

HISTORIC PRESERVATION BOARD MINUTES

September 7, 2023 - 2:30 PM

PRESENT: Tia Hockensmith, Vice Chair
Sean Hurley, Member
Danielle Micklitsch, Member
Holly Young, Member

ABSENT: Bill Loughery, Chair

STAFF PRESENT: Jennifer McMahon, Chief Operating Officer; Matthew McConnell, Assistant City Attorney; Tara Salmieri, Consultant (via Zoom); Brandon Berry, Senior Planner; Ginny Bodkin, Deputy City Clerk

Vice Chair Hockensmith called the meeting to order at 2:30 PM.

1. Approval of the Agenda –

Motion: Member Hurley moved, and Member Young seconded the approval of the agenda; the motion carried unanimously.

2. Audience Comments – There were no audience comments.

3. Approval of Minutes – a. **Meeting minutes 8/03/2023**

Member Micklitsch moved Member Young seconded the approval of the August 3, 2023 regular meeting minutes as presented; the motion carried unanimously.

4. Discussion Items –

- a. LDC Division 20 – PASS-A-GRILLE OVERLAY DISTRICT and Division 40 – COMMUNITY REDEVELOPMENT DISTRICT – EIGHTH AVENUE Amendments

Chief Operating Officer Jennifer McMahon explained the variety of discussions, workshops, reviews, recommendations and the walking tour that have taken place over the last two years in consideration of amendments to Divisions 20 & 40 of the Land Development Code (LDC). The result of those actions was the memorandum and draft amendments that were prepared by Consultant Tara Salmieri and included in the meeting packet. The meeting today would be an opportunity for the board members to bring up any questions, input or comments prior to holding a more in-depth workshop.

Consultant Tara Salmieri of Plan Active Studio appeared via Zoom. She reviewed line by line the summary table of proposed areas of amendment based on input that was received during workshops and from staff. Ms. Salmieri asked for questions, comments and input during her review.

A discussion took place regarding measuring building height from base flood elevation (BFE). Member Hurley expressed concerns with variations within Districts. Maximum height of 35 feet should be maximum height of 35 feet. Methodology and height on single family residences should be consistent across the board. Ms. Salmieri indicated that she has records from when the original language for the Overlay was drafted and will research. Mr. McConnell will research as well.

In regard to waste management, Member Hurley informed Ms. Salmieri that the City recently halted all garbage pickups in the shell alleyways; all residential pickup is curbside, which can be problematic with parked vehicles. Ms. McMahon reported that she has a meeting upcoming with Waste Connections to see if some of that can be solved.

Following the review, Mr. McConnell suggested that a workshop be scheduled in October separate from the regular October 5th meeting. The Clerk's Office can send a poll to determine the best date based on member availability. Ms. Salmieri encouraged the members to thoroughly review the table and draft amendments contained in the meeting packet and send any comments or questions to her in advance of the workshop, so that she could address them at that time.

b. Resolution 2023-04 Historic Preservation board amendments and corrections

Mr. McConnell briefly reviewed the two minimal changes to the Resolution that were discussed at the City Commission-Historic Preservation Board Workshop on 8/22/2023. The Resolution will likely be on the September 26th Commission agenda and codification is being considered. The adopted Resolution should be included in the Board member's guidebook.

Vice Chair Hockensmith requested to add an item to the next agenda to recap what historic designation plaque applications have been requested and/or awarded.

5. Adjournment – Next meeting October 5, 2023

Vice Chair Hockensmith adjourned the meeting at 3:30 PM.

These minutes were approved at the October 5, 2023 Historic Preservation Board meeting.