



HISTORIC PRESERVATION BOARD MEETING CITY OF ST. PETE BEACH

155 Corey Avenue
St. Pete Beach, FL 33706

Thursday, June 1, 2023
2:30 PM

Call to Order
Pledge of Allegiance
Roll Call

REGULAR MEETING

1. Approval of the Agenda -

Action Request: Motion to approve the June 1, 2023 agenda.

2. Audience Comments -

Comments shall be limited to 3 minutes on non-agenda or agenda items. Please submit a public comment card to the Clerk and state your name and address at the podium.

3. Approval of Minutes

a. Regular Meeting May 4, 2023

4. Action Items -

a. Certificate of Appropriateness for Demolition #23030: 1805 Pass-a-Grille Way

Application requests a certificate of appropriateness for demolition of an existing single-family residence at the subject property.

5. Discussion Items

a. Paving and parking in Pass-a-Grille

Discussing parking and paving in the Pass-a-Grille right-of-ways.

b. Pass-a-Grille Park

Discussing a potential design for Pass-a-Grille Park.

c. Residential demolition history in Pass-a-Grille: 2015 - present

Providing a list of properties in Pass-a-Grille that have undergone structural demolition since 2015.

d. Historic plaques for locally-designated historic properties

Discussing mailings being prepared for recent recipients of certificates of appropriateness, and requesting board feedback on appropriate timescale for offering historic plaques.

6. Next Meeting: July 6, 2023
7. Adjournment -

APPEAL: In accordance with 286.0105, Florida Statute (Notices of meetings and hearings must advise that a record is required to appeal), if a person decides to appeal any decision made by this committee, board, agency, or commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

AMERICANS WITH DISABILITIES ACT (ADA): In accordance with the Americans with Disabilities Act and Florida Statutes, if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact City Hall at (727) 367-2735.

The public is cordially invited to attend this meeting.

All agenda material is available for review at City Hall or www.stpetebeach.org.

DRAFT HISTORIC PRESERVATION BOARD MINUTES

May 4, 2023 - 2:30 PM

PRESENT: Bill Loughery, Chair
Tia Hockensmith, Vice Chair
Sean Hurley, Member
Danielle Micklitsch, Member
Holly Young, Member

STAFF PRESENT: Jennifer McMahon, Chief Operating Officer; Brandon Berry, Senior Planner
Lynn Rosetti, Consultant; Matthew McConnell, Assistant City Attorney;
Contract Architect Jim Wehner; Ginny Bodkin, Deputy City Clerk

Chair Loughery called the meeting to order at 2:30 PM.

1. Approval of the Agenda – Chief Operating Officer Jennifer McMahon asked to switch the order of items 4b. and 4a. Consultant Lynn Rosetti will speak about an available training after her presentation.

Vice Chair Hockensmith moved, and Member Young seconded the approval of the agenda as presented; the motion carried unanimously.

2. Audience Comments – There were no audience comments.

3. Approval of Minutes – a. **Meeting minutes 4/06/2023**

Member Hurley moved and Member Micklitsch seconded the approval of the April 6, 2023 regular meeting minutes; the motion carried unanimously.

4. Action Items -

a. **Certificate of Appropriateness No. 23028 & FEMA Variance No. 23029: 113-115 10th Ave.**

Consultant Lynn Rosetti reviewed a presentation for this request (Pinellas County Gulf Beaches Historical Museum), including exhibits – photos, zoning, noticing, criteria, standards and the project scope of work. Her presentation is part of the meeting record. She stated that in October of 2020, Pinellas County requested a FEMA Variance to renovate the cottage on the property; the current request is for the barracks. Staff recommendation was for approval of both the Certificate of Appropriateness and the FEMA Variance.

Monica Drake Operations Manager of Pinellas County Heritage Village spoke regarding the windows as presented in the meeting packet; they are as close to the original as possible with hurricane standards. The Board asked questions regarding the window costs, permits, and the 10% contingency as outlined in the meeting packet.

Motion: Member Young moved, and Member Micklitsch seconded to approve the Certificate of Appropriateness for Case No. 23028, 113-115 10th Avenue as proposed and outlined in the scope of work in the staff report and related FEMA Variance request; the motion passed unanimously.

Motion: Member Young moved and Vice Chair Hockensmith seconded to approve the FEMA Variance (Case No. 23029) from the floodplain regulations for 113-15 10th Avenue to allow the scope of work as proposed and outlined in the staff report; the motion passed unanimously.

b. Vina Del Mar Bridge Lighting

Nicole Kurant, Public Works Engineer, summarized the results of staff investigation since the last meeting. Materials will need to be customized to meet the dimensions and be of a solid structure. OEM can meet the customizable option. She spoke about options and colors and displayed options numbered 1-4 (which is part of the meeting record). The Board members asked questions. A discrepancy in the numbering of the choices between the meeting packet and the resident survey was resolved.

Bobbi Jurishica of Vina Del Mar spoke about the results of the resident survey and majority choices.

Laura Williamson of 3061 E. Vina Del Mar Blvd. spoke about LED bulbs which can be harmful to people and animals; she explained that some cities have had to remove them. Shading of the bulbs is important.

Board discussion followed.

Motion: Chair Loughery moved, and Member Young seconded to recommend the three fixture Option (agenda packet Option 4) (Option 2 in the survey) in blue (with light blue base) to the City Commission; the motion passed unanimously.

c. Amended Board Policy Change Resolution

Assistant City Attorney Matthew McConnell spoke about the proposed resolution language and the nine proposed policy changes within the Pass-a-Grille Overlay District. The draft resolution was part of the meeting packet and record.

The Board reviewed the nine proposed policy changes. There was discussion on street ends vs. street end elements. Mr. McConnell will change to ‘street end elements East of Pass-a-Grille Way’ and change stop signs to ‘traffic signs.’ Mr. McConnell recommended the Chair or Vice Chair attend the Commission meeting in which this is discussed.

Consultant Jim Wehner suggested removing the word ‘courtesy’ in the 7th listed policy. Mr. McConnell will remove per Board consensus.

Motion: Chair Loughery moved, and Member Hurley seconded to recommend the proposed resolution 2023-04 to the City Commission with the changes discussed; the motion passed unanimously.

5. Discussion Items

- a. Historic District and Pass-a-Grille Overlay District Boundary Maps** - Per Board request at the April meeting, Staff have updated the zoning map and identified the boundary of the 2003 Pass-a-Grille National Register Historic District Boundary Expansion on the zoning map for easy comparison with the Pass-a-Grille Overlay District.

Senior Planner Brandon Berry reviewed a brief presentation of the four rezoning/land use amendment cases so far this year, properties inside and outside of the Historic District surveyed in 2015, and the 2003 National Register Historic District boundaries. The presentation is part of the meeting record. Discussion included the (now) RM District.

Chair Loughery thanked staff for their work and requested updated maps for the Board members. The 2015 survey map was displayed as a reference; it is part of the meeting record. Potential pricing of new surveys was discussed. Ms. McMahon stated that staff can check what properties have been added since 2015, including the areas that were previously excluded.

- b. Corey Ave. Historic Survey Grant** - Discussing the potential boundaries and potential survey of the Corey Ave area, which is proposed to include most properties between 76th and 64th Avenues.

Ms. Rosetti reminded the Board that last year the City applied for a historic grant to perform inventory work in the Don CeSar Place and Belle Vista neighborhoods. The grant will need to be state budgeted; we should know by mid-July if it is adopted in the budget. She showed a map visual and some photographs, which are part of the meeting record.

Ms. Rosetti provided a reading list from Preserve the Burg and spoke about a training camp in Sanford Florida on resilience and disaster planning for Historic Preservation Commissions; she will provide further information as it becomes available.

- c. Gulf Way Repaving and Parking Mobile App** - Discussing the paving of Gulf Way and parking disc sensors as requested by Board Chair.

Ms. McMahon reported that Public Works Director Mike Clarke estimated the Gulf Way work will take place sometime in the Fall, so no update at this time, however she reported that the sensors will be flush to the pavement, not raised. Community Development Director Michelle Gonzalez is working on a report for Commissioner Marone so should have data soon. General discussion on parking followed.

Prior to adjournment, Mr. McConnell restated the items that will be included at the June 1st meeting - update on parking/paving and maps of contributing structures and plaques locally designated properties. Resolution may be on first June commission meeting.

6. Adjournment/Next Meeting – June 1, 2023

The Chair adjourned at the meeting at 4:30 PM.

These minutes will be considered for approval at the June 1, 2023 Historic Preservation Board meeting.

HISTORIC PRESERVATION BOARD MEETING CITY OF ST. PETE BEACH

Agenda Report

Action Request: Motion to approve certificate of appropriateness #23030 as submitted.

Strategic Objective:

Date: June 1, 2023

Prepared By: Lynn Rosetti, Consultant

Through: Jennifer McMahon, Chief Operating Officer

Summary of Issue: Application requests a certificate of appropriateness for demolition of an existing single-family residence at the subject property.

Funding: N/A

Attachments:

1. 23030 -1805 Pass-a-Grille Way - COA Demolition
2. Attachments - 1805 Pass-a-Grille Way



**PLANNING & ZONING DIVISION
STAFF FINDINGS REPORT
TO THE
HISTORIC PRESERVATION BOARD**

Certificate of Appropriateness / Demolition Case Number 23030

Property Owner: William W. Adams

Meeting Date: June 1, 2023

Prepared By: Lynn Rosetti, AICP, CFM, Contract Planner, Planning Division

REQUEST	The property owner is requesting a Certificate of Appropriateness to demolish this contributing residential structure with the intent to replace it with a new single-family residential structure to be constructed either to the RLM-2 zoning district standards or to the Pass-a-Grille Overlay District standards.
SUBJECT PROPERTY	1805 Pass-a-Grille Way legally described as: Phillips Division Revised Map Unnumbered Tract E of Lot 21, Block G described beginning 107.5 ft N of NE corner of 18 th Ave and Pass-a-Grille Way then N 50 ft(S) to seawall then W 117 ft(S) to POB. Property ID #18-32-16-68634-000-0011.
LAND USE / ZONING	RLM-2 / PAG
YEAR BUILT	Circa 1927
HISTORIC STATUS	This existing single-family residential property is listed as contributing to the Pass-a-Grille Historic District. Its Florida Master Site File number is P112611 and was constructed in 1927. Known as the Talmadge House, this house was built in 1927 and bought by Norma Talmadge (a silent screen star in the 1920's) and her producer husband Joseph Schenck. The applicant is requesting to demolish this residential building and plans to replace it with a new single-family structure that meets the underlying zoning district requirements rather than the PAG Overlay. Once the existing structure is demolished, the property will no longer be contributing to the historic district.
SURROUNDING AREA	North – Single-family Residential South – Single-family Residential East – Little McPherson Bayou West – Pass-a-Grille Way/Single-family Residential

BACKGROUND and ANALYSIS

The applicant has applied for a Certificate of Appropriateness for Demolition (Case No. 23030) to demolish the existing contributing historic property to allow for the construction of a new FEMA-compliant single-family residence on the property. The applicant is planning to construct a new

single-family home to the underlying RLM-2 zoning district requirements rather than the Pass-a-Grille Overlay District

CONSISTENCY WITH THE COMPREHENSIVE PLAN

All development applications shall demonstrate complete compliance with the Comprehensive Plan. The proposed Certificate of Appropriateness is consistent with the City of St. Pete Beach Comprehensive Plan, Housing Element Objective 1.7: The City shall assist property owners in the identification, preservation, and protection of historical and architecturally significant housing with the adoption of this Comprehensive Plan.

CONSISTENCY WITH THE LAND DEVELOPMENT CODE (LDC)

LDC Section 28.8, Certificate of appropriateness required; criteria for issuance; application requirements, states that the criteria for issuance of a certificate of appropriateness shall be the U.S. Secretary of the Interior's Standards for Rehabilitation. The Secretary's Standards are as follows:

- 1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.**

The subject property has historically housed one residential unit. The property will continue to allow for one single-family residential structure on this site. The underlying zoning is RLM-2, Residential Low Medium which allows a maximum of one single family unit on this site.

- 2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.**

Not applicable.

- 3. Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.**

Not applicable.

- 4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.**

Not applicable.

- 5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.**

Not applicable.

- 6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will**

match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.

Not applicable.

- 7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.**

Not applicable.

- 8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.**

During demolition, and subsequent rebuilding, the applicant is put on notice that any discovered archaeological resources must be reported to the City's Building Official and protected and preserved in place while mitigation measures are undertaken.

- 9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.**

Not applicable.

- 10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.**

Not applicable.

LDC Sec. 28.18 – Additions and modern equipment, prescribe additional considerations for additions to locally-designated historic structures. Approvals granted in excess of these standards must be accompanied by a specific finding of fact which determines that such approval does not jeopardize the suitability of the sites and structures involved for continued designation as historic resources and that such approvals do not violate the applicable standards of any National Register designation or other requirement under this division.

- 1. Additions shall use the same or compatible architectural style and materials as the main building. Paint colors should match the colors of the original structure.**

Not applicable.

- 2. Additions shall not overpower the original structure, the scale and massing of additions to the original structure shall be secondary thereto, and the new portion of the structure shall be distinguishable from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.**

Not applicable.

- 3. Additions shall be attached to the rear and/or to the side of the original structure.**

Not applicable.

- 4. Modern equipment and amenities, such as air conditioning, shall be concealed from sight by placing them as far as possible from the street and to the rear of the original structure.**

Any new construction will need to follow the requirements of the Land Development Code or seek variance from the Board of Adjustment as required by code.

LDC Sec. 28.16 – Variance from floodplain management regulations, allows for alterations or additions to an historic structure, designated pursuant to Division 28, to request variance from the substantial improvement and/or substantial damage regulations in Article V of Chapter 98 of the Code of Ordinances for properties designated by the city at the time the city was a certified local government and certified by the Secretary of the Interior of the United States as a contributing property. The Historic Preservation Board may grant this variance upon a finding that:

- 1. The variance will not preclude the structure’s continued designation as a historic structure.**

Not applicable.

- 2. The variance is the minimum necessary to preserve the historic character and design of the original structure.**

Not applicable.

LDC Sec. 28.11. - Demolition permits.

- (a) Structures that have been designated pursuant to this division and/or buildings considered contributing structures to the National Register Historic District shall not be issued a demolition permit until a Certificate of Appropriateness has been issued for the demolition.**
- (b) The historic preservation board may not deny a request for a certificate of appropriateness for a demolition permit, but may impose a stay of demolition for up to 90 days for designated structures that have taken advantage of any preservation incentives or up to 30 days for either contributing structures or designated structures that have not taken advantage of any preservation incentives in order to inform the applicant about possible incentives for preservation of the structure or explore possible alternatives to the demolition of the structure. When reviewing a certificate of appropriateness request for the issuance of a demolition permit, the historic preservation board shall consider the following criteria:**

- (1) The historic or architectural significance of the building.**

This building is part of the historic fabric of the Pass-a-Grille National Register Historic District and was determined to be contributory to the historic district. It should be noted that the existing residential building is Colonial Revival in style and while the upkeep on the property appears to have well maintained, the applicant's agent and architect have found that renovation and/or elevation to not be feasible. In fact, they have been consulting with staff for nearly a year with respect to renovation and/or elevation. The nature and condition of the existing house has made these potential options unfeasible and is discussed within the application within the demolition section.

(2) The importance of the building to the character of a district, if applicable.

This contributing property is part of the integrity and importance of the Pass-a-Grille National Register Historic District through its age, scale, and general building type. This building was constructed in 1927 and is Colonial Revival in style. The loss of this building will contribute to the erosion of the historic district's original character.

(3) The difficulty or impossibility of reproducing such a building because of its design, texture, material, detail, or unique location.

This building cannot be reproduced because it was built below the design flood elevation. Any reproduction which constitutes a new build, would have to be elevated to meet the required floodplain requirements and would not have the same scale and appearance. The application included an overview of the attempt to save this building or portions thereof and found it was not financially feasible. According to the application, renovating the existing home would "far exceed" the allowable 50% substantial value improvement. Even if the applicant obtained a FEMA Variance, the house and its contents would be vulnerable to flooding. It is hoped by staff that the applicant will build a new residence that still gives homage to the character of the historic district. However, since the applicant is planning on building to the underlying zoning and not the PAG Overlay, there are no characteristic design guidelines for this new construction within the Land Development Regulations.

(4) Whether the building is one of the last remaining examples of its kind in the neighborhood or city.

Visual review of the historic district and review of FMSF forms indicate that there are other Colonial Revival Buildings within the Pass-a-Grille Historic District.

(5) Whether reasonable measures can be taken to save the building.

According to the application, the applicant has analyzed the feasibility of saving all or portions of the existing house. His representatives first conferred with staff about the options and incentives nearly a year ago and have only recently concluded that that both the expense and the risk make any renovation unfeasible. Their efforts are described within the demolition portion of the application.

(6) Whether the building is capable of earning a reasonable economic return on its value and whether the perpetuation of the building, considering its physical

condition, its location and the anticipated expense of rehabilitation would be economically feasible.

According to the application, because of the building's condition along with the cost to renovate, it is not economically feasible to renovate the house. Nor is it economically feasible to try to elevate this house as discussed in the application.

Staff Recommendation:

With respect to the proposed demolition, the Historic Preservation Board cannot deny the request but may defer action for up to 30 days for contributing structures per Sec. 28.11(b) of the Land Development Code to explore related historic preservation incentives or possible alternatives to demolition.

Staff notes that the applicant addressed these issues in a Demolition Addendum which is attached to the application for a COA for demolition.

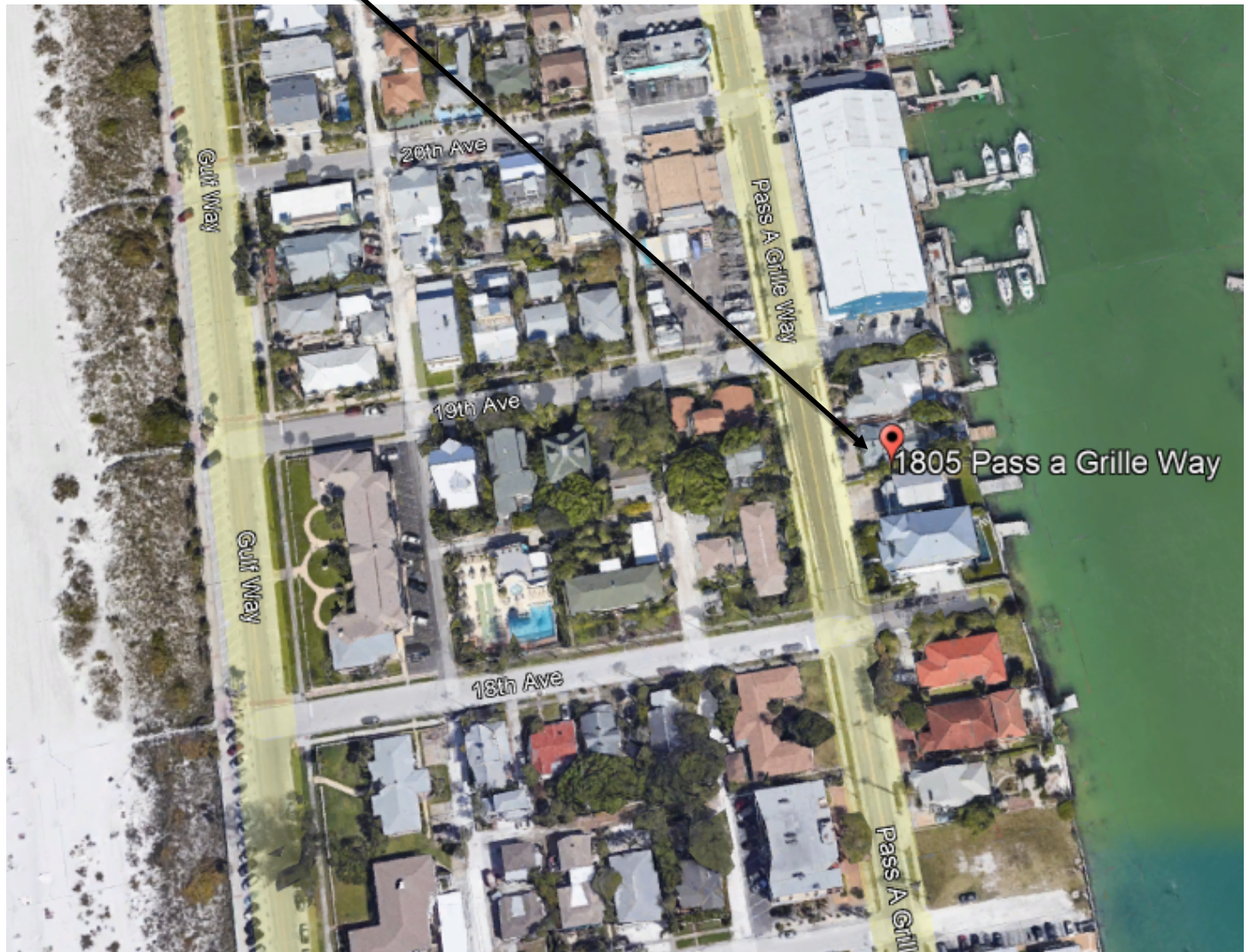
Staff recommends APPROVAL of the requested demolition.

LAND USE/ZONING

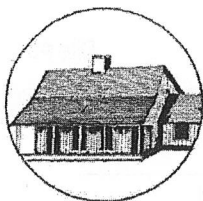


AERIAL PHOTOGRAPH

**COA/Demolition
Case No. 23030**



☒ Original
☐ Update



HISTORICAL STRUCTURE FORM

FLORIDA MASTER SITE FILE

Version 4.0 1/07

Site #8 **PI12611**
 Field Date 1-5-2015
 Form Date 1-16-2015
 Recorder # _____

Shaded Fields represent the minimum acceptable level of documentation.
 Consult the *Guide to Historical Structure Forms* for detailed instructions.

Site Name(s) (address if none) Talmadge House Multiple Listing (DHR only) _____
 Survey Project Name Pass-a-Grille Historic Resources Survey Survey # (DHR only) _____
 National Register Category (please check one) ☒ building ☐ structure ☐ district ☐ site ☐ object
 Ownership: ☐ private-profit ☒ private-nonprofit ☐ private-individual ☐ private-nonspecific ☐ city ☐ county ☐ state ☐ federal ☐ Native American ☐ foreign ☐ unknown

LOCATION & MAPPING

Street Number 1805 Direction _____ Street Name Pass-a-Grille Street Type Way Suffix Direction _____
 Address: 1805 Pass-a-Grille Way
 Cross Streets (nearest / between) 18th Avenue/19th Avenue
 USGS 7.5 Map Name PASS-A-GRILLE BEACH USGS Date 1981 Plat or Other Map _____
 City / Town (within 3 miles) St Pete Beach In City Limits? ☒ yes ☐ no ☐ unknown County Pinellas
 Township 32S Range 16E Section 18 1/4 section: ☐ NW ☐ SW ☒ SE ☐ NE Irregular-name: _____
 Tax Parcel # 18-32-16-68634-000-0011 Landgrant _____
 Subdivision Name PHILLIPS DIVISION REV Block G Lot 11
 UTM Coordinates: Zone ☐ 16 ☐ 17 Easting Northing
 Other Coordinates: X: _____ Y: _____ Coordinate System & Datum _____
 Name of Public Tract (e.g., park) _____

HISTORY

Construction Year: 1927 ☐ approximately ☐ year listed or earlier ☐ year listed or later
 Original Use Private Residence (House/Cottage/Cabin) From (year): 1927 To (year): _____
 Current Use _____ From (year): _____ To (year): _____
 Other Use _____ From (year): _____ To (year): _____
 Moves: ☐ yes ☒ no ☐ unknown Date: _____ Original address _____
 Alterations: ☒ yes ☐ no ☐ unknown Date: Unknown Nature windows
 Additions: ☒ yes ☐ no ☐ unknown Date: Unknown Nature 2nd-story deck
 Architect (last name first): _____ Builder (last name first): _____
 Ownership History (especially original owner, dates, profession, etc.) _____

Is the Resource Affected by a Local Preservation Ordinance? ☒ yes ☐ no ☐ unknown Describe PAG HD Overlay

DESCRIPTION

Style Colonial Revival Exterior Plan Rectangular Number of Stories 1.5
 Exterior Fabric(s) 1. Weatherboard 2. _____ 3. _____
 Roof Type(s) 1. Gable 2. _____ 3. _____
 Roof Material(s) 1. Asphalt shingles 2. _____ 3. _____
 Roof secondary strucs. (domers etc.) 1. Gable dormer 2. Shed dormer
 Windows (types, materials, etc.) 4/1 double-hung wood sash, 1/1 double-hung wood sash all with working shutters
 Distinguishing Architectural Features (exterior or interior ornaments) overhanging eaves, louvered vents, working shutters

Ancillary Features / Outbuildings (record outbuildings, major landscape features; use continuation sheet if needed.) Integrated garage

DHR USE ONLY

OFFICIAL EVALUATION

DHR USE ONLY

NR List Date _____	SHPO - Appears to meet criteria for NR listing: ☐ yes ☐ no ☐ insufficient info	Date _____	Init. _____
☐ Owner Objection	KEEPER - Determined eligible: ☐ yes ☐ no	Date _____	
	NR Criteria for Evaluation: ☐ a ☐ b ☐ c ☐ d (see <i>National Register Bulletin 15</i> , p. 2)		

DESCRIPTION (continued)

Chimney: No. 1 Chimney Material(s): 1. Brick 2. _____
 Structural System(s): 1. Wood frame 2. _____ 3. _____
 Foundation Type(s): 1. Continuous 2. _____
 Foundation Material(s): 1. Concrete Block 2. _____
 Main Entrance (stylistic details) Off-center, single-leaf door under shed-roofed portico accessed via steps with modern pavers
 Porch Descriptions (types, locations, roof types, etc.) Shed-roofed portico supported by wood posts

Condition (overall resource condition): ☐ excellent ☒ good ☐ fair ☐ deteriorated ☐ ruinous

Narrative Description of Resource The 1.5-story, 4-bay house is oriented with the gable-end to the street. The front-gable roof is shallow-pitched. The windows have square surrounds with working shutters. See continuation sheet for history.

Archaeological Remains _____ ☐ Check if Archaeological Form Completed

RESEARCH METHODS (check all that apply)

- | | | | |
|---|--|---|--|
| ☒ FMSF record search (sites/surveys) | ☒ library research | ☐ building permits | ☒ Sanborn maps |
| ☐ FL State Archives/photo collection | ☐ city directory | ☐ occupant/owner interview | ☐ plat maps |
| ☒ property appraiser / tax records | ☐ newspaper files | ☐ neighbor interview | ☐ Public Lands Survey (DEP) |
| ☐ cultural resource survey (CRAS) | ☒ historic photos | ☐ interior inspection | ☐ HABS/HAER record search |
| ☒ other methods (describe) <u>Gulf Beaches Historical Museum; St. Pete Beach Landmark Designation Reports</u> | | | |

Bibliographic References (give FMSF manuscript # if relevant, use continuation sheet if needed) Pass-a-Grille Historic District NRHP

Nomination (1989); Pass-A-Grille Historic District (Boundary Increase) NRHP Nomination (2003).

OPINION OF RESOURCE SIGNIFICANCE

Appears to meet the criteria for National Register listing individually? ☐ yes ☒ no ☐ insufficient information

Appears to meet the criteria for National Register listing as part of a district? ☒ yes ☐ no ☐ insufficient information

Explanation of Evaluation (required, whether significant or not; use separate sheet if needed) This building is a contributing resource in the National Register-listed and City of St. Pete Beach-designated Pass-A-Grille Historic District.

Area(s) of Historical Significance (see *National Register Bulletin 15*, p. 8 for categories: e.g. "architecture", "ethnic heritage", "community planning & development", etc.)

- | | | |
|--|----------|----------|
| 1. <u>Architecture</u> | 3. _____ | 5. _____ |
| 2. <u>Community planning & development</u> | 4. _____ | 6. _____ |

DOCUMENTATION

Accessible Documentation Not Filed with the Site File - including field notes, analysis notes, photos, plans and other important documents

- | | |
|----------------------------|--------------------------------|
| 1) Document type _____ | Maintaining organization _____ |
| Document description _____ | File or accession #s _____ |
| 2) Document type _____ | Maintaining organization _____ |
| Document description _____ | File or accession #s _____ |

RECORDER INFORMATION

Recorder Name Geoffrey Henry/Ellen Rankin Affiliation TRC Solutions
 Recorder Contact Information 4425 Forbes Boulevard Suite B Lanham, MD 20706/301.306.6981/ghenry@trcsolutions.com
 (address / phone / fax / e-mail)

Required Attachments

- ① USGS 7.5' MAP WITH STRUCTURE LOCATION PINPOINTED IN RED
- ② LARGE SCALE STREET, PLAT OR PARCEL MAP (available from most property appraiser web sites)
- ③ PHOTO OF MAIN FACADE, ARCHIVAL B&W PRINT OR DIGITAL IMAGE FILE
 If submitting an image file, it must be included on disk or CD AND in hard copy format (plain paper is acceptable).
 Digital image must be at least 1600 x 1200 pixels, 24-bit color, jpeg or tiff.

HISTORICAL STRUCTURE FORM
FLORIDA MASTER SITE FILE

Site #8 PL12611

Continuation Sheet:

The following is abstracted from Wikipedia.com:

This house was built in 1927 and bought in late 1920s by silent screen star Norma Talmadge and her producer husband Joseph Schenck. Reputedly the first home built with a picture window looking out to the bay. Norma Talmadge (May 26, 1894 – December 24, 1957) was an American actress and film producer of the silent era. A major box office draw for more than a decade, her career reached a peak in the early 1920s, when she ranked among the most popular idols of the American screen.

A specialist in melodrama, her most famous film was *Smilin' Through* (1922), but she also scored artistic triumphs teamed with director Frank Borzage in *Secrets* (1924) and *The Lady* (1925). Her younger sister Constance Talmadge was also a movie star. Talmadge married millionaire film producer Joseph Schenck and they successfully created their own production company. After reaching fame in the film studios on the East Coast, she moved to Hollywood in 1922.

Talmadge was one of the most elegant and glamorous film stars of the roaring twenties. However, by the end of the silent film era, her popularity with audiences had waned. After her two talkies proved disappointing at the box office, she retired a very wealthy woman. She is little remembered, yet in her day she was hugely popular and the epitome of stardom.



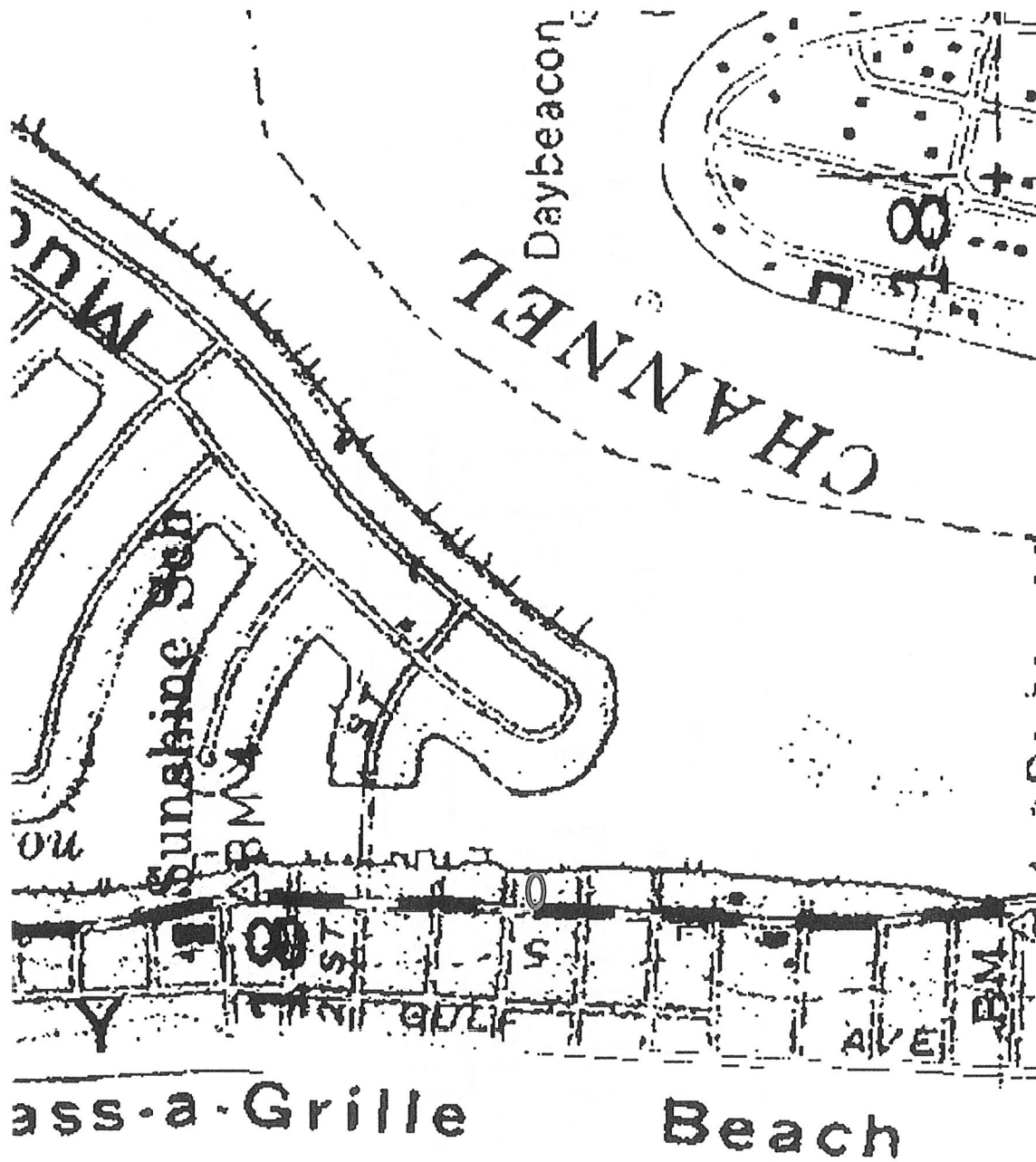
Pass-a-Grille_1805_P11261_02



Pass-a-Grille_1805_P11261_01

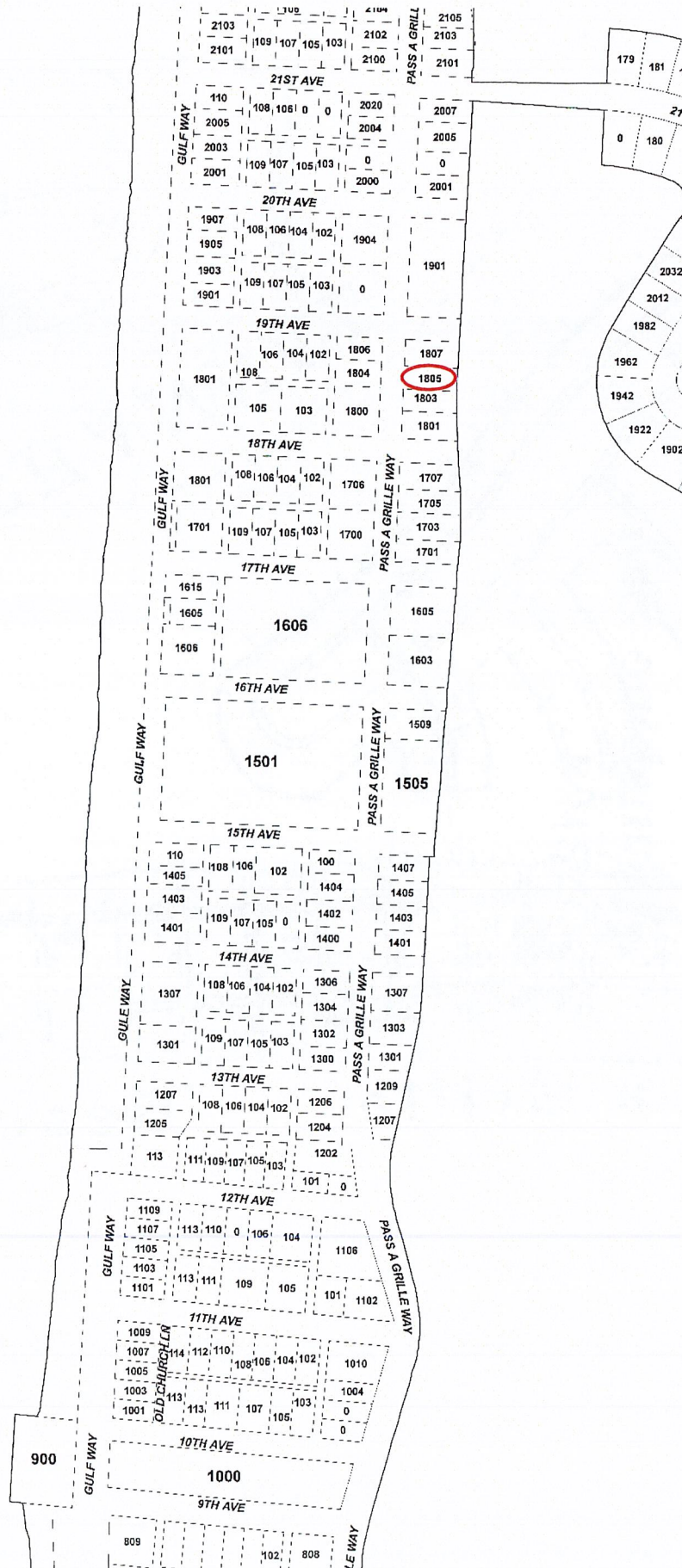


Pass-a-Grille_1805_P11261_03



Address: 1805 PASS-A-GRILLE WAY

Site #8P112611



Map Id: 105.00 1.00 1.00 1.00 Freyle, Enlio 2-7671

** VALUE SUBJECT TO CHANGE **

0110 Single Family Home

Pinellas County Property Appraiser's Office

SPB

QUALITY	Building Characteristics	Category	Type	%	Pts
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Map Id: 105.00 1.00 1.00 1.00 Freyle, Enlio 2-7671

** VALUE SUBJECT TO CHANGE **

0110 Single Family Home

Pinellas County Property Appraiser's Office

SPB

QUALITY	Building Characteristics	Category	Type	%	Pts
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Map Id: 105.00 1.00 1.00 1.00 Freyle, Enlio 2-7671

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0110 Single Family Home

Pinellas County Property Appraiser's Office

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Map Id: 105.00 1.00 1.00 1.00 Freyle, Enlio 2-7671

** VALUE SUBJECT TO CHANGE **

0110 Single Family Home

Pinellas County Property Appraiser's Office

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QUALITY	Building Characteristics	Category	Type	%	Pts
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0110 Single Family Home

VALUE SUBJECT TO CHANGE

Map Id: 105.00 1.00 1.00 1.00 Freyle, Enlio 2-7671

QUALITY Above										VALUE SUMMARY									
CATEGORY		TYPE	%	PTS						PRIOR JUST MARKET VALUE					1,094,897				
FOUNDATION		2CONTINUOUS	100	3.00											1,390,570				
FLOOR		3WOOD	100	12.0											1,196,607				
EXTERIOR		10FRAME/CUST	100	26.0											2022				
ROOF		1GABLE OR	100	6.00															
ROOF		3SHINGLE	100	5.00															
FLOOR		3CARPET/HARD	100	10.0											1,146,607				
INTERIOR		2DRYWALL/PLA	100	33.0											Yes				
HEATING		6CENTRAL	100	5.00															
COOLING			100	3.00											100.00				
										TOT EXEMPTIONS VALUE					50,000				



MIKE TWITTY, MAI, CFA
Pinellas County Property Appraiser
www.pcpao.org mike@pcpao.org

ADAMS, WILLIAM W
1805 PASS A GRILLE WAY
ST PETE BEACH FL 33706-4245

22 May 2023

Re: 18-32-16-68634-000-0011 Situs: 1805 PASS A GRILLE WAY

Windstorm Loss Mitigation (WLM)

Florida Statute 553.844: "Windstorm loss mitigation; requirements for roofs and opening protection," requires the use of "Just Value", as determined by the Property Appraiser's office for Ad Valorem taxation purposes.

For the referenced parcel, the values are: Structure(s): \$148,356; Extra Features: \$21,253; and Land: \$1,220,962. Extra Feature values include improvements such as screen porches, patios, pools, fireplaces, decks and docks, etc.

Federal Emergency Management (FEMA) "50% Rule"

FEMA Substantial Improvement/Damage determinations require the use of "Just Value", developed by the Property Appraiser's office for Ad Valorem taxation purposes, be adjusted to approximate market value. This is accomplished in our office by making a 15% adjustment to Just Value. This yields the following values: Structure(s): \$174,536; Extra Features: \$25,004; and Land: \$1,436,426.

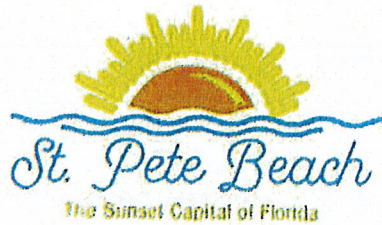
The preceding value allocation to the structure would allow improvements not to exceed \$87,268 based on the "50% Rule".

If you disagree with the Property Appraiser's valuation of the structure, you may engage an independent real estate appraiser, state-certified by the State of Florida, to appraise the depreciated value of the structure (building). The Building Official within the property's jurisdiction will review and if approved, the depreciated value of the structure (building) may be used in lieu of the Pinellas County Property Appraiser's value estimate.

Please visit https://www.pinellascounty.org/flooding/sd_si_50.htm for more information regarding the FEMA "50% Rule".

Value Use Limitations

The above values are effective for the 2022 Final Property Tax Roll as of the date of this letter and does not include the value of any improvements completed after January 1st of 2022. This information is provided solely for the purposes stated above. It is invalid for any other purpose.



Application for Certificate of Appropriateness

GENERAL INFORMATION

Case Number 23030

Property Owner Name & Address

Agent or Representative Name & Address

WILLIAM W ADAMS

BRYAN BETTEUCOURT

1805 PASS A GRILLE WAY

12467 62nd ST N. #103

ST PETE BEACH, FL 33706

LARGO, FL 33773

Phone (727) 415-7463

Phone 727-259-5485

Email Address drbillmd@aol.com

Email Address BRYAN@BETTEUCOURTCONSTRUCT

Property Address, Legal Description, Parcel ID = 18-32-16-68639-000-0011

1806 PASS A GRILLE WAY. LEGAL = PHILLIPS DIVISION REV MAP

UNNUMBERED TRACT E OF LOT 21 BLK G DESC BEG 107.5 FT N OF NE

CORNER OF 18TH AVE & PASSE A GRILLE WAY TH N 50 FT E 116 FT (S) TO
SEAWALL TH (S) 50 FT TH W 117 FT (S) TO POB

Is the property part of a previously approved development proposal?

☐ Yes

☒ No

If yes, provide the case number(s) N/A

TYPE OF REQUEST

PROPOSED USE

☐ Alteration of building/structure

☒ Single-family residence

☐ New Construction

☐ Multi-family residence

☐ Addition

☐ Office

☐ Rehabilitation

☐ Commercial

☐ Relocation

☐ Hotel/Motel

☒ Demolition

☐ Restaurant

☐ Other _____

Estimated Cost of Work: DEMO \$20,000. NEW CONST. T.B.D.



Agent Authorization Form
Community Development Department
City of St. Pete Beach, Florida

I/WE Dr. William Adams
(print name of property owner)

hereby authorize Bryan Bettencourt of Bettencourt Construction
(print name of agent)

to represent me/us in an application for Certificate of Appropriateness
(type of application: variance, land use, zoning, special event, etc)

WW Adams
Signature of owner

Signature of owner

William W. Adams M.D
Print name of owner

Print name of owner

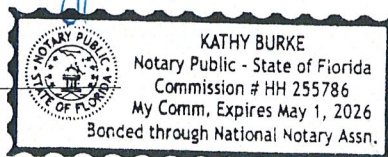
The foregoing instrument was acknowledged before me this 17th day
of April 2023, by William Adams who
is personally known ✓ or produced _____ as
identification.

Kathy Burke
(Notary Signature)

4-17-23

(Date)

My commission expires _____





Certificate of Appropriateness

List of Required Submittals

Please note that only complete applications will be accepted and must include the following:

- ☒ Completed COA application form
- ☐ Payment of application fee
- ☒ Site plan or survey of the subject property
 - To scale on 8.5" x 11" paper
 - North arrow
- ☐ Elevation drawings – all sides
- ☐ Samples or a detailed brochure of new materials to be used
N/A
- ☒ Photographs of the subject property and structures in question

The following items are optional but strongly suggested:

- ☐ Floor plans
 - To scale: on 8.5" x 11", 8.5" x 14", or 11" x 17" paper
 - North arrow
 - Locations of all doorways, windows, and walls (interior and exterior)
 - Dimensions and area of each room

Please note that a Historic Preservation Inspection is required as part of the Building Permit process. A final building inspection will not be conducted until the Historic Preservation Inspection is approved or waived by Historic Preservation staff.

1805 Pass A Grille Way
Criteria in support of the appropriateness
to Demolish Historic Residence

- (1) Although built in 1927 the Architectural composition of the Bungalow Is not significant to the St. Petersburg Beach area, as this same "Colonial Revival" style was used throughout the United States during the same period.
- (2) Within the District other Homes of the same style still exist the loss of this structure will not significantly impact the overall character of the District.
- (3) We have made every effort to in attempting to save the front portion of the home, however with a need to elevate the structure for reduction in Insurance Premiums, FEMA 50% rule Regulations and much needed off street parking; our efforts have become futile, as we are contending with an existing fireplace, a garage area with no floor and multiple irregular shaped additions to the rear of the original structure and the need to not **only elevate but also slide back** the structure.
- (4) This is not the last remaining "Colonial Revival" home in the district others are also located at: 1209, 1401, 2107, and 2401 Pass A Grille....
- (5) Reasonable measures were attempted to save a portion of the Residence, however the existing non complying side yard setback and the need to be elevated above the flood zone (due to FEMA) would necessitate significant expenditure. Renovating the existing building (at grade) would far exceed the allowable \$87,268 (50% House Value). The need to house significant Art, Historic Furniture and other valuables, is not possible. The owners' highest and best use of the property and budling would not be possible while retaining the non conforming home.
- (6) The building in and of itself in not capable of earning a reasonable economic return, the perpetuation of the building, in its current state, along with the cost of rehabilitation is not economically feasible. The Location (land Value 1,436,426) is the most valuable asset of this Home.
- (7) In review of the original Historical Structure Form; Research has proven that Norma Talmadge and her producer husband, only spent a couple of summers in this area, Leaving in 1922 to live in Hollywood. Time has also taken its toll on the building as the once significant Bay window is no longer a part of the house and the working shutters have out-lived their purpose.

Please address the specific criteria in Section 28 of the Land Development Code (LDC) with respect to the applicant's specific request. (Add additional sheets as necessary.)

DEMOLITION OF EXIST. — NEW TO BE IN ACCORD W/ ZONING DISTRICT.

LDC Section 28.8, Certificate of appropriateness required; criteria for issuance; application requirements, states that the criteria for issuance of a certificate of appropriateness shall be the U.S. Secretary of the Interior's Standards for Rehabilitation. Please describe your project with respect to the Secretary of Interior Standards which are as follows:

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.

DEMOLITION OF EXIST. REQUESTED.

2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.

N/A

3. Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.

N/A

4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.

N/A

5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.

N/A

6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.

N/A

7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.

N/A

8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.

N/A

9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.

N/A

10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

N/A

LDC Section 28.18 – Additions and modern equipment, prescribe additional considerations for additions to locally-designated historic structures. Approvals granted in excess of these standards must be accompanied by a specific finding of fact which determines that such approval does not jeopardize the suitability of the sites and structures involved for continued designation as historic resources and that such approvals do not violate the applicable standards of any National Register designation or other requirement under this division.

1. Additions shall use the same or compatible architectural style and materials as the main building. Paint colors should match the colors of the original structure.

N/A

2. Additions shall not overpower the original structure, the scale and massing of additions to the original structure shall be secondary thereto, and the new portion of the structure shall be distinguishable from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.

N/A

3. Additions shall be attached to the rear and/or to the side of the original structure.

N/A

4. Modern equipment and amenities, such as air conditioning, shall be concealed from sight by placing them as far as possible from the street and to the rear of the original structure.

YES W/ NEW BUILDING

Please give an overview of the proposed work on the following systems.

(Example: Windows- Jeldwen "Tradition Plus" wood clad, double hung, 2/2 divided lite)

Exterior material/siding	NEW BUILDING ABOVE FLOOD PLAIN FOLLOWING CITY ORDINANCES NOT HISTORIC OVERLAY NOT YET DETERMINED.
Windows	
Doors	
Roofing	
Entrances/Porches	

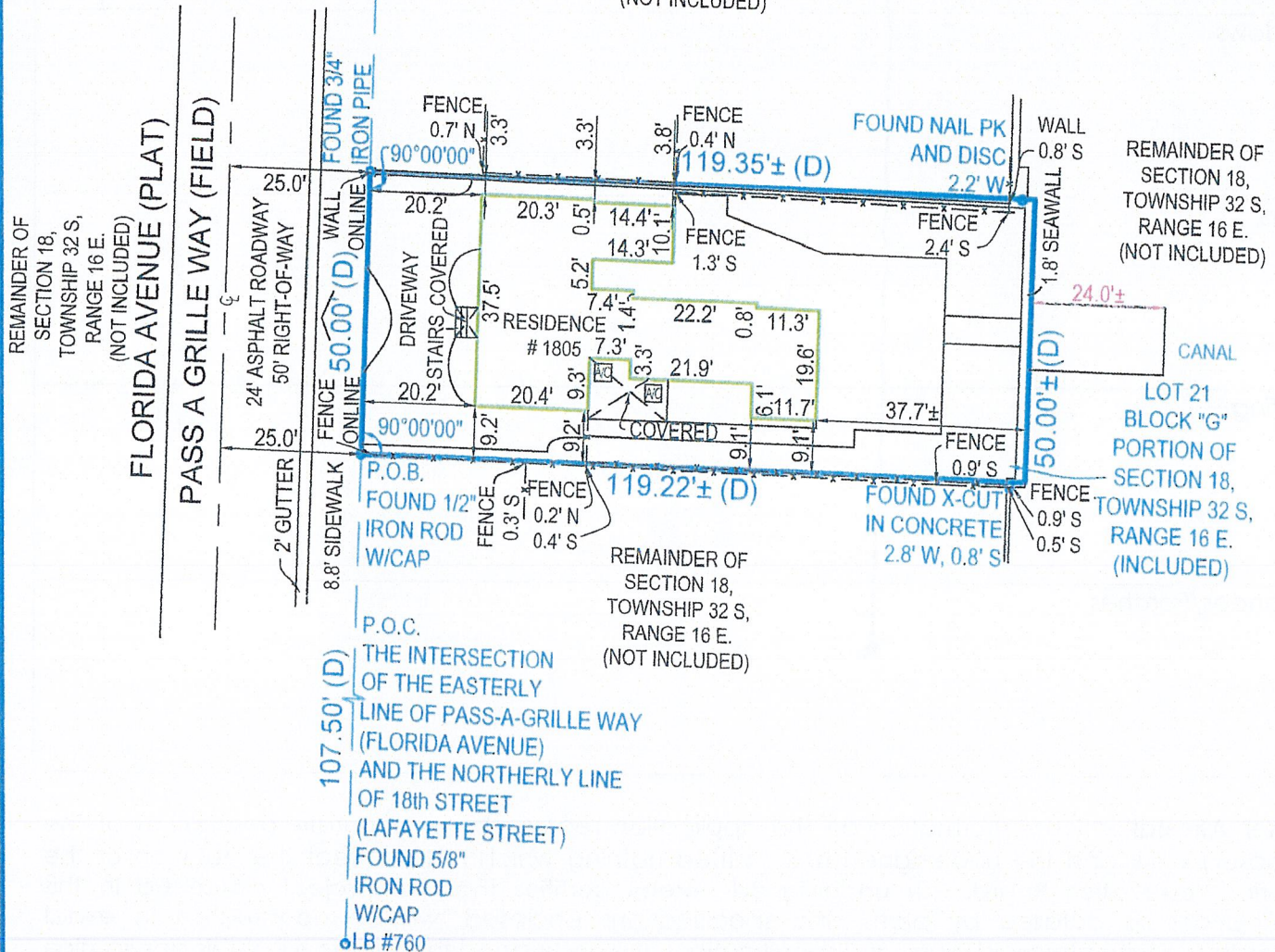
Owner Attestation: The information on this application represents an accurate description of the proposed work and the undersigned has omitted nothing which might affect the decision of the Historic Preservation Board. The undersigned hereby certifies that the project described in this application, as detailed by plans and specifications enclosed, will be constructed in exact accordance with aforesaid plans and specifications. It is understood that approval of this application by the Historic Preservation Board in no way constitutes approval of building permit or other required City permit approvals.

ALREADY SUBMITTED

Applicant Signature

Date

REMAINDER OF
SECTION 18,
TOWNSHIP 32 S,
RANGE 16 E.
(NOT INCLUDED)



SHEET 1 OF 2 (SKETCH OF SURVEY) - SEE SHEET 2 OF 2 FOR LEGAL DESCRIPTION, AND OTHER SURVEY RELATED DATA. SURVEY IS NOT COMPLETE WITHOUT ALL SHEETS

Date of Field Work 09-11-2020
 Drawn By: Oleg
 Order #: 103036
 Last Revision Date: 09-11-2020
 Boundary Survey prepared by 188111
 NexGen Surveying, LLC
 5601 Corporate Way, Suite #103
 West Palm Beach, FL 33407
 561-508-6272



4-10-68

BEGINNING AT A POINT 107 1/2 FEET NORTH OF THE INTERSECTION OF THE EASTERLY LINE OF PASS-A-GRILLE WAY (FLORIDA AVENUE) AND THE NORTHERLY LINE OF 18TH STREET (LAFAYETTE STREET) AS SHOWN BY THE REVISED MAP OF PHILLIPS DIVISION OF PASS-A-GRILLE CITY, ACCORDING TO THE MAP OR PLAT THEREOF, AS RECORDED IN PLAT BOOK 3, PAGE 38, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, FOR A POINT OF BEGINNING; THENCE NORTHERLY, ALONG THE EASTERLY SIDE OF PASS-A-GRILLE WAY, A DISTANCE OF 50 FEET; THENCE EASTERLY, ALONG A LINE PARALLEL TO 18TH STREET, TO THE BULKHEAD; THENCE SOUTHERLY, ALONG THE BULKHEAD, A DISTANCE OF 50 FEET; THENCE WESTERLY, ALONG A LINE PARALLEL TO 18TH STREET, TO THE POINT OF BEGINNING.

WILLIAM W. ADAMS
A HERITAGE TITLE PINELLAS
FIFTH THIRD BANK
FIRST AMERICAN TITLE INSURANCE COMPANY

12103C0278G
ZONE: AE
ELEV: 10 FT
EFF: 09/03/2003

- FENCES LIE NEAR BOUNDARY LINES AS SHOWN. OWNERSHIP NOT DETERMINED.
- FENCES CROSS THE BOUNDARY LINES ON SOUTHERLY AND NORTHERLY SIDES OF LOT AS SHOWN.
- WOOD DOCK CROSSES THE BOUNDARY LINE ON EASTERLY SIDE OF LOT AS SHOWN

● 中国书画函授大学肇庆分校



紅松樹木

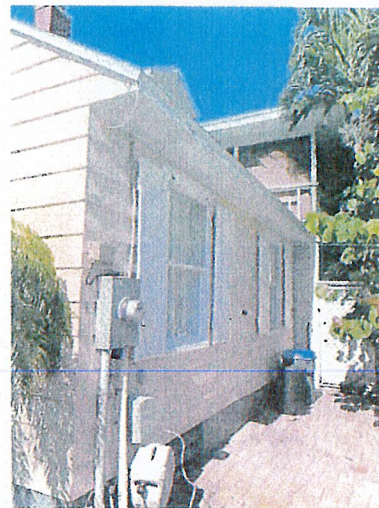
1805 PASS A GRILLE AVENUE



STREET FRONT VIEW



NORTH SIDE VIEW



SOUTH SIDE VIEW

1805 PASS A GRILLE AVENUE



VARIOUS REAR BUILDING VIEWS W/ MANY ALTERATIONS

HISTORIC PRESERVATION BOARD MEETING CITY OF ST. PETE BEACH

Agenda Report

Action Request: None - for discussion purposes.

Strategic Objective:

Date: June 1, 2023

Prepared By: Mike Clarke & Michelle Gonzalez

Through: Jennifer McMahon, Chief Operating Officer

Summary of Issue: Discussing parking and paving in the Pass-a-Grille right-of-ways.

Funding: N/A

Attachments:

HISTORIC PRESERVATION BOARD MEETING CITY OF ST. PETE BEACH

Agenda Report

Action Request: None - for discussion purposes.

Strategic Objective:

Date: June 1, 2023

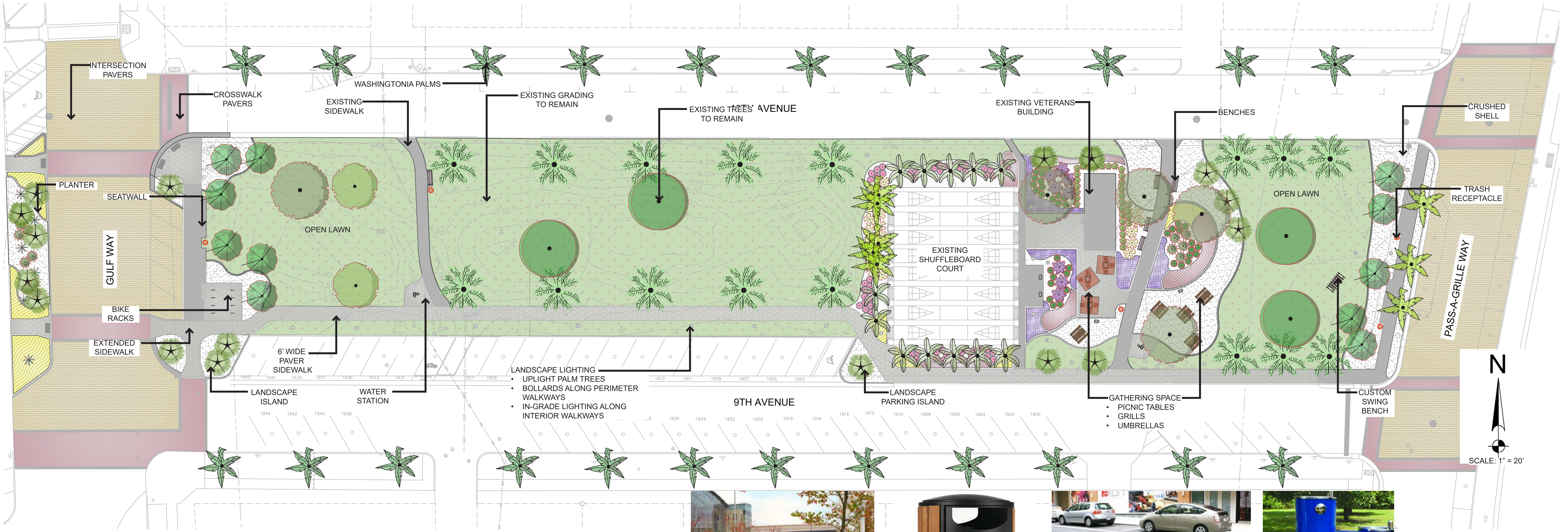
Prepared By: Jennifer McMahon, Chief Operating Officer

Through:

Summary of Issue: Discussing a potential design for Pass-a-Grille Park.

Funding: N/A

Attachments: 1. 90-Rendered Plan



PLANT SCHEDULE

TREES	BOTANICAL / COMMON NAME	GROUND COVERS	BOTANICAL / COMMON NAME
	EX PALM / EX PALM		/ CRUSHED SHELL
	EX TREE / EX TREE		CHRYSOBALANUS ICACO 'HORIZONTALIS' / HORIZONTAL COCO PLUM
	LIGUSTRUM JAPONICUM / LIGUSTRUM TREE		HELIANTHUS DEBILIS / DUNE SUNFLOWER
	QUERCUS GEMINATA / SAND LIVE OAK		LIRIOPE MUSCARI 'EMERALD GODDESS' / LIRIOPE
	TERMINALIA BUCERAS / BLACK OLIVE		MULCH / MULCH
	BOTANICAL / COMMON NAME		BOTANICAL / COMMON NAME
	LIVISTONA DECIPENS / RIBBON PALM		STENOTAPHRUM SECUNDATUM / ST AUGUSTINE SOD
	SABAL PALMETTO / SABAL PALM		
	WASHINGTONIA ROBUSTA / MEXICAN FAN PALM		
	X BUTIAGRUS NABONNANDII / MULE PALM		
	BOTANICAL / COMMON NAME		
	AGAVE AMERICANA / CENTURY PLANT		
	CLUSIA ROSEA 'NANA' / DWARF PITCH APPLE		
	CRINUM ASIATICUM / CRINUM LILY		
	CRINUM AUGUSTUM 'QUEEN EMMA' / QUEEN EMMA CRINUM LILY		
	MUHLENBERGIA CAPILLARIS / PINK MUHLY GRASS		
	SABAL MINOR / DWARF PALMETTO		
	ZAMIA PUMILA / COONTIE		



BENCH



TRASH RECEPTACLE



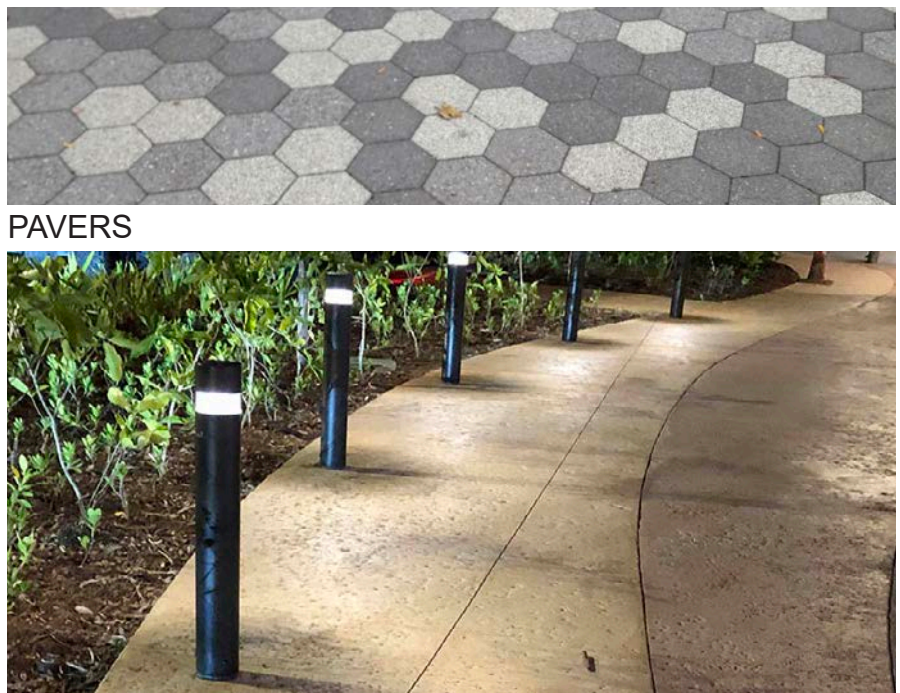
PICNIC TABLE



WATER STATION



SEAT WALL



BOLLARD LIGHTING



LANDSCAPE LIGHTING



IN-GRADE PATHWAY LIGHTING



PAVERS



MAY 2023

PASS-A-GRILLE PARK

1000 N. ASHLEY DRIVE
SUITE 900 TAMPA, FL 33602
www.HALFF.com
813.603.4500

HISTORIC PRESERVATION BOARD MEETING CITY OF ST. PETE BEACH

Agenda Report

Action Request: None - for discussion only.

Strategic Objective:

Date: June 1, 2023

Prepared By: Brandon Berry, Planner II

Through: Jennifer McMahon, Chief Operating Officer

Summary of Issue: Providing a list of properties in Pass-a-Grille that have undergone structural demolition since 2015.

Funding: N/A

Attachments: 1. Demolition Summary 2015-2023

Address	Demo final date	COA obtained?	Rebuilt?	Design review?
2306 Sunset Way	2015	Yes - March 2015	Yes - 2016	No
109 8th Ave	2017	Yes - July 2016	Yes - 2019	No
1801 Pass-a-Grille Way	December 2016	Yes - December 2016	Finaled March 2019	No
104 3rd Ave	2017	Yes - October 2017	Finaled January 2020	No
2307 Pass-a-Grille Way	2019	Yes - October 2018	As parking for SPYC	No
109 17th Ave	November 2019	Yes - January 2019	Finaled February 2021	No
1606 Pass-a-Grille Way	August 2019	Not needed	Finaled January 2022	No
1405 Pass-a-Grille Way	October 2020	Not needed	Finaled August 2022	No
2401 Pass-a-Grille Way	February 2021	Yes - December 2020	Finaled August 2022	Yes - December 2020
1002 Pass-a-Grille Way	May 2021	Yes - December 2020	Finaled July 2022	Yes - December 2020
2609 Sunset Way	April 2021	Yes - December 2020	Finaled April 2023	Yes - December 2020
406 Pass-a-Grille Way	September 2021	Not needed	No	N/A
203 Gulf Way	December 2021	Yes - March 2021	Permit issued July 2021	No
3101 Pass-a-Grille Way	August 2021	Not needed	No	No
102 15th Ave	September 2022	Not needed	No	N/A
1703 Pass-a-Grille Way	March 2023	Yes - June 2022	Permit under review	No
1404 Pass-a-Grille Way	February 2023	Not needed	No	N/A
106 18th Ave	Issued May 2023 - open	Yes- November 2022	No	N/A
108 21st Ave	Not yet applied	Yes - April 2023	No	Yes - April 2023
2701 to 2707 Pass-a-Grille Way (Busch Estate)	Applied January 2023 - open	Yes - April 2023	No	N/A

HISTORIC PRESERVATION BOARD MEETING CITY OF ST. PETE BEACH

Agenda Report

Action Request: None - for discussion purposes.

Strategic Objective:

Date: June 1, 2023

Prepared By: Jennifer McMahon, Chief Operating Officer

Through:

Summary of Issue: Discussing mailings being prepared for recent recipients of certificates of appropriateness, and requesting board feedback on appropriate timescale for offering historic plaques.

Funding: N/A

Attachments: