

FINANCE & BUDGET REVIEW COMMITTEE SPECIAL MEETING

MINUTES

JUNE 10, 2020

10:00 A.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRESENT:

Mary Hacker, Chair
Justin Hilliard, Member
Rebecca Lyons, Vice Chair
Joanne Melodayo, Member
Jack Samorajczyk, Member

ALSO PRESENT:

Vince Tenaglia, Assistant City Manager
Ginny Keeter-Bodkin, Deputy City Clerk
Jim Kilpatrick, Fire Chief
Mike Clarke, Public Works Director

1. Changes to the Agenda

There were no changes to the agenda. Vince Tenaglia, Assistant City Manager introduced new appointee Justin Hilliard to the other Committee members.

2. Audience Comments

There were no audience comments.

3. Capital Improvement Project Ranking Discussion

Jim Kilpatrick, Fire Chief, was present and answered questions on the three Fire Department projects as needed, as Committee members determined the priority ranking on the criteria as follows (in this order):

Apparatus Replacements

Public Health & Safety.....	5
Employee Health & Safety.....	5
Regulatory Mandate.....	0

Frequent Problems.....	3
Ability to Finance.....	3
Cost of Project.....	2
Generates Revenue.....	0
Generates Cost Savings.....	1
Ongoing Operation Costs	3
Age or Condition of Existing.....	3
Public Benefit.....	5
Public Demand.....	5
Synergy with Other Projects.....	0
Strategic Goal.....	3
Comprehensive Plan Component	0

Facilities Maintenance: Fire Station 23 Improvements

Public Health & Safety.....	3
Employee Health & Safety.....	5
Regulatory Mandate.....	2
Frequent Problems.....	3
Ability to Finance.....	5
Cost of Project.....	5
Generates Revenue.....	0
Generates Cost Savings.....	0
Ongoing Operation Costs	0
Age or Condition of Existing.....	3
Public Benefit.....	3
Public Demand.....	0
Synergy with Other Projects.....	0
Strategic Goal.....	0
Comprehensive Plan Component	0

Facilities Maintenance: Fire Station 22 Reconstruction

Public Health & Safety.....	5
Employee Health & Safety.....	5
Regulatory Mandate.....	0
Frequent Problems.....	3
Ability to Finance.....	3
Cost of Project.....	2
Generates Revenue.....	0
Generates Cost Savings.....	3
Ongoing Operation Costs	5
Age or Condition of Existing.....	3
Public Benefit.....	5
Public Demand.....	3
Synergy with Other Projects.....	0

Strategic Goal.....	4
Comprehensive Plan Component	2

Fire Chief Kilpatrick left the meeting at 10:45 AM.

Mike Clarke, Public Works Director was present and answered questions on the remaining projects as needed, as Committee members determined the priority ranking on the criteria as follows (in this order)

Administration: Asset Management Plan Development

Public Health & Safety.....	5
Employee Health & Safety.....	3
Regulatory Mandate.....	0
Frequent Problems.....	3
Ability to Finance.....	4
Cost of Project.....	4
Generates Revenue.....	0
Generates Cost Savings.....	3
Ongoing Operation Costs	3
Age or Condition of Existing.....	3
Public Benefit.....	4
Public Demand.....	4
Synergy with Other Projects.....	5
Strategic Goal.....	4
Comprehensive Plan Component	4

Beaches and Coastal Facilities: Dune Crossover Replacement Program

Public Health & Safety.....	5
Employee Health & Safety.....	3
Regulatory Mandate.....	5
Frequent Problems.....	5
Ability to Finance.....	3
Cost of Project.....	3
Generates Revenue.....	0
Generates Cost Savings.....	2
Ongoing Operation Costs	0
Age or Condition of Existing.....	4
Public Benefit.....	5
Public Demand.....	5
Synergy with Other Projects.....	0
Strategic Goal.....	2
Comprehensive Plan Component	3

Beaches and Coastal Facilities: Pass-a-Grille Way from 1st Ave to 12th Ave

Public Health & Safety.....	5
Employee Health & Safety.....	5
Regulatory Mandate.....	2
Frequent Problems.....	4
Ability to Finance.....	3
Cost of Project.....	2
Generates Revenue.....	0
Generates Cost Savings.....	3
Ongoing Operation Costs	3
Age or Condition of Existing.....	5
Public Benefit.....	5
Public Demand.....	5
Synergy with Other Projects.....	4
Strategic Goal.....	5
Comprehensive Plan Component	5

Beaches and Coastal Facilities: Seawall Maintenance Program

Public Health & Safety.....	5
Employee Health & Safety.....	5
Regulatory Mandate.....	2
Frequent Problems.....	4
Ability to Finance.....	3
Cost of Project.....	2
Generates Revenue.....	0
Generates Cost Savings.....	3
Ongoing Operation Costs	3
Age or Condition of Existing.....	5
Public Benefit.....	5
Public Demand.....	5
Synergy with Other Projects.....	4
Strategic Goal.....	5
Comprehensive Plan Component	5

Beaches and Coastal Facilities: Dock, Pier and Boat Ramp Maintenance

Public Health & Safety.....	5
Employee Health & Safety.....	5
Regulatory Mandate.....	2
Frequent Problems.....	4
Ability to Finance.....	4
Cost of Project.....	3
Generates Revenue.....	1
Generates Cost Savings.....	1
Ongoing Operation Costs	4
Age or Condition of Existing.....	5

Public Benefit.....	5
Public Demand.....	5
Synergy with Other Projects.....	2
Strategic Goal.....	2
Comprehensive Plan Component	3

Facilities Maintenance: Security Assessment and Improvement Program

Public Health & Safety.....	5
Employee Health & Safety.....	5
Regulatory Mandate.....	0
Frequent Problems.....	0
Ability to Finance.....	5
Cost of Project.....	5
Generates Revenue.....	0
Generates Cost Savings.....	0
Ongoing Operation Costs	1
Age or Condition of Existing.....	0
Public Benefit.....	5
Public Demand.....	5
Synergy with Other Projects.....	0
Strategic Goal.....	3
Comprehensive Plan Component	0

Facilities Maintenance: Library Parking Lot Improvements

Public Health & Safety.....	4
Employee Health & Safety.....	4
Regulatory Mandate.....	0
Frequent Problems.....	3
Ability to Finance.....	3
Cost of Project.....	3
Generates Revenue.....	0
Generates Cost Savings.....	0
Ongoing Operation Costs	5
Age or Condition of Existing.....	4
Public Benefit.....	4
Public Demand.....	4
Synergy with Other Projects.....	4
Strategic Goal.....	2
Comprehensive Plan Component	3

Facilities Maintenance: HVAC Equipment Replacement

Public Health & Safety.....	3
Employee Health & Safety.....	3

Regulatory Mandate.....	0
Frequent Problems.....	5
Ability to Finance.....	2
Cost of Project.....	2
Generates Revenue.....	0
Generates Cost Savings.....	2
Ongoing Operation Costs	5
Age or Condition of Existing.....	4
Public Benefit.....	3
Public Demand.....	3
Synergy with Other Projects.....	0
Strategic Goal.....	2
Comprehensive Plan Component	3

Facilities Maintenance: Public Restroom Renovations

Public Health & Safety.....	3
Employee Health & Safety.....	3
Regulatory Mandate.....	3
Frequent Problems.....	2
Ability to Finance.....	2
Cost of Project.....	2
Generates Revenue.....	0
Generates Cost Savings.....	0
Ongoing Operation Costs	1
Age or Condition of Existing.....	5
Public Benefit.....	5
Public Demand.....	5
Synergy with Other Projects.....	0
Strategic Goal.....	2
Comprehensive Plan Component	3

Facilities Maintenance: Generator Power for City Facilities

Public Health & Safety.....	5
Employee Health & Safety.....	5
Regulatory Mandate.....	0
Frequent Problems.....	1
Ability to Finance.....	2
Cost of Project.....	2
Generates Revenue.....	0
Generates Cost Savings.....	0
Ongoing Operation Costs	4
Age or Condition of Existing.....	4
Public Benefit.....	4
Public Demand.....	4

Synergy with Other Projects.....	0
Strategic Goal.....	2
Comprehensive Plan Component	3

Streets Maintenance: Upham Beach Parking Lot Renovation

Public Health & Safety.....	3
Employee Health & Safety.....	3
Regulatory Mandate.....	0
Frequent Problems.....	2
Ability to Finance.....	3
Cost of Project.....	2
Generates Revenue.....	3
Generates Cost Savings.....	0
Ongoing Operation Costs	2
Age or Condition of Existing.....	3
Public Benefit.....	3
Public Demand.....	3
Synergy with Other Projects.....	0
Strategic Goal.....	2
Comprehensive Plan Component	3

Streets Maintenance: Street Rehabilitation Program

Public Health & Safety.....	5
Employee Health & Safety.....	3
Regulatory Mandate.....	0
Frequent Problems.....	5
Ability to Finance.....	2
Cost of Project.....	3
Generates Revenue.....	3
Generates Cost Savings.....	5
Ongoing Operation Costs	5
Age or Condition of Existing.....	5
Public Benefit.....	4
Public Demand.....	5
Synergy with Other Projects.....	3
Strategic Goal.....	3
Comprehensive Plan Component	3

Streets Maintenance: Electric Vehicle Charging Stations

Public Health & Safety.....	0
Employee Health & Safety.....	0
Regulatory Mandate.....	0
Frequent Problems.....	0

Ability to Finance.....	4
Cost of Project.....	1
Generates Revenue.....	3
Generates Cost Savings.....	0
Ongoing Operation Costs	3
Age or Condition of Existing.....	0
Public Benefit.....	3
Public Demand.....	3
Synergy with Other Projects.....	0
Strategic Goal.....	2
Comprehensive Plan Component	5

Streets Maintenance: Decorative Street Signage

Public Health & Safety.....	0
Employee Health & Safety.....	0
Regulatory Mandate.....	0
Frequent Problems.....	0
Ability to Finance.....	5
Cost of Project.....	5
Generates Revenue.....	0
Generates Cost Savings.....	0
Ongoing Operation Costs	0
Age or Condition of Existing.....	0
Public Benefit.....	0
Public Demand.....	2
Synergy with Other Projects.....	0
Strategic Goal.....	0
Comprehensive Plan Component	0

Streets Maintenance: Vina del Mar Sub-Aqueous Bridge Repairs

Public Health & Safety.....	5
Employee Health & Safety.....	5
Regulatory Mandate.....	5
Frequent Problems.....	4
Ability to Finance.....	5
Cost of Project.....	5
Generates Revenue.....	0
Generates Cost Savings.....	0
Ongoing Operation Costs	4
Age or Condition of Existing.....	5
Public Benefit.....	5
Public Demand.....	5
Synergy with Other Projects.....	0
Strategic Goal.....	3

Comprehensive Plan Component 0

Streets Maintenance: Gulf Blvd. Utility Undergrounding, Phase II

Public Health & Safety.....	3
Employee Health & Safety.....	3
Regulatory Mandate.....	0
Frequent Problems.....	2
Ability to Finance.....	5
Cost of Project.....	3
Generates Revenue.....	0
Generates Cost Savings.....	1
Ongoing Operation Costs	4
Age or Condition of Existing.....	3
Public Benefit.....	3
Public Demand.....	3
Synergy with Other Projects.....	3
Strategic Goal.....	3
Comprehensive Plan Component	4

Parks & Grounds: Hurley Park Press Box Restoration

Public Health & Safety.....	0
Employee Health & Safety.....	0
Regulatory Mandate.....	0
Frequent Problems.....	3
Ability to Finance.....	2
Cost of Project.....	4
Generates Revenue.....	0
Generates Cost Savings.....	0
Ongoing Operation Costs	2
Age or Condition of Existing.....	5
Public Benefit.....	3
Public Demand.....	2
Synergy with Other Projects.....	2
Strategic Goal.....	0
Comprehensive Plan Component	0

Parks & Grounds: Pass-a-Grille Park Gulf to Bay Corridor Improvements

Public Health & Safety.....	3
Employee Health & Safety.....	0
Regulatory Mandate.....	0
Frequent Problems.....	0
Ability to Finance.....	2
Cost of Project.....	2

Generates Revenue.....	0
Generates Cost Savings.....	0
Ongoing Operation Costs	4
Age or Condition of Existing.....	0
Public Benefit.....	2
Public Demand.....	2
Synergy with Other Projects.....	0
Strategic Goal.....	2
Comprehensive Plan Component	3

Parks & Grounds: Egan Park Ball Field Fence Replacement

Public Health & Safety.....	3
Employee Health & Safety.....	3
Regulatory Mandate.....	1
Frequent Problems.....	2
Ability to Finance.....	4
Cost of Project.....	4
Generates Revenue.....	1
Generates Cost Savings.....	1
Ongoing Operation Costs	5
Age or Condition of Existing.....	4
Public Benefit.....	3
Public Demand.....	3
Synergy with Other Projects.....	0
Strategic Goal.....	1
Comprehensive Plan Component	0

Sanitary Sewer: Force Main Repair and Replacement

Public Health & Safety.....	5
Employee Health & Safety.....	5
Regulatory Mandate.....	5
Frequent Problems.....	5
Ability to Finance.....	4
Cost of Project.....	3
Generates Revenue.....	0
Generates Cost Savings.....	3
Ongoing Operation Costs	3
Age or Condition of Existing.....	5
Public Benefit.....	5
Public Demand.....	5
Synergy with Other Projects.....	4
Strategic Goal.....	4
Comprehensive Plan Component	4

Sanitary Sewer: Inflow and Infiltration Repairs Program

Public Health & Safety.....	5
Employee Health & Safety.....	5
Regulatory Mandate.....	5
Frequent Problems.....	5
Ability to Finance.....	5
Cost of Project.....	1
Generates Revenue.....	0
Generates Cost Savings.....	4
Ongoing Operation Costs.....	5
Age or Condition of Existing.....	5
Public Benefit.....	5
Public Demand.....	5
Synergy with Other Projects.....	5
Strategic Goal.....	5
Comprehensive Plan Component	5

Sanitary Sewer: Lift Station Repair & Replacement

Public Health & Safety.....	5
Employee Health & Safety.....	5
Regulatory Mandate.....	5
Frequent Problems.....	5
Ability to Finance.....	3
Cost of Project.....	3
Generates Revenue.....	0
Generates Cost Savings.....	3
Ongoing Operation Costs	3
Age or Condition of Existing.....	5
Public Benefit.....	5
Public Demand.....	4
Synergy with Other Projects.....	5
Strategic Goal.....	5
Comprehensive Plan Component	5

Stormwater: System Improvements

Public Health & Safety.....	5
Employee Health & Safety.....	4
Regulatory Mandate.....	4
Frequent Problems.....	5
Ability to Finance.....	2
Cost of Project.....	2
Generates Revenue.....	0

Generates Cost Savings.....	1
Ongoing Operation Costs	4
Age or Condition of Existing.....	4
Public Benefit.....	5
Public Demand.....	5
Synergy with Other Projects.....	5
Strategic Goal.....	5
Comprehensive Plan Component	5

Reclaimed Water: System Repair & Replacement

Public Health & Safety.....	5
Employee Health & Safety.....	0
Regulatory Mandate.....	0
Frequent Problems.....	5
Ability to Finance.....	2
Cost of Project.....	3
Generates Revenue.....	3
Generates Cost Savings.....	5
Ongoing Operation Costs	5
Age or Condition of Existing.....	5
Public Benefit.....	4
Public Demand.....	5
Synergy with Other Projects.....	3
Strategic Goal.....	3
Comprehensive Plan Component	3

Reclaimed Water: Transmission Main Replacement

Public Health & Safety.....	1
Employee Health & Safety.....	1
Regulatory Mandate.....	0
Frequent Problems.....	2
Ability to Finance.....	3
Cost of Project.....	4
Generates Revenue.....	0
Generates Cost Savings.....	0
Ongoing Operation Costs	4
Age or Condition of Existing.....	4
Public Benefit.....	3
Public Demand.....	3
Synergy with Other Projects.....	0
Strategic Goal.....	2
Comprehensive Plan Component	0

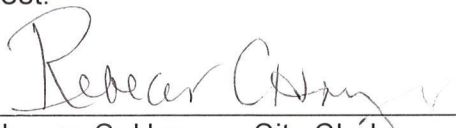
Reclaimed Water: Meter Installation Program

Public Health & Safety.....	0
Employee Health & Safety.....	0
Regulatory Mandate.....	0
Frequent Problems.....	2
Ability to Finance.....	4
Cost of Project.....	5
Generates Revenue.....	3
Generates Cost Savings.....	2
Ongoing Operation Costs	3
Age or Condition of Existing.....	0
Public Benefit.....	2
Public Demand.....	2
Synergy with Other Projects.....	2
Strategic Goal.....	2
Comprehensive Plan Component	2

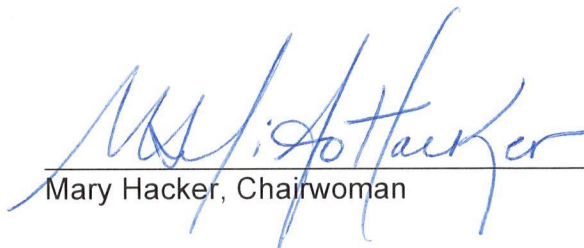
4. Adjournment

There being no further business to come before the Committee, Member Samorajczyk made a motion to adjourn the meeting. The motion was seconded by Member Melodayo and the meeting was adjourned at 2:15 p.m.

Attest:



Rebecca C. Haynes, City Clerk



Mary Hacker, Chairwoman

Minutes approved on: 7/15/2020