BOARD OF ADJUSTMENT

MINUTES

January 25, 2012

2:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Paul Skipper, Chairman
Park Lampson, Member
Stephan M. Phalor, J.D., Member
David Littell, Member

ABSENT:

Doug Lampe, Vice Chairman

ALSO PRESENT:

Catherine Hartley, Senior Planner
Pamala Prell, Deputy City Clerk, MMC

1. **Acceptance of Minutes**

   Member Littell made a motion to approve the November 30, 2011 and the December 14, 2011 minutes, as written. The motion was seconded by Member Lampson and approved by a unanimous roll call vote.

2. **Public Hearings**

   a. Case No. 2012-0001
   Applicant: Steven Ranck
   Subject property address: 241 S. Isle Drive
   Applicant requests variance from Section 6.13 for an accessory structure to encroach into the rear yard setback.

Senior Planner Catherine Hartley explained that the application is for the construction of a gazebo in the rear yard of the property. Ms. Hartley pointed out that the lot is an odd shape and that staff recommends approval of the variance. Ms. Hartley stated that she did not receive any letters of support or opposition regarding the application.

Applicant Steven Ranck stated that he was requesting a variance to build a 12 ft. x 16 ft. gazebo in the back yard.

Chairman Skipper called for audience comments. There were no comments. Chairman Skipper closed audience comments.

The board members did not express any concerns regarding the application.

Member Lampson made a motion to approve the variance as requested. The motion was seconded by Member Phalor and approved by a unanimous roll call vote.

b. Case No. 2012-0004
   Applicant: Robert Schaefnocker
   Subject property address: 3901 Oleander Way
   Applicant requests variance from Section 8.7 – Reduction of secondary front yard setback from 20 feet to 4 feet for the construction of an addition.

   Senior Planner Hartley explained that the application is to build a master bedroom and garage addition to the house. Ms. Hartley pointed out that the lot is odd shaped and the house sits diagonal on the lot. Ms. Hartley stated that staff recommends approval of the variance. She advised that she did receive a request for a copy of the application but no comments were submitted.

   Chairman Skipper called for audience comments. There were no comments. Chairman Skipper closed audience comments.

   The board did not express any concerns regarding the application.

   Member Lampson made a motion to approve the variance as requested. The motion was seconded by Member Littell and approved by a unanimous roll call vote.

3. Other Discussion

Senior Planner Hartley advised the board that the City Manager has narrowed down five finalists to interview for the Community Development Director and he would like a member of the board to sit on an interview panel on February 13, 2012.

Member Littell agreed to sit on the interview panel. Ms. Hartley advised that she will notify Mr. Littell of the time and place of the interviews.

Upon inquiry, Ms. Hartley advised the board that she was not among the five finalists that are being considered for the director position.

4. Next Meeting

The next meeting will be held on February 29, 2012 at 2:00 p.m. Ms. Hartley advised that she will send the 2012 schedule of meetings to the board members.

5. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 2:14 p.m.

Attest:

Rebecca C. Haynes, City Clerk

Paul Skipper, Chairman

Minutes approved on: 4-18-02