

HISTORIC PRESERVATION BOARD MINUTES

January 5, 2023 - 2:30 PM

PRESENT: Sean Hurley, Vice Chair
Tia Hockensmith, Member
Bill Loughery, Member
Holly Young, Member

EXCUSED: Chris Marone, Chair

STAFF PRESENT: Jennifer McMahon, Chief Operating Officer; Lynn Rosetti, Contract Planner;
Matthew McConnell, Assistant City Attorney; Ginny Bodkin, Deputy City Clerk

Vice Chair Hurley called the meeting to order at 2:30 PM.

1. Approval of the Agenda – Chief Operating Officer Jennifer McMahon asked to add a discussion item regarding streetlights on Pass-a-Grille Way.

Member Loughery moved and Member Young seconded the approval of the agenda with the added item; the motion carried unanimously.

2. Audience Comments – There were no general comments.

3. Approval of Minutes – a. Meeting minutes 11/03 and 12/01/22

Member Loughery moved and Member Hockensmith seconded the approval of the November 3 and December 1, 2022 regular meeting minutes; the motion carried unanimously.

4. Discussion Items -

a. Board Policy & Chair Presentation Discussion

Chief Operating Office Jennifer McMahon reported that Board Chair Marone appeared before the City Commission on December 6, 2022 to speak about the Board's scope and policies they had created historically, and the workshop discussions over the past year. The Commission's direction was for staff was to locate, review and compile all past policies of the Board in relation to the historic district that may or may not have been memorialized in writing. The process is underway; staff is going back 20 years for resolutions, policies, discussions, and reaching out to former board members. Those findings and the recently created list will be compiled and brought back for Board review and approval - to ultimately submit to the Commission for formalization as a written Resolution.

Ms. McMahon asked for any additional input from the members for the draft document. Member Loughery stressed that it is the desire of the Board to be kept informed of potential decisions that will affect the aesthetics of the historic district; for example alleyways, walkovers, etc.

Discussion continued to the status of everything south of the 32nd Ave. being included in the historic district, except Vina del Mar.

Assistant City Attorney Matthew McConnell entered the meeting at 2:46 PM.

Mr. McConnell conveyed that a Resolution will set policies in writing on how things should happen in the historic district, so they don't need to come before this Board every time; staff will act off of the Resolution (i.e. hex blocks, alleyways, street signs, etc.). The Commission thought these were already memorialized. The Board would be notified before anything major happens in a historic district, for example, the Beach Theater. Dickman Law Firm will write the final Resolution and any new members should be brought up to date on those policies.

Member Hockensmith asked about the status of a letter that was to be mailed to residents that own historic properties to see if they want them designated.

Added item – Street Lights

Ms. McMahon reported that Public Works Director Mike Clarke asked for Board input on the style of lighting that needs to be replaced on the east side of Pass-a-Grille Way, south of 6th Avenue; what is currently there is shining into resident windows. She showed two samples to choose from; consensus was to use the covered light with softer ambient bulbs to keep the look consistent with what exists to that point.

Following the street light item, Member Hockensmith gave an update on upcoming Gulf Beaches Historic events.

Mr. McConnell asked for a final list of items to be discussed at the February meeting:

- Resolution items to be finalized
- Draft letter to residents regarding their historic properties
- Historic plaques (how long to fabricate? – make it an annual event in a designated month)
- Historic District defined

Member Hockensmith inquired about a thematic grouping for some of the historic properties; consensus was to save the discussion for when Consultant Tara Salmieri returns in March or April to provide an update and first review of the Overlay and design criteria.

The completeness of the 2015 historic survey was discussed. Mr. McConnell will give thought to the expansion of the historic district based on the 2015 survey (if some properties contained therein are not considered historic).

5. Next Meeting/Adjournment – The next meeting will be held February 2, 2023 at 2:30 PM.

The Chair adjourned at the meeting at 3:27 PM.

These minutes were approved at the February 2, 2023 Historic Preservation Board meeting.