



**SPECIAL
CITY COMMISSION MEETING
CITY OF ST. PETE BEACH**

155 Corey Avenue
St. Pete Beach, FL 33706

Monday, December 18, 2023
2:00 PM

Call to Order
Pledge of Allegiance
Roll Call

SPECIAL MEETING

1. Approval of the Agenda -

Action Request: Motion to approve the December 18, 2023 Special City Commission meeting agenda.

2. Audience Comments -

Public participation is encouraged. If you wish to address the City Commission, please fill out a speaker's card and provide it to the City Clerk. Once you are called, please come to the podium and state your name and address for the record. Comments shall be limited to 3 minutes and shall be limited to non- public hearing items on the agenda. Public comment on agenda items will be allowed when that item is called. If you plan to make a presentation as part of your public comment, the presentation must be provided to the City Clerk 24- hours in advance of the meeting.

3. Review of Special Election Requirements for Vacant Elected Official Seat(s) -

a. Discussion and Possible Action regarding vacancy(ies) on the Commission

4. Adjournment -

that a record is required to appeal), if a person decides to appeal any decision made by this committee, board, agency, or commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

AMERICANS WITH DISABILITIES ACT (ADA): In accordance with the Americans with Disabilities Act and Florida Statutes, if any person with a disability defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact City Hall at (727) 367-2735.

The public is cordially invited to attend this meeting.

All agenda material is available for review at City Hall or www.stpetebeach.org.

CITY COMMISSION MEETING CITY OF ST. PETE BEACH

Agenda Report

Action Request: Unknown

Strategic Objective: NA

Date: December 18, 2023

Prepared By: Amber LaRowe, City Clerk

Through: Amber LaRowe, City Clerk

Summary of Issue: The City of St. Pete Beach works in conjunction with the Pinellas County Supervisor of Elections to conduct the municipal elections. The City must comply with the requirements of the Supervisor of Elections for any election, including a special election.

Districts 1 and 3 have an election in March 2024, qualification concluded in November, and ballot language has been submitted to the Supervisor of Elections (due date 12/19/2023). The District 3 candidate is unopposed; therefore, the only election in March 2024 will be for the District 1 seat.

Districts 2 and 4 have an election in March 2025. Qualifications will be in the first two weeks of November 2024.

The mayoral election is not until 2026.

When the City had to fill a vacancy in 2021, the Commission had to adopt a resolution outlining the dates for the special election as well as the dates for qualification.

The Supervisor of Elections gave the following dates:

- August 20th with a ballot language deadline of June 14th
 - Qualifications would need to be in May to meet the June deadline.
- November 5th with a ballot language deadline of August 9th
 - Qualifications would need to be at the end

of June/early July to meet the August deadline.

The City Clerk's Office will need time to prepare qualification books along with a resolution to advertise the qualification period and the special election in compliance with Florida Statutes and City Code.

Funding:

Unknown cost to the City for the special election.

Attachments:

1. SOE DATES
2. CHARTER

Amber LaRowe

From: Grimes, Wendy <WGrimes@votepinellas.gov>
Sent: Wednesday, December 13, 2023 9:36 AM
To: Amber LaRowe
Subject: RE: Invoice for Petition Verification for 3 Candidates

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Good morning, Amber,

Thanks for the update regarding your time out of the office. Also, our 2024-25 Election dates are listed here - [Current & Upcoming Elections \(votepinellas.gov\)](#).

The ballot language deadline for the 8/20/24 Election is June 14, and the deadline for the 11/5/24 Election is August 9.

Let me know if you have any additional questions.

Have a great day 😊

Wendy

Wendy Grimes, CERA
Elections Administrator
Representing Julie Marcus, Supervisor of Elections
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From: Amber LaRowe <cityclerk@stpetebeach.org>
Sent: Tuesday, December 12, 2023 9:57 PM
To: Grimes, Wendy <WGrimes@votepinellas.gov>
Subject: RE: Invoice for Petition Verification for 3 Candidates

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Hi Wendy,

Sec. 3.06. - Vacancies; forfeiture of office; filling of vacancies.

- (a) *Vacancies.* The office of a commissioner shall become vacant upon his death, resignation, or forfeiture of his office.
- (b) *Forfeiture of office.* A commissioner shall forfeit his office if he (1) lacks at any time during his term of office any qualification for the office prescribed by this charter or by law, or (2) violates any standard of conduct or code of ethics established by law for public officials. Such forfeiture shall require the affirmative vote of four (4) members of the commission.
- (c) *Filling of vacancies.* A vacancy on the commission shall be filled in one of the following ways:
 - (1) If there is less than six (6) months remaining in the unexpired term or if there are less than six (6) months before the next regular city election, the commission, by a majority vote of the remaining members shall choose a successor to serve until the newly elected commissioner is qualified. If one year remains in the term of the vacated seat at the time of the next election, that seat shall be filled by election for the remaining term;
 - (2) If there are more than six (6) months remaining in the unexpired term and no regular city election is scheduled within six (6) months, the commission shall fill the vacancy on an interim basis as provided in subsection (1), and shall schedule a special election to be held not sooner than sixty (60) days, nor more than one (1) year following the occurrence of the vacancy.
- (d) *Extraordinary vacancies.* In the event that all members of the commission are removed by death, disability, or forfeiture of office, the governor shall appoint an interim commission that shall call a special election to fill all commission positions. Should two (2) or more vacancies occur simultaneously, on the commission, the remaining members shall, within fifteen (15) days, call a special election to fill the vacant commission positions; such election shall be held in the manner prescribed by the laws of the State of Florida.

(Ord. No. 98-66, § 1, 12-1-99/3-9-99; Ord. No. 14-04, § 1, 5-27-14)