

HISTORIC PRESERVATION BOARD

MINUTES

July 9, 2020

3:30 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Chris Marone, Chair
Sean Hurley, Vice Chair
Holly Young, Member

ABSENT:

Tia Hockensmith, Member
William Loughery, Member

ALSO PRESENT:

Wesley Wright, Community Development Director
Lynn Rosetti, Senior Planner
Brandon Berry, Planner I
Ginny Keeter-Bodkin, Deputy City Clerk

1. Changes to the Agenda

Lynn Rosetti, Senior Planner explained that while the meetings have been postponed since April, a committee Chair and Vice Chair still need to be elected.

Member Young made a motion to elect Chris Marone as Chair and Sean Hurley as Vice Chair of the committee for the next year. The motion was seconded by Vice Chair Hurley and unanimously approved by an individual roll call vote.

2. Audience Comments

There were no audience comments.

3. Approval of Minutes – 3/05/2020

Vice Chair Hurley made a motion to approve the minutes of the March 5, 2020 meeting as presented. The motion was seconded by Chair Marone and unanimously approved by an individual roll call vote.

4. Action Items

**a. Case Nos. 20034, 20035, and 20036 – Dawn Olivas (property owner) and Margot Krismer (representative)
Address: 3401 Casablanca Ave.**

(1) Local Landmark Designation for this structure (Case No. 20034); (2) Certificate of Appropriateness primarily for interior repairs and modifications, exterior window and door replacements, and other 1 minor modifications as outlined in the application (Case No. 20035); (3) Variance from the Floodplain Management Regulations to perform work that constitutes a substantial improvement (Case No. 20036).

Lynn Rosetti, Senior Planner presented a background and analysis of the property, modification proposals, Floodplain regulations, designation criteria, staff recommendations, and answered questions from the board. She explained that three separate motions would be required for approval.

Lydia Castle, 3111 S. DeBazan Ave. gave public comment with inquiries regarding renovation.

Dawn Oliva, property owner/applicant answered questions.

Member Young made a motion to approve Case 20034, Local Landmark Designation for 3401 Casablanca Ave. The motion was seconded by Vice Chair Hurley and unanimously approved by an individual roll call vote.

Member Young made a motion to approve Case 20035, Certificate of Appropriateness for 3401 Casablanca Ave. The motion was seconded by Vice Chair Hurley and unanimously approved by an individual roll call vote.

Chair Marone made a motion to approve Case 20036, Variance from Floodplain Management Regulations for 3401 Casablanca Ave. The motion was seconded by Vice Chair Hurley and unanimously approved by an individual roll call vote.

5. Discussion Items

a. Historic Preservation Grant

Ms. Rosetti reviewed the application that was submitted on June 1, 2020 for the Don Cesar Place neighborhood and a timeline.

b. Street Sign Status

Wesley Wright, Community Development Director, summarized the project to date. Funds were authorized for Fiscal Year 2020 and the bid has been awarded; currently in price negotiations and signs will need to be manufactured.

Discussion followed on the design and number of signs. The committee requested that Mike Clarke, Public Works Director return for another project update in September or October.

c. GIS – Historic Property Layer Added

Ms. Rosetti reviewed slides showing that local historic properties have been added to the GIS (Geographical Information System). Brandon Berry, Planner I, added comments.

6. Adjournment

There being no further business, Chair Marone moved to adjourn the meeting at 4:38PM. The motion was seconded by Vice Chair Hurley and unanimously approved by an individual roll call vote.

The next meeting will be held on 8/06/2020.

These minutes were unanimously approved at the August 6, 2020 Historic Preservation Board meeting.