



CITY COMMISSION MEETING CITY OF ST. PETE BEACH

155 Corey Avenue
St. Pete Beach, FL 33706

Tuesday, April 11, 2023
6:00 PM

Call to Order
Pledge of Allegiance
Roll Call

REGULAR MEETING

1. **Presentations -**

a. Presentation of the City of St. Pete Beach financial audit report for the fiscal year ended September 30, 2022.

2. **Approval of the Agenda -**

Action Request: Motion to approve the April 11, 2023 City Commission Agenda.

3. **Audience Comments -**

Public participation is encouraged. If you wish to address the City Commission, please fill out a speaker's card and provide it to the City Clerk. Once you are called, please come to the podium and state your name and address for the record. Comments shall be limited to 3 minutes and shall be limited to non- public hearing items on the agenda. Public comment on agenda items will be allowed when that item is called. If you plan to make a presentation as part of your public comment, the presentation must be provided to the City Clerk 24- hours in advance of the meeting.

4. **Consent -**

a. Approval of Task Order with Kimley Horn for Sunset Way and 71st Ave Sidewalk Design and Support Services

5. **Action Items -**

a. Gulf Way Paving Design

Authorize the expenditure of \$153,555.78 to George F. Young, Inc.

Action Request: Motion to authorize the expenditure of \$153,555.78 under the continuing engineering services contract with George F. Young, Inc. for Gulf Way Pavement Resurfacing from 1st to 22nd Avenue design.

6. Items for Discussion -

a. Discussion to Conduct an Evaluation and Appraisal Report of the St. Pete Beach Comprehensive Plan

As mentioned at the March 28, 2023 City Commission Meeting, this item is to discuss the following motion:

Action Request: Motion to conduct an Evaluation and Appraisal Report of the St. Pete Beach Comprehensive Plan, including the future land use categories, density and intensity of land use and critical development standards, to complete a full evaluation and update to the Comprehensive Plan, and; for the City Commission to appoint a Comprehensive Plan Review Committee to facilitate the process, and; authorize the City Attorney to draft the appropriate resolution establishing a moratorium on all large-scale redevelopment requests, including zoning changes and conditional use applications during the pendency of the Comprehensive Plan review.

7. City Clerk, City Manager, City Attorney and City Commission Reports -

8. Adjournment -

APPEAL: In accordance with 286.0105, Florida Statute (Notices of meetings and hearings must advise that a record is required to appeal), if a person decides to appeal any decision made by this committee, board, agency, or commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

AMERICANS WITH DISABILITIES ACT (ADA): In accordance with the Americans with Disabilities Act and Florida Statutes, if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact City Hall at (727) 367-2735.

PUBLIC COMMENT INSTRUCTIONS FOR THOSE NOT PHYSICALLY PRESENT:

The City has made accommodations for those who cannot be physically present, or do not feel comfortable appearing in person, due to COVID-19. If a member of the public would like to provide comments for the meetings, they may do so in the following ways:

- Email the City Clerk by 5:00 p.m. on the day of the meeting at cityclerk@stpetebeach.org
- Leave a voicemail message by calling **727.363.9225** by 1:00 p.m. the day of the meeting
- Upload or submit a video or audio file online by 1:00 p.m. the day of the meeting at <https://www.stpetebeach.org/PublicComment>

In your three (3) minute or less comment, please be sure to include your name and address for the record.

The public is cordially invited to attend this meeting.

All agenda material is available for review at City Hall or www.stpetebeach.org.

St. Pete Beach City Commission Agenda Report

Action Request: Approve the task order for \$41,938.00 with Kimley Horn to complete the design and related services for a sidewalk on the west side of Sunset Way from Corey Ave to 71st Ave, and on the north side of 71st Ave from Sunset Way to Beach Plaza.

Strategic Objective: Improve safety, walkability, and bike-ability city wide.

Date: 4/11/2023

Prepared By: Michelle Gonzalez, Community Development Director

Through: Alex Rey, City Manager

Summary of Issue: As part of the City's strategic objective to create a safe and walkable transportation network, the City has identified a significant gap in the sidewalk network on Sunset Way and 71st Ave.

This gap is in a highly utilized area near Upham Beach, where pedestrians are frequently walking from nearby restaurants, businesses, and motels to and from the beach access points. Without a sidewalk in this area, pedestrians currently share the street with vehicles and bicyclists, which creates safety concerns. To fill this gap, the City has asked Kimley Horn to design a sidewalk on the western side of Sunset Way, the task order for \$41,938.00 will allow survey and design the sidewalks and provide assistance during construction.

Funding: Fund: Multimodal
Account: 611.6103.541.5650
Current available budget: \$310,000
Sufficient funding is available to award.

Attachments:

**Reviewed by the
City Manager:**



Exhibit "B"

TASK ORDER FORM - CONTINUING CONTRACT FOR PROFESSIONAL DESIGN SERVICES

<i>Date of Task Order Request</i>	March 14, 2023
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<i>Firm Selected for Task</i>	Kimley-Horn and Associates, Inc.
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<i>Task (Project) Name</i>	Beach Plaza and Sunset Way Sidewalk Improvements
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<i>Task Description (and other relevant details)</i>	Kimley-Horn will provide general engineering services for the design of sidewalk improvements to Sunset Way and 71 st Avenue located in St. Pete Beach, FL as depicted in Attachment A. Scope of services includes the design and preparation of construction plans, permitting, and construction phase services.
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<i>Task Budget</i>	\$41,938.00
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<i>Task Proposal Due Date</i>	March 14, 2023
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Thank you for your efforts on behalf of the City of St. Pete Beach. If there are any questions or additional information needed, please contact the Public Works Department at (727) 363-9243.

Acknowledgement of Task Order:

Alex Rey
City Manager
City of St. Pete Beach

Date

Signature
Shelby N. Hughes, P.E.

03/14/2023

Date

Name

Associate

Title

Kimley-Horn and Associates, Inc.

Firm

Brett Warner
Assistant Public Works Director
City of St. Pete Beach

Date



INDIVIDUAL PROJECT ORDER

March 14, 2023

Describing a specific agreement between Kimley-Horn and Associates, Inc. (Kimley-Horn or the Engineer), and the City of St. Pete Beach (the City) in accordance with the terms of the Master Agreement for Continuing Professional Services dated in 2021, which is incorporated herein by reference.

IDENTIFICATION OF PROJECT:

SUNSEY WAY AND 71ST AVE SIDEWALK IMPROVEMENTS

PROJECT UNDERSTANDING:

Under this IPO, Kimley-Horn will provide general engineering services for the design of sidewalk improvements to Sunset Way and 71st Avenue located in St. Pete Beach, FL as depicted in Attachment A. Scope of services includes the design and preparation of construction plans, permitting, and construction phase services.

The work to be included is described herein:

- 71st Ave
 - o 6-10 ft sidewalk between Sunset Way and Beach Plaza
- Sunset Way
 - o 6-10 ft sidewalk from Fisherman's Park to connect to the sidewalk on 71st Ave.
 - o One (1) intersection crosswalk:
 - 73rd Ave.
- The full length of the sidewalk (approximately 1100 LF) from the beach access point to Fisherman's Park will be designed to be ADA compliant.

Task 1 – Project Management and Coordination

Kimley-Horn will provide general project management and facilitate up to two (2) review meetings during the design phase of this project. Public outreach is not included in this scope of services.

Task 2 – Survey (Topographic and Tree Survey)

This task will be performed by the assigned sub-consultant and consists of preparation of a Topographic and Tree Survey along Sunset Way and 71st Ave. The survey limits will be on both sides of the right-of-way for Sunset Way and 71st Ave. The survey will overlay the right-of-way approximately 10 ft into adjacent property along the said path stated above and in the Project

Understanding. The survey will include visible utility markings and invert elevations of gravity sanitary and storm pipes at accessible structure locations. This task does not include subsurface utility location or wetland jurisdictional flagging. The survey will be tied to State Plan Coordinates.

Task 3 – Construction Documents

Kimley-Horn will prepare construction documents for the proposed sidewalk improvements. The proposed sidewalk improvements will be in accordance with local jurisdictional codes that will provide an ADA access path in the northeast area of St. Pete Beach. It is assumed that no retaining wall improvements are required as part of this design under this scope of services. The Construction Documents will be submitted for review by City of St. Pete Beach. It is anticipated that the Southwest Florida Water Management District (SWFWMD) will only require an exemption submittal request.

The proposal consists of preparation of the following Construction Documents:

- Cover Sheet
- General Notes
- Demolition Plan
- Site Plan
- Grading Plan
- Construction Details

Kimley-Horn will assist with dry utility coordination with telephone, gas, and electrical providers for any in field adjustments or relocations to accommodate the sidewalk improvements.

This task does not include a drainage report or stormwater modeling. This task does not include design of stormwater, swales, bioswales, underground stormwater vaults or exfiltration trenches. This task does not include floodplain compensation design or modeling of FDOT's 36 critical storm events.

Task 4 – Permitting

Kimley-Horn will assist the City in facilitating permitting approvals required for construction and provide regular updates. Services will consist of the following:

Provide application preparation, correspondence with permitting agencies, and receive and address up to one (1) round of reasonable jurisdictional comments to diligently pursue obtaining required permit exemption through Southwest Florida Water Management District (SWFWMD) Environmental Resource Permit (ERP).

Kimley-Horn will respond to up to two (2) written requests for additional information (RAI) from the above listed agencies. RAI responses will be incorporated into the bid documents.

Task 5 – Construction Phase Services

It is assumed that bidding services are not required under this task order, and that it is the intent of the City to utilize an existing contract to facilitate the construction of the improvements referenced herein.

Kimley-Horn shall provide construction observation services for the proposed access path outlined in the project understand and above tasks. Engineering services shall include the following:

1. Pre-Construction Conference. The Engineer will attend one Pre-Construction Conference prior to commencement of work at the City Public Works office that will be led by the City.
2. Visit to the Site and Observation of Construction. The Engineer will provide two (2) visits to make on-site construction observation services during the construction phase. Observations are to be limited to spot checking, selective measurement, and similar methods of general observation of the Work based on our exercise of professional judgment. Based on information obtained during the visit and such observations, we will evaluate whether Contractor's work is proceeding in accordance with the Contract Documents, and we will keep the City informed of the progress of the Work.
3. The purpose of the Engineer's site visit will be to enable us to better carry out the duties and responsibilities specifically assigned in this Agreement to the Engineer, and to provide the City a greater degree of confidence that the completed Work will conform to the Contract Documents. The Engineer shall not, during the visit or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over Contractor's work, nor shall the Engineer have authority over or responsibility for the means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, nor for any failure of Contractor to comply with laws and regulations applicable to Contractor's furnishing and performing the Work. Accordingly, the Engineer neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.
4. Recommendations with Respect to Defective Work. The Engineer will recommend to the City that Contractor's work be disapproved and rejected while it is in progress if, on the basis of such observations, the Engineer believes that such work will not produce a completed Project that conforms generally to Contract Documents.
5. Clarifications and Interpretations. The Engineer will respond to reasonable and appropriate Contractor requests for information and issue necessary clarifications and interpretations of the Contract Documents to the City as appropriate to the orderly completion of Contractor's work. Any orders authorizing variations from the Contract Documents will be made by the City.
6. Shop Drawings and Samples. The Engineer will review Shop Drawings and Samples and other data which Contractor is required to submit, but only for conformance with the information given in the Contract Documents. Such review and approvals or other action will not extend to means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction or to related safety precautions and programs.
7. Substitutes and "or-equal." Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor in accordance with the Contract Documents, but subject to the provisions of applicable standards of state or local government entities.
8. Inspections and Tests. The Engineer may require special inspections or tests of Contractor's work as the Engineer deems appropriate and may receive and review certificates of inspections within the Engineer's area of responsibility or of tests and approvals required by laws and regulations or the Contract Documents. The Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Contract

Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Contract Documents. The Engineer shall be entitled to rely on the results of such tests and the facts being certified.

9. Disagreements between the City and Contractor. The Engineer will, if requested by the City, render written decision on all claims of the City and Contractor relating to the acceptability of Contractor's work or the interpretation of the requirements of the Contract Documents pertaining to the progress of Contractor's work. In rendering such decisions, the Engineer shall be fair and not show partiality to the City or Contractor and shall not be liable in connection with any decision rendered in good faith in such capacity.
10. Substantial Completion. The Engineer will, promptly after notice from Contractor that it considers the entire Work ready for its intended use, in company with the City and Contractor, conduct a site visit to determine if the Work is substantially complete. Work will be considered substantially complete following satisfactory completion of all items with the exception of those identified on a final punch list. If after considering any objections of the City, the Engineer considers the Work substantially complete; the Engineer will notify the City and Contractor.
11. Final Notice of Acceptability of the Work. The Engineer will conduct a final site visit to determine if the completed Work of Contractor is generally in accordance with the Contract Documents and the final punch list so that the Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, the Engineer shall also provide a notice that the Work is generally in accordance with the Contract Documents to the best of the Engineer's knowledge, information, and belief based on the extent of its services and based upon information provided to the Engineer upon which it is entitled to rely.
12. Record Drawings and Project Documentation. The Engineer will compile construction records provided by the contractor during construction, shop drawings, and the Engineer records.
13. Limitation of Responsibilities. The Engineer shall not be responsible for the acts or omissions of any Contractor, or of any of their subcontractors, suppliers, or of any other individual or entity performing or furnishing the Work. The Engineer shall not have the authority or responsibility to stop the work of any Contractor.

SERVICES NOT INCLUDED

Any other services, including but not limited to the following, are not included in this IPO:

- Geotechnical Engineering and Testing
- Environmental Services
- Programming and Integration
- Public Involvement

- Revised OPCs for requested sites
- GIS tracking or updates
- SWFWMD General ERP Permit
- Drainage Improvements to Site
- Retaining Wall Design or Improvements

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FEE AND BILLING

Kimley-Horn will provide the services outlined above for a Lump Sum as outlined below. Invoicing and payment will be in accordance with the terms and conditions of the Design Services Contract between the City of St. Pete Beach and Kimley-Horn and Associates, Inc. (Kimley-Horn), dated in 2021.

The following task items represent a breakdown of the lump sum amount for reference:

Task 1 – Project Management and Coordination	\$ 2,604.00
Task 2 – Survey (Topographic and Tree Survey)	\$12,500.00
Task 3 – Construction Documents	\$14,861.00
Task 4 – Permitting	\$ 5,419.00
Task 5 – Construction Phase Services	\$ 6,553.00

TOTAL LUMP SUM FEE	\$41,938.00
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ADDITIONAL SERVICES (if required):

Services requested that are not specifically included will be provided under a new and separate IPO agreement.

METHOD OF COMPENSATION:

Services under this IPO will be provided as a lump sum basis. Invoices will be prepared based on a percentage completion of the project.

OTHER SPECIAL TERMS OF IPO:

Services provided under this will be invoiced on a monthly basis. All invoices will include a description of services provided.

ACCEPTED:

THE CITY OF ST. PETE BEACH, FLORIDA

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____

BY: _____

Dawn M. Dodge, P.E.

TITLE: _____

TITLE: Associate

DATE: _____

DATE: 3/14/2023

REFERENCE TASK ORDER COVER
SHEET FOR CITY AUTHORIZATION

PROJECT WORK PLAN PERSON-HOUR ESTIMATE

Project Name: Beach Plaza and Sunset Way Sidewalk Improvements
 Project Number: _____
 Date Prepared: 3/14/2023
 Estimated By: Dustin Ballard

KH Task # Subtask ID Number	KH Task Name Subtask Name/Description	Direct Labor (Person-Hours)								Misc. Direct Expense (\$)
		Senior Professional II	Senior Professional I	Professional	Senior Technical Support	Technical Support	Analyst	Support Staff	KH Labor Total	
Task 1	Project Management and Coordination									
1.1	Meetings		4	4						
1.2	Coordination		2	2						
	Subtotal (Hours)	0	6	6	0	0	0	0		\$0
	Task Total (Dollars)	\$0	\$1,507	\$1,097	\$0	\$0	\$0	\$0	\$2,604	\$0
Task 2	Survey (Topographic and Tree Survey)									\$12,500
	Subtotal (Hours)	0	0	0	0	0	0	0		\$12,500
	Task Total (Dollars)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,500
Task 3	Construction Documents									
3.1	Cover, General Notes, Details			2			4			
3.2	Site Plan		8	12			30			
3.3	Grading		2	8			12			
3.4	Utility Coordination		2	8			8			
	Subtotal (Hours)	0	12	30	0	0	54	0		\$0
	Task Total (Dollars)	\$0	\$3,013	\$5,487	\$0	\$0	\$6,361	\$0	\$14,861	\$0
Task 4	Permitting									
4.1	City Review		2	6			8			
4.2	SWFWMD Exemption			8			12			
	Subtotal (Hours)	0	2	14	0	0	20	0		\$0
	Task Total (Dollars)	\$0	\$502	\$2,561	\$0	\$0	\$2,356	\$0	\$5,419	\$0
Task 5	Services During Construction									
5.1	Construction Meetings		2	4			4			
5.2	Site Visits		2	8			8			
5.3	Substantial Completion, Closeout, Misc.		2	4			6			
	Subtotal (Hours)	0	6	16	0	0	18	0		\$0
	Task Total (Dollars)	\$0	\$1,507	\$2,926	\$0	\$0	\$2,120	\$0	\$6,553	\$0
	Project Subtotal (Dollars)								\$29,438	\$12,500
	Project Total (Dollars)									\$41,938

Attachment A

Project limits for Sunset Way and 71st Ave Sidewalk Improvements Area



Beach Plaza and Sunset Way Sidewalk Improvements		Task In Progress Deliverable Meeting City Review Time																														
Task Description																																
First Monday of Month		April				May					June				July					August				September				October				
		3	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	4	11	18	25	2	9	16	23	30
Data Collection																																
Site Survey (Hyatt)																																
Construction Documents																																
60% Design Plan Creation																																
60% Design Plan Submittal																																
City Review Time																																
100% Design Plan Creation																																
100% Plan Submittal																																
City Review Time																																
Permitting Coordination																																
SWFWMD																																
City Permitting																																
Construction Phase Services																																
Address RFIs																																
Submit Final Construction Documents																																
Preconstruction Meeting																																

CITY COMMISSION MEETING CITY OF ST. PETE BEACH

Agenda Report

Issue Considered: Gulf Way Paving Design

Date: April 11, 2023

Prepared By: Mike Clarke, Public Works Director

Through: Alex Rey, City Manager

Summary of Issue: The City requested a task order from George F. Young, Inc. under the continuing engineering services contract to survey Gulf Way from 1st Avenue to 22nd Avenue and prepare pavement design documents necessary to ensure proper roadway grading for drainage. George F. Young's analysis will include the preparation of a design for the roadway with the goal of extending the service life of the corridor's pavement structure and eliminating existing drainage issues. Many portions of Gulf Way have negative drainage slope, preventing stormwater from reaching the outfalls along Pass-a-Grille Way. This task order will include the preparation of a roadway surface file for use by the City's annual paving contractor to correct these drainage issues using GPS-guided paving equipment. This project also includes a colored asphalt top coat and the installation of pedestrian crossings between 8th Avenue and 1st Avenue, similar in style to the existing crosswalks north of 10th Avenue. The design is expected to be completed by September 2023 with construction taking place through the end of 2023.

Funding: Fund: Capital
Account: 301.8000.590.0013
Current available budget: \$988,468
Sufficient funding is available to award.

Requested Motion: Motion to authorize the expenditure of \$153,555.78 under the continuing engineering services contract with George F. Young, Inc. for Gulf Way Pavement Resurfacing from 1st to 22nd Avenue design.

Attachments: 1. Task Order from George F. Young, Inc.

2. Draft Project Schedule



TASK ORDER FORM

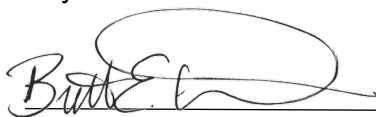
CONTINUING CONTRACT FOR PROFESSIONAL DESIGN SERVICES

<i>Date of Task Order Request</i>	3/02/2022
<i>Firm Selected for Task</i>	George F. Young, Inc
<i>Task (Project Name)</i>	Gulf Way Pavement Resurfacing From 1 st Avenue to 22 nd Avenue
<i>Task Description (and other relevant details)</i>	• Provide Topographic Survey of the roadway, curb ramps, and adjacent alleys to the nearest intersection east. • Provide milling and resurfacing construction documents to extend the pavement design life and fix rutting/low points through overbuild to alleviate existing ponding conditions. • Add crosswalks at the north end of each intersection on Gulf Way from 1st Avenue to 9th Avenue. (No parking studies are included and this is considered). • Provide one field assessment, summary of quantities at each submittal phase (60%, 90%, and 100%), specifications package, and post-design / construction assistance support.
<i>Task Budget</i>	\$153,555.78
<i>Task Proposal Due Date</i>	3/15/23

Thank you for your efforts on behalf of the City of St. Pete Beach. If there are any questions or additional information needed, please contact the Public Works Department at (727) 363-9243.

Acknowledgement of Task Order:

Alex Rey
City Manager
City of St. Pete Beach



Brett Warner, PE
Assistant Public Works Director
City of St. Pete Beach

Date

3/27/2023

Date

Signature

Jonathan Langston

Name

Project Manager

Title

George F. Young, Inc.

Firm

Date



FEE BREAKDOWN

Gulf Way from 1st Ave to 22nd Ave	
Fee Summary	
Discipline	Total
Design	
Survey	\$31,835.00
Engineering	\$99,097.24
Geotechnical	\$15,843.58
Administrative	
Coordination	\$5,279.96
Reimbursable Expenses	\$1,500.00
Fee	\$153,555.78



Gulf Way from 1st Ave to 22 nd Ave							
Survey							
Task	Field Crew		Technician		PSM		Total
	3-Person	4-Person	CAD	Admin	PSM I	PSM II	
	\$193.10	\$247.41	\$89.01	\$63.36	\$114.65	\$143.46	
Topographic Survey	112		76			24	\$31,835.00
Fee	\$21,627.20	\$0.00	\$6,764.76	\$0.00	\$0.00	\$3,443.04	\$31,835.00

Notes:

CoSPB CSC Equivalent Personnel Titles

PSM I --> Engineer I

PSM II --> Engineer II



Gulf Way from 1st Ave to 22nd Ave								
Engineering								
Task	Principal Engineer	Project Manager	Engineer		Designer	Technician		Total
			Engineer II	Engineer I		CAD	Admin	
			\$218.74	\$188.57		\$146.33	\$114.65	
Field Assessment / Exist. Conditions Analysis		2	12		12			\$3,436.54
Roadway Design	12	32	96		116	56		\$40,291.28
Roadway Plan Preparation	12	20	60		60	116		\$32,018.44
Cost Estimate / Summary of Quantities	3	12	56					\$11,113.54
Post Design Services / Construction Assistance		32	32				24	\$12,237.44
Engineering Fee	\$5,905.98	\$18,479.86	\$37,460.48	\$0.00	\$20,420.56	\$15,309.72	\$1,520.64	\$99,097.24

Coordination								
Task	Principal Engineer	Project Manager	Engineer		Designer	Technician		Total
			Engineer II	Engineer I		CAD	Admin	
			\$218.74	\$188.57		\$146.33	\$114.65	
Subconsultant Coordination		8						\$1,508.56
Coordination Meetings		20						\$3,771.40
Coordination Fee	\$0.00	\$5,279.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,279.96



George F. Young, Inc
Loaded Office Personnel and Crew Billing Rates
City of St. Pete Beach
Engineering and Consulting Services Continuing Contract

Direct Labor Multiplier :	2.90
Annual Escalation:	2.00%

	CONTRACT YEAR				
	2021	2022	2023	2024	2025
Maximum Direct Salaries	Maximum Billing Rate	Maximum Billing Rate	Maximum Billing Rate	Maximum Billing Rate	Maximum Billing Rate

OFFICE PERSONNEL

Principal Engineer	\$ 72.50	\$ 210.25	\$ 214.46	\$ 218.74	\$ 223.12	\$ 227.58
Project Manager	\$ 62.50	\$ 181.25	\$ 184.88	\$ 188.57	\$ 192.34	\$ 196.19
Engineer II	\$ 48.50	\$ 140.65	\$ 143.46	\$ 146.33	\$ 149.26	\$ 152.24
Engineer I	\$ 38.00	\$ 110.20	\$ 112.40	\$ 114.65	\$ 116.95	\$ 119.28
Landscape Architect	\$ 40.00	\$ 116.00	\$ 118.32	\$ 120.69	\$ 123.10	\$ 125.56
Principal Ecologist	\$ 47.00	\$ 136.30	\$ 139.03	\$ 141.81	\$ 144.64	\$ 147.54
Designer	\$ 36.00	\$ 104.40	\$ 106.49	\$ 108.62	\$ 110.79	\$ 113.01
CAD Technician	\$ 29.50	\$ 85.55	\$ 87.26	\$ 89.01	\$ 90.79	\$ 92.60
Admin Technician	\$ 21.00	\$ 60.90	\$ 62.12	\$ 63.36	\$ 64.63	\$ 65.92
Utility Coordinator	\$ 45.50	\$ 131.95	\$ 134.59	\$ 137.28	\$ 140.03	\$ 142.83
Utility Project Manager	\$ 62.00	\$ 179.80	\$ 183.40	\$ 187.06	\$ 190.81	\$ 194.62

CREW RATES

3 Person Survey Crew

Party Chief	\$ 30.00	\$ 87.00	\$ 88.74	\$ 90.51	\$ 92.33	\$ 94.17
Survey Technician 3	\$ 18.00	\$ 52.20	\$ 53.24	\$ 54.31	\$ 55.40	\$ 56.50
Survey Technician 1	\$ 16.00	\$ 46.40	\$ 47.33	\$ 48.27	\$ 49.24	\$ 50.22
Hourly Rate:	\$185.60	\$ 189.31	\$ 193.10	\$ 196.96	\$ 200.90	
Daily Rate:	\$1,484.80	\$ 1,514.50	\$ 1,544.79	\$ 1,575.68	\$ 1,607.20	

4 Person Survey Crew

Survey Party Chief	\$ 30.00	\$ 87.00	\$ 88.74	\$ 90.51	\$ 92.33	\$ 94.17
Survey Technician 3	\$ 18.00	\$ 52.20	\$ 53.24	\$ 54.31	\$ 55.40	\$ 56.50
Survey Technician 3	\$ 18.00	\$ 52.20	\$ 53.24	\$ 54.31	\$ 55.40	\$ 56.50
Survey Technician 1	\$ 16.00	\$ 46.40	\$ 47.33	\$ 48.27	\$ 49.24	\$ 50.22
Hourly Rate:	\$237.80	\$ 242.56	\$ 247.41	\$ 252.36	\$ 257.40	
Daily Rate:	\$1,902.40	\$ 1,940.45	\$ 1,979.26	\$ 2,018.84	\$ 2,059.22	

3 Person Utility Designating Crew (SUE)

SUE Technician 3	\$ 25.75	\$ 74.68	\$ 76.17	\$ 77.69	\$ 79.25	\$ 80.83
SUE Technician 3	\$ 25.75	\$ 74.68	\$ 76.17	\$ 77.69	\$ 79.25	\$ 80.83
SUE Technician 2	\$ 18.50	\$ 53.65	\$ 54.72	\$ 55.82	\$ 56.93	\$ 58.07
Plus Electronic Designation	\$ 55.00	\$ 56.10	\$ 57.22	\$ 58.37	\$ 59.53	
Hourly Rate:	\$258.00	\$ 263.16	\$ 268.42	\$ 273.79	\$ 279.27	
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3 Person Utility Locating Crew (SUE)

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Daily Rate:	\$2,224.00	\$ 2,268.48	\$ 2,313.85	\$ 2,360.13	\$ 2,407.33	


Antonio Serbiá, PE
Vice-President Engineering - Tampa

REV Jan/04/2021

TIERRA, INC.
Unit Rate Fee Schedule
Geotechnical Services
Gulf Way Pavement Resurfacing Project
City of St Petersburg, Florida
Tierra Proposal No.: 65-22-645

Item Description	Unit	Unit Price	Quantity	Total
209-Asphalt Pavement Coring – 4" dia with Base Depth Check	Each	\$ 250.00	12	\$ 3,000.00
401-Geo Auger Borings- Hand & Truck/Mud Bug	LF	\$ 11.20	60	\$ 672.00
603-Mobilization Asphalt Coring equipment	Each	\$ 350.00	2	\$ 700.00
701-MOT Attenuator Truck	Hour	\$ 208.00		\$ -
702-MOT Channelizing Devices - Type I, II, VP, Drum (each)	Each	\$ 5.00		\$ -
706-MOT Portable Sign	Each	\$ 45.00	8	\$ 360.00
708-MOT Provide Channelizing Devices - Cone	Each	\$ 5.00	40	\$ 200.00
710-MOT Shadow Vhcle w/ Adv. Warning Arrow & Attenuator	Hour	\$ 280.00		\$ -
712-MOT Support Vehicle	Hour	\$ 155.00	12	\$ 1,860.00
811-Soils Liquid Limit (AASHTO T 89)	Test	\$ 60.00	2	\$ 120.00
812-Soils Materials Finer than 200 Sieve (FM 1-T011)	Test	\$ 45.00	4	\$ 180.00
817-Soils Moisture Content Laboratory (AASHTO T 265)	Test	\$ 15.50	6	\$ 93.00
819-Soils Organic Content Ignition (FM 1 T-267)	Test	\$ 46.00	2	\$ 92.00
826-Soils Plastic Limit & Plasticity Index (AASHTO T 90)	Test	\$ 70.00	2	\$ 140.00
Flagman and Barricades 2-Man Crew Own Equipment	Day	\$ 1,080.00	1	\$ 1,080.00
Engineering and Technical Support Services				
Chief Engineer 2	Hour	\$ 225.13		\$ -
Chief Scientist	Hour	\$ 173.13		\$ -
Engineer 1	Hour	\$ 158.46	10	\$ 1,584.60
Engineering Intern	Hour	\$ 106.29	24	\$ 2,550.96
Engineering Technician	Hour	\$ 82.07	12	\$ 984.84
Secretary / Clerical	Hour	\$ 87.75		\$ -
Senior Designer	Hour	\$ 125.92	8	\$ 1,007.36
Senior Engineer 1	Hour	\$ 195.29	2	\$ 390.58
Sr Engineering Technician	Hour	\$ 103.53	8	\$ 828.24
Senior Scientist	Hour	\$ 140.13		\$ -
Total Estimated Fee				\$ 15,843.58



PROJECT **PROPOSAL**

Gulf Way Pavement Resurfacing from 1st to 22nd Avenue

7581 Boca Ciega Dr. - St. Pete Beach, FL

Proposal #: 21Y00709SC

Prepared for **City of St. Pete Beach, Florida**

Brett Warner, PE – City Engineer
7581 Boca Ciega Dr.
St. Pete Beach, FL 33706
P: 727.363.9254
E: bwarner@stpetebeach.org

Prepared by **George F Young, Inc.**

Jonathan Langston, PE – Project Manager
299 Dr. Martin Luther King, Jr. St. North
St. Petersburg, FL 33701
P: 727.503.6968
E: jlangston@georgefyoung.com



March 15, 2023

ATTN:

Brett Warner, PE – City Engineer
7581 Boca Ciega Drive
City of St. Pete Beach, FL 33706

In response to your request, George F. Young, Inc. (GFY) is pleased to provide you our proposed scope, schedule, and fee for professional engineering services for this pavement resurfacing project along Gulf Way from 1st Avenue to 22nd Avenue. This scope reflects our previous meeting held on November 2, 2022, our discussion of the issues with Mike Clarke and Brett Warner, our understanding of the project, our research efforts, and the information provided. We trust the information contained in the attached proposal is consistent with your understanding.

Our basic scope of services amounts to \$31,835.00 in Surveying Services and \$121,720.78 in Engineering and Coordination efforts totaling \$153,555.78 in professional engineering and surveying services. We have additionally included a list of supplemental services to be authorized at your discretion as required for this project. We are open to additional scope discussions, subsequent fee negotiations, or general condition adjustments that may be needed upon your review.

We appreciate the opportunity to be of service to you on this project and look forward to working with you. Please feel free to contact me if you should have any questions or require any changes.

Sincerely,

George F. Young, Inc.

Jonathan Langston, PE
Project Manager



727-503-6140



299 Dr. MLK St. N.
St. Petersburg, FL 33701



www.georgefyoung.com

1
2
3

Exhibit A

PROJECT UNDERSTANDING

The project will focus on the analysis of the existing pavement condition and design of the resurfacing along Gulf Way from 1st Avenue to 13th Avenue. While the primary goal is to extend the service life of the corridor's pavement structure, particular attention will be given to the existing drainage issues and pavement rutting along this stretch of Gulf Way.

We trust that our understanding of the project scope is in line with your anticipated work effort and encourage you to reach out should additional efforts or revisions be needed. George F. Young, Inc. (GFY) proposes to perform services as listed below to assist in developing the project.



01 // Project Goals / Objective

The primary effort is to provide a constructable project that ensures pavement durability and longevity while alleviating any existing ponding and ADA concerns. Survey and Civil Engineering services shall include completing field observations to determine existing drainage issues, existing ADA concerns, and pavement failures. Pavement cores are included to evaluate existing pavement conditions and to ensure the proposed design will meet the structural number required for the facility. This geotechnical task is recommended prior to the Design Phase and included in this scope and fee. Engineering plans will be provided for the limits described above with a detailed scope outlined below.

02 // Utilities

No Services pertaining to utilities are anticipated or included. It can be included as needed through an additional services contract.

03 // Stormwater

The stormwater conveyance within these limits exhibits sheet flow to the nearest avenues and ultimately discharges to the inlets along Pass A Grille Way. GFY understands there are several low elevations causing ponding issues at several intersections as well as within existing pavement ruts. This evaluation is included for the project limits along Gulf Blvd and resurfacing plan will alleviate the low points through overbuild as needed.

04 // Zoning / Land Use

No services or effort anticipated nor is it included in this scope.

05 // Permitting

For purposes of the resurfacing project, GFY does not anticipate any permits required beyond a de-minimus exemption from SWFWMD. Pre-application meetings and associated permitting through the County will be performed as needed.

06 // Survey

It is understood that detailed topographic survey is needed to assist in design. GFY proposes to perform a topographic survey of Gulf Way between 1st Avenue and 22nd Avenue as well as these Avenues from Gulf Way to the nearest alley.

07 // Geographical Information Systems (GIS)

No services pertaining to GIS are anticipated nor included at this phase.

08 // Public and Stakeholder Involvement

No public involvement is anticipated or included in this scope and fee.

09 // Transportation / Traffic

Crosswalks on the north side of the avenues between 1st and 8th Avenues are proposed as part of this project. It is understood that several parking spots will be lost to accommodate these new pedestrian crossings and that no public involvement or parking studies to relocate the lost spaces are being provided in this scope of work. Pedestrian crossing signing and pavement markings (SAPM) is limited to standard MUTCD signage and markings. No pedestrian refuge islands or high intensity crossing signals/markings is included in this scope. Additional SAPM can be provided as an additional service as needed.

A maintenance of traffic plan can be provided as needed.

No transportation or traffic analysis is anticipated to be needed in this maintenance related scope of work. Should this be an effort later determined necessary, this work can be scoped in a separate contract or additional service.

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2
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Exhibit B

BASIC SCOPE OF SERVICES

Based upon our understanding of the Project as described above, George F. Young, Inc. intends to provide the following Basic Scope of Services. This scope of services has been prepared based upon usual and ordinary field observation as well as specific discussions between representatives of both parties.



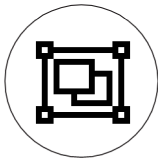
01 // Survey

1. Detailed topographic survey with measurements every 50' intervals at the top of curb, edge of pavement, and centerline of the roadway as well as detailing pedestrian features such as curb ramps in the project area. A topographic survey and surface 3D model will be provided as deliverables.



02 // Geotechnical Engineering

1. Geotechnical Coordination is provided in the scope to aid in design. 12 pavement cores through the asphalt wearing surface, limerock base course and stabilized subgrade (if present) are scoped and will assist in evaluating the existing structural number and ensure our resurfacing plan will provide adequate strength and longevity of the proposed design. 12 hand auger borings are included at the boring location to estimate the seasonal high ground water table (SHGWT) and ensure areas of significant pavement distress are not the result of perched water tables. The geotechnical data will be obtained at the time of the Survey phase.



03 // Design

1. A stormwater assessment will be provided through analysis of existing cross slopes and longitudinal slopes along the curb lines and radial returns to verify positive drainage. Longitudinal slopes will be evaluated between Gulf Way and the alley to ensure adequate drainage is achieved. Areas necessitating profile revisions will be noted and special details will be provided to alleviate the issue. Resurfacing details down the alleys will be provided on an as-needed basis.
2. Roadway plans will include detailed resurfacing typical sections, plans sheets, and cross sections every 100 feet.
3. Crosswalks to match the existing crosswalk at 10th Avenue will be added to the corridor on the north side of each avenue intersection from 9th Avenue south to 1st Avenue. Curb cuts and ADA ramps will be detailed for these connections. It is understood that a few parking spaces per intersection will be lost to account for the new crosswalk locations. A parking study is not included in this scope. Potential for Public Involvement or City Council Coordination has been discussed with Public Works and is excluded from this proposal. It can be added as a supplemental service should the need arise.
4. A maintenance of traffic plan can be provided and coordinated with Public Works,

Transportation, and any other necessary Departments to ensure construction activities and disruptions to the community are minimized.



04 // Deliverables

1. Survey deliverables include a topographic survey and surface 3D model as described above. Electronic copies will be provided, paper copies can be provided upon request.
2. A constructable roadway plan set will be provided to the City for review at a 60%, 90%, and 100% phase submittal. Post design services are also included in this scope and fee. Deliverables will be provided electronically and via hard copies upon request from the City.



Exhibit C

SUPPLEMENTAL SERVICES

Supplemental services are those services provided directly by Consultant that are beyond the typical Basic Scope of Services. These optional services may be required for approval and completion of the project and/or may be desirable for enhancement of the project. If deemed necessary for project approval and completion and/or requested by Client to enhance the project, Consultant will provide the following supplemental services.

No supplemental services are anticipated at this time.

\$

Exhibit D

COMPENSATION SCHEDULE

BASIC SERVICES

Description	Fee Type	Fee
Survey		
a. Topo Survey	Lump Sum	\$ 31,835.00
Survey Subtotal		\$ 31,835.00
Design		
a. Initial Field Assessment / Existing Conditions Analysis	Lump Sum	\$3,436.54
b. Geotechnical Investigation	Lump Sum	\$15,843.58
c. Roadway Design	Lump Sum	\$40,291.28
d. Roadway Plan Preparation	Lump Sum	\$32,018.44
e. Cost Estimate / Summary of Quantities	Lump Sum	\$11,113.54
f. Post-Design Services / Construction Assistance	Lump Sum	\$12,237.44
Design Subtotal	Lump Sum	\$114,940.82
Coordination	Hourly / NTE	\$5,279.96
Reimbursable Expenses (see description below)	Not to Exceed	\$1,500
Total Basic Services		\$ 153,555.78

SUPPLEMENTAL SERVICES

Description	Fee Type	Fee
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REIMBURSABLE EXPENSES

1. Reimbursable expenses for prints, plots, reproductions at a rate of 3% of the total fee.
2. Subconsultant fees, if any, at cost plus 10%
3. Reimbursable mileage at the standard mileage rate for business travel published annually by the IRS

The client is responsible for direct payment of all application, permit, impact, recording, and bidding fees unless prior arrangements are made in writing.

FEE TYPES:

Lump Sum “NOT TO EXCEED”

1. A Lump Sum amount based upon the assumed distribution of funds shown.
2. The consultant may alter the distribution of compensation between the individual phases noted herein to be consistent with services rendered but shall not exceed the total Lump Sum amount for the Basic Services and supplemental Services unless approved by the Client. The portion of the Lump Sum amount billed for Consultant's services will be based upon Consultant's estimate of the proportion of the total services completed during the billing period to the total Lump Sum amount.

Hourly

1. On an hourly (Time and Materials) basis at our prevailing standard hourly rates. (See current rate schedule attached.) Type B fees shown are estimates only.

Hourly fees shown are estimates only.

Subconsultant Fees at cost plus 10%”



George F. Young, Inc
Loaded Office Personnel and Crew Billing Rates
City of St. Pete Beach
Engineering and Consulting Services Continuing Contract

Direct Labor Multiplier :	2.90
Annual Escalation:	2.00%

OFFICE PERSONNEL

Principal Engineer	\$	72.50	\$	210.25	\$	214.46	\$	218.74	\$	223.12	\$	227.58
Project Manager	\$	62.50	\$	181.25	\$	184.88	\$	188.57	\$	192.34	\$	196.19
Engineer II	\$	48.50	\$	140.65	\$	143.46	\$	146.33	\$	149.26	\$	152.24
Engineer I	\$	38.00	\$	110.20	\$	112.40	\$	114.65	\$	116.95	\$	119.28
Landscape Architect	\$	40.00	\$	116.00	\$	118.32	\$	120.69	\$	123.10	\$	125.56
Principal Ecologist	\$	47.00	\$	136.30	\$	139.03	\$	141.81	\$	144.64	\$	147.54
Designer	\$	36.00	\$	104.40	\$	106.49	\$	108.62	\$	110.79	\$	113.01
CAD Technician	\$	29.50	\$	85.55	\$	87.26	\$	89.01	\$	90.79	\$	92.60
Admin Technician	\$	21.00	\$	60.90	\$	62.12	\$	63.36	\$	64.63	\$	65.92
Utility Coordinator	\$	45.50	\$	131.95	\$	134.59	\$	137.28	\$	140.03	\$	142.83
Utility Project Manager	\$	62.00	\$	179.80	\$	183.40	\$	187.06	\$	190.81	\$	194.62

CREW RATES**3 Person Survey Crew**

Party Chief	\$ 30.00	\$ 87.00	\$ 88.74	\$ 90.51	\$ 92.33	\$ 94.17
Survey Technician 3	\$ 18.00	\$ 52.20	\$ 53.24	\$ 54.31	\$ 55.40	\$ 56.50
Survey Technician 1	\$ 16.00	\$ 46.40	\$ 47.33	\$ 48.27	\$ 49.24	\$ 50.22
Hourly Rate:	\$185.60	\$ 189.31	\$ 193.10	\$ 196.96	\$ 200.90	
Daily Rate:	\$1,484.80	\$ 1,514.50	\$ 1,544.79	\$ 1,575.68	\$ 1,607.20	

4 Person Survey Crew

Survey Party Chief	\$ 30.00	\$ 87.00	\$ 88.74	\$ 90.51	\$ 92.33	\$ 94.17
Survey Technician 3	\$ 18.00	\$ 52.20	\$ 53.24	\$ 54.31	\$ 55.40	\$ 56.50
Survey Technician 3	\$ 18.00	\$ 52.20	\$ 53.24	\$ 54.31	\$ 55.40	\$ 56.50
Survey Technician 1	\$ 16.00	\$ 46.40	\$ 47.33	\$ 48.27	\$ 49.24	\$ 50.22
Hourly Rate:	\$237.80	\$ 242.56	\$ 247.41	\$ 252.36	\$ 257.40	
Daily Rate:	\$1,902.40	\$ 1,940.45	\$ 1,979.26	\$ 2,018.84	\$ 2,059.22	

3 Person Utility Designating Crew (SUE)

SUE Technician 3	\$ 25.75	\$ 74.68	\$ 76.17	\$ 77.69	\$ 79.25	\$ 80.83
SUE Technician 3	\$ 25.75	\$ 74.68	\$ 76.17	\$ 77.69	\$ 79.25	\$ 80.83
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Antonio Serbiá, PE
Vice-President Engineering - Tampa

REV Jan/04/2021

From the CoSPB – GFY Engineering and Consulting Services Continuing Contract (01/04/2021)



PROFESSIONAL AGREEMENT ACCEPTANCE

Description of services to be provided:

Consultant agrees to perform professional services as set forth on Exhibit B, Basic Scope of Services attached hereto and incorporated herein by this reference ("basic services") and the checked off Supplemental Scope of Services set forth in Exhibit C attached hereto and incorporated herein by this reference ("supplemental services")

Client Responsibilities:

The Client is expected to furnish Consultant with complete information as to its requirements including any special or extraordinary considerations for the Project or special services needed, also to provide Consultant all existing pertinent data.

FEE: The Client agrees to compensate Consultant for the above referenced services:

☐

A Lump Sum fee of _____.

☒

In accordance with Compensation Schedule attached hereto and incorporated herein by this reference ("schedule")

☐

On an hourly basis at our prevailing standard hourly rates set forth herein on Exhibit E attached hereto and incorporated herein by this reference ("rates").

RETAINER: In order to commence work a retainer in the amount of **\$0** must be received by Consultant. The retainer will be applied to the final invoice. If the amount of the retainer exceeds the amount of the final invoice any excess will be returned.

ACCEPTANCE: By execution of this agreement Client accepts the terms hereof, acknowledges receipt of a copy hereof, including all exhibits, and authorizes Consultant to proceed with the work. In the event Client is not the owner of the property, Client represents that Client has informed the owner of the work and obtained permission from said owner for Consultant to proceed. In accordance with Chapter 713.06, Florida Statutes, Consultant reserves the right to file a "Notice to Owner".

Project Name: Gulf Way Pavement Resurfacing

This agreement is entered into on 3/15/2023, the effective date, for the terms and conditions listed above and on the previous pages of this agreement by and between:

City of St. Pete Beach, Florida

Brett Warner, PE – City Engineer
7581 Boca Ciega Dr.
St. Pete Beach, FL 33706

George F Young, Inc.

Jonathan Langston, PE - Project Manager
299 Dr. Martin Luther King, Jr. Street North
St. Petersburg, FL 33701

Authorized Signature - Client, as Owner or authorized agent
for the Owner

Authorized Signature - George F. Young, Inc.

Date:

Date:

Project name Gulf Way Resurfacing - 1st Ave to 22nd Ave
 Project manager Jonathan Langston
 Project start date 4/30/2023
 Project finish date 12/8/2023
 Duration 160 days
 % complete 0%
 Exported on 4/4/2023

Task number	Name	Depends on	Duration	Start	Finish	Dependents (after)
1	Survey		20 days	5/1/2023	5/26/2023	4FS, 3FS
2	Geotechnical		30 days	5/1/2023	6/9/2023	
3	60% Plans	1FS	35 days	5/29/2023	7/14/2023	
4	60% Plans Production	1FS	30 days	5/29/2023	7/7/2023	5FS
5	60% Plans Review	4FS	5 days	7/10/2023	7/14/2023	7FS, 6FS
6	90% Plans	5FS	25 days	7/17/2023	8/18/2023	
7	90% Plans Production	5FS	20 days	7/17/2023	8/11/2023	8FS
8	90% Plans Review	7FS	5 days	8/14/2023	8/18/2023	9FS, 10FS
9	100% Plans	8FS	20 days	8/21/2023	9/15/2023	12FS
10	100% Plans Production	8FS	15 days	8/21/2023	9/8/2023	12FS, 11FS
11	100% Plans Review	10FS	5 days	9/11/2023	9/15/2023	12FS
12	Construction Administration Services	11FS, 9FS, 10FS	60 days	9/18/2023	12/8/2023	