

**Recreation Advisory Committee
Meeting**

155 Corey Avenue

04/20/2011

9:00am

**Call to Order
Pledge of Allegiance
Roll Call**

REGULAR MEETING

- 1. Changes to the Agenda**
- 2. Audience Comments**
- 3. Approval of Minutes - None**
- 4. Action Items - None**
- 5. Items for Discussion**
 - a. Grant Update – Dan O'Connor**
 - b. 2nd Quarter Finance Report – Sharon Smith**
 - c. SPB Race – Al Johnson, MaryAnn Renfrow**
 - d. Review Summer Events – Mandy Edmunds**
 - e. Wedding Budget/Marketing – Kelley Poole**
 - f. Upcoming Events – Mandy Edmunds**
 - g. Next meeting Date**
- 6. Adjournment**

APPEALS

If a person decides to appeal any decision made at this Meeting, they will need a record of the proceeding and, for such purpose, may need to ensure that a verbatim record of Meeting is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105) the city does not furnish verbatim transcripts; interested parties should make the necessary arrangements for verbatim transcripts.

Agenda Material is available for review at City Hall on the Friday preceding the Meeting. In accordance with the American's with disabilities Act and F.S. 286.26, persons with disabilities needing special accommodations to participate in this Meeting should contact Phil Christman at (727) 363-9243 no later than four (4) days prior to the Meeting for assistance.

RECREATION ADVISORY COMMITTEE

April 20, 2011

9:00 am

MINUTES

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

**Bill Ritchie
Al Johnson
Scott Seubert, Vice Chairman
Gregory Premer
Bud Cherry**

ALSO PRESENT

**Steve Hallock, Administration Director
Pamala Prell, Acting City Clerk
Sharon Smith, Recreation Administrator
Renee Cooper, CIP Construction Manager**

Items for discussion:

a. Grant Update

Ms. Smith noted that the first agenda item was for Dan O'Connor, but he was not able to be present for this Meeting. Ms. Smith also noted that Ms. Renee Cooper (CIP Construction Manager) was present to discuss a few items.

Mr. Hallock noted that Mr. O'Connor was going to discuss Egan Park and LWCS Grant that the City will be receiving in the amount of \$200,000. The City will proceed with the final purchase of that property. The demolition of the house will need to be put in next year's budget. Mr. Hallock has received two estimates to demolish the house, one being \$27,457. Since this cost will be over \$25,000, it will go out for bid. Mr. O'Connor is looking at grant sources.

Grant for park project

Ms. Cooper spoke to the grant for the park project. Lights are being added and a walking path will be around the park. This will be a four week duration project and is expected to be bid out next month.

The Vina del Mar Park

The tennis court fencing is being replaced. She also spoke to details of the work that will be done and should be completed by the middle of next week. A new dog park and fencing at that location will be added. Mr. Hallock noted that there is a tentative plan available for view in the Public Services office.

Upham T-Groin Project

Mr. Hallock reported that this project is not complete due to numerous problems e.g. sand erosion. With regard to funding from the State, he explained in detail why this is not available. Discussion ensued.

Merry Pier

Ms. Cooper spoke about adding a deck over the existing fuel tanks to provide a focal point to the area. The Commission will be asked to approve a design for that deck.

Skateboard Park

Mr. Hallock referred to problems at the Skateboard Park. Staff is looking at moving the Skate Board Park to Egan Park. Discussion followed with regard to cost and relocation and any issues with grant money that was used to buy the equipment.

Mr. Cherry made a motion to relocate the assets of the Skate Board Park to the Egan Park as soon as possible. The Motion was seconded by Mr. Premer.

The Committee agreed that the cost of depreciated assets and the cost of relocation should be looked at prior to moving equipment.

The motion was unanimously approved by voice roll call vote.

Energy Efficient Project

Ms. Cooper noted that new energy efficient light fixtures are being installed in the gym. Programmable thermostats will also be installed throughout. There was discussion regarding the electric meters, etc. This Information for energy

efficiency devices is required to be provided to the State for the Energy Efficiency Grant through the State and funded by the Federal Government. This was a \$250,000 grant expected to help save over \$30,000/year in electricity. This is the first step among many to help reduce energy cost now and in the future. Discussion followed.

Funding for projects

Mr. Hallock reminded the Committee that it is budget time and urged them to talk with their Commissioners asking them to please get cost estimates and consider funding these projects in next year's budget.

b. Second Quarter Finance Report – Sharon Smith

Ms. Smith presented her Second Quarter Financial Report to the Committee members.

c. St. Pete Beach Race – Al Johnson; MaryAnn Renfrow

The City was privileged to be a part of the St. Pete Beach Classic. Staff from the Recreation Department and Public Services worked together to help with this event.

MaryAnn Renfrow reported on this event. Ms. Renfrow noted that Tampa Bay Beaches Chamber of Commerce is partnering with the City for this event. All revenue from this event will go to the City for the Community Center and the pool. Ms. Renfrow spoke in detail to the large number of participants and volunteers for the many different sporting events, e.g. 5-K, 10-K, children's events, Health and Fitness Expo, beach bonfire, that took place.

Mr. Al Johnson spoke to this event noting that this year the City took over the financial responsibility of this event by utilizing City services, taking care of all registration, etc. Next year, plans are also in the works to expand this event to a weekend which should also increase revenue. Volunteers from Pass-a-Grille and Vina del Mar will also be helping out.

Ms. Renfrow recognized the many local businesses that helped with donations to support this event.

d. Review Summer Events –Sharon Smith

Ms. Smith reported on the class programs, special events, the fishing tournament at the Merry Pier, etc. for this past quarter.

The Recreation Department is now keeping track of the number of people who come into the Community Center as well as the number of resident participants that they are providing service for.

Ms. Smith reported on the participation of the first time Focus Group. This will be done annually to get feedback of what the community thinks about recreation. This first meeting was hosted by Scott Seubert.

Mr. Hallock also spoke to the Focus Group's first meeting and the importance of marketing signage.

Scott Seubert spoke to the marketing efforts and getting the word out regarding the programs that are in place and available.

e. Aquatics – Sharon Smith

Ms. Smith reported that the City has ongoing aquatics classes at the pool. There are other classes including aerobics, life guard, and Red Cross training. The pool is now open seven days a week.

f. Quarterly Report – Sharon Smith

Ms. Smith referred to the Recreation Department quarterly report. Discussion ensued concerning the revenue summary for rentals, donations, etc. Once summer comes on, the next quarter summary should increase. Ms. Smith reported on the expenditures.

g. Miscellaneous Events – Sharon Smith

We now have a family year membership pass for the pool. "Dive-in Movies" for the pool will start in May. Music in the afternoon will start soon and be held at the Community Center.

h. Summer Camp – Mandy Edmunds

Registration is underway. Some of the events held during the summer are gym games, arts and crafts, pool time, one special event per week, one field trip per week, etc.

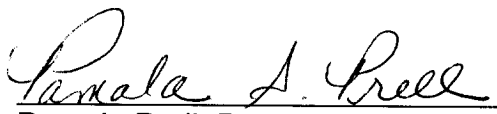
i. Miscellaneous

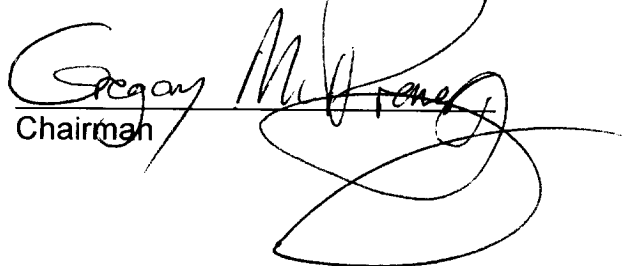
Mr. Premier suggested posting (with permission) signs in neighborhoods to let people know what upcoming events e.g. Dive-in movie are coming up.

The next meeting date will be held on Tuesday, July 19, 2011 at 9:00 a.m.
at City Hall.

j. Adjournment

Time being 10:20 a.m. and no further business, this Meeting was adjourned.


Pamala Prell, Deputy City Clerk


Chairman

Minutes approved on: 7-19-11