



RECREATION ADVISORY COMMITTEE MEETING

CITY OF ST. PETE BEACH

155 Corey Avenue
St. Pete Beach, FL 33706

Tuesday, February 19, 2019
9am

Call to Order
Pledge of Allegiance
Roll Call

1. **Changes to the Agenda** – Agenda items to be added, moved or deleted will be addressed at this time. Items added will be assigned agenda item numbers and items that are moved will retain the same item numbers. A notation will be made that those items will be taken out of order.
2. **Audience Comments** – Three minutes per person to issues not on the agenda.
3. **Approval of Minutes**
 - a. 05/15/2018
 - b. 08/21/2018 (no quorum)
 - c. 11/20/2018 (no quorum)
4. **Action Items**
 - a. Review programs and end of year (FY2018) and 1st quarter (FY2019) financial reports
 - b. Southwest Little League Agreement
 - c. McKenney Park Playground
5. **Adjournment – Next Meeting: 05/21/2019**

The public is cordially invited to attend.

APPEAL: Florida Statutes Chapter 286.0105 Notices of meetings and hearings must advise that a record is required to appeal. Each board, commission, or agency

of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

AMERICANS WITH DISABILITIES ACT: Florida Statutes 286.26. Accessibility of public meetings to the physically handicapped. In accordance with the Americans with Disabilities Act and Florida Statutes, persons needing special accommodations to participate in a meeting should contact City Hall at (727) 367-2735 no later than forty-eight (48) hours prior to the meeting for assistance.

Electronic media must be submitted a minimum of 24 hours in advance to cityclerk@stpetebeach.org

All agenda material is available for review at City Hall.

RECREATION ADVISORY COMMITTEE

MINUTES

MAY 15, 2018

9:00 A.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Steve Stewart, Chairman
Danielle Micklitsch, Vice Chair
Mike Flannery, Member
Yvette Gaugh, Member (entered the meeting at 9:02 a.m.)
Scott Seubert, Member

ALSO PRESENT:

Jennifer McMahon, Recreation Director
Mary Jo Murphy, Deputy City Clerk

1. Changes to the Agenda

There were no changes to the agenda.

2. Audience Comments

There were no audience comments.

3. Approval of Minutes – 2/20/18

Member Flannery made a motion to approve the minutes from February 20, 2018 as presented. The motion was seconded by Vice Chair Micklitsch and unanimously approved by a voice vote.

4. Agenda Items

- Selection of Chair and Vice Chair

Vice Chair Micklitsch stated she would like to serve as Chair, and Member Flannery stated he would serve as Vice Chair.

Member Seubert made a motion to elect Danielle Micklitsch as Chair and Mike Flannery as Vice Chair. The motion was seconded by Member Gaugh and unanimously approved by a roll call vote (5 yeses – 0 nos).

- **Event Applications for City Co-Sponsorship Review**

Ms. McMahon reviewed a document entitled “2018-19 City Co-Sponsorship Application Summary” with the committee.

Member Seubert made a motion to approve the co-sponsorships as presented and to continue waiving the application fees for the event facilities. The motion was seconded by Member Gaugh and unanimously approved by a voice vote.

- **Review programs and second quarter (FY2018) financial reports**

Ms. McMahon distributed and reviewed a report entitled “FY18 2nd Quarter Report: Jan – March 2018” with the Recreation Advisory Committee members. The following topics were discussed:

- Permits
- Updates
- 2nd Quarter Finances
- Programming Report
- Aquatics Report
- Rental Report
- What to Look for in 3rd Quarter
- Next Meeting Date: August 21, 2018 at 9:00 a.m.

There was committee discussion in regard to the following topics:

- Hurley Park and plans for maintaining the ballfield
- Replacing lighting throughout the city to light-emitting diode (LED) lights
- Future plans for the design of parking and a playground at Upham Beach
- Beach concession vendors

Ms. McMahon stated she would bring some renderings to the next meeting of the design for Upham Beach.

5. Adjournment

There being no further business before the Committee, the meeting was adjourned at 9:34 a.m.

Attest:

Rebecca C. Haynes, City Clerk

Steve Stewart, Chairman

Minutes approved on: _____

RECREATION ADVISORY COMMITTEE

MINUTES

AUGUST 21, 2018

9:00 A.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Danielle Micklitsch, Chairwoman
Yvette Gaugh, Member

ABSENT:

Mike Flannery, Vice Chair
Scott Seubert, Member
Steve Stewart, Member

ALSO PRESENT:

Jennifer McMahon, Recreation Director
Mary Jo Murphy, Deputy City Clerk

Danielle Micklitsch, Chairwoman, stated that the Recreation Advisory Committee meeting would not be held due to lack of quorum.

Attest:

Rebecca C. Haynes, City Clerk

Danielle Micklitsch, Chairwoman

Minutes approved on: _____

RECREATION ADVISORY COMMITTEE MEETING

MINUTES

NOVEMBER 20, 2018

9:00 A.M.

The Recreation Advisory Committee Meeting was not conducted on November 20, 2018 due to lack of quorum.

Attest:

Rebecca C. Haynes, City Clerk

City of St. Pete Beach
Recreation Department Budget Comparison

Revenue as of September 30, 2018

	9/30/2018			9/30/2017		
	Budget	Actual	Over/(Under)	Budget	Actual	Over/(Under)
Recreation Activities						
Memberships:						
Membership Cards	\$ 8,000	\$ -	\$ (8,000)	\$ 8,000	\$ 1,600	\$ (6,400)
Subtotal Memberships	<u>\$ 8,000</u>	<u>\$ -</u>	<u>\$ (8,000)</u>	<u>\$ 8,000</u>	<u>\$ 1,600</u>	<u>\$ (6,400)</u>
Staff-led Programs:						
Staff-led Programs	\$ 205,000	\$ 206,610	\$ 1,610	\$ 205,000	\$ 198,631	\$ (6,369)
Field Trip Payments	\$ -	\$ 9,944	\$ 9,944	\$ -	\$ 9,758	\$ 9,758
Fitness Room & Gym Daily Fee	\$ 22,000	\$ 30,092	\$ 8,092	\$ 20,000	\$ 26,533	\$ 6,533
Subtotal Staff-led	<u>\$ 227,000</u>	<u>\$ 246,646</u>	<u>\$ 19,646</u>	<u>\$ 225,000</u>	<u>\$ 234,922</u>	<u>\$ 9,922</u>
Sports Leagues	<u>\$ 7,500</u>	<u>\$ 4,770</u>	<u>\$ (2,730)</u>	<u>\$ 7,500</u>	<u>\$ 4,753</u>	<u>\$ (2,747)</u>
Instructor Fees	<u>\$ 99,000</u>	<u>\$ 93,657</u>	<u>\$ (5,343)</u>	<u>\$ 90,000</u>	<u>\$ 104,012</u>	<u>\$ 14,012</u>
Special Event Permits	<u>\$ 22,000</u>	<u>\$ 60,700</u>	<u>\$ 38,700</u>	<u>\$ 45,000</u>	<u>\$ 29,452</u>	<u>\$ (15,548)</u>
Facility Fees:						
Facility Staffing Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Facility Fees	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Pool:						
Pool Admissions	\$ 50,000	\$ 45,060	\$ (4,940)	\$ 48,000	\$ 38,487	\$ (9,513)
Pool Instructor Fees	\$ 22,000	\$ 19,741	\$ (2,259)	\$ 20,000	\$ 20,887	\$ 887
Pool Lessons Staff-led	\$ 36,000	\$ 15,880	\$ (20,120)	\$ 33,000	\$ 16,707	\$ (16,293)
Subtotal Pool	<u>\$ 108,000</u>	<u>\$ 80,681</u>	<u>\$ (27,319)</u>	<u>\$ 101,000</u>	<u>\$ 76,080</u>	<u>\$ (24,920)</u>
Total Recreation Activities	<u>\$ 471,500</u>	<u>\$ 486,454</u>	<u>\$ 14,954</u>	<u>\$ 476,500</u>	<u>\$ 450,819</u>	<u>\$ (25,681)</u>
Rentals						
Community Center	\$ 180,000	\$ 155,400	\$ (24,600)	\$ 160,000	\$ 182,433	\$ 22,433
Don Vista	\$ 6,000	\$ 5,500	\$ (500)	\$ 6,000	\$ 6,000	\$ -
Warren Webster	\$ 8,600	\$ 2,676	\$ (5,924)	\$ 7,500	\$ 3,856	\$ (3,644)
Gymnasium	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ (500)
Ball Fields	\$ 700	\$ -	\$ (700)	\$ 700	\$ -	\$ (700)
Parks	\$ 10,000	\$ 6,520	\$ (3,480)	\$ 10,000	\$ 6,516	\$ (3,484)
Pool	\$ 25,000	\$ 14,579	\$ (10,421)	\$ 23,000	\$ 13,474	\$ (9,526)
Total Rentals	<u>\$ 230,300</u>	<u>\$ 184,675</u>	<u>\$ (45,625)</u>	<u>\$ 207,700</u>	<u>\$ 212,279</u>	<u>\$ 4,579</u>
Miscellaneous						
Camp Store	\$ 22,000	\$ 10,990	\$ (11,010)	\$ 20,000	\$ 8,672	\$ (11,328)
Pool Sales	\$ 3,000	\$ 5,316	\$ 2,316	\$ 3,000	\$ 2,258	\$ (742)
Donations - Recreation	\$ 2,000	\$ 6,115	\$ 4,115	\$ 50,000	\$ 20,264	\$ (29,736)
Total Miscellaneous	<u>\$ 27,000</u>	<u>\$ 22,421</u>	<u>\$ (4,579)</u>	<u>\$ 73,000</u>	<u>\$ 31,195</u>	<u>\$ (41,805)</u>
TOTAL REVENUE	<u>\$ 728,800</u>	<u>\$ 693,550</u>	<u>\$ (35,250)</u>	<u>\$ 757,200</u>	<u>\$ 694,292</u>	<u>\$ (62,908)</u>

City of St. Pete Beach
Recreation Department Budget Comparison

Expenditures as of September 30, 2018

	9/30/2018			9/30/2017		
	Budget	Actual	(Over)/Under	Budget	Actual	(Over)/Under
Personnel Costs:						
Salaries & Wages	\$532,761	\$562,606	(\$29,845)	\$524,408	\$631,638	(\$107,230)
Overtime	\$0	\$228	(\$228)	\$0	\$417	(\$417)
Employee Benefits	\$153,675	\$149,988	\$3,687	\$157,962	\$147,501	\$10,461
Total Personnel	\$686,436	\$712,822	(\$26,386)	\$682,370	\$779,556	(\$97,186)
Operating Costs:						
Professional/Contractual	\$30,000	\$26,400	\$3,600	\$43,100	\$42,965	\$135
Contract Instructors	\$84,700	\$90,781	(\$6,081)	\$77,000	\$92,742	(\$15,742)
Software	\$13,100	\$13,973	(\$873)	\$0	\$0	\$0
Travel & Training	\$6,000	\$5,576	\$424	\$6,000	\$5,894	\$106
Communications/Postage	\$4,183	\$3,348	\$835	\$3,740	\$3,178	\$562
Utilities	\$96,856	\$93,897	\$2,959	\$102,900	\$95,497	\$7,403
Rentals & Leases	\$20,700	\$20,883	(\$183)	\$20,000	\$20,058	(\$58)
Insurance	\$63,185	\$60,001	\$3,184	\$67,145	\$60,579	\$6,566
Repairs & Maintenance	\$78,716	\$76,559	\$2,157	\$72,265	\$57,079	\$15,186
Printing & Binding	\$1,750	\$1,426	\$324	\$1,750	\$1,268	\$482
Promotional	\$23,000	\$17,367	\$5,633	\$58,000	\$41,575	\$16,425
Other Expenses	\$3,500	\$18,407	(\$14,907)	\$45,000	\$45,226	(\$226)
Office Supplies	\$4,000	\$4,485	(\$485)	\$4,000	\$3,483	\$517
Uniforms	\$4,000	\$1,507	\$2,493	\$4,000	\$1,976	\$2,024
Fuel	\$3,800	\$3,303	\$497	\$4,500	\$2,575	\$1,925
Operating Supplies	\$44,000	\$56,349	(\$12,349)	\$59,295	\$57,880	\$1,415
Field Trips - Reimbursable	\$0	\$11,643	(\$11,643)	\$0	\$11,312	(\$11,312)
COGS - Camp Supplies	\$11,000	\$11,635	(\$635)	\$11,000	\$10,456	\$544
Publications/Memberships	\$7,205	\$6,905	\$300	\$7,205	\$6,775	\$430
Special Events	\$54,000	\$43,422	\$10,578	\$0	\$0	\$0
Total Operating	\$553,695	\$567,868	-\$14,173	\$586,900	\$560,518	\$26,382
Capital Outlay:						
Other Equipment	\$29,000	\$13,880	\$15,120	\$91,857	\$87,944	\$3,913
Vehicles	\$0	\$0	\$0	\$30,000	\$25,331	\$4,669
Vehicle Replacement Plan	\$3,333	\$3,333	\$0	\$0	\$0	\$0
Total Capital Outlay	\$32,333	\$17,213	\$15,120	\$121,857	\$113,275	\$8,582
TOTAL EXPENDITURES	\$1,272,464	\$1,297,903	-\$25,439	\$1,391,127	\$1,453,349	-\$62,222
Balances as % of Budget		102.00%	-2.00%		104.47%	-4.47%

City of St. Pete Beach
Recreation Department Expenditures

As of September 30, 2018

	Budget	Actual	(Over)/Under	% Expended
Personnel Costs:				
Salaries & Wages	\$ 532,761	\$ 562,606	\$ (29,845)	105.6%
Overtime	\$ -	\$ 228	\$ (228)	-
Employee Benefits	\$ 153,675	\$ 149,988	\$ 3,687	97.6%
Total Personnel	\$ 686,436	\$ 712,822	\$ (26,386)	103.8%
Operating Costs:				
Professional/Contractual	\$ 30,000	\$ 26,400	\$ 3,600	88.0%
Contract Instructors	\$ 84,700	\$ 90,781	\$ (6,081)	107.2%
Software	\$ 13,100	\$ 13,973	\$ (873)	106.7%
Travel & Training	\$ 6,000	\$ 5,576	\$ 424	92.9%
Communications/Postage	\$ 4,183	\$ 3,348	\$ 835	80.0%
Utilities	\$ 96,856	\$ 93,897	\$ 2,959	96.9%
Rentals & Leases	\$ 20,700	\$ 20,883	\$ (183)	100.9%
Insurance	\$ 63,185	\$ 60,001	\$ 3,184	95.0%
Repairs & Maintenance	\$ 78,716	\$ 76,559	\$ 2,157	97.3%
Printing & Binding	\$ 1,750	\$ 1,426	\$ 324	81.5%
Promotional	\$ 23,000	\$ 17,367	\$ 5,633	75.5%
Other Expenses	\$ 3,500	\$ 18,407	\$ (14,907)	525.9%
Office Supplies	\$ 4,000	\$ 4,485	\$ (485)	112.1%
Uniforms	\$ 4,000	\$ 1,507	\$ 2,493	37.7%
Fuel	\$ 3,800	\$ 3,303	\$ 497	86.9%
Operating Supplies	\$ 44,000	\$ 56,349	\$ (12,349)	128.1%
Field Trips - Reimbursable	\$ -	\$ 11,643	\$ (11,643)	-
COGS - Camp Supplies	\$ 11,000	\$ 11,635	\$ (635)	105.8%
Publications/Memberships	\$ 7,205	\$ 6,905	\$ 300	95.8%
Special Events	\$ 54,000	\$ 43,422	\$ 10,578	80.4%
Total Operating Costs	\$ 553,695	\$ 567,868	\$ (14,173)	102.6%
Capital Outlay:				
Other Equipment	\$ 29,000	\$ 13,880	\$ 15,120	47.9%
Vehicles	\$ -	\$ -	\$ -	-
Vehicle Replacement Plan	\$ 3,333	\$ 3,333	\$ -	100.0%
Total Capital Outlay	\$ 32,333	\$ 17,213	\$ 15,120	53.2%
TOTAL EXPENDITURES	\$ 1,272,464	\$ 1,297,903	\$ (25,439)	102.0%

City of St. Pete Beach
Recreation Department

Budget Summary as of September 30, 2018

	9/30/2018			9/30/2017		
	Budget	Actual	Over/(Under)	Budget	Actual	Over/(Under)
Revenue:						
Recreational Activities	\$ 471,500	\$ 486,454	\$ 14,954	\$ 476,500	\$ 450,819	\$ (25,681)
Facility Rentals	\$ 230,300	\$ 184,675	\$ (45,625)	\$ 207,700	\$ 212,279	\$ 4,579
Donations	\$ 27,000	\$ 22,421	\$ (4,579)	\$ 73,000	\$ 31,195	\$ (41,805)
Total Revenue	\$ 728,800	\$ 693,550	\$ (35,250)	\$ 757,200	\$ 694,292	\$ (62,908)
Expenditures:						
Personnel Costs	\$ 686,436	\$ 712,822	\$ (26,386)	\$ 682,370	\$ 779,556	\$ (97,186)
Operating Costs	\$ 553,695	\$ 567,868	\$ (14,173)	\$ 586,900	\$ 560,518	\$ 26,382
Capital Outlay	\$ 32,333	\$ 17,213	\$ 15,120	\$ 121,857	\$ 113,275	\$ 8,582
Total Expenditures	\$ 1,272,464	\$ 1,297,903	\$ (25,439)	\$ 1,391,127	\$ 1,453,349	\$ (62,222)
Net	\$ (543,664)	\$ (604,353)	\$ (60,689)	\$ (633,927)	\$ (759,056)	\$ (125,129)
Total amount subsidized:	\$543,664	\$604,353		\$633,927	\$759,056	
% covered by program revenue:	57.3%	53.4%		54.4%	47.8%	
% covered by general taxes:	42.7%	46.6%		45.6%	52.2%	

City of St. Pete Beach
Recreation Department Budget Comparison

Revenue as of December 31, 2018

	12/31/2018			12/31/2017		
	Budget	Actual	Over/(Under)	Budget	Actual	Over/(Under)
Recreation Activities						
Memberships:						
Membership Cards	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ (8,000)
Subtotal Memberships	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ (8,000)
Staff-led Programs:						
Staff-led Programs	\$ 215,000	\$ 37,272	\$ (177,728)	\$ 205,000	\$ 47,329	\$ (157,672)
Field Trip Payments	\$ 2,200	\$ -	\$ (2,200)	\$ -	\$ -	\$ -
Fitness Room & Gym Daily Fee	\$ 27,000	\$ 6,248	\$ (20,752)	\$ 22,000	\$ 6,912	\$ (15,088)
Subtotal Staff-led	\$ 244,200	\$ 43,521	\$ (200,679)	\$ 227,000	\$ 54,240	\$ (172,760)
Sports Leagues	\$ 7,500	\$ 350	\$ (7,150)	\$ 7,500	\$ 1,750	\$ (5,750)
Instructor Fees	\$ 99,000	\$ 20,805	\$ (78,195)	\$ 99,000	\$ 17,132	\$ (81,868)
Special Event Permits	\$ 35,000	\$ 16,950	\$ (18,050)	\$ 22,000	\$ 15,650	\$ (6,350)
Facility Fees:						
Facility Staffing Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Facility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pool:						
Pool Admissions	\$ 50,000	\$ 6,172	\$ (43,828)	\$ 50,000	\$ 4,882	\$ (45,118)
Pool Instructor Fees	\$ 20,000	\$ 3,641	\$ (16,359)	\$ 22,000	\$ 3,792	\$ (18,208)
Pool Lessons Staff-led	\$ 28,193	\$ 1,450	\$ (26,743)	\$ 36,000	\$ 1,635	\$ (34,365)
Subtotal Pool	\$ 98,193	\$ 11,263	\$ (86,930)	\$ 108,000	\$ 10,309	\$ (97,691)
Total Recreation Activities	\$ 483,893	\$ 92,888	\$ (391,005)	\$ 471,500	\$ 99,081	\$ (372,419)
Rentals						
Community Center	\$ 166,000	\$ 54,927	\$ (111,073)	\$ 180,000	\$ 57,710	\$ (122,290)
Don Vista	\$ 6,000	\$ 2,000	\$ (4,000)	\$ 6,000	\$ 1,000	\$ (5,000)
Warren Webster	\$ 5,000	\$ 1,749	\$ (3,251)	\$ 8,600	\$ 936	\$ (7,664)
Gymnasium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ball Fields	\$ 700	\$ -	\$ (700)	\$ 700	\$ -	\$ (700)
Parks	\$ 8,000	\$ 825	\$ (7,175)	\$ 10,000	\$ 888	\$ (9,113)
Pool	\$ 26,500	\$ 3,684	\$ (22,816)	\$ 25,000	\$ 2,054	\$ (22,946)
Total Rentals	\$ 212,200	\$ 63,185	\$ (149,015)	\$ 230,300	\$ 62,588	\$ (167,712)
Miscellaneous						
Camp Store	\$ 22,000	\$ 4,934	\$ (17,066)	\$ 22,000	\$ 6	\$ (21,994)
Pool Sales	\$ 2,000	\$ 44	\$ (1,956)	\$ 3,000	\$ -	\$ (3,000)
Donations - Recreation	\$ 2,000	\$ -	\$ (2,000)	\$ 2,000	\$ 115	\$ (1,885)
Total Miscellaneous	\$ 26,000	\$ 4,978	\$ (21,022)	\$ 27,000	\$ 121	\$ (26,879)
TOTAL REVENUE	\$ 722,093	\$ 161,052	\$ (561,041)	\$ 728,800	\$ 161,790	\$ (567,010)

City of St. Pete Beach
Recreation Department Budget Comparison

Expenditures as of December 31, 2018

	12/31/2018			12/31/2017		
	Budget	Actual	(Over)/Under	Budget	Actual	(Over)/Under
Personnel Costs:						
Salaries & Wages	\$571,970	\$134,634	\$437,336	\$532,761	\$128,745	\$404,016
Overtime	\$0	\$550	(\$550)	\$0	\$66	(\$66)
Employee Benefits	\$163,124	\$39,740	\$123,384	\$153,675	\$36,313	\$117,362
Total Personnel	\$735,094	\$174,924	\$560,170	\$686,436	\$165,124	\$521,312
Operating Costs:						
Professional/Contractual	\$30,000	\$8,458	\$21,542	\$30,000	\$7,563	\$22,437
Contract Instructors	\$83,300	\$20,755	\$62,545	\$84,700	\$16,981	\$67,719
Software	\$14,200	\$13,854	\$346	\$13,100	\$13,854	(\$754)
Travel & Training	\$8,000	\$1,101	\$6,899	\$6,000	\$1,741	\$4,259
Communications/Postage	\$4,247	\$379	\$3,868	\$4,183	\$371	\$3,812
Utilities	\$113,321	\$18,693	\$94,628	\$96,856	\$16,550	\$80,306
Rentals & Leases	\$19,127	\$19,619	(\$492)	\$20,700	\$4,809	\$15,891
Insurance	\$67,315	\$31,498	\$35,817	\$63,185	\$11,330	\$51,855
Repairs & Maintenance	\$133,000	\$14,721	\$118,279	\$78,716	\$23,578	\$55,138
Printing & Binding	\$1,374	\$289	\$1,085	\$1,750	\$0	\$1,750
Promotional	\$23,000	\$8,880	\$14,120	\$23,000	\$4,824	\$18,176
Other Expenses	\$11,900	\$3,369	\$8,531	\$3,500	\$5,004	(\$1,504)
Office Supplies	\$4,000	\$378	\$3,622	\$4,000	\$232	\$3,768
Uniforms	\$4,000	\$1,445	\$2,555	\$4,000	\$344	\$3,656
Fuel	\$3,306	\$315	\$2,991	\$3,800	\$489	\$3,311
Operating Supplies	\$44,000	\$19,572	\$24,428	\$44,000	\$9,561	\$34,439
Field Trips - Reimbursable	\$0	\$224	(\$224)	\$0	\$1,230	(\$1,230)
COGS - Camp Supplies	\$12,000	\$1,413	\$10,587	\$11,000	\$1,994	\$9,006
Publications/Memberships	\$7,205	\$925	\$6,280	\$7,205	\$4,015	\$3,190
Special Events	\$60,000	\$8,900	\$51,100	\$54,000	\$6,050	\$47,950
Total Operating	\$643,295	\$174,790	\$468,505	\$553,695	\$130,518	\$423,177
Capital Outlay:						
Other Equipment	\$29,200	\$4,573	\$24,627	\$29,000	\$5,150	\$23,850
Vehicles	\$125,000	\$0	\$125,000	\$0	\$0	\$0
Vehicle Replacement Plan	\$23,333	\$5,833	\$17,500	\$3,333	\$833	\$2,500
Total Capital Outlay	\$177,533	\$10,406	\$167,127	\$32,333	\$5,983	\$26,350
TOTAL EXPENDITURES	\$1,555,922	\$360,120	\$1,195,802	\$1,272,464	\$301,625	\$970,839
Balances as % of Budget		23.15%	76.85%		23.70%	76.30%

City of St. Pete Beach
Recreation Department Expenditures

As of December 31, 2018

	Budget	Actual	(Over)/Under	% Expended
Personnel Costs:				
Salaries & Wages	\$ 571,970	\$ 134,634	\$ 437,336	23.5%
Overtime	\$ -	\$ 550	\$ (550)	-
Employee Benefits	\$ 163,124	\$ 39,740	\$ 123,384	24.4%
Total Personnel	\$ 735,094	\$ 174,924	\$ 560,170	23.8%
Operating Costs:				
Professional/Contractual	\$ 30,000	\$ 8,458	\$ 21,542	28.2%
Contract Instructors	\$ 83,300	\$ 20,755	\$ 62,545	24.9%
Software	\$ 14,200	\$ 13,854	\$ 346	97.6%
Travel & Training	\$ 8,000	\$ 1,101	\$ 6,899	13.8%
Communications/Postage	\$ 4,247	\$ 379	\$ 3,868	8.9%
Utilities	\$ 113,321	\$ 18,693	\$ 94,628	16.5%
Rentals & Leases	\$ 19,127	\$ 19,619	\$ (492)	102.6%
Insurance	\$ 67,315	\$ 31,498	\$ 35,817	46.8%
Repairs & Maintenance	\$ 133,000	\$ 14,721	\$ 118,279	11.1%
Printing & Binding	\$ 1,374	\$ 289	\$ 1,085	21.0%
Promotional	\$ 23,000	\$ 8,880	\$ 14,120	38.6%
Other Expenses	\$ 11,900	\$ 3,369	\$ 8,531	28.3%
Office Supplies	\$ 4,000	\$ 378	\$ 3,622	9.5%
Uniforms	\$ 4,000	\$ 1,445	\$ 2,555	36.1%
Fuel	\$ 3,306	\$ 315	\$ 2,991	9.5%
Operating Supplies	\$ 44,000	\$ 19,572	\$ 24,428	44.5%
Field Trips - Reimbursable	\$ -	\$ 224	\$ (224)	-
COGS - Camp Supplies	\$ 12,000	\$ 1,413	\$ 10,587	11.8%
Publications/Memberships	\$ 7,205	\$ 925	\$ 6,280	12.8%
Special Events	\$ 60,000	\$ 8,900	\$ 51,100	14.8%
Total Operating Costs	\$ 643,295	\$ 174,790	\$ 468,505	27.2%
Capital Outlay:				
Other Equipment	\$ 29,200	\$ 4,573	\$ 24,627	15.7%
Vehicles	\$ 125,000	\$ -	\$ 125,000	0.0%
Vehicle Replacement Plan	\$ 23,333	\$ 5,833	\$ 17,500	25.0%
Total Capital Outlay	\$ 177,533	\$ 10,406	\$ 167,127	5.9%
TOTAL EXPENDITURES	\$ 1,555,922	\$ 360,120	\$ 1,195,802	23.1%

City of St. Pete Beach
Recreation Department

Budget Summary as of December 31, 2018

	12/31/2018			12/31/2017		
	Budget	Actual	Over/(Under)	Budget	Actual	Over/(Under)
Revenue:						
Recreational Activities	\$ 483,893	\$ 92,888	\$ (391,005)	\$ 471,500	\$ 99,081	\$ (372,419)
Facility Rentals	\$ 212,200	\$ 63,185	\$ (149,015)	\$ 230,300	\$ 62,588	\$ (167,712)
Donations	\$ 26,000	\$ 4,978	\$ (21,022)	\$ 27,000	\$ 121	\$ (26,879)
Total Revenue	\$ 722,093	\$ 161,052	\$ (561,041)	\$ 728,800	\$ 161,790	\$ (567,010)
Expenditures:						
Personnel Costs	\$ 735,094	\$ 174,924	\$ 560,170	\$ 686,436	\$ 165,124	\$ 521,312
Operating Costs	\$ 643,295	\$ 174,790	\$ 468,505	\$ 553,695	\$ 130,518	\$ 423,177
Capital Outlay	\$ 177,533	\$ 10,406	\$ 167,127	\$ 32,333	\$ 5,983	\$ 26,350
Total Expenditures	\$ 1,555,922	\$ 360,120	\$ 1,195,802	\$ 1,272,464	\$ 301,625	\$ 970,839
Net	\$ (833,829)	\$ (199,068)	\$ 634,761	\$ (543,664)	\$ (139,836)	\$ 403,828
Total amount subsidized:	\$833,829	\$199,068		\$543,664	\$139,836	
% covered by program revenue:	46.4%	44.7%		57.3%	53.6%	
% covered by general taxes:	53.6%	55.3%		42.7%	46.4%	