

City Commission Workshop
March 26, 2024 - 4:00 p.m.
City Hall Commission Chambers

ELECTED OFFICIALS PRESENT:

Adrian Petrilu, Mayor
Karen Marriott, Commissioner, District 1
Nick Filtz, Commissioner, District 2
Betty Rzewnicki, Commissioner, District 3
Rich Lorenzen, Vice Mayor, Commissioner, District 4

STAFF PRESENT:

Wayne Saunders, City Manager
Andrew Dickman, City Attorney
Ginny Bodkin, Deputy City Clerk

Mayor Petrilu called the workshop to order at 4:00 p.m., followed by the Pledge of Allegiance.

1. CITY MANAGER APPLICANT SEARCH AND PROCESS

Renee Narloch of S. Renee Narloch & Associates of Tallahassee, the firm selected to perform the City Manager executive search, introduced herself to the Commission and spoke about her process to date and going forward. Her intent for the workshop was to share information about the finalist candidates, answer questions, and make recommendations. There were close to 100 applicants; she and her staff narrowed that to the five she found most suitable; she has talked to them individually and to some of their references. Ms. Narloch spoke about a tentative April schedule for the interview process for the Commission. Further background checking will take place as the process moves forward.

Ms. Narloch directed the Commission to the Recommended Candidate book that she had provided, which is part of the meeting record. The last seven pages list all of the applicants.

Prior to reviewing each of the five finalist candidate's qualities and qualifications, she added that she and her team had also searched for any red flags or anything controversial in their background (i.e. people who may have sued former employers, DUIs, having been fired, EEOC complaints, and the like). She emphasized to the candidates that the City is seeking a City Manager who will stay with the City long-term, connect with community (not just the business side), see challenges of the City, see the organization get better, and be a good fit. Ms. Narloch reviewed the details of the experience and her interactions and impressions of the following candidates:

- Glen T. Adams
- Kevin Cowper
- James Harriott, Jr.
- Micah Maxwell
- Fran Robustelli

The Commission asked questions following the review.

The plan for moving forward is for the candidates to come to town for two to three days; they will meet with the Mayor and Commissioners individually, have a breakfast with staff, have a community Meet & Greet at the Community Center, have a day to self-tour the City, and be interviewed with the Commission before the public.

Ms. Narloch suggested moving the process along quickly to ensure that the candidates stay engaged and available.

Ms. Narloch suggested moving the process along quickly to ensure that the candidates stay engaged and available. She will send suggested interview questions for the Commission, and recommended the use of standard, open-ended questions. She will also be providing ranking sheets to the Commission for the interviews.

2. ADJOURNMENT

Mayor Petrila adjourned the workshop at 4:49 PM.

MINUTES APPROVED: APRIL 9, 2024



GINNY KEETER-BODKIN
DEPUTY CITY CLERK



ADRIAN PETRILA
MAYOR