FINANCE & BUDGET REVIEW BUDGET WORKSHOP MEETING

City Hall – Upstairs Conference Room

August 31, 2022 – 10:00 AM

PRESENT: Joanne Melodayo, Chair
Natalie Conner, Vice Chair
Rebecca Lyons, Vice Chair
Jack Samorajczyk, Member

EXCUSED: Justin Hilliard, Member

STAFF PRESENT: Vince Tenaglia, Finance Director & Assistant City Manager
Ginny Bodkin, Deputy City Clerk

Chair Melodayo called the meeting to order at 10:00 AM.

1. **Changes to the Agenda –** There were no changes to the agenda.

2. **Audience Comments -** There were no audience comments.

3. **Action Items**

   a. Fiscal Year 2023 Budget Workshop

Mr. Tenaglia explained that the budget is in final stages of preparation for reading at the September Commission meeting. He had a presentation, which is part of the meeting record. He outlined the budget process for the year and important dates. During the presentation, he reviewed:

- General Fund Financial Position (Assigned/Unassigned Balance, new Fund Balance Policy)
- General Fund Balance History
- Ordinance 2022-01 (Supplemental Appropriations)
- General Fund FY2022 Budget Updates (over/under estimates)
- Reclaimed Water Lateral Replacement Program (one time transfer out)

Mr. Tenaglia explained that he is working to incorporate recent budgetary gains due to favorable changes that have occurred recently. Plan Review Fees for Corey Landings and Miramar were received ahead of schedule in August, and will be added to this year and subtracted from next.

- Primary funding challenges (Fire Station 22, Seawall Rehab - new Resiliency Fund, Lateral Replacement Program, Critical wastewater infrastructure)
- Funding the CIP (Capital Improvement Projects)
- FY2023 Budget Revenue
  - Increase Parking Fees (what will be funded with that increase)

FY2023 Budget Expenditures (up 2.8%)

- New services and additions (law enforcement, Freebee expansion, new Admin/grant position, credit card processing fees, continued business site improvement program)
- Personnel
- Insurance
- Pension
- Inflationary pressures (facility maintenance, concrete, fuel, waste collection)
- Technology Upgrades

FY2023 Budget Transfers

- Capital Fund
- Resiliency Fund
- Multimodal Fund

Revenue Sources (considered in millage rate)

- Property Value Increase

Mr. Tenaglia explained Millage Rate Options, followed by a Funds review and discussion:

Building Fund (New State Statute addresses balances)
Fleet Fund (sinking fund, ultimately nets to zero)
Multimodal Fund
Capital Fund

- Reappropriations

Resiliency Fund
Wastewater Fund

- Explained Reserves/FY2022 budget updates
- Improvement in Gallons treated due to capital improvements (13.8% reduction since 2016)
- Connection fees Miramar, Corey Landings

Reclaimed Water Fund
Stormwater Fund

The meeting recessed at 12:05 PM for a lunch break.
The meeting reconvened at 12:30 PM and discussion resumed.

Capital Improvement Program (Top ranked projects per this Committee)
Grant Status

Following the reviews and discussion, by consensus, the Committee made the following recommendations to the City Commission for their September 12, 2022 Workshop:

- Maintain the 3.15 millage rate
- Increase parking fees to $3.75
- Do not waive the $20 resident parking fee; instead use funds for beach cleaning/maintenance or code enforcement related purposes
- Approve the budget to include the changes in the ‘Budget Changes Since July 12, 2022’ document that was presented at this meeting.

4. Adjournment – Next regular meeting November 2, 2022.

Chair Melodayo adjourned the meeting at 1:00 PM.

These minutes were approved at the November 2, 2022 Finance and Budget Review Committee meeting.