



**LIBRARY ADVISORY COMMITTEE MEETING
CITY OF ST. PETE BEACH**

155 Corey Avenue
St. Pete Beach, FL 33706

Thursday, September 23, 2021 - 2:00 PM

REGULAR MEETING

Call to Order
Pledge of Allegiance
Roll Call

1. Changes to the Agenda -
2. Audience Comments - Comments shall be limited to 3 minutes per person
3. Approval of Minutes
 - a. 3/18/2021 - Revised
 - b. 6/17/2021
4. Action Items
5. Discussion Items
 - a. Programming
6. Adjournment

APPEAL: In accordance with 286.0105, Florida Statute (Notices of meetings and hearings must advise that a record is required to appeal), if a person decides to appeal any decision made by this committee, board, agency, or commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

AMERICANS WITH DISABILITIES ACT (ADA): In accordance with the Americans with Disabilities Act and Florida Statutes, if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact City Hall at (727) 367-2735.

**The public is cordially invited to attend this meeting.
All agenda material is available for review at City Hall or www.stpetebeach.org.**

DRAFT LIBRARY ADVISORY COMMITTEE MINUTES
March 18, 2021 - 2:00 P.M.

PRESENT: Judy Cohan, Chair
Steve Traiman, Vice Chair
Bill Thompson, Member
Wendy Holmes Boring, Member
Kathleen Kennedy, Member

STAFF PRESENT: Vincent Tenaglia, Assistant City Manager
Betcinda Kettells, Library Director
Ginny Keeter-Bodkin, Deputy City Clerk

Chair Cohan called the meeting to order at 2:00 PM.

1. **Changes to the Agenda** - There were no changes to the agenda.
2. **Audience Comments** - There were no audience comments.
3. **Approval of Minutes**
 - a. Approval of the 12/10/20 minutes

Vice Chair Traiman moved to approve the December 20, 2020 minutes as presented; the motion was seconded by Member Holmes Boring and passed unanimously by a voice vote.

4. **Discussion Items**

a. **Renovation/finishing touches** – Ms. Kettells reported that the interior of the library is nearly finished; there are just a few shelves to go up in the perimeter area. There is still some work being completed in the alleyway. Feedback has been positive.

b. **Parking Lot Reconstruction** – The reconstruction is well underway. Ms. Kettells reported that the job is not just surfacing and painting, but work is also being done for drainage and underground infrastructure. The palm tree was saved. There will be 42 parking spaces, a few more than the 39 required. Work will be completed before April 9th.

c. **Ribbon Cutting/Grand Re-opening** – Ms. Kettells and staff are coordinating with Parks and Recreation Director Jennifer McMahan and the [Tampa Bay Beaches] Chamber of Commerce for a weeklong celebration, beginning on April 26th with the ribbon-cutting at 9:30 AM. Over 150 have been invited. The following day will be ‘Kid’s Day’ and Wednesday, Thursday and Friday will highlight the different Districts of the City. Saturday, May 1st will be a ‘Bookend Celebration’ from 10:00 AM until noon. ‘Touch a Firetruck’ will be there for kids and mimosas and live entertainment for adults.

d. **Programming** – The Mayor’s Open Office returns on Monday, March 22nd – the first in the new building. Other programs will gradually return with movies for seniors and kid’s story times. Activities will resume slowly and safely, gauging the comfort level of the patrons.

There has been a positive write-up in The Gabber and other articles coming in the Paradise News and the Beach Beacon.

Mr. Tenaglia briefly reported that the construction went smoothly. He expressed appreciation to the donors of many years, The Friends of the Library, Hennessy Construction (which managed the project so well), PPLC, Chuck Flynt for the temporary Library arrangement, and Ms. Kettells and her team for all of their work before, during and after the transition.

6. **Adjournment** – Next meeting 06/17/2021

Member Holmes Boring moved to adjourn; the motion was seconded by Member Thompson and the meeting was adjourned at 2:15 PM.

These minutes are scheduled for approval at the June 17, 2021 Library Advisory Committee meeting.

DRAFT LIBRARY ADVISORY COMMITTEE MINUTES
June 17, 2021 - 2:00 P.M.

PRESENT: Judy Cohan, Chair
Steve Traiman, Vice Chair
Bill Thompson, Member
Wendy Holmes Boring, Member
Kathleen Kennedy, Member

STAFF PRESENT: Betcinda Kettells, Library Director
Amber LaRowe, City Clerk

Chair Cohan called the meeting to order at 2:00 p.m. followed by the Pledge of Allegiance.

1. Changes to the Agenda - There were no changes made to the Agenda.

2. Audience Comments –

Judy Cohan spoke as a resident not as a Board Member. She commented on the lack of parking and inquired if the City/Library can make spots designated for patrons of the Library more towards the entrance.

3. Approval of Minutes

a. Approval of the 3/18/2021 minutes

Vice Chair Traiman asked that the minutes be modified to remove “Gulf Beaches Chamber of Commerce” and replace with “Tampa Bay Beaches Chamber of Commerce”. Mrs. LaRowe stated that she was not able to find the Word Version to make the change prior to the meeting. The Board requested to table this item until the change can be made and presented at the next meeting in September.

4. Action Items

a. Election of Officers 2021-22

Member Holmes moved to appoint Judy Cohan as Committee Chair for 2021-22; the motion was seconded by Vice Chair Traiman and passed unanimously by a voice vote.

Member Holmes moved to appoint Steve Traiman as Committee Vice Chair for 2021-22; the motion was seconded by Chair Cohan and passed unanimously by a voice vote.

5. Discussion Items

a. Sunshine Law and Public Records Presentation

Assistant City Attorney Matthew McConnell appeared electronically to present the Sunshine Law and Public Records information to the Board. A copy of the Presentation is made a part of the minutes.

Attorney McConnell informed the Board that this will be an annual training. A question and answer session followed the Presentation. Mrs. LaRowe will email the Board the contact information for Dickman Law Firm so that they can email or call with any questions they may have.

b. Board Roles and Responsibilities

Mrs. LaRowe read Section 22-142 from the City's Code of Ordinances that identifies the two main roles of the Library Advisory Committee.

c. Programming

Library Director Kettells discussed the programming for the Summer to include:

- Summer reading program both virtual and in person
 - In person receive a summer reading bag with a BINGO scavenger hunt and a craft
 - Virtual is conducted via Page Turner Adventures
- New crafts are available every two weeks
- BINGO Card scavenger hunt is available to adults also; a local small business gift card are the incentives for completing BINGO
- In person movies
 - Monday- Family Movie Night
 - Wednesday Movie Night
 - Friday Fresh Film-Every other Friday and is a newer movie
- September event will be a Small Business Hub
 - Five workshops are hosted in September to discuss how to open and manage a small business
- AARP driver courses are coming back in the Fall
- David Bush American History is coming back in the Fall
- Clean Reads Beach Reads Program
 - Bring in proof that you picked up litter and receive an incentive
- Musical interludes for local performers coming back
- Group story time in the Fall
- New book club in the Fall

Member Kennedy complimented the Library on all the wonderful events that are planned. She inquired how the Board could help her and staff with other ideas for programs. Ms. Kettells suggested that when members are in the community to talk about ideas that the public would like to see offered.

Discussion followed on the Reading to Dogs Program.

The Board discussed Library parking issues. When the adjacent yellow house comes down, more parking will be installed, however, the Board would like some of that designated specifically for Library patrons.

There being no further business, the meeting was adjourned at 2:55 p.m. – **Next meeting September 16, 2021**

These minutes are scheduled for approval at the September 16, 2021 Library Advisory Committee meeting.