



CITY COMMISSION MEETING CITY OF ST. PETE BEACH

155 Corey Avenue
St. Pete Beach, FL 33706

Saturday, September 23, 2023
9:00 AM

Call to Order
Pledge of Allegiance
Roll Call

REGULAR MEETING

1. Approval of the Agenda -

Action Request: Motion to approve the September 23, 2023 City Commission Agenda.

2. Ordinances -

a. Public Hearing Ordinance 2023-11: Establishing the Millage Rate for Fiscal Year 2024

AN ORDINANCE OF THE CITY OF ST PETE BEACH, FLORIDA, ESTABLISHING THE MILLAGE RATE FOR FISCAL YEAR 2024, BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING AND ANNOUNCING THE NAME OF THE TAXING AUTHORITY, THE ROLLED-BACK MILLAGE RATE, THE PERCENTAGE INCREASE OVER THE ROLLED-BACK MILLAGE RATE, AND THE MILLAGE RATE TO BE LEVIED; PROVIDING FOR READING IN ITS ENTIRETY; AND PROVIDING FOR AN EFFECTIVE DATE.

Action request: Motion to adopt Ordinance 2023-11.

b. Public Hearing Ordinance 2023-12: Adopting the Budget for Fiscal Year 2024

ORDINANCE 2023-12: AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA ADOPTING THE BUDGET FOR FISCAL YEAR 2024, BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR THE INCORPORATION OF THE ADOPTED CAPITAL BUDGET AS THE CAPITAL IMPROVEMENT ELEMENT OF THE COMPREHENSIVE PLAN; PROVIDING FOR READING IN ITS ENTIRETY; AND PROVIDING FOR AN EFFECTIVE DATE.

Action request: Motion to adopt Ordinance 2023-12.

3. Adjournment -

APPEAL: In accordance with 286.0105, Florida Statute (Notices of meetings and hearings must advise that a record is required to appeal), if a person decides to appeal any decision made by this committee, board, agency, or commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

AMERICANS WITH DISABILITIES ACT (ADA): In accordance with the Americans with Disabilities Act and Florida Statutes, if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact City Hall at (727) 367-2735.

PUBLIC COMMENT INSTRUCTIONS FOR THOSE NOT PHYSICALLY PRESENT:

The City has made accommodations for those who cannot be physically present, or do not feel comfortable appearing in person, due to COVID-19. If a member of the public would like to provide comments for the meetings, they may do so in the following ways:

- Email the City Clerk by 5:00 p.m. on the day of the meeting at cityclerk@stpetebeach.org
- Leave a voicemail message by calling **727.363.9225** by 1:00 p.m. the day of the meeting
- Upload or submit a video or audio file online by 1:00 p.m. the day of the meeting at <https://www.stpetebeach.org/PublicComment>

In your three (3) minute or less comment, please be sure to include your name and address for the record.

The public is cordially invited to attend this meeting.

All agenda material is available for review at City Hall or www.stpetebeach.org.

St. Pete Beach City Commission Agenda Report

Issue Considered: Ordinance 2023-11: Fiscal Year 2024 Millage Rate

Date: September 23, 2023

Prepared By: Sheila Dalton, CFO

Through: Alex Rey, City Manager

Summary of Issue: The City of St. Pete Beach's current millage rate is 3.1500 mills per \$1,000 of taxable value. At that first budget hearing on September 11, 2023, the City Commission voted to reduce the millage rate from 3.15 to 3.0913; as a result, the fiscal year (FY) 2024 proposed budget was modified to match the revised millage rate. Based on reducing the current millage rate to a 3.0913 millage rate, this generates \$1,739,378 in new revenue due to a 16% increase in property values.

The rolled-back millage rate represents the tax rate needed to generate the same total revenue in fiscal year 2024 as it did in fiscal year 2023. The City's proposed millage rate of 3.0913 is 13.12% higher than the rolled back millage rate of 2.7327.

The Pinellas County Property Appraiser's Office mailed truth-in-millage (TRIM) notices to property owners indicating a proposed rate of 3.1500 for the City of St. Pete Beach. Staff recommends adoption of the reduced 3.0913 millage rate, which will require a super-majority vote for approval. This will allow the City to balance its budget as proposed and fund the capital projects identified in the Capital Improvement Plan.

Requested Motion: "I move to approve Ordinance 2023-11." (Must be read in entirety).

Attachment: Ordinance 2023-11

**Reviewed by the
City Manager:** _____

Ordinance 2023-11

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA ESTABLISHING THE MILLAGE RATE FOR FISCAL YEAR 2024, BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING AND ANNOUNCING THE NAME OF THE TAXING AUTHORITY, THE ROLLED-BACK MILLAGE RATE, THE PERCENTAGE INCREASE OVER THE ROLLED-BACK MILLAGE RATE, AND THE MILLAGE RATE TO BE LEVIED; PROVIDING FOR READING IN ITS ENTIRETY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statutes section 200.065 requires the adoption of the millage rate by separate vote prior to the adoption of the annual budget.

WHEREAS, Florida Statutes section 200.065 requires that prior to adoption of the millage-levy ordinance, the following be publicly announced: the name of the taxing authority, the rolled-back millage rate, the percentage increase over the rolled-back millage rate, and the millage rate to be levied.

WHEREAS, in no event may the millage rate adopted exceed the millage rate tentatively adopted.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH FLORIDA, HEREBY ORDAINS:

SECTION 1. The name of the taxing authority is the City of St. Pete Beach.

SECTION 2. The rolled-back millage rate for fiscal year 2024 is 2.7327

SECTION 3. The fiscal year 2024 proposed millage rate is 13.12% higher than the rolled-back rate.

SECTION 4. The millage rate to be levied for fiscal year 2024 shall be 3.0913 mills per \$1,000 of taxable value.

SECTION 5. This ordinance shall take effect immediately upon final adoption.

FIRST READING: _____
PUBLISHED: _____
SECOND READING: _____
PUBLIC HEARING: _____

CITY COMMISSION, CITY OF ST. PETE
BEACH, FLORIDA.

Adrian Petrila, Mayor

I, Amber LaRowe, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this _____ day of _____, 2023.

Amber LaRowe, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Andrew Dickman, City Attorney

**St. Pete Beach City Commission
Agenda Report**

Issue Considered: Ordinance 2023-12: Adopting the Fiscal Year 2024 Budget

Date: September 23, 2023

Prepared By: Sheila Dalton, Chief Financial Officer

Through: Alex Rey, City Manager

Summary of Issue: At the first budget hearing on September 11, 2023, the City Commission voted to reduce the millage rate from 3.15 to 3.0913. As a result, the fiscal year (FY) 2024 proposed budget was modified to match the revised millage rate. The net effect on the budget due to the millage reduction is \$271,410 less revenue to be received by the city than was previously budgeted at 3.15 mills.

The City Commission instructed staff to reduce the Innovation Fund capital project budgeted expenditures from \$200,000 to \$100,000 for FY 2024. Staff were also instructed to reduce the Egan Park capital project budget expenditures from \$900,000 to \$728,590. These two budget modifications resulted in a reduced transfer from the General Fund to the Capital Fund, allowing the city to balance its budget as proposed and fund the capital projects identified in the Capital Improvement Plan.

Based on reducing the current millage rate to a 3.0913 millage rate, this generates \$1,739,378 in new revenue due to a 16% increase in property values.

Requested Motion: “I move to approve Ordinance 2023-12.” (Must be read in entirety).

Attachments: Ordinance 2023-12

**Reviewed by the
City Manager:** _____

Ordinance 2023-12

AN ORDINANCE OF THE CITY OF ST. PETE BEACH, FLORIDA ADOPTING THE BUDGET FOR FISCAL YEAR 2024, BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR THE INCORPORATION OF THE ADOPTED CAPITAL BUDGET AS THE CAPITAL IMPROVEMENT ELEMENT OF THE COMPREHENSIVE PLAN; PROVIDING FOR READING IN ITS ENTIRETY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statutes section 166.241 requires the adoption of a budget each fiscal year (“FY”).

WHEREAS, the amount available from taxation and other sources, including balances brought forward from prior years, must equal the total appropriations for expenditures and reserves.

WHEREAS, the adopted budget must show for each fund, as required by law and sound financial practices, budgeted revenues and expenditures by organizational unit which are at least at the level of detail required for the annual financial report required under Florida Statutes section 218.32(1).

WHEREAS, the adopted budget must regulate expenditures of the municipality, and an officer of a municipal government may not expend or contract for expenditures in any fiscal year except as pursuant to the adopted budget.

WHEREAS, the City of St. Pete Beach FY 2024 budget is balanced; is presented at the level of detail required to file the annual financial report; and shall regulate expenditures of the City for the period beginning October 1, 2023 and ending September 30, 2024.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF ST. PETE BEACH FLORIDA, HEREBY ORDAINS:

SECTION 1. The FY 2024 budget document, attached hereto as Exhibit A (“the Budget”), is adopted by reference and is made part of this Ordinance.

SECTION 2. Upon adoption of the budget, the Capital Improvement Element of the City’s Comprehensive Plan is hereby updated to reflect the FY 2024 – FY 2028 Capital Improvement Plan.

SECTION 3. This Ordinance shall take effect immediately upon final adoption.

FIRST READING: _____
PUBLISHED: _____
SECOND READING: _____
PUBLIC HEARING: _____

CITY COMMISSION, CITY OF ST. PETE
BEACH, FLORIDA.

Adrian Petrilă, Mayor

I, Amber LaRowe, City Clerk of the City of St. Pete Beach, Florida, do hereby certify that the foregoing Ordinance was duly adopted in accordance with the provisions of applicable law this _____ day of _____, 2023.

Amber LaRowe, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Andrew Dickman, City Attorney