POLICE PENSION BOARD

MINUTES

JANUARY 17, 2019

8:30 A.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Bob Rogers, Chairman
Tom Lange, Secretary
Jack Frieder, Member
Robert Micklitsch, Member

ALSO PRESENT:

Assistant City Manager, Vince Tenaglia
Mary Jo Murphy, Deputy City Clerk
Lee Dehner, Christiansen & Dehner
Kerry Richardville, AndCo Consulting
Patrick Donlan, Foster & Foster

1. Changes to the Agenda

The following changes were made to the agenda:

Secretary Lange requested to add the September 12, 2018 minutes to the agenda under Item No. 3, Approval of Minutes, and stated the attachments would be labeled as follows:

- September 12, 2018 [Attachment "A-1"]
- October 18, 2018 [Attachment "A-2"]

2. Audience Comments

Chairman Rogers asked for audience comments. There were no audience comments.

3. Approval of Minutes

a. Regular Meeting of 9/12/2018

Member Frieder made a motion to accept the minutes into the record. The motion was seconded by Member Micklitsch and unanimously approved by a voice vote, (4 yeses – 0 nos).

b. Regular Meeting of 10/18/2018

Member Frieder made a motion to accept the minutes. The motion was seconded by Member Micklitsch and unanimously approved by a voice vote, (4 yeses – 0 nos).

4. Presentations

a. Foster & Foster

Patrick Donlan, Foster & Foster, reviewed with the Board the 2018 Actuarial Valuation Report.

Chairman Rogers suggested approving the Actuarial Valuation Report but to reestablish that the board is expecting the state 185 monies.

Patrick Donlan suggested approving the report, pending the addition of the estimated State of Florida allocation on Page 5.

Member Frieder made a motion that we enter it into the minutes. The motion was seconded by Member Micklitsch.

Deputy City Clerk Murphy asked for clarification of the motion.

Patrick Donlan stated the motion would be to approve the 10/1/18 Actuarial Valuation Report with one change to Page 5, to add the state monies of $97,990.00.

Member Frieder amended his motion to include the conditions as stated by Patrick Donlan. The amended motion was seconded by Member Micklitsch. The motion was approved by a voice vote, (4 yeses – 0 nos).

Secretary Lange discussed an invoice that was received after publishing the agenda and it was for approximately $13,000.00. Mr. Donlan stated that the invoice could be placed on the April 2019 agenda for payment.

Chairman Rogers asked for clarification if the city's contribution would be adjusted after adding the $97,990.00.

Mr. Tenaglia, Assistant City Manager, stated for the record that the city contribution rate will decrease to $674,900.00.

Secretary Lange suggested combining the three pension plans – General Pension Board, Police Pension Board and Fire Pension Board – into a single plan.

Assistant City Manager Tenaglia stated he would be happy to research the possibility of combining the plans.

AndCo

Kerry Richardville, AndCo, explained and reviewed documents entitled "Investment Performance Review Period Ending December 31, 2018," "Glide Path Analysis" and the "City of St. Pete Beach Police Officers Retirement System Investment Policy Statement" with the Board.

Christiansen & Dehner

Attorney Dehner discussed the following with the Board:

- Prepared amendments to the Operating Rules and Procedures and the Ordinance
- IRS guidelines for the procedure if a retiree or beneficiary, that is in pay status, cannot be found
- Memorandum in regard to avoidance of benefit overpayments
- Legislative session

Having approved the Actuarial Valuation Report, Attorney Dehner instructed the board to perform the following actions:

- The board needs to determine, by motion, the expected annual rate of return based on Patrick Donlan and Kerry Richardville's recommendations
- Mr. Donlan shall provide additional calculations, within 60 days, to the Division of Retirement and the City of St. Pete Beach
- Ms. Richardville shall provide investment information, the 60 T report, within 60 days to the City of St. Pete Beach
- Chairman Rogers shall file an itemization of investments to the City of St. Pete Beach, which is the first page of the Executive Summary

Ms. Richardville stated that 7 percent is a reasonable assumption for the next year, the next several years and thereafter as well.

Member Frieder made a motion that we make our expected rate of return, based on the advice of our advisors, to be 7 percent. The amended motion was seconded by Member Micklitsch. The motion was approved by a voice vote, (4 yeses – 0 nos).

5. Action Items

Secretary Lange reviewed the following invoices received with the Board.

- [Attachment "B"] & Co invoice # 28063 for services through December 2018 in the amount of $3,800.

- [Attachment "C"] Christiansen & Dehner invoice #32799 for services through October 2018 in the amount of $2,889.11.

- [Attachment "D"] Foster & Foster invoice # 12699 for "Preparation of the 2017 Annual Report for the Division of Retirement; and Special Actuarial Analysis to complete the Actuarial Confirmation of the Use of State Monies (Page 6b) for inclusion in the 2017 State Report" in the amount of $3,750.

Member Frieder made a motion to approve Attachments B, C, and D. The motion was seconded by Member Micklitsch and was unanimously approved by a voice vote, (4 yeses – 0 nos).

6. Discussion Items

a. Correspondence – [Attachment "E"] October 22, 2018 memorandum to the board from Christiansen & Dehner concerning Avoidance of Benefit Overpayments.

Item 6.a. was reviewed during Item 4.d., Christiansen & Dehner.

b. Old Business

There was no old business presented.

c. New Business

Deputy City Clerk Murphy distributed Statement of Financial Interests, Form 1, 2018 to the board to be completed by July 1, 2019.

The board asked Deputy City Clerk Murphy to send a Final Statement of Financial Interests, Form 1F, 2019 to Mr. Alan Slakis.

7. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 9:54 a.m.

Attest:

Rebecca C. Haynes, City Clerk

Minutes approved on: 4-18-2019

Bob Rogers, Chairman