

Historic Preservation Meeting Minutes
January 7, 2021 3:30 PM

PRESENT: Chris Marone, Chair
Tia Hockensmith, Member
Sean Hurley, Vice Chair

EXCUSED: Holly Young, Member
Bill Loughery, Member

STAFF PRESENT: Lynn Rosetti, Senior Planner
Brandon Berry, Planner II
Ginny Bodkin, Deputy City Clerk

Chair Marone called the meeting to order at 3:30 PM.

1. **Changes to the Agenda** – There were no changes.
2. **Audience Comments** – There were no audience comments.
3. **Approval of Minutes** - Historic Preservation Board 12/03/2020 Minutes

Vice Chair Hurley moved, and Member Hockensmith seconded the approval of the December 3, 2020 minutes as presented. The motion carried 3-0.

4. **Action Items** – None.
5. **Items for Discussion**

a. Merry Pier Boat Lift (continued)

Ms. Rosetti provided follow up information requested at the last meeting. The boat lift on the north side of the pier was damaged and removed. At the lessee's expense, the new boat lift will be installed just to the south and will be for the sole use of the Merry Pier Partner's fishing boat.

b. Pedal Pub

A request for a business license has been received to operate a pedal pub within the Pass-a-Grille area. Ms. Rosetti mentioned two state laws regarding pedal buses and other regulations that would need to be considered, should the request go forward, such as licensing agreements, liability waivers and insurances. Applicant Desmond Combs appeared to answer questions and provide information on his background, business and details of the request.

c. Exterior Additions to Historic Buildings

Ms. Rosetti reviewed a presentation on new exterior additions to historic buildings which included information from Technical Preservation Services of the National Park Service with guidelines on appropriateness. She provided photos of local and non-local examples. Discussion followed on FEMA variances, limits to significant changes to historic properties and the removal of designations.

d. Rooftop Additions to Historic Buildings

Ms. Rosetti reviewed the guidelines on rooftop additions, also from the National Park Service.

e. New Construction Within the Boundaries of Historic Districts

The evaluation of properties on either side of a project and the district as a whole is suggested on a federal level and Ms. Rosetti suggested that this should carry over to the CLG (Certified Local Government). She provided this training today to assist the Board when making decisions going forward.

Following the above items, Chair Marone inquired whether some of the projects for review could be shared with the Board earlier, to allow more time for consideration; Ms. Rosetti will confer with the Community Development Director and City Attorney for clarification.

6. Next Meeting/Adjournment

The next meeting is February 4, 2021.

Chair Marone moved and Vice Chair seconded the adjournment of the meeting at 4:25 PM.

These minutes were approved at the February 4, 2021 Historic Preservation Board meeting.