordance with a recent US Supreme Court ruling
2. Section 66-144, Membership, has been amended to limit those individuals eligible to opt-out of the system, to comply with recent IRC Treasury Regulation requirements.
3. Section 66-216, Benefit amounts and eligibility, is being amended to change the Normal Retirement Date to include IRC required language regarding Normal Retirement Age and Normal Retirement Date.
4. Section 66-218, Disability, is being amended to more clearly identify those individuals who may be eligible to apply for a disability pension who have been terminated by the City due to medical reasons.

5. Section 66-221, Maximum Pension, has had several subsections amended to comply with IRC changes.
6. Section 66-225, Deferred Retirement Option Plan, is being amended in accordance with recent direction from the IRS in connection with the issuance of several recent Favorable Determination Letters to clarify investment returns on DROP accounts and add several sections clarifying the DROP provisions as required by the IRS.

We have also amended the provisions regarding when interest is calculated and paid, which will avoid a participant's forfeiture of interest accrued during the first or second month of the quarter should the member terminate DROP participation at the end of the first or second month of the quarter.

7. Section 66-226, Prior Police Service, subsection (5), is being amended to correct a reference.
8. Section 66-229, Benefits effective February 1, 2013, is being amended to change the Normal Retirement Date to include IRC required language regarding Normal Retirement Age and Normal Retirement Date.

By copy of this letter to the Board's actuary, Foster & Foster, Inc., I am requesting that they provide you with a letter indicating the cost, if any, associated with the adoption of this ordinance. Please provide a copy of the document to the members of the Board for review at the next meeting. If you have any questions with regard to this ordinance, please feel free to give me a call.

Yours very truly,



H. Lee Dehner

HLD/ksh
enclosure

Dictated by Mr. Dehner
but signed in his absence
to avoid delay in mailing

cc: Patrick Donlan, with enclosure

CITY OF ST. PETE BEACH, FLORIDA
Ordinance No. 2016-

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA, AMENDING CHAPTER 66, PENSIONS AND RETIREMENT, ARTICLE III POLICE OFFICERS' RETIREMENT SYSTEM, DIVISION 1, GENERALLY AND DIVISION 3, BENEFITS, OF THE CODE OF ORDINANCES OF THE CITY OF ST. PETE BEACH; AMENDING SECTION 66-141 DEFINITIONS, BY AMENDING THE DEFINITIONS OF "ACTUARIAL EQUIVALENT" "CREDITED SERVICE" AND "SPOUSE"; AMENDING SECTION 66-144, MEMBERSHIP; AMENDING SECTION 66-216, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 66-218, DISABILITY; AMENDING SECTION 66-221, MAXIMUM PENSION; AMENDING SECTION 66-225, DEFERRED RETIREMENT OPTION PLAN; AMENDING SECTION 66-226, PRIOR POLICE SERVICE; AMENDING SECTION 66-229, BENEFITS EFFECTIVE FEBRUARY 1, 2013; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HERewith, TO THE EXTENT OF SUCH CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH, FLORIDA:

SECTION 1. That Chapter 66, Article III Police Officers' Retirement System, Division 1 Generally, of the Code of Ordinances of the City of St. Pete Beach, is hereby amended by amending Section 66-141 Definitions, by amending the definitions of *Actuarial Equivalent*, *Credited Service* and *Spouse*, to read as follows:

* * *

Actuarial equivalent means a benefit or amount of equal value, based upon the RP 2000 Combined Healthy Unisex Mortality Table and an interest rate ~~of seven and three quarters percent per annum equal to the investment return assumption set forth in the last actuarial valuation report approved by the board.~~ This definition may only be amended by the city pursuant to the recommendation of the board using the assumptions adopted by the board with the advice of the plan's actuary, such that actuarial assumptions are not subject to city discretion.

* * *

Credited service means the total number of years and fractional parts of years of service as a police officer with member contributions, when required, omitting intervening years or fractional parts of years when such member was not employed by the city as a police officer. A member may voluntarily leave his accumulated contributions in the fund for a period of five years after leaving the employ of the police department pending the possibility of being reemployed as a police officer, without losing credit for the time that he was a member of the system. If a vested member leaves the employ of the police department, his accumulated contributions will be returned only upon his written request. If a member who is not vested is not reemployed as a police officer with the police department within five years, his accumulated contributions, if \$1,000.00 or less, shall be returned. If a member who is not vested is not reemployed within five years, his accumulated contributions, if more than \$1,000.00, will be returned only upon the written request of the member and upon

completion of a written election to receive a cash lump sum or to rollover the lump sum amount on forms designated by the board. Upon return of a member's accumulated contributions, all of his rights and benefits under the system are forfeited and terminated. Upon any re-employment a police officer shall not receive credit for the years and fraction parts of years of service for which he has withdrawn his accumulated contributions from the fund, unless the police officer repays into the fund the contributions he has withdrawn, with interest, as determined by the board, within 90 days after his reemployment.

The years or fractional parts of years that a member performs "Qualified Military Service" consisting of voluntary or involuntary "service in the uniformed services" as defined in the Uniformed Services Employment and Reemployment Rights Act (USERRA) (P.L.103-353), after separation from employment as a police officer with the city to perform training or service, shall be added to his years of credited service for all purposes, including vesting, provided that:

- (1) The Member is entitled to reemployment under the provisions of USERRA.
- (2) The member returns to his employment as a police officer within one year from the earlier of the date of his military discharge or release from active service, unless otherwise required by USERRA.
- (3) The maximum credit for military service pursuant to this paragraph shall be five years.
- (4) This paragraph is intended to satisfy the minimum requirements of USERRA. To the extent that this paragraph does not meet the minimum standards of USERRA, as it may be amended from time to time, the minimum standards shall apply.

In the event a member dies on or after January 1, 2007, while performing USERRA Qualified Military Service, the beneficiaries of the member are entitled to any benefits (other than benefit accruals relating to the period of qualified military service) as if the member had resumed employment and then died while employed.

Beginning January 1, 2009, to the extent required by section 414(u)(12) of the code, an individual receiving differential wage payments (as defined under section 3401(h)(2) of the code) from an employer shall be treated as employed by that employer, and the differential wage payment shall be treated as compensation for purposes of applying the limits on annual additions under section 415(c) of the code. This provision shall be applied to all similarly situated individuals in a reasonably equivalent manner.

Leave conversions of unused accrued paid time off shall not be permitted to be applied toward the accrual of credited service either during each plan year of a member's employment with the city or in the plan year in which the member terminates employment.

* * *

Spouse means the lawful wife or husband of a member's or retiree's spouse under applicable law at the time benefits become payable.

* * *

SECTION 2. That Chapter 66, Article III Police Officers' Retirement System, Division 1 Generally, of the Code of Ordinances of the City of St. Pete Beach, is hereby amended by amending Section 66-144 Membership, by amending subsection (a) *Conditions of eligibility*, to read as follows:

- (a) *Conditions of eligibility.* All police officers as of June 18, 1991 and all future new police officers shall become members of this system under this article as a condition of employment, except that if ~~the~~, a new employee who is hired as chief of police upon employment as chief of police has entered into an agreement with the city wherein he shall be permitted to participate in a pension plan other than the one provided in this article, he shall be entitled to waive participation in this plan. Current employees of the city who are selected to become chief of police are not eligible for the opt-out provided for herein. In order to waive such participation, the chief of police shall notify the city manager and the board of trustees, in writing, of his decision to waive such participation. The waiver shall be kept by the city clerk with a duplicate original copy maintained in the personnel file of the chief of police. Thereafter, contributions to the plan in accordance with sections 66-146 or 66-229 shall not be required, he shall not be eligible to be elected as a member trustee on the board or vote for a member trustee, and he shall not be eligible for any other benefits from the plan.

* * *

SECTION 3. That Chapter 66, Article III Police Officers' Retirement System, Division 1 Generally, of the Code of Ordinances of the City of St. Pete Beach, is hereby amended by amending Section 66-216, Benefit amounts and eligibility, amending subsection (a) *Normal retirement date*, to read as follows:

~~(a) *Normal retirement date.* Under this article, the normal retirement date for members who retired, entered the DROP or terminated employment with the right to a deferred vested benefit prior to February 1, 2013, and members who are employed on January 31, 2013 and have attained age 55 or 25 years of credited service on that date, shall be the first day of the month coincident with or the next following the earlier of the attainment of age 55 or the completion of 25 years of credited service. A member may retire on his normal retirement date or on the first day of any month thereafter, and each member shall become 100 percent vested in his accrued benefit on the member's normal retirement date.~~

(a) *Normal retirement age and date.* Under this article, a member's normal retirement age is the earlier of the attainment of age 55 or the completion of 25 years of credited service for members who retired, entered the DROP or terminated employment with the right to a deferred vested benefit prior to February 1, 2013, and members who are employed on January 31, 2013 and have attained age 55 or 25 years of credited service on that date. Each member shall become one hundred percent (100%) vested in his accrued benefit at normal retirement age. A member's normal retirement date shall be the first day of the month coincident with or next following the date the member retires from the city after attaining normal retirement age.

The normal retirement date for members who are employed on January 31, 2013 but have not attained age 55 or 25 years of credited service on that date, and members hired on or after February 1, 2013, shall be as provided in section 66-229; provided, members who are employed on January 31, 2013 but have not attained age 55 or 25 years of credited service on that date shall be eligible to receive their frozen accrued benefit based on credited service prior to January 31, 2013, upon attaining age 55 or 25 years of credited service, or a reduced early retirement benefit based on their frozen accrued benefit upon attaining age 50 with ten years of credited service or 20 years of credited service.

* * *

SECTION 4. That Chapter 66, Article III Police Officers' Retirement System, Division 3 Benefits, of the Code of Ordinances of the City of St. Pete Beach, is hereby amended by amending Section 66-218 Disability, by amending subsections (a) *Disability benefits in line of duty* and (c) *Disability benefits not in line of duty*, to read as follows:

(a) *Disability benefits in line of duty.* Under this article, any member who shall become totally and permanently disabled to the extent that he is unable, by reason of a medically determinable physical or mental impairment, to render useful and efficient service as a police officer, which disability was directly caused by performance of his duty as a police officer, shall, upon establishing the disability to the satisfaction of the board, be entitled to a monthly pension determined as for normal retirement, taking into account his average final compensation and years of credited service at the date of disability, but in any event the minimum amount paid to the member shall be 50 percent of the average final compensation of the member. Terminated persons, either vested or nonvested, are not eligible for disability benefits; ~~except that those terminated by the city for medical reasons may apply for a disability within 30 days after termination~~ Notwithstanding the previous sentence, if a member is terminated by the city for medical reasons, the terminated person may apply for a disability benefit if the application is filed with the board within thirty (30) days from the date of termination. If a timely application is received, it shall be processed and the terminated person shall be eligible to receive a disability benefit if the board otherwise determines that he is totally and permanently disabled as provided for above.

* * *

(c) *Disability benefits not in line of duty.* Any member with ten years or more credited service who shall become totally and permanently disabled to the extent that he is unable, by reason of a medically determinable physical or mental impairment, to render useful and efficient service as a police officer, which disability is not directly caused by the performance of his duties as a police officer, shall, upon establishing the disability to the satisfaction of the board, be entitled to a monthly pension determined as for normal retirement taking into account his average final compensation and years of credited service at the date of disability. Terminated persons, either vested or nonvested, are not eligible for disability benefits; ~~except that those terminated by the city for medical reasons may apply for a disability within 30 days after termination~~ Notwithstanding the previous sentence, if a member is terminated by the city for medical reasons, the terminated person may apply for a disability benefit if the application is filed with the board within thirty (30) days from the date of termination. If a timely application is received, it shall be processed and the terminated person shall be eligible to receive a disability benefit if the board otherwise determines that he is totally and permanently disabled as provided for above.

* * *

SECTION 5. That Chapter 66, Article III Police Officers' Retirement System, Division 3 Benefits, of the Code of Ordinances of the City of St. Pete Beach, is hereby amended by amending Section 66-221 Maximum Pension by amending subsections (f) *Less than Ten (10) Years of Participation or Service* and (l) *Additional Limitation on Pension Benefits* and adding subsection (m) *Effect of direct rollover on 415(b) limit*, to read as follows:

* * *

(f) *Less than Ten (10) Years of Participation or Service.* The maximum retirement benefits payable under this section to any member who has completed less than ten (10) years of ~~credited service with the City participation~~ shall be the amount determined under subsection (a) of this section multiplied by a fraction, the numerator of which is the number of the member's years of ~~credited service participation~~ and the denominator of which is ten (10). The reduction provided by this subsection cannot reduce the maximum benefit below 10% of the limit determined without regard to this subsection. The reduction provided for in this subsection shall not be applicable to

pre-retirement disability benefits paid pursuant to Sec. 66-218 or pre-retirement death benefits paid pursuant to Sec. 66-217.

* * *

(l) *Additional Limitation on Pension Benefits.* Notwithstanding anything herein to the contrary:

* * *

(2) No member of the system shall be allowed to receive a retirement benefit or pension which is in part or in whole based upon any service with respect to which the member is already receiving, or will receive in the future, a retirement benefit or pension from a different employer's retirement system or plan. This restriction does not apply to social security benefits or federal benefits under Chapter 671223, Title 10, U.S. Code.

(m) *Effect of direct rollover on 415(b) limit.* If the plan accepts a direct rollover of an employee's or former employee's benefit from a defined contribution plan qualified under Code Section 401(a) which is maintained by the employer, any annuity resulting from the rollover amount that is determined using a more favorable actuarial basis than required under Code Section 417(e) shall be included in the annual benefit for purposes of the limit under Code Section 415(b).

SECTION 6. That Chapter 66, Article III Police Officers' Retirement System, Division 3 Benefits, of the Code of Ordinances of the City of St. Pete Beach, is hereby amended by amending Section 66-225 Deferred retirement option plan, to read as follows:

Sec. 66-225. - Deferred retirement option plan.

(a) *Definitions.* As used in this section 66-225, the following definitions apply:

- (1) "DROP" means the City of St. Pete Beach Police Officers' Deferred Retirement Option Plan.
- (2) "DROP account" means the account established for each DROP participant under subsection (c).
- (3) "Total return of the assets" -- For purposes of calculating earnings on a member's DROP account pursuant to subsection (c)(2)b.2., for each fiscal year quarter, the percentage increase (or decrease) in the interest and dividends earned on investments, including realized and unrealized gains (or losses), of the total Plan assets.

(b) *Participation.*

- (1) *Eligibility to participate.* In lieu of terminating his employment as a police officer, any member who is eligible for normal retirement under subsection 66-216(a), of the system may, prior to February 1, 2013 elect to defer receipt of such service retirement pension and to participate in the DROP. Notwithstanding any other provision of this section, the DROP shall be closed to new participants effective February 1, 2013, and no member may enter the DROP on or after that date; provided, a member who is employed on January 31, 2013 and has attained age 55 or 25 years of credited service on that date may enter and participate in the DROP on or after February 1, 2013 in accordance with the provisions of this section.

- (2) *Election to participate.* A member's election to participate in the DROP must be made in writing in a time and manner determined by the board and shall be effective on the first day of the first calendar month which is at least 15 business days after it is received by the board.
- (3) *Period of participation.* A member who elects to participate in the DROP under subsection (b)(2), shall participate in the DROP for a period not to exceed 60 months beginning at the time his election to participate in the DROP first becomes effective. An election to participate in the DROP shall constitute an irrevocable election to resign from the service of the city not later than the date provided for in the previous sentence. A member may participate only once.
- (4) *Termination of participation.*
 - a. A member's participation in the DROP shall cease participating at the earlier of:
 - 1. The end of his permissible period of participation in the DROP as determined under subsection (b)(3); or
 - 2. Termination of his employment as a police officer.
 - b. Upon the member's termination of participation in the DROP, pursuant to subsection 1. above, all amounts provided for in subsection (c)(2), including monthly benefits and investment earnings or losses or interest, as applicable, shall cease to be transferred from the system to his DROP account. Any amounts remaining in his DROP account shall be paid to him in accordance with the provisions of subsection (d) when he terminates his employment as a police officer.
 - c. A member who terminates his participation in the DROP under subsection (b)(4) shall not be permitted to again become a participant in the DROP.
- (5) *Effect of DROP participation on the system.*
 - a. A member's credited service and his accrued benefit under the system shall be determined on the date his election to participate in the DROP first becomes effective. The member's salary for the purposes of calculating his average final compensation shall include any lump sum payments paid to the member and included as salary as defined herein, which amounts shall be paid by the city upon the member's entry into the DROP, as provided in the city's personnel rules and regulations. The member shall not accrue any additional credited service or any additional benefits under the system (except for any supplemental benefit payable to DROP participants or any additional benefits provided under any cost-of-living adjustment for retirees in the system) while he is a participant in the DROP. After a member commences participation, he shall not be permitted to again contribute to the system, nor shall he be eligible for disability, nor shall his estate or beneficiary be eligible for pre-retirement death benefits.

- b. No amounts shall be paid to a member from the system while the member is a participant in the DROP. Unless otherwise specified in the system, if a member's participation in the DROP is terminated other than by terminating his employment as a police officer, no amounts shall be paid to him from the system until he terminates his employment as a police officer. Unless otherwise specified in the system, amounts transferred from the system to the member's DROP account shall be paid directly to the member only on the termination of his employment as a police officer.

(c) *Funding.*

- (1) *Establishment of DROP account.* A DROP account shall be established for each member participating in the DROP. A member's DROP account shall consist of amounts transferred to the DROP under subsection (c)(2), and earnings or interest on those amounts.

- (2) *Transfers from retirement system.*

- a. As of the first day of each month of a member's period of participation in the DROP, the monthly retirement benefit he would have received under the system had he terminated his employment as a police officer and elected to receive monthly benefit payments thereunder shall be transferred to his DROP account, except as otherwise provided for in subsection (b)(4)b. A member's period of participation in the DROP shall be determined in accordance with the provisions of subsections (b)(3) and (b)(4), but in no event shall it continue past the date he terminates his employment as a police officer.

- b. Except as otherwise provided in subsection (b)(4)b., a member's DROP account under this subsection (c)(2) shall be debited or credited ~~after each fiscal year quarter~~ with either:

- 1. Interest at an effective rate of seven and one-half percent per annum compounded monthly determined on the last business day of the prior month's ending balance and credited to the member's DROP account as of such date (to be applicable to all current and future DROP participants); or
- 2. Earnings, to be credited or debited to the member's DROP account, determined as of the last business day of each fiscal year quarter and debited or credited as of such date, determined as follows:

The average daily balance in a member's DROP account shall be credited or debited at a rate equal to the net investment return realized by the system for that quarter. "Net investment return" for the purpose of this paragraph is the total return of the assets in which the member's DROP account is invested by the board net of brokerage commissions, transaction costs and management fees.

For purposes of calculating earnings on a member's DROP account pursuant to this subsection (c)(2)b.2., brokerage commissions, transaction costs, and management

fees shall be determined for each quarter by the investment consultant pursuant to contracts with fund managers as reported in the custodial statement. The investment consultant shall report these quarterly contractual fees to the board. The investment consultant shall also report the net investment return for each manager and the net investment return for the total plan assets.

Upon electing participation in the DROP, the member shall elect to receive either interest or earnings on his account to be determined as provided above. The member may, in writing, elect to change his election only once during his DROP participation. An election to change must be made prior to the end of a quarter and shall be effective beginning the following quarter.

- c. A member's DROP account shall only be credited or debited with earnings or interest and monthly benefits while the member is a participant in the DROP. A member's final DROP account value for distribution to the member upon termination of participation in the DROP shall be the value of the account at the end of the quarter immediately preceding termination of participation for participants electing the net plan return and at the end of the month immediately preceding termination of participation for participants electing the flat interest rate return, plus any monthly periodic additions made to the DROP account subsequent to the end of the previous quarter or month, as applicable, and prior to distribution. If a member is employed by the city police department after participating in the DROP for the permissible period of DROP participation, then beginning with the member's first month of employment following the last month of the permissible period of DROP participation, the member's DROP account will no longer be credited or debited with earnings or interest, nor will monthly benefits be transferred to the DROP account. All such non-transferred amounts shall be forfeited and continue to be forfeited while the member is employed by the police department. A member employed by the police department after the permissible period of DROP participation will still not be eligible for disability benefits, nor shall his estate or beneficiary be eligible for pre-retirement death benefits, nor will he accrue additional credited service.

(d) *Distribution of DROP accounts on termination of employment.*

- (1) *Eligibility for benefits.* A member shall receive the balance in his DROP account in accordance with the provisions of this subsection (d) upon his termination of employment as a police officer. Except as provided in subsection (d)(5), no amounts shall be paid to a member from the DROP prior to his termination of employment as a police officer.
- (2) *Form of distribution.*
 - a. Unless the member elects otherwise, distribution of his DROP account shall be made in a cash lump sum. A member may elect, in such time and manner as the board shall prescribe, to receive the optional form of benefit described below.

1. Until the value of the member's DROP account is completely depleted, payments in approximately equal quarterly or annual installments over a period, designated by the member, not to exceed the life expectancy of the last survivor of the member and his beneficiary. In the event that the member dies before all installments have been paid, the remaining balance in his DROP account shall be paid in an immediate cash lump sum to his beneficiary, or if none is designated, then to the member's estate.
 2. The purchase of a nonforfeitable fixed annuity payable in such form as the member may elect. Elections under this clause 2. shall be in writing and shall be made in such time or manner as the board shall determine.
- b. Notwithstanding the preceding, if a member dies before his benefits commence, his DROP account shall be paid to his beneficiary in such optional form as his beneficiary may select. If no beneficiary designation is made, the DROP account shall be distributed to the member's estate.
- (3) *Date of payment of distribution.* Except as otherwise provided in this subsection (d), distribution of a member's DROP account shall begin as soon as administratively practicable following the member's termination of employment. Distribution of the amount in a member's DROP account will not be made unless the member completes a written request for distribution and a written election, on forms designated by the board, to either receive a cash lump sum or a rollover of the lump sum amount.
 - (4) *Proof of death and right of beneficiary or other person.* The board may require and rely upon such proof of death and such evidence of the right of any beneficiary or other person to receive the value of a deceased member's DROP account as the board may deem proper and its determination of the right of that beneficiary or other person to receive payment shall be conclusive.
 - (5) *Distribution limitation.* Notwithstanding any other provision of this subsection (d), all distributions from the DROP shall conform to the "minimum distribution of benefits" provisions as provided for herein.
 - (6) *Direct rollover of certain distributions.* This subsection applies to distributions made on or after January 1, 2002. Notwithstanding any provision of the DROP to the contrary may elect to have any portion of an eligible rollover distribution paid in a direct rollover as otherwise provided under the system in section 66-223.
- (e) *Administration of DROP.*
- (1) *Board administers the DROP.* The general administration of the DROP, the responsibility for carrying out the provisions of the DROP and the responsibility of overseeing the investment of the DROP's assets shall be placed in the board. The members of the board may appoint from their number such subcommittees with such powers as they shall determine; may adopt such administrative procedures and regulations as they deem desirable for the conduct of their affairs; may authorize one or more of their number or

any agent to execute or deliver any instrument or make any payment on their behalf; may retain counsel, employ agents and provide for such clerical, accounting, actuarial and consulting services as they may require in carrying out the provisions of the DROP; and may allocate among themselves or delegate to other persons all or such portion of their duties under the DROP, other than those granted to them as trustee under any trust agreement adopted for use in implementing the DROP, as they, in their sole discretion, shall decide. A trustee shall not vote on any question relating exclusively to himself.

- (2) *Individual accounts, records and reports.* The board shall maintain, or cause to be maintained, records showing the operation and condition of the DROP, including records showing the individual balances in each member's DROP account, and the board shall keep, or cause to be kept, in convenient form such data as may be necessary for the valuation of the assets and liabilities of the DROP. The board shall prepare or cause to be prepared and distributed to members participating in the DROP and other individuals or filed with the appropriate governmental agencies, as the case may be, all necessary descriptions, reports, information returns, and data required to be distributed or filed for the DROP pursuant to the Code, the applicable portions of the Act and any other applicable laws.
- (3) *Establishment of rules.* Subject to the limitations of the DROP, the board from time to time shall establish rules for the administration of the DROP and the transaction of its business. The board shall have discretionary authority to construe and interpret the DROP (including but not limited to determination of an individual's eligibility for DROP participation, the right and amount of any benefit payable under the DROP and the date on which any individual ceases to be a participant in the DROP). The determination of the board as to the interpretation of the DROP or its determination of any disputed questions shall be conclusive and final to the extent permitted by applicable law. The board shall also oversee the investment of the DROP's assets.
- (4) *Limitation of liability.*
 - a. The trustees shall not incur any liability individually or on behalf of any other individuals for any act or failure to act, made in good faith in relation to the DROP or the funds of the DROP.
 - b. Neither the board nor any trustee of the board shall be responsible for any reports furnished by any expert retained or employed by the board, but they shall be entitled to rely thereon as well as on certificates furnished by an accountant or an actuary, and on all opinions of counsel. The board shall be fully protected with respect to any action taken or suffered by it in good faith in reliance upon such expert, accountant, actuary or counsel, and all actions taken or suffered in such reliance shall be conclusive upon any person with any interest in the DROP.

(f) *General provisions.*

- (1) *The DROP is not a separate retirement plan. Instead, it is a program under which a member who is eligible for normal retirement under the system may elect to accrue future retirement benefits in the manner provided in this*

section 66-218 for the remainder of his employment, rather than in the normal manner provided under the plan. Upon termination of employment, a member is entitled to a lump sum distribution of his or her DROP account balance or may elect a rollover. The DROP account distribution is in addition to the member's monthly benefit.

- (2) Notional account. The DROP account established for such a member is a notional account, used only for the purpose of calculation of the DROP distribution amount. It is not a separate account in the system. There is no change in the system's assets, and there is no distribution available to the member until the member's termination from the DROP. The member has no control over the investment of the DROP account.
- (3) No employer discretion. The DROP benefit is determined pursuant to a specific formula which does not involve employer discretion.
- (4) IRC limit. The DROP account distribution, along with other benefits payable from the system, is subject to limitation under Internal Revenue Code Section 415(b).
- (+ 5) Amendment of DROP. The DROP may be amended by an ordinance of the city at any time and from time to time, and retroactively if deemed necessary or appropriate, to amend in whole or in part any or all of the provisions of the DROP. However, except as otherwise provided by law, no amendment shall make it possible for any part of the DROP's funds to be used for, or diverted to, purposes other than for the exclusive benefit of persons entitled to benefits under the DROP. No amendment shall be made which has the effect of decreasing the balance of the DROP account of any member.
- (2 6) Facility of payment. If the board shall find that a member or other person entitled to a benefit under the DROP is unable to care for his affairs because of illness or accident or is a minor, the board may direct that any benefit due him, unless claim shall have been made for the benefit by a duly appointed legal representative, be paid to his spouse, a child, a parent or other blood relative, or to a person with whom he resides. Any payment so made shall be a complete discharge of the liabilities of the DROP for that benefit.
- (3 7) Information. Each member, beneficiary or other person entitled to a benefit, before any benefit shall be payable to him or on his account under the DROP, shall file with the board the information that it shall require to establish his rights and benefits under the DROP.
- (4 8) Prevention of escheat. If the board cannot ascertain the whereabouts of any person to whom a payment is due under the DROP, the board may, no earlier than three years from the date such payment is due, mail a notice of such due and owing payment to the last known address of such person, as shown on the records of the board or the city. If such person has not made written claim therefor within three months of the date of the mailing, the board may, if it so elects and upon receiving advice from counsel to the DROP, direct that such payment and all remaining payments otherwise due such person be canceled on the records of the DROP. Upon such cancellation, the DROP shall have no further liability therefor except that, in the event such person or his beneficiary later notifies the board of his whereabouts and requests the payment or payments due to him under the DROP, the amount so applied shall be paid to him in accordance with the provisions of the DROP.

(5 9) *Written elections, notification.*

- a. Any elections, notifications or designations made by a member pursuant to the provisions of the DROP shall be made in writing and filed with the board in a time and manner determined by the board under rules uniformly applicable to all employees similarly situated. The board reserves the right to change from time to time and manner for making notifications, elections or designations by members under the DROP if it determines after due deliberation that such action is justified in that it improves the administration of the DROP. In the event of a conflict between the provisions for making an election, notification or designation set forth in the DROP and such new administrative procedures, those new administrative procedures shall prevail.
- b. Each member or retiree who has a DROP account shall be responsible for furnishing the board with his current address and any subsequent changes in his address. Any notice required to be given to a member or retiree hereunder shall be deemed given if directed to him at the last such address given to the board and mailed by registered or certified United States mail. If any check mailed by registered or certified United States mail to such address is returned, mailing of checks will be suspended until such time as the member or retiree notifies the board of his address.

(6 10) *Benefits not guaranteed.* All benefits payable to a member from the DROP shall be paid only from the assets of the member's DROP account and neither the city nor the board shall have any duty or liability to furnish the DROP with any funds, securities or other assets except to the extent required by any applicable law.

(7 11) *Construction.*

- a. The DROP shall be construed, regulated and administered under the laws of Florida, except where other applicable law controls.
- b. The titles and headings of the subsections in this section 66-225 are for convenience only. In the case of ambiguity or inconsistency, the text rather than the titles or headings shall control.

(8 12) *Forfeiture of retirement benefits.* Nothing in this section shall be construed to remove DROP participants from the application of any forfeiture provisions applicable to the system. DROP participants shall be subject to forfeiture of all retirement benefits, including DROP benefits.

(9 13) *Effect of DROP participation on employment.* Participation in the DROP is not a guarantee of employment and DROP participants shall be subject to the same employment standards and policies that are applicable to employees who are not DROP participants.

SECTION 7. That Chapter 66, Article III Police Officers' Retirement System, Division 3 Benefits, of the Code of Ordinances of the City of St. Pete Beach, is hereby amended by amending Section 66-226 Prior police service, by amending subsection (5), to read as follows:

* * *

- (5) In no event, however, may credited service be purchased pursuant to this section for prior service with any other municipal, county, or special law enforcement police department, if such prior service forms or will form the basis of a retirement benefit or pension from another retirement system or plan as set forth in subsection 66-221(k)(2).

SECTION 8. That Chapter 66, Article III Police Officers' Retirement System, Division 3 Benefits, of the Code of Ordinances of the City of St. Pete Beach, is hereby amended by amending Section 66-229 Benefits effective February 1, 2013, by amending subsection (b)(1) *Normal retirement date*, to read as follows:

Sec. 66-229. - Benefits effective February 1, 2013.

- (b) (1) *Normal retirement date.* A member's normal retirement date shall be the first day of the month coincident with or next following the earlier of the attainment of age 60 and completion of ten years of credited service, or 30 years of credited service regardless of age. Provided, a member with ten or more years of credited service on January 31, 2013 shall be eligible for normal retirement at age 55 or upon completion of 25 years of credited service, regardless of age. A member may retire on his normal retirement date or on the first day of any month thereafter, and each member shall become 100 percent vested in his accrued benefit on the member's normal retirement date.

Normal retirement age and date. A member's normal retirement age is the earlier of the attainment of age 60 and completion of ten years of credited service, or 30 years of credited service regardless of age. Provided, a member with ten or more years of credited service on January 31, 2013 shall be eligible for normal retirement at age 55 or upon completion of 25 years of credited service, regardless of age. Each member shall become one hundred percent (100%) vested in his accrued benefit at normal retirement age. A member's normal retirement date shall be the first day of the month coincident with or next following the date the member retires from the city after attaining normal retirement age.

* * *

SECTION 9: Codification.

This Ordinance shall be codified in the Code of Ordinances of the City of St. Pete Beach.

SECTION 10: Severability.

If any portion, part or section of this ordinance is declared invalid, the valid remainder hereof shall remain in full force and effect.

SECTION 11: Repeal of Ordinances in Conflict.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 12: Effective Date.

This ordinance shall become effective immediately upon final passage as provided by law.

Steve McFarlin, Mayor

FIRST READING : _____

PUBLISHED : _____

SECOND READING : _____

PUBLIC HEARING : _____

I, Rebecca Haynes, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this _____ day of _____, 2016.

Rebecca Haynes, City Clerk

2/3
ATTACHMENT "E"**tlange@tampabay.rr.com**

From: "MaryJo Murphy" <mmurphy@stpetebeach.org>
Date: Thursday, August 18, 2016 1:13 PM
To: "Bill Palmer" <bpalmer@stpetebeach.org>
Cc: "Thomas Lange" <tlange@tampabay.rr.com>
Attach: Foster and Foster Invoice forwarded to General Employees Retirement 28Jul16.pdf
Subject: FW: 2016-3 Payment Authorizations from SPB Police Pension Board meeting of 21Jul16

Bill,

The secretary, Tom Lange, from the Police Pension Board asked me to forward this to you. I printed it out and put a copy on your desk. Somehow they had one of your invoices.

From: tlange@tampabay.rr.com [mailto:tlange@tampabay.rr.com]
Sent: Thursday, July 28, 2016 2:58 PM
To: Ashley Pelletier
Cc: Rebecca Haynes; MaryJo Murphy; Alan Slakis; Bob Rogers
Subject: Re: 2016-3 Payment Authorizations from SPB Police Pension Board meeting of 21Jul16

Ashley: Good catch. This invoice was in our mail and included in error, so do not pay it from the Police Officers Pension funds. I am sending a copy of this reply to the City Clerk's Office to ask her to forward it to the General Pension Plan for action. We will correct my handling of it on the next Police Officer Pension agenda. Thanks for paying more attention than we did. Tom Lange

From: Ashley Pelletier
Sent: Thursday, July 28, 2016 9:13 AM
To: tlange@tampabay.rr.com
Subject: RE: 2016-3 Payment Authorizations from SPB Police Pension Board meeting of 21Jul16

Hi Tom,

Attachment "J" is an invoice from Foster & Foster which references the General Employees' Pension Plan? Is there an invoice for the Police that needs to be processed?

Please advise.

Ashley

From: tlange@tampabay.rr.com [mailto:tlange@tampabay.rr.com]
Sent: Friday, July 22, 2016 4:25 PM
To: Lynn Skinner <lynn.skinner@salemtrust.com>
Cc: Lee Dehner <lee@cdpension.com>; cityclerk@stpetebeach.org; MaryJo Murphy <mmurphy@stpetebeach.org>; Bob Rogers <rmrogers124@gmail.com>
Subject: 2016-3 Payment Authorizations from SPB Police Pension Board meeting of 21Jul16

Dear Lynn:

Please find the attached invoices with notations of authorization to pay as they appeared on the July 21, 2016 agenda of the St. Pete Beach Police Officers Pension Board meeting:

10/7/2016

3/3

Attachment "A": Christiansen and Dehner invoice dated April 30, 2016 for services through that date in the amount of \$653.11

Proposed Attachment "D": Bogdahn Group invoice dated 6/30/2016 for services through that date in the amount of \$3,800

Proposed Attachment "E" : Anchor Capital Advisers invoice dated July 1, 2016 for services through that date in the amount of \$1,850.12

Proposed Attachment "F": Insight Investment invoice dated Jul 18, 2016 for services though June 30, 2016 in the amount of \$3,336.01

Proposed Attachment "G" (Page 7): Regions Bank invoice for for renewal of board liability insurance premium of \$3,742.00

Proposed Attachment "I": Foster & Foster invoice dated 7/11/2016 for report preparation and miscellaneous in the amount of \$2,825

Proposed Attachment "J": Foster & Foster Invoice dated 7/11/2016 for Actuarial Revision and Chapter 112.664 compliance in the amount of \$5,000.

Thomas Lange
Secretary

Download SPBConnect at www.stpetebeach.org/spbconnect

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

ATTACHMENT "F"

tlange@tampabay.rr.com

From: "Bob Rogers" <porsche.bob@outlook.com>
Date: Monday, July 25, 2016 3:52 PM
To: "Attorney Lee Dehner" <lee@cdpension.com>; "Tom Lange" <tlange@tampabay.rr.com>; <mmurphy@stpetebeach.org>; <elaine@stpetebeach.org>
Subject: FW: Waiver of recourse - No additional premium charged for the

From: Helen K. McConnell [mailto:Helen.McConnell@regions.com]
Sent: Monday, July 25, 2016 2:53 PM
To: Bob Rogers <porsche.bob@outlook.com>
Subject: Waiver of recourse - No additional premium charged for the

Hi Bob,

The underwriter of the Fiduciary Bond has advised that there is no premium that will apply to the Waiver of Recourse for this policy renewal term..

I have attempted to contact Elaine, but did not leave a message. Please let her know that there is no charge applied, so that she can decide how the charges will need to be applied for the Trustees.

We will not issue a separate invoice for the trustees.

Thank you Bob!

Sincerely,
Helen McConnell
Customer Service Associate

Regions Insurance, Inc
3443 1st Ave N
St. Petersburg, FL 33713
727-823-5551 Phone; 727-894-3339 Fax

Helen.McConnell@regions.com

CUSTOMER SURVEY - TELL US HOW WE ARE DOING!

When you receive the annual customer satisfaction survey via email from Regions Insurance, please take a moment to let us know how we are doing! Thank you!

10/7/2016

ATTACHMENT "G"
1/3

tlange@tampabay.rr.com

From: <tlange@tampabay.rr.com>
Date: Monday, August 15, 2016 12:14 PM
To: "Tyler Grumbles" <tylerg@bogdahngroup.com>
Cc: <cityclerk@stpetebeach.org>; "Bob Rogers" <rmrogers124@gmail.com>; "Alan Slakis" <bsy98@aol.com>; "Lee Dehner" <lee@cdpension.com>; "MaryJo Murphy" <mmurphy@stpetebeach.org>
Attach: Signed Authorization for Domestic Equity Transition.pdf
Subject: Re: Domestic Equity Transition

Dear Tyler:

I have signed the attached forms you prepared to execute the transition of domestic equities as authorized by the board at the last meeting.

Tom Lange
Secretary

From: Tyler Grumbles
Sent: Monday, August 15, 2016 8:02 AM
To: tlange@tampabay.rr.com
Subject: RE: Domestic Equity Transition

Hey Tom,

Not a problem. Here you go.

TYLER GRUMBLES, CFA, CIPM
Consultant

4901 Vineland Road, Suite 600 | Orlando, FL 32811

Direct: (407) 520-5360 | **Mobile:** (407) 702-4675 |  



NOTICE: This e-mail message, including any attachments, is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If you are not the intended recipient or the employee or agent responsible for delivering the communication to the intended recipient, please notify us immediately by replying or contacting The Bogdahn Group at 866-240-7932 in regards to this message and then delete this message from your system. You are hereby notified that any use, dissemination, distribution and/or reproduction of this message and/or any attachments by unintended recipients is unauthorized and may be unlawful. Furthermore, although we have taken precautions to minimize the risk of transmitting software viruses, we advise you to perform your own virus checks on any attachment to this message. We do not accept liability for any loss or damage caused by software viruses.

From: tlange@tampabay.rr.com [mailto:tlange@tampabay.rr.com]
Sent: Saturday, August 13, 2016 3:37 PM
To: Tyler Grumbles <tylerg@bogdahngroup.com>
Subject: Re: Domestic Equity Transition

Tyler: Will not open either way. Windows shows it as a pdf but only allows saving as an "attachment". Even renaming as a doc or pdf still results in a corrupted file. As I have no need to edit the documents,

10/7/2016

August 15, 2016

TO: John Boles; Anchor Capital Advisors

RE: City of St. Pete Beach Police Officers' Retirement System
Anchor Capital Termination

Dear John

The board of trustees for the City of St. Pete Beach Police Officers' Retirement System has elected to terminate the investment management services provided by your firm. This letter serves as notification to Anchor Capital Advisors of the termination and as reference that their attendance will not be requested at any further Board meetings.

Transition instructions will follow this letter.

Should there be any questions regarding this letter, please contact the board's consultant, Mr. Tyler Grumbles of the Bogdahn Group.

On behalf of the City of St. Pete Beach Police Officers' Retirement System, the Board of Trustees would like to thank Anchor Capital Advisors for its service to the Plan and for its assistance in this matter.

Sincerely,



Tom Lange
Secretary
St. Pete Beach Police Officers' Retirement System

Contact Information:

Salem Trust Company
1715 N. Westshore Blvd Suite 750
Tampa, FL 33607
Office: 813-301-1295
Salemops@salemtrust.com

Tyler Grumbles
The Bogdahn Group
4901 Vineland Road, Suite 600
Orlando, FL 32811
Office: 407-520-5360
TylerG@BogdahnGroup.com

John Boles
Anchor Capital Advisors
One Post Office Square Suite 3850
Boston, MA 02109
Office: 917-678-8460
JBoles@AnchorCapital.com

August 15, 2016

TO: Lynn Skinner: Salem Trust Company
John Boles: Anchor Capital Advisors

RE: City of St. Pete Beach Police Officers' Retirement System
Domestic Equity Transition
Updated rebalancing instructions

Dear Lynn and John:

The Board of Trustees for the St. Pete Beach Police Officers' Retirement system has recently decided to change domestic equity investment strategies. As a result, Anchor and Salem Trust is instructed to do the following:

- Upon receipt of this letter, Anchor Capital Advisors should liquidate the securities contained within account 3040069564. Anchor should advise Salem Trust on the anticipated settlement date. Upon settlement of these transactions, Salem Trust should transfer 100% of the cash to the R&D Account #3040051760 and use it to purchase shares of the Vanguard Total Stock Market Fund (VITSX). Salem Trust should then close Anchor account 3040069564.
- Upon receipt of this letter, Salem Trust should sell 100% of the Wells Advantage Growth Fund (SGRNX) contained within account the R&D Account #3040051760. Upon settlement, Salem Trust should use the proceeds to purchase additional shares of the Vanguard Total Stock Market Fund (VITSX).
- Salem Trust is instructed update our rebalancing instructions as follows: Keep \$250,000 in the Receipt & Disbursement Account #3040051760 to pay expenses and benefit payments as needed. On a quarterly basis, please raise or distribute cash as needed to meet this target according to the following table:

Investment	Account #	Ticker	CUSIP	% Allocation
Vanguard Total Stock	3040051760	VITSX	922908801	45.0%
American Funds Europacific Growth Fund	3040051760	RERGX	298706821	10.0%
Cutwater	3040052689			40.0%
Templeton Global Bond	3040051760	FBNRX	880208772	5.0%

- If the amount of cash to be raised or distributed is larger than \$100,000, Salem Trust should notify the Bogdahn Group, who shall direct Salem Trust on how to use the funds in order to move the Plan back towards its long-term target asset allocation.

If you have any questions regarding this matter, please contact our consultant, Tyler Grumbles, from the Bogdahn Group.

Sincerely,


Authorized Signer

CC: Tyler Grumbles: The Bogdahn Group

Contact Information:

Lynn Skinner
Salem Trust Company
1715 N. Westshore Blvd Suite 750
Tampa, FL 33607
Office: 813-301-1504
Lynn.Skinner@SalemTrust.com
Cc: Salemops@salemtrust.com

Tyler Grumbles
The Bogdahn Group
4901 Vineland Road, Suite 600
Orlando, FL 32811
Office: 407-520-5360
tylerg@bogdahngroup.com

John Boles
Anchor Capital Advisors
One Post Office Square Suite 3850
Boston, MA 02109
Office: 917-678-8460
JBoles@AnchorCapital.com



August 31, 2016

VIA MAIL AND EMAIL

Ms. Julie Browning
Municipal Police Officers' and Firefighters'
Retirement Trust Funds' Office
P.O. Box 3010
Tallahassee, FL 32315-3010

Re: Review and Approval of the 2015 Annual Report for the St Pete Beach
Police Officers' Pension Fund

Dear Ms. Browning,

In response to the letter dated August 26, 2016, please find the answers to your questions below:

- Enclosed please find the reconciliation between the Audit and Annual Report. The Market Value of Assets, along with the Changes in Assets, disclosed in the Annual Report are consistent with the assets and data used in the actuarial valuation of the Plan.

If you have any further questions, please do not hesitate to contact us.

Sincerely,

Amanda Stevenson

AS/tb

Enclosure

cc with enclosure:

cc without enclosure:

Mary Jo Murphy, Deputy City Clerk
Robert Rogers, Chairman
Peter Schatzel, CPA
H. Lee Dehner, Plan Attorney
Wayne Saunders, City Manager

ATTACHMENT "I"



FLORIDA DEPARTMENT OF MANAGEMENT SERVICES

retirement

We serve those who serve Florida

Bureau Local Retirement Systems
Municipal Police Officers' & Firefighters' Trust Funds' Office

P.O. Box 3010

Tallahassee, FL 32315-3010

Tel: 850-922-0667 | Fax: 850-921-2161 | Toll-Free: 877-738-6737

Rick Scott, Governor

Chad Poppell, Secretary

September 23, 2016

The Honorable Debra Schechner, Mayor
City of St. Pete Beach
155 Corey Ave.
St. Pete Beach, FL 33706-1839

Re: **2015 Premium Tax Distribution**
St. Pete Beach Police Officers' Retirement Trust Fund

Dear Mayor Schechner:

The enclosed state warrant in the amount of \$86,942.48 constitutes the revenue due your city under Chapter 185, Florida Statutes, for calendar year 2015. This warrant is to be deposited into the appropriate Police Officers' Retirement Trust Fund immediately, and under no circumstances more than five days after receipt as provided in §185.11, Florida Statutes.

Please acknowledge your receipt and deposit of this revenue by signing this letter and sending a copy to our office at the following address:

Municipal Police Officers' and Firefighters'
Retirement Trust Funds Office
Division of Retirement
Post Office Box 3010
Tallahassee, Florida 32315-3010

Sincerely,

Sarah Carr
Benefits Administrator
Division of Retirement

Enclosure

(Mayor's Signature)

(Date)

Copy: Chairman, Police Officers' Retirement Fund ✓



September 29, 2016

Ms. Kimberly Bentley
6325 102nd Terrace North
Pinellas Park, FL 33782

Dear Ms. Bentley,

Thank you for your inquiry, dated September 28, 2016, about your Cost of Living Adjustment (COLA). You are correct that after 10 years you will receive a 3% COLA increase on October 1st of each year after reaching the 10-year window. The good news is that you will receive an additional 3% increase on October 1st each year in the future.

I hope that this answers your question. Do not hesitate to get clarification on any issue; I will be pleased to help you.

Yours very truly,

A handwritten signature in black ink, appearing to read "RM Rogers", with a stylized flourish at the end.

Robert M. Rogers, Chair
Police Pension Board