

**FINANCE & BUDGET REVIEW COMMITTEE SPECIAL
VIRTUAL MEETING**

FY2021 PROPOSED BUDGET REVIEW MINUTES

July 15, 2020

10:00 A.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Mary Hacker, Chairwoman
Justin Hilliard, Member
Joanne Melodayo, Member
Jack Samorajczyk, Member

ABSENT:

Rebecca Lyons, Vice Chair

ALSO PRESENT:

Alex Rey, City Manager
Vince Tenaglia, Assistant City Manager
Wesley Wright, Community Development Director
Mike Clarke, Public Works Director
Jennifer McMahon, Parks and Recreation Director
Jim Kilpatrick, Fire Chief
Betcinda Kettells, Library Director
Michelle Gonzalez, Transportation and Parking Director
Keri Ferenc-Nelson, Administrative Assistant

1. Changes to the Agenda

There were no changes to the agenda.

2. Audience Comments

There were no audience comments.

3. Action Items

a. Approval of Minutes 5/6/20, 5/20/20, 6/10/20

Member Samorajczyk made a motion to approve the minutes of the 5/6/20, 5/20/20, and 6/10/20 meetings as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

b. Fiscal Year 2021 Proposed Budget Review

Assistant City Manager Vince Tenaglia provided an overview of the Millage Rate process, General Fund revenue sources, financial impact of Covid-19, and FY20 updates.

The Committee discussed millage rate options and General Fund revenue and expenditures in detail. City Manager Alex Rey added comments and answered questions.

Mr. Tenaglia also provided Capital Improvement Project updates since the June 10th meeting. He explained that City Hall Audio Visual Equipment in the Commission Chambers is not up to date and needs upgrading. The members ranked the priority of that project (pg. 183).

Following discussion, Chair Hacker led the Committee through each section of the budget in detail beginning with department level reviews in this order:

Fire Department: Fire Suppression – Page 95

Jim Kilpatrick, Fire Chief, provided updates and answered questions posed by the committee.

Member Samorajczyk made a motion to accept the Fire Suppression budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Fire Department: Emergency Medical Services – Page 99

Member Samorajczyk made a motion to accept the EMS budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Public Works: Administration – Page 104

Mike Clarke, Public Works Director was present and provided updates and answered questions as needed. There was discussion on trash pickup and costs.

Member Melodayo made a motion to accept the Public Works Administration budget for FY2021 as presented. The motion was seconded by Member Samorajczyk and unanimously approved by a voice vote.

Public Works: Facilities Maintenance – Page 110

Member Samorajczyk made a motion to accept the Facilities Maintenance budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Public Works: Streets Maintenance – Page 114

Member Samorajczyk made a motion to accept the Streets Maintenance budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Public Works: Beaches and Coastal Facilities – Page 118

Member Samorajczyk made a motion to accept the Beaches and Coastal Facilities budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Wastewater Fund Expenditures – Page 155

Member Samorajczyk made a motion to accept the Wastewater Fund Expenditures budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Reclaimed Water Fund – Page 162

Member Samorajczyk made a motion to accept the Reclaimed Water Fund Expenditures budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Stormwater Fund – Page 165

Member Samorajczyk made a motion to accept the Stormwater Fund Expenditures budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Parks and Recreation: Parks and Grounds Maintenance – Page 123

Jennifer McMahon, Parks and Recreation Director, was present and answered questions from the committee as needed.

Member Samorajczyk made a motion to accept the Parks and Grounds Maintenance budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Parks and Recreation: Recreation and Aquatics – Page 127

A discussion followed on the budget and expenditures for holiday decorations.

Member Melodayo made a motion to accept the Recreation and Aquatics budget for FY2021 as presented, with the exception that line item 5399, Holiday Decorations, be increased by \$10,000 (\$55,000 to \$65,000). The motion was seconded by Member Hilliard and unanimously approved by a voice vote.

Transportation and Parking – Page 85

Michelle Gonzalez, Transportation and Parking Director was present and answered questions from the committee.

Member Melodayo made a motion to accept the Transportation and Parking budget for FY2021 as presented. The motion was seconded by Member Samorajczyk and unanimously approved by a voice vote.

Library – Page 79

Member Samorajczyk made a motion to accept the Library budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Community Development: Planning - Page 60

Alex Rey, City Manager, added comments.

Member Samorajczyk made a motion to accept the Community Development budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Community Development: Code Enforcement – Page 64

Member Samorajczyk made a motion to accept the Code Enforcement budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Building Fund – Page 136

Member Samorajczyk made a motion to accept the Building Fund budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

City Commission – Page 43

Member Samorajczyk made a motion to accept the City Commission budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

City Clerk – Page 48

Member Samorajczyk made a motion to accept the City Clerk budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

City Manager – Page 53

Member Samorajczyk made a motion to accept the City Manager budget for FY2021 as presented. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

City Attorney – Page 57

Member Samorajczyk made a motion to accept the City Attorney budget for FY2021. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Law Enforcement – Page 89

Member Samorajczyk made a motion to accept the Law Enforcement budget for FY2021. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Administrative Services: Finance – Page 70

Member Samorajczyk made a motion to accept the Administrative Services Finance budget for FY2021. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Administrative Services: Information Technology – Page 74

Member Samorajczyk made a motion to accept the Information Technology budget for FY2021. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Non-Departmental – Page 132

Member Samorajczyk made a motion to accept the Non-Departmental budget for FY2021. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Fleet Fund – Page 141

Member Samorajczyk made a motion to accept the Fleet Fund budget for FY2021. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Capital Fund – Page 150

Member Samorajczyk made a motion to accept the Capital Fund budget for FY2021. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

Mr. Tenaglia gave a brief summary following the budget review and the committee proceeded to the millage rate discussion.

Member Samorajczyk made a motion to maintain the 3.15% Millage Rate for FY2021. The motion was seconded by Member Melodayo and unanimously approved by a voice vote.

4. Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:55 p.m.

These minutes were approved by the Finance and Budget Review Committee at their August 5, 2020 meeting.