

FINANCE & BUDGET REVIEW COMMITTEE MEETING - VIRTUAL

MINUTES

MAY 6, 2020

3:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Mary Hacker, Chair
Joanne Melodayo, Vice Chair
John Samorajczyk, Member
Rebecca Lyons, Member

ALSO PRESENT:

Vince Tenaglia, Assistant City Manager
Ginny Bodkin, Deputy City Clerk

1. Changes to the Agenda

There were no changes to the agenda.

2. Audience Comments

There were no audience comments.

3. Approval of Minutes

a. August 7, 2019

Member Samorajczyk moved to approve the minutes from August 7, 2019 as presented. The motion was seconded by Member Lyons and unanimously approved by a voice vote.

In follow up to a discussion at the last meeting, Mr. Tenaglia reported that he had communicated with ICMA (International City/County Management Association) and will receive a copy of the white paper they are preparing regarding emergency medical service expenses for non-residents.

4. Agenda Items

a. Election of Chair and Vice Chair

Member Samorajczyk nominated Mary Hacker as Chair and Rebecca Lyons as Vice Chair of the Committee and both accepted the nomination.

Vice Chair Melodayo moved to reappoint Mary Hacker as Committee Chair and Member Rebecca Lyons as Vice Chair. The motion was seconded by Member Samorajczyk and unanimously approved by a voice vote.

b. Fiscal Year 2020 Second Quarter Financial Report

Mr. Tenaglia reported that the December meeting was cancelled for lack of quorum and the first quarter meeting in February was cancelled due to an IT crash and unavailability of the accounting system for four weeks, but all is now on schedule.

Mr. Tenaglia reviewed some of the variances that are included in the pending budget amendment that is before the City Commission: General Fund Revenue (new revenue and expenses associated with Police Pension liabilities), General Fund Expenditures – Non-Departmental, Miscellaneous General Fund Expenditures including PIO and COVID-19 supplies, Parks and Recreation water leak expenses, and the Public Works new solid waste disposal contract.

A review of Enterprise Funds, Capital Projects, and Cash Balance sections followed. COVID-19 impacts were discussed using the presentation from the City Commission's 2021 Strategic Planning and Budget Workshop on April 27th. The effects will be spread out over three fiscal years.

c. Schedule Meetings for Fiscal Year 2021 Budget Review

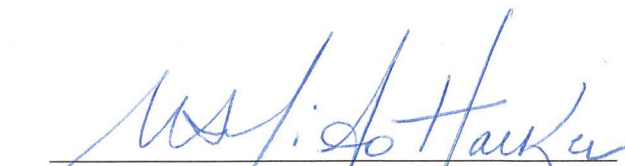
The Capital Improvement Project (CIP) Evaluation meeting was scheduled for June 10, 2020 at 10:00 AM. A Comprehensive Annual Financial Report (CAFR) Review meeting was set for May 20, 2020 at 3:00 PM.

5. Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 4:02 p.m.

Attest:


Rebecca C. Haynes, City Clerk


Mary Hacker, Chairwoman

Minutes approved on: 7/15/2020