

POLICE PENSION BOARD

MINUTES

NOVEMBER 1, 2017

9:00 A.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Bob Rogers, Chairman
Tom Lange, Secretary
Jack Frieder, Member
Robert Micklitsch, Member
Alan Slakis, Member

ALSO PRESENT:

Rebecca Haynes, City Clerk
Administrative Services Director, Vince Tenaglia
Mary Jo Murphy, Deputy City Clerk

1. Changes to the Agenda

There were no changes made to the agenda.

2. Audience Comments

There were no audience comments.

3. Consideration of issuing a Request for Proposal (RFP) to hire an outside vendor for records management; or other actions that may be required to comply with public records law.

Vince Tenaglia, Administrative Services Director, informed the Police Pension Board members that the Finance Office would be available to attempt to provide the records management function at least on a trial basis.

Rebecca Haynes, City Clerk, spoke about the different categories of records management being involved with the City Clerk's Office, the Finance Department

and the Human Resources Department; an option of all three pension boards being under one records custodian; and the desire to have more conversation about staffing, financing, public records requests and legalities in regard to the records management.

After Board discussion, Chairman Rogers suggested there be a conference call between Attorney Dehner, Attorney Dickman, Vince Tenaglia, Chairman Rogers and City Clerk Haynes in regard to records management.

Mr. Tenaglia suggested that Staff meet internally and report back, via email, by the end of the month.

It was the consensus of the Board to take the following steps:

- City Staff consult and determine the scope of work.
- If the records management can be undertaken by City Staff, then address the records management at the next Police Pension Board meeting
- If an outside vendor is required, City Staff can report to the Police Pension Board, through Attorney Dehner, to proceed with a Request for Proposal (RFP)

4. Any Other Business

There was no other business presented.

5. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 9:23 a.m.

Attest:

Rebecca C. Haynes, City Clerk

Bob Rogers, Chairman

Minutes approved on: _____

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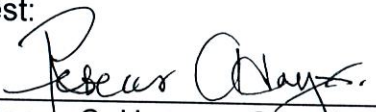
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Attest:


Rebecca C. Haynes, City Clerk


Bob Rogers, Chairman

Minutes approved on: 1/18/18