

**City Commission Meeting
Budget Workshop
May 22, 2023
10:00 a.m.**

ELECTED OFFICIALS PRESENT:

Adrian Petrila, Mayor
Mark Grill, Vice Mayor, Commissioner District 2
Chris Graus, Commissioner District 1
Ward Friszolowski, Commissioner, District 3
Chris Marone, Commissioner, District 4 – (entered at 11:47 a.m.)

STAFF PRESENT:

Andrew Dickman, City Attorney
Alex Rey, City Manager
Amber LaRowe, City Clerk
Vince Tenaglia, Assistant City Manager
Jennifer McMahon, Chief Operating Officer
Mike Clarke, Public Works Director
Michelle Gonzalez, Community Development Director
Betcinda Kettells, Library Director
Jim Kilpatrick, Fire Chief
Candyce Galloway, IT Department Manager

Mayor Petrila called the meeting to order at 10:05 a.m. followed by the Pledge of Allegiance.

1. FISCAL YEAR 2023 BUDGET WORKSHOP DISCUSSION

Vince Tenaglia, Assistant City Manager, gave a presentation to the Commission to discuss several key points for the upcoming fiscal year, a copy of the presentation is made a part of the record. The presentation included discussion of the following:

General Fund:

- Total Fund Balance
- Assigned Balance
 - Goal versus current
- Unassigned Balance
 - Goal versus current
- Estimated end of FY23 Fund Balances

Compensation:

- \$15/hr minimum wage
- FY24 CWA Union Agreement – 4% merit increase
- FY24 IAFF Agreement – wage re-opener
- Comprehensive Pay Plan Review

Mr. Tenaglia discussed the three different pension funds (police, fire, and general).

Grant Status:

- Fire Station 22 – pending approval from Governor DeSantis
- Community Center Seawall
- Pump Station 1
- Boca Ciega Drive

- ARPA (American Rescue Plan Act)
 - Current allocation was mentioned
- Resilient Florida Program
- Cybersecurity Grant
- Living Shorelines
- Climate Pollution Reduction Grant

Pending Budget Issues:

- Fire Department District Chief Model
 - Jim Kilpatrick, Fire Chief, mentioned the ongoing discussions with the County.
- Pension Cost Increases
- Duke Energy Increases
- IT Assessment
 - Candyce Galloway, IT Department Manager, discussed the services provided by IT and the needs therein.
- Performance Management
 - Mr. Tenaglia discussed the Finance and HR departments and some staffing constraints. Discussion ensued amongst Commission and City Administration. Level of service was discussed in comparison to staffing.

Pending Budget Issues:

- Reclaimed Water Program
 - Interfund loan
 - Interlocal agreement
 - Cost per County: \$1,161,624
 - Wholesale rate increase schedule per the County for FY24-FY27

Commissioner Grill opined that the Reclaimed Water Program model needs to be reevaluated. A discussion on the increase and the program continued.

Infrastructure Status Overview:

- Bridges all repaired
- Piers all repaired or scheduled
- Roads all planned to reach 70 PCI before FY25
- Library facility renovation complete
- City Hall A/C and other systems scheduled
- Fire Stations
 - Station 23 – recently renovated
 - Station 22 – scheduled
- Parks
 - All tennis and pickleball courts resurfaced
 - Lighting upgraded or scheduled
 - Hurley Park recently renovated
- Egan Park Redevelopment Master Plan
- Beach walkovers
- Reclaimed water improvements now incorporated with street resurfacing program
- Seawalls
 - First master plan completed

- \$10M investment needed over 10 years
- Sanitary Sewer
 - All force mains upgraded
 - All pump stations upgraded or scheduled

Sanitary Sewer System:

- Fee study underway
- Current structure
- Treated wastewater flows chart displayed

Reclaimed Water System:

- Consumption chart showing FY2016 thru Quarter 2 of FY23

Mayor Petrila discussed impact fees and possible increase to offset some of the expenses.

Parks and Recreation:

- Egan Park Master Plan
 - FY24 request \$950,000
 - Scope –
 - 6 pickleball courts
 - Reconfigured parking
 - Field upgrades
 - 4 tennis courts
 - Convert tennis courts to basketball courts
 - Small baseball field lighting
 - Tennis court lighting
 - Renovate bathrooms
 - Contingency
- Lazarillo Park – Tennis Court Lighting
 - Scheduled for FY26 -- \$200,000
 - Advance request for FY24 -- \$200,000
- Playground equipment replacement program
 - Multi-year funding request
 - Vina Del Mar – FY24 \$125,000
 - Lido Park – FY25 \$125,000
 - Lazarillo Park – FY26 \$125,000
 - Pictures were displayed
- Parks and street improvement program
 - Master plan approved by HPB
 - Current available funding \$150,000
 - Funding request FY24 - \$200,000
- Horan Park docks
 - Historic context discussed
 - Currently scheduled for FY25 -- \$500,000
 - Open in FY26 to coincide with Corey Landings project
 - FY24 additional funding request -- \$50,000
- Beach access and dune crossover improvement program
 - Currently scheduled for FY23 -- \$250,000
 - Funding requests for FY24 & FY25

Public Works:

- Beach access and dune crossover improvement program
 - Dune crossovers:
 - 51st & 52nd Ave – currently scheduled for FY24, \$250,000
 - New funding request for FY24 -- \$150,000
- Roadway improvement program
 - Gulf Winds Drive
 - Currently scheduled FY23 --\$2.48M
 - Open issues include Duke Energy undergrounding, Pinellas County Utilities to replace the potable water main, and existing lighting replacement cost
 - Estimated schedule:
 - July 2023 – solicitation
 - October 2023 – notice to proceed
 - April 2024 – construction completion
 - Boca Ciega Drive
 - Currently scheduled FY23 -- \$3.3M
 - Phase II environmental investigation for fuel contamination of soils near the Citgo gas station
 - Estimated schedule:
 - July 2023 – solicitation
 - October 2023 – notice to proceed
 - April 2024 – construction completion
 - Gulf Way
 - Currently scheduled FY23 -- \$1M
 - Survey and Geotech approved April 2023 -- \$154,000
 - Construction documents to be completed September 2023
 - Piggyback solicitation declined – solicitation pending
 - Estimated schedule:
 - July 2023 – solicitation
 - October 2023 – notice to proceed
 - Street resurfacing
 - Re-program FY23 – Gulf Way
 - Piggyback solicitation declined – solicitation pending
 - Estimated schedule:
 - June 2023 – solicitation
 - September 2023 – notice to proceed
 - PCI Index & map

Commissioner Marone questioned paved alleyways in Pass-A-Grille and maintenance and drainage. Mr. Clarke will study the one alleyway that is paved and is possibly owned by the City.

- Gulf Boulevard electrical undergrounding
 - Phase I: timeline displayed
 - Phase II: timeline displayed
- Citywide electrical undergrounding
 - Key Biscayne study

City Manager Rey discussed the study that he and staff reviewed.

Mayor Petrilă recessed the meeting at 12:19 p.m.

Mayor Petrilă reconvened the meeting at 12:59 p.m.

Mr. Clarke displayed a map that showed the City and the undergrounding that has been completed versus not completed.

- Neighborhoods of the City were matched with a distribution system
 - Policy options for discussion:
 - Decline involvement
 - Pursue Citywide at \$25M estimate
 - Pursue in targeted neighborhoods
- Shell alley program – 74 total
 - Alleys selected for rehab using geo-cell sub-base stabilization
 - 21st – 22nd
 - 18th – 19th
 - Alley behind Sea Horse
- Wastewater utility program
 - Inflow & infiltration
 - \$1.8M funding
 - FY2023 policy shift requested
 - Pump station 1
 - Currently funded at \$3.9M
 - Timeline displayed
- Subaqueous Force Main 1 replacement
 - Scheduled FY28 -- \$15M
 - Alternatives analysis underway
 - Highly probable that property acquisition will be required
- Reclaimed water utility
 - Currently scheduled FY23 -- \$620,700 & FY24 -- \$1.1M
 - Current status:
 - Installed approx. 1992
 - 82 break repairs performed YTD
 - Scheduled lateral replacements correspond with the paving program:
 - 47 on Gulf Winds Drive -- \$188,000
 - 101 on Boca Ciega Drive -- \$404,000
 - 36 on Gulf Way -- \$144,000
 - 390 scheduled during the resurfacing program -- \$1.5M
- Stormwater utility
 - Tidal check valves
 - 42 installed to date – map displayed
 - Policy shift -- installation of baffle boxes ahead of check valves

Discussion of the installation of baffle boxes including locations, cleaning schedule, and maintenance.

- 45th Avenue alternatives analysis – map displayed
- Seawall rehabilitation program
 - 3rd Avenue to 12th Avenue

- FY23 --\$2.1M
- Solicitation pending
- Annual seawall rehab program
 - FY24 -- \$1.4M
- Community Center grant
 - Design & engineering -- \$120,000; local share -- \$12,000
 - Construction -- \$1.38M; local share -- \$138,000
 - Previously scheduled for FY25/FY26 with local funds
 - This expedites the remaining replacement program
- Don CeSar boat ramp
 - Feasibility study underway
 - Construction funding grant options

Transportation and Mobility:

- Gulf Blvd. initiatives as a result of the study
 - 10-foot sidewalks
 - Various locations along Gulf Blvd – map displayed
 - FY24 funding request -- \$192,000

Discussion on the need for 10ft sidewalks, the project, easement acquisition for larger stretches, etc.

- 73rd Ave from Blind Pass to Gulf Blvd. sidewalk connection
 - Project cost -- \$35,000
 - Map displayed
- Sunset Way pedestrian connection
 - Network map displayed
 - Beach Plaza concept displayed
 - Budget:
 - \$47,000 for design
 - \$200,000 for construction
 - FY24 funding request \$93,000 to complete Beach Plaza network
- PSTA bus service
 - FY24 cost to PSTA bus service with rollback of CAT service -- \$294,731
 - Transit services operated by PSTA with City funding
 - CAT
 - SBT
 - Route 90
 - Paratransit
 - Funding summary

Commissioner Marone expressed his opinions on transit options and Freebee regarding the workforce that utilizes this for their commute to and from employment. A Freebee loop option that is dedicated to the workforce was discussed as an option.

- SunRunner is not funded by the City
- Freebee service modifications and/or enhancements
 - Limit wait times to less than 15 minutes

The Commission discussed the difference in cost of 15 minutes versus 20 minutes, etc. Commission agreed to

receiving proposals of 15 minutes and 20 minutes to become more educated to understand pros/cons. Within this proposal, the Commission would also like to understand ability and cost of priority resident service. The Commission also wanted an evaluation of a loop service from 35th Avenue to 75th Avenue.

- Pros/cons of providing priority service to residents
- Service level increase proposal during peak times to maintain waiting times to meet CAT buses at 75th Avenue
- PSTA Central Avenue Trolley service reductions savings to be allocated to Freebee
- Contract RFP to be prepared and issued in FY24

Facilities:

- Proposed maintenance schedule and the cost of each per scheduled fiscal year
 - City Manager to send a report on various projects past their useful life
- Operations yard project
 - FY23 funding -- \$470,000
 - Phase 2 improvements pending for Q3
 - New roof design to include solar panels – FY23
 - Project map displayed
- Fire Station 22
 - FY23 funding \$88,000, FY24 funding \$2M
 - \$2M appropriation pending – subject to Governor's Office approval
 - Conceptual renderings approved
 - Schematic design to be awarded

Technology:

- CentralSquare Finance Enterprise – 2 phases
- Building software replacement – solicitation pending
- Bonfire – Procurement Software – pending implementation
- Asset Essentials/SeeClickFix integration – pending implementation
- Placer AI data application launched
- JustFOIA application upgraded
- CivicClerk public portal upgraded
- Resident verification system under evaluation
- FY2024 funding request – approx. \$200,000

Attorney Dickman commented on the JustFOIA software and the importance of fulfilling public records requests. He further encouraged the Commission to consider adding some upgrades to the Chambers so that there can be a better virtual experience for those who must phone in as part of a meeting.

Impact Fees:

- Wastewater connection fees
 - Identified per FY from FY 2020-2023
 - Corey Landings, Miramar, Commercial, and Residential
- Transportation impact fees
 - Identified per FY from FY 2020-2023
 - Corey Landings, Miramar, Commercial, Residential
- Graph comparison with other cities in Pinellas County

Budget Calendar:

- CIP Ranking with the Finance Board: Tuesday, June 27
- Proposed FY24 budget published: Monday, July 10
- Finance Board workshop: Wednesday, July 12
- City Commission budget workshop: Monday, July 24
- Proposed millage rate: Tuesday, July 25
- Budget hearings: Monday, September 11; second meeting tentative at this time

Meeting ended at 3:45 p.m.

MINUTES APPROVED: JUNE 13, 2023



AMBER LAROWE
CITY CLERK



ADRIAN PETRILĂ
MAYOR