FINANCE & BUDGET REVIEW COMMITTEE WORKSHOP MEETING
CAPITAL IMPROVEMENT PROJECT (CIP) PRIORITY RANKING
June 27, 2023 – 9:00 A.M.

PRESENT: Joanne Melodayo, Chair
Natalie Conner, Vice Chair
Amy Auerbach, Member
Jack Samorajczyk, Member
Jack Rader, Member

STAFF PRESENT: Alex Rey, City Manager
Sheila Dalton, Chief Financial Officer
Ginny Bodkin, Deputy City Clerk
Chief Technology and Innovation Officer Candyce Galloway

Chair Melodayo called the meeting to order at 9:00 AM.

1. **Discussion: Capital Improvement Project (CIP) Ranking**

City Manager Rey explained that the projects would be reviewed today, and the members can subsequently rank and submit their rankings; the Committee chose instead to rank the projects today. CFO Sheila Dalton gave an overview of the ranking criteria.

Member Samorajczyk entered the meeting at 9:07 AM.

Member Rader suggested that grant funded projects may not need to be ranked, the required, regulatory projects should have at least a 99% weighing, public safety issues (i.e. seawalls) should take priority, and then discretionary projects could be ranked following those.

Mr. Rey discussed each project in order of the draft CIP report, using a detailed presentation; the presentation is part of the meeting record. Following discussion of each item, the Committee ranked the projects.

The priority rank in these minutes represents the rankings that the Committee members gave as they reviewed projects at this meeting on the sheets provided to them by the CFO.

Egan Park Improvements: City Manager Rey explained that the City Commission previously reallocated $300,000 for this from the St. John's project - the requested balance to complete would be $950,000. Grants can be sought for this project. Total priority rank - 16.

Lazarillo Park Improvements: Total priority rank – 29.

Playground Equipment Replacement: Total priority rank – 31.

Pass a Grille Park: The City Manager reviewed the most recent park plan design. Total rank – 23.

Member Conner entered the meeting at 9:48 AM.

Horan Park Docks – The project was discussed, and it was suggested to consider a policy for transients. Following discussion, Committee consensus was to put the project off. Total priority rankings and score 0.

Community Center Pool Resurfacing: Total priority rank – 44.

Beach Access Improvement: All access points for signage, landscaping, and pavers. Total priority rank to match Crossovers at 42.

Public Works: Beach Access and Dune Crossovers: In two locations. Total priority rank 42.

Asset Management Portfolio Development: Total priority rank 49 (score 66.10).

Wastewater - Inflow and Infiltration Rehabilitation Program: Mr. Rey explained that the improvements from this project have saved the City $450K per year working with St. Petersburg. This is a necessary expenditure. Ranking remained the same and score remained 89.00.

Wastewater – Force Main Repair and Replacement: Mr. Rey explained that this is not an immediate project, but 100% necessary; it cannot be repaired while in use. An engineering firm is looking at options on how to replace in 2030 - savings need to begin now. Analysis is ongoing to look at switching between Treasure Island and S. Pasadena routing during repair/replacement. The Committee suggested using excess working capital here. Rankings and total score remained at 72.80.

Seawall Rehabilitation Program: A grant was obtained for $1.5 million. Those in bad condition are being replaced. Total priority rank increased slightly and score to 82.15.

Member Auerbach left the meeting at 10:29 AM.

Don CeSar Boat Ramp: Mr. Rey spoke about raising height with intersection repairs. There is grant funding for this project; a feasibility study is underway. Ranking and score remained at 70.00.

Reclaimed Water – System Repair & Replacement: Significant changes have occurred in the last two years; lateral repairs are being done at a pace to stay with road resurfacing. Ranking remained the same and score at 66.45.

Long-term Resiliency Improvements (Unfunded): The City Manager explained that last year there was a healthy tax roll increase, and the City needs to start putting money aside for resiliency. The Committee suggested turning this into a formal project. Rankings created totaled 48.

Tidal Check Valve Installation Program: Total rank and score remained at 72.60.

Stormwater – Watershed Management Master Plan: There is some grant funding on this project. Total rankings increased to 47.

Stormwater – Drainage Improvements – Rankings created totaled 45.

Street Rehabilitation Program – Mr. Rey explained the extra project components with Gulfwinds Drive, Boca Ciega Drive and Gulf Way; he reviewed the Pavement Conditions Index (PCI). Total rank decreased to 51.

Shell Alley Improvements - Total rankings and score remained at 52.80.

Gulf Blvd. Electric Undergrounding – This project partially funded by Penny for Pinellas. Ranking priority totaled 46.

Facility Renovations, Generator Power for City Facilities, and HVAC Equipment Replacements were combined to one item with a total ranking priority of 51. Mr. Rey explained that a complete asset management plan has been completed for facilities that wear out, as outlined in the presentation.

Fire Station 22: Total ranking priority totaled 49.

Apparatus replacement: Total ranking priority totaled 48.

Gulf Blvd Improvements: Mr. Rey discussed assessing which areas will have 10 ft sidewalks; a list of the locations was in the presentation. Committee suggestion was to delay the entire project. Total ranking priority was 25.

73rd Ave Sidewalk Network: The City Manager reviewed a map of remaining sections to be completed. Ranking priority totaled 25.

IT Wireless network Access Redesign, Cybersecurity Improvements, VoIP Platform, City Hall A/V Solution, Citywide Security System, and Community Camera System were all combined into one project: Chief Technology and Innovation Officer Candyce Galloway explained the details of the IT projects. Total priority ranking 44.

IT Innovation Fund: Ms. Galloway explained this as a bucket of funding necessary to evaluate the needs of the City and leverage capabilities, including providing better delivery to constituents. Total ranking priority 34.

Asphalt Replacement Program: Mr. Rey explained that the City is working with property owners to remove asphalt to beautify and improve impervious area (approximately 25 properties have been completed and names are being collected for the future). The ranking priority totaled 29.

Sunset Way & Beach Plaza Sidewalks: Mr. Rey reviewed the map in the presentation. Total priority ranking was 38.

Library Improvements: Priority rankings and score to remain the same at 30.65.

Gulf Winds Drive Improvements: Ranking priority totaled 47.

4. Adjournment

Member Samorajczyk moved and Member Rader seconded adjournment at 1:00 PM.

The next meeting will be the Budget Workshop on July 12th at 9:00 AM. Member Rader cannot attend that meeting.

These minutes were approved at the August 2, 2023 Finance and Budget Review Committee meeting.